

# Town of Londonderry, New Hampshire



Town Manager's Budget  
Fiscal Year 2023  
Presented to the Town Council  
November 06, 2021

***Londonderry Finance Department***  
***268 B Mammoth Road***  
***Londonderry, NH 03053***  
***(603) 432-1100***



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Justin W. Campo  
Director – Finance & Administration  
email: [JCampo@LondonderryNH.org](mailto:JCampo@LondonderryNH.org)

Erin Newnan, Finance Administrator  
Email: [ENewnan@LondonderryNH.org](mailto:ENewnan@LondonderryNH.org)

Sally Faucher, Accounts Payable Clerk  
email: [SFaucher@LondonderryNH.org](mailto:SFaucher@LondonderryNH.org)

Amanda Longo, Payroll Clerk  
email: [ALongo@LondonderryNH.org](mailto:ALongo@LondonderryNH.org)


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November 4, 2021

**To:** Budget Book Recipient;  
**From:** Justin W. Campo Finance Director

This budget book includes the budget numbers for the Town of Londonderry, New Hampshire. These numbers are considered preliminary and are subject to change and may have changed since the printing of this book. This book is intended to give an outline of the budget that is being prepared to be presented to the Town Council by the Town Manager and the departments within the Town. Should you have questions regarding the numbers or anything else that is budget related please reach out to the Finance Department or the Town Manager Department to have these questions addressed.

Thank you,



Justin W. Campo  
Finance Director



TOWN OF LONDONDERRY

## *Town Manager*

268B Mammoth Road

Londonderry, NH 03053-3416

website: [www.londonderrynh.org](http://www.londonderrynh.org)

John Farrell, Town Council Chairman  
Members of the Town Council  
Members of the Budget Committee  
Town of Londonderry  
268B Mammoth Road  
Londonderry, NH 03053

Dear Chairman Farrell:

Transmitted herewith is the recommended FY 2023 municipal budget, which provides funding for services for the period beginning on July 1, 2022 through June 30, 2023.

In developing the FY 23 budget, the Council requested staff to present information on a budget which would be at the departmental bottom line default level, allowing for adjustments to be made to individual line items, and providing sufficient justification for any increases.

Overall, the following funding package below is presented for your consideration:

| Funding Category  | FY 22 Amended Budget | FY 23 Requests      | Pct. Change | FY23 Tax Impact |
|---|----------------------|---------------------|-------------|-----------------|
| General Fund-Operating Budget   | \$36,162,104         | \$36,377,666        | 0.60%       | \$4.144         |
| Enterprise Fund - Sewer Fund  | \$2,809,544          | \$2,849,912         | 1.44%       | \$0.00          |
| Revolving Fund – MHT  | \$2,742,177          | \$2,826,129         | 3.06%       | \$0.00          |
| Revolving Fund - Police Detail  | \$555,434            | \$569,661           | 2.56%       | \$0.00          |
| Cap Res./Maintenance Trusts   | \$1,077,500          | \$1,037,500         | -3.71%      | \$0.195         |
| Special Warrant Articles  | \$555,645            | \$1,000             | -99.82%     | \$0.00*         |
| Overlay/Veterans  | \$814,500            | \$814,500           | 0.00%       | \$0.158         |
| <b>Total</b>  | <b>\$44,716,904</b>  | <b>\$44,497,850</b> |             | <b>\$4.497</b>  |
| * - Amount is minimal tax impact doesn't reflect<br>~ - Town is currently in contract negotiations with IAFF 3160, that impact is not displayed above |                      |                     |             |                 |

**NOTE:** Budget proposes use of unassigned fund balance for partial funding of contributions to capital reserves, expendable and roadway maintenance trust funds, and special warrant articles, resulting in reduced tax rate impact.

Under Londonderry's revised Charter, which requires that the entire budget be voted on by ballot, the Town must also present an alternative to the recommended operating budget, which is known as the default budget. The default budget is simply the FY 22 operating budget, adjusted by contractual obligations and reduced by removing any one-time expenditures from the FY22 operating budget. The FY 23 default operating budget is \$36,476,969 which is 0.87% higher than the FY 22 amended operating budget, and higher than the Town Manager's recommended Operating budget for FY 23 by \$99,303. The net increase in the FY 23 General Fund budget is primarily attributable to contractual increases in employee salaries, and anticipated increases in health and dental insurance related benefits. Please see the detailed "Year over Year Budget Comparison by Account" report located within the Summaries section of your budget binder.

