

DEPARTMENT: Department of Public Works & Engineering

JOB TITLE: Truck Driver / Laborer

SALARY: AFSCME, Local 1801 Collective Bargaining Agreement
Hourly step pay range for FY24 (7/1/23 – 6/30/24): \$21.69 - \$32.49
Hourly step pay range for FY25 (7/1/24 – 6/30/25): \$22.12 - \$33.14

WORK SCHEDULE: Full-time hourly position consisting of a regular workweek of forty-five (45) hours with overtime paid after forty (40) hours.

JOB SUMMARY / SUPERVISION: Performs laboring duties relating to road/site construction and maintenance and operates trucks and light equipment.

ACCOUNTABILITY: Reports directly to the Foreman, and is accountable to the Director of Public Works and Municipal Facilities.

ESSENTIAL DUTIES AND RESPONSIBILITIES: (The following is illustrative of the duties and responsibilities associated with the position and are not intended to be all-inclusive.)

Performs laboring tasks associated with road/site construction and maintenance.

Operates all trucks and light equipment owned by the Town.

Operates on an emergency and seasonal basis, trucks and equipment for winter snow removal and other seasonal clean-up operations.

Performs preventative, routine maintenance on trucks and small equipment.

Performs traffic control functions at job site.

Familiar with and executes safe work procedures associated with assigned work.

Attaches and removes snow plows and associated equipment from vehicles and performs snow plowing and salting/sanding operations or other activities to mitigate conditions caused by extreme weather conditions.

Establishes and maintains harmonious and effective working relationship with management, Town and department staff, elected officials, consultants, general public and contractors.

Contributes to team effort by accomplishing related results as needed and performs other duties as assigned by Highway Foreman.

MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS: High School diploma or equivalent and two (2) years' experience in operating trucks and light duty construction equipment is required.

CERTIFICATION/LICENSE REQUIREMENTS: A valid driver's license from state of residence is required. Commercial driver's license (type B with air brakes) without restrictions is required.

KNOWLEDGE, SKILLS, ABILITIES, AND OTHER REQUIREMENTS: Knowledge of operating trucks and light duty construction related equipment; knowledge of maintenance requirements of assigned equipment; knowledge of work hazards and applicable safety procedures and regulations associated with assigned

equipment and operations; ability to perform strenuous physical work outdoors and under various weather conditions; ability to understand and follow oral and written instructions; ability to work effectively with management, town and department staff, and general public; and knowledge and experience in snow plowing and salt/sanding of roads.

WORK ENVIRONMENT: Essential functions and duties of this position require outside and inside work environments. Typical inside work environment conditions consist of cabs of equipment and trucks, concrete, vinyl flooring. Typical outside work environment conditions consist of extreme temperatures, snow & ice, rain, dirt/dust, construction noise, vibrations, vehicular traffic, rough or wet slippery terrain, insects, poor ventilation, fumes and odors.

SUMMARY OF OCCUPATIONAL EXPOSURES: May be exposed to cleaning fluids, dirt, dust, automobile fuel and lubricants, communicable diseases transmitted by humans and animals, fumes and hazardous materials that can affect respiratory system, eyes or skin. May be exposed to herbicides, pesticides, fuel, paints, solvents, hydraulic fluids, and fertilizers. May be exposed to long periods of sunlight. May be exposed to poison ivy, oak, or sumac, and insects such as wasps, hornets, bees, etc.

SELECTION PROCESS/APPOINTMENT: May be required to pass personal interview, work history verification, criminal history check, post-offer medical examination, driving record check, alcohol and controlled substance test. Town Manager appoints based on recommendation from the Director of Public Works and Municipal Facilities.

APPLICATION PROCESS: Please submit cover letter resume and completed employment application (found on the Town website - [Employment Application](#)) via email to: hrdept@londonderrynh.org or mail to: Town of Londonderry Human Resources, 268B Mammoth Road, Londonderry, NH 03053. No phone calls or in-person applicants please.

APPLICATION DEADLINE: April 12, 2024 @ 5:00 PM

Equal Opportunity Employer

Physical Activity Requirements

PRIMARY PHYSICAL REQUIREMENTS

LIFT up to 10 lbs:	Frequently Required
LIFT 11 to 25 lbs:	Frequently Required
LIFT 26 to 50 lbs:	Frequently Required
LIFT over 50 lbs:	Frequently Required
CARRY up to 10 lbs:	Frequently Required
CARRY 11 to 25 lbs:	Frequently Required
CARRY 26 to 50 lbs:	Frequently Required
CARRY over 50 lbs:	Frequently Required
REACH above shoulder height:	Frequently Required
REACH at shoulder height:	Frequently Required
REACH below shoulder height:	Frequently Required
PUSH/PULL:	Frequently Required

OTHER PHYSICAL CONSIDERATIONS

Twisting:	Frequently Required
Bending:	Frequently Required
Crawling:	Occasionally Required
Squatting:	Occasionally Required
Kneeling:	Frequently Required
Crouching:	Frequently Required
Climbing:	Frequently Required
Balancing:	Frequently Required

WORK SURFACE(S)

Counter tops and desks	
Flooring (various types)	√
Uneven surfaces	√
Sloped Surfaces	√
Snow or icy surfaces	√
Grass/Pavement	√
Vehicle Interiors	√

HAND MANIPULATION

Grasping:	Frequently Required
Handling:	Frequently Required
Torqueing:	Frequently Required
Fingering:	Frequently Required

DURING A 9 HOUR DAY*

EMPLOYEE IS REQUIRED TO:

Speaking: Required to communicate orally with others
 Hearing: Required for receiving instructions, information
 Sight: Required to perform essential job duties
 Tasting: Not Required
 Smelling: Required to detect toxic fumes and gases

	<u>Consecutive Hours:</u>								<u>Total Hours:</u>							
Sit	1	2	3	4	5	6	7	8	1	2	3	4	5	6	7	8
Stand	1	2	3	4	5	6	7	8	1	2	3	4	5	6	7	8
Walk	1	2	3	4	5	6	7	8	1	2	3	4	5	6	7	8

* Does not include snow plowing or another emergency work

Equipment: Shovels, rakes, wrenches, chainsaw, hand-roller, small power and hand tools, fuel containers, pick-up trucks, dump trucks, ladders, brush chipper, and other related highway maintenance equipment and tools.

Environment: Inside 25% Outside 75% (Percentage spent daily)