



FY 2025 Municipal Budget Overview

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Town Manager

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Manager

FY 25 Budget Process

1



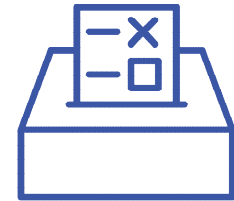
Two public hearings on the budget will take place before the deliberative session, currently scheduled for December 4, 2023 & January 15, 2024.

2



A deliberative session will be held on February 10, 2023 when voters will finalize budget items.

3



Voters will have a choice between the Council's budget (as may be amended at the Deliberative Session) and a "Default Budget."

FY 25 Budget Process

The Default Budget, as amended in the Town Charter approved in 2021, is:

FY24 Adopted Budget, reduced/increased by:



Debt Service



Contractual Items



**Salary and other
employee-related
costs (CBAs, non-rep)**



**Other obligations
previously incurred or
mandated by law**



**Reduced by one-time
expenses in the FY24
operating budget**

General Fund Balance

FY 24 Approved Budget	\$ 37,508,445
FY 25 Default Budget	\$ 40,576,567
FY 25 Proposed Town Manager Budget	\$ 40,376, 676



The Default Budget's increase is **8.18%** over FY 24



The proposed Town Manager budget is **\$199,891** or **.49%** below Default



Municipal Cost Index is running **.79% - 6.27%**
(now 1.42%)



CPI over 12 months in 2023 has run **3.0%-6.4%**
(now 3.7%)

Increases to Default



Waste Management **\$459,049**



Insurance

Health	\$1,472,300
Dental	\$40,944
Property & Liability	\$11,034
Unemployment/WC	\$64,171



Contractual (CBA)

Personnel	\$978,187
Overtime	\$203,072
Holiday	\$41,047
Mandatory Benefits	\$40,643



NHRS Retirement **\$280,925**



Operational Contracts **\$210,216**

Reductions from Default



Debt Service
\$733,466

Estimated Revenues

General Fund Operating Budget

Description	FY 24	FY 25
Yield/Gravel Tax	\$ 15,000	\$ 15,000
Sewer Revenue	\$ 3,063,340	\$ 5,786,347
MHT PILOT	\$ 757,522	\$ 772,673
Interest & Costs – Property	\$ 175,000	\$ 175,000
Licenses/Fees	\$ 9,014,250	\$ 9,064,750
State Aid	\$ 2,665,307	\$ 2,917,234
Interest on Investments	\$ 775,000	\$ 825,000
Insurance/Misc. Revenues	\$ 50,000	\$ 50,000
Transfer from CR & Trust Funds	\$ 202,286	\$ 219,786
Building Permit Income	\$ 500,000	\$ 500,000
Departmental Income	\$ 2,308,400	\$ 2,319,950
Total Non-Property Tax Revenues	\$ 19,365,503	\$ 22,214,740
Total Non-Property Tax Revenues (less Sewer)	\$ 16,302,163	\$ 16,428,393

Budgetary Challenges



Increasing demand



Rising cost of goods & services



Increasing complexity



State/federal mandates



Labor market challenges



Inflation

Town Manager's Proposed Operating Budget

Good News



Fuel contracts



35 Gilcreast Road (2022 Article #17)



\$ 733,000 reduction in debt service



American Rescue Plan Act (ARPA)



Last year's changes



FY 23 & FY 24 budget performance

Capital Reserve / Maintenance Trust Funds



Capital Reserves

Pillsbury Cemetery - \$ 75,000

Taxation \$ 50,000

UFB \$ 25,000

Cable Equipment - \$ 32,500

Taxation \$ 0

PEG Funding \$ 32,500

Fire Equipment - \$ 175,000

Taxation \$ 87,500

UFB \$ 87,500

Recreation - \$ 10,000

Taxation \$ 10,000

UFB \$ 0



Expendable Maintenance Trust Fund

\$ 200,000

Taxation \$ 100,000

UFB \$ 100,000



Roadway Maintenance Trust Fund

\$ 650,000

Taxation \$ 650,000

Other Warrant Articles

Monetary Items

✓ 256 Mammoth Road	\$ 500,000
✓ MS-4 reserve	\$ 100,000
✓ DPW vehicles	\$ 90,000
✓ Water project	\$ 2,000,000
✓ Pickleball?	TBD

Non-Monetary Items

- ✓ Treasurer Amendment?

General Fund Budget

Proposed Use of Undesignated Fund Balance (UFB):

Fire Dept Equipment CRF:	\$ 87,500
Expendable Maintenance TF	\$ 100,000
Pillsbury Cemetery	\$ 25,000
256 Mammoth Road	\$ 500,000
TOTAL:	\$ 712,500

Current UFB Balance~(budgetary, 6/30/24):	\$ 6,207,948
FY 24 Minimum Reserves (5%)*:	\$ 1,848,231
FY 24 Available Use (per TOL policy)**:	\$ 4,359,717
FY 24 Available Use (per DRA)	\$ 183,662
FY 24 Available Use (per GFOA)	\$ 51,344

**Auditors are recommending an increase to the minimum reserve requirements. The Town is currently below the recommended guidelines for New Hampshire Department of Revenue (NH DRA) and the Governmental Finance Officer Association (GFOA).*

***Includes use of \$200,000 in UFB per Taxpayer Relief Act.*

Overlay/Veterans' Exemptions



**Fund Overlay
Account at
\$171,000**



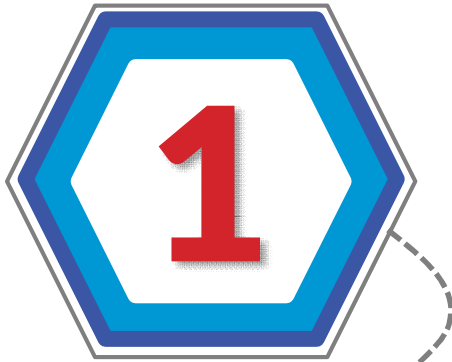
**Fund Veterans'
Tax Credit at
\$886,500 to
maintain
exemptions at
maximum level**



**Elderly tax
exemption**

Tax Rate Setting Process

Voters approve budget and warrant articles in March.



State revenues announced in October; other revenues revised.



Tax bills sent out.



Valuation is complete in October based on April 1 values.



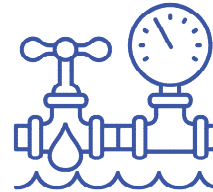
DRA sets rates in October/November.

FY 2025 Budget & Beyond

Future Considerations for Town Services



256 Mammoth Rd



**Sewer & Water
Infrastructure**



Cemetery



DPW Facility

FY 2025

Town Budget Review Schedule

November 20, 2023
December 4, 2023
December 18, 2023

Budget Workshop

December 18, 2023

Preliminary Budget Approval / Public Hearing

December 18, 2023

Bond Public Hearing / Warrant Approval

January 5, 2024

Bond Petitioned Warrant Articles Deadline

January 9, 2024

Petitioned Warrant Articles Deadline

January 15, 2024

Final Public Hearing / FY 25 Budget & Warrant Adoption

February 10, 2024

Deliberative Session

March 12, 2024

Town Meeting / Budgetary Meeting (election)