In preparing the budget, a census of positions was taken as of October 20, 2021. Those figures for both salary and health along with any union agreement were used as the initial department request and the default. Department heads were asked to present a default level budget for presentation to the Town Manager, and the budget presented herein is in compliance with that request. A tax rate calculation of all warrant articles contemplated at this time is included in your budget binder following this transmittal letter.

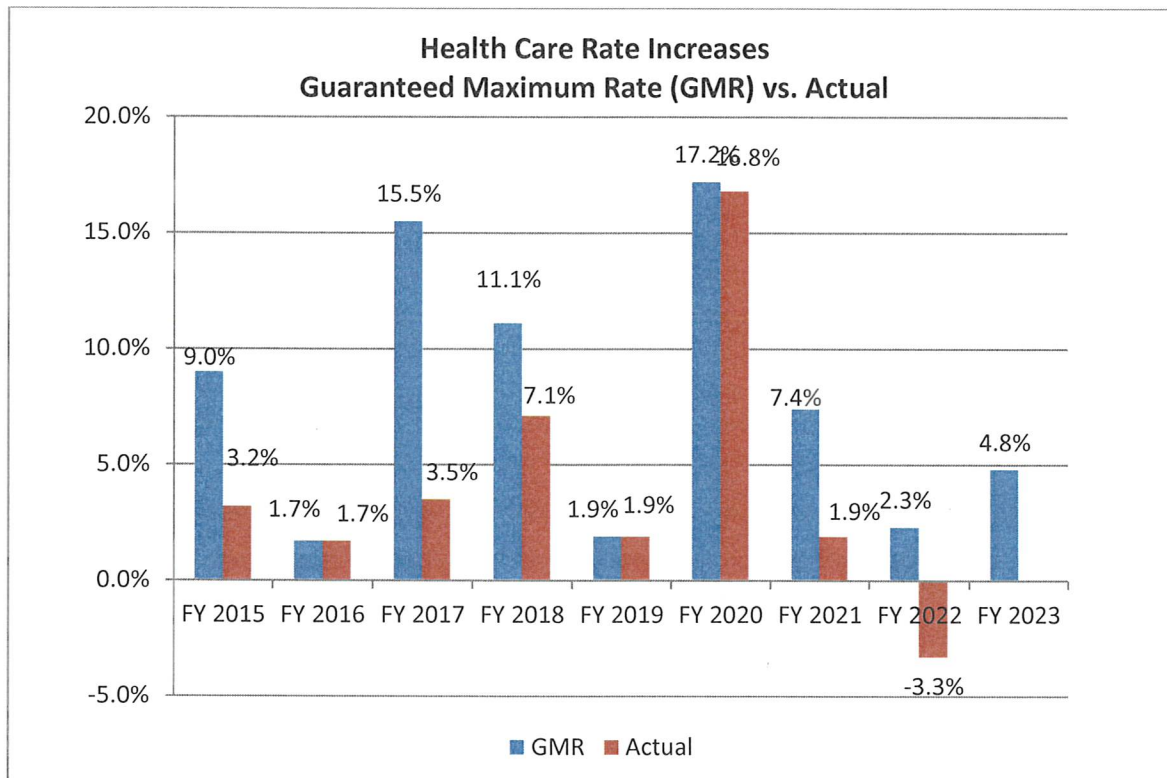
The Town Council will be required to make several policy decisions during this process which have immediate and long-term fiscal impacts upon the community, which include:

- Funding of several capital reserve accounts. Funding these accounts will allow for funds to accumulate for larger purchases that serve the purpose/intent of the capital reserve fund and spread the tax impact of the purchase over several tax years instead of raising the rate in one year. Before funds are removed from the capital reserve account, it requires Town Council approval.
- Funding of the Roadway Maintenance Trust fund, the funding of this account allows for the Public works department to have funding for the maintenance and construction of the towns 186 miles of road.
- Funding of the Expendable Maintenance Trust fund, the funding of this account allows for the town to maintain and repair the buildings that millions of dollars in tax payer money has been spent to build. It also allows for the parking lots of these building to be properly maintained in the winter months. The lack of funding in the previous year makes this year's request even more important as the funds in the account are minimal with winter months coming up and repairs of buildings potentially being put on hold.

