



Town of Londonderry, New Hampshire
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Town Council Meeting – Agenda Item Coversheet

Meeting Date: 2/2/2026

Submitted By: Councilor Shawn Faber

Department: Town Council

Contact Information: Email or Telephone

Estimated Discussion Time: 10 Minutes

Agenda Item Number: TC OFFICE USE

Agenda Item Title: Public hearing to rescind ADM-910 Purchasing Policy (formerly Town Code, Chapter VI-Purchasing Policy) and adopt a new Purchasing Policy.

Background and Purpose: The Town Council adopted a purchasing policy contained within Town Code, Chapter VI on June 3, 2002 which was subsequently amended on May 5, 2007, again on November 7, 2011 and by resolution on April 1, 2013. On September 15, 2025 Ordinance 2025-09 rescinded Town Code Chapter VI and renumber it as ADM-910. Councilor Faber has proposed a new policy (procedure) which would make changes to the existing policy and shift approval for all consulting agreements for professional services from the Town Manager to the Town Council. Further, approval for many other expenditures will shift the authority of the approval from the Town Manager to the Town Council.

Action: Hear public input to rescind ADM-910 Purchasing Policy and replace the existing purchasing policy by adopting the Purchasing Policy document proposed by Councilor Faber.

Proposed Motion: *MOVED, that the Londonderry Town Council hereby rescinds ADM-910 Purchasing Policy and adopts the document entitled Purchasing Policy.*

Attachments: Chapter VI (ADM-910) Purchasing Policy
Purchasing Policy