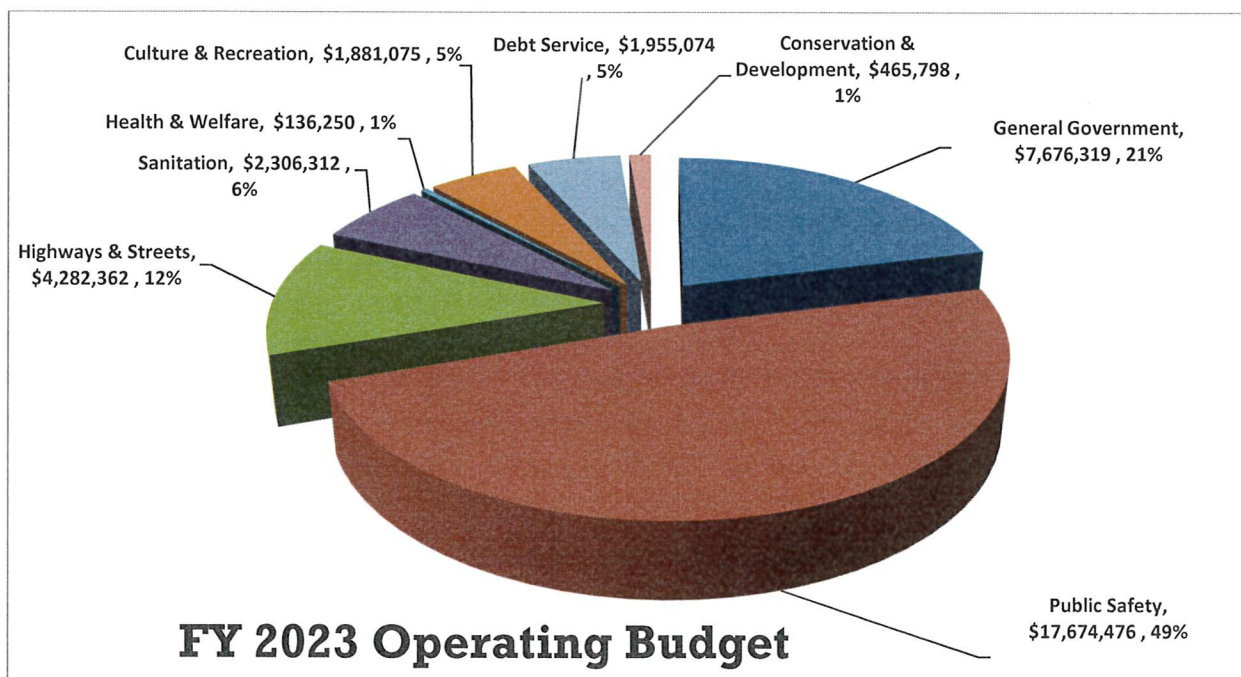


## General Fund

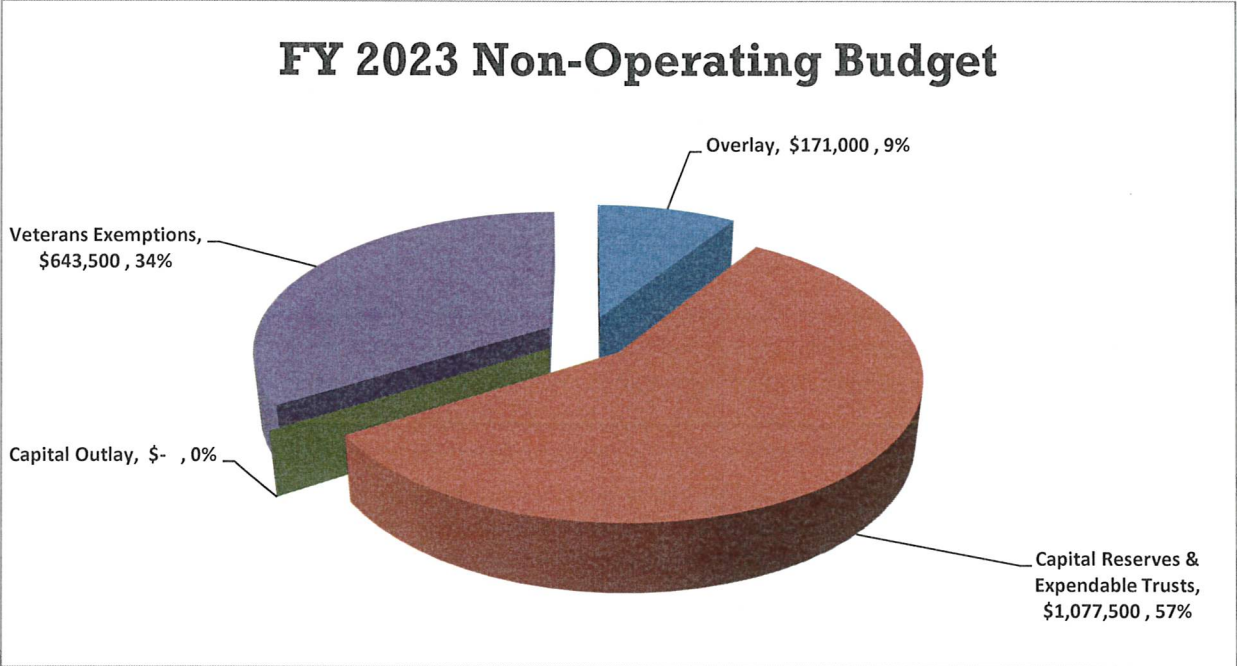
One of the significant cost drivers to the operating budget is health care costs. Health insurance premiums have been adjusted annually between -3.3% to over 16%. FY 23 premiums are budgeted at the guaranteed maximum rate increase (GMR) of 4.8%. Estimated FY 2023 health insurance costs are \$59,944 higher than amounts budgeted in FY 2022.



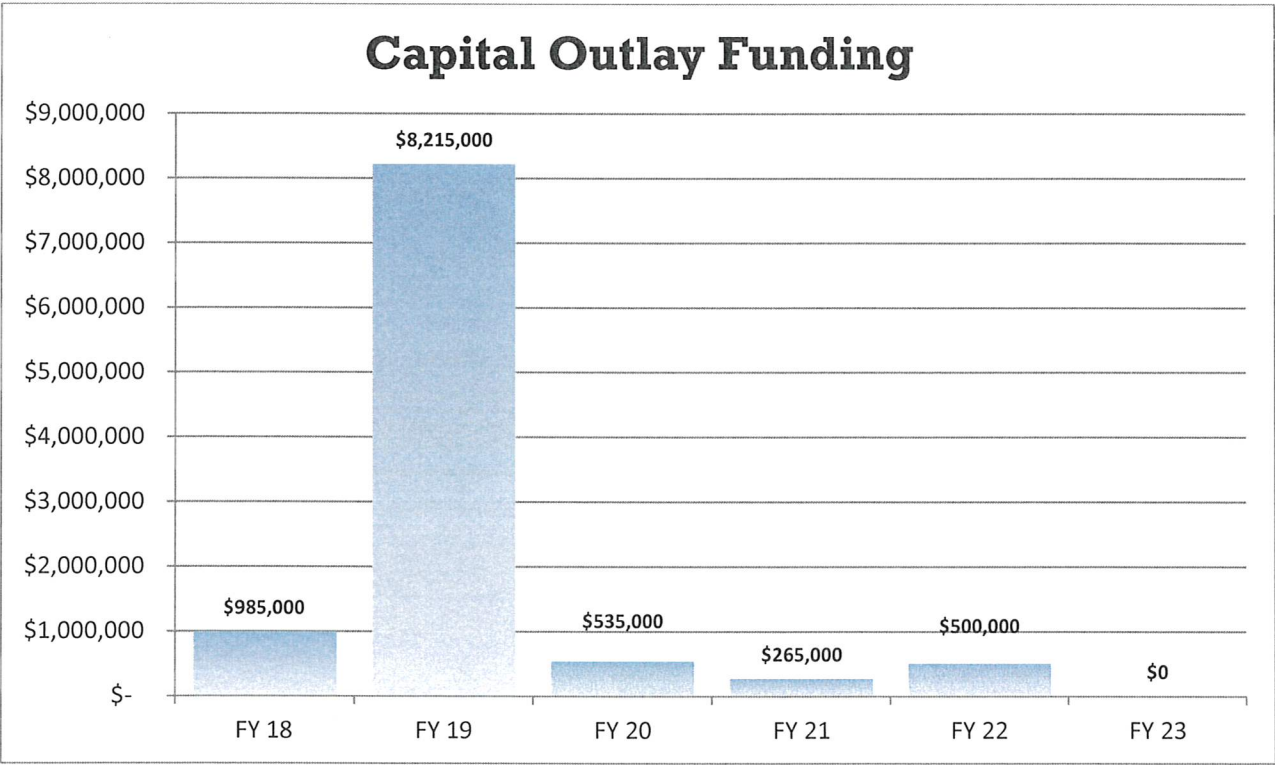
The following information presents an indication of where resources are allocated within the Operating Budget to deliver municipal services. As you can see, resources are allocated predominantly for public safety services, highways and streets, and general government:

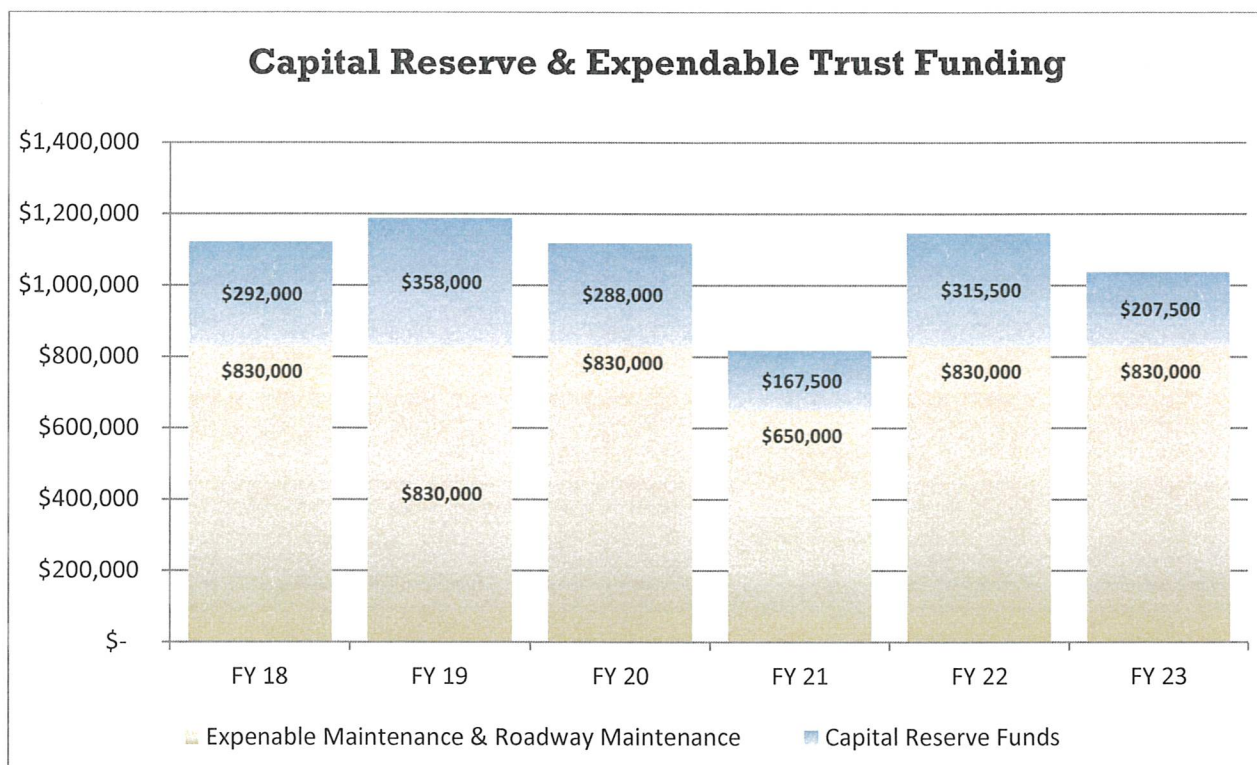


**Non-Operating Budget** – In addition to the Operating Budget, the Town dedicates resources to a number of non-operating budget items which are shown below:



Presented below are trend analyses of community investments into capital projects, capital reserve and expendable trust funding in Londonderry.



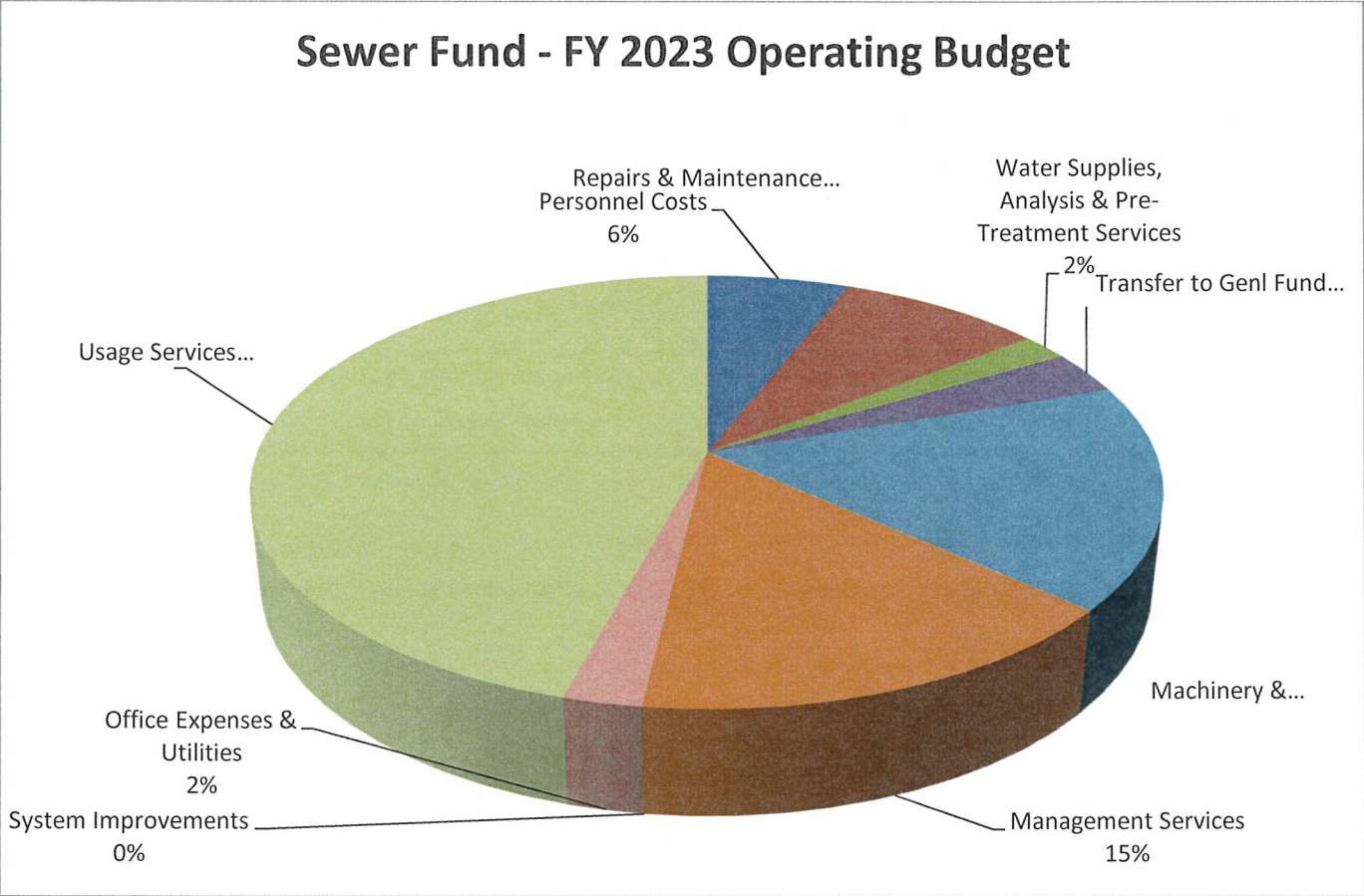


**Revolving Funds** - Revolving Funds are designed to be self-supporting, funded through user fees and charges. Included as a Revolving fund is the Police Departments Outside Detail fund, and the Police Airport Division Fund. The Town will be requesting to establish a Recreation revolving fund in order to allow the town to assist in accepting donations, along with being able to provide events that are able to be funded through user fees or donations.



**Enterprise Fund** – Enterprise Funds are self-supporting entities that provide a service to the public for a fee. After passage to rescind the Sewer Fund as a Special Revenue Fund the town now plans to treat the Sewer fund as an Enterprise fund.

Presented below is a chart of how sewer resources are expended:



**Special Warrant Articles** –Special warrant articles are being proposed in addition to the recommended operating budget as follows:

- At the current time the only special warrant article will be to establish a Recreation revolving fund with \$1,000 to initiate it.

**Overlay/Veteran’s Exemption** – This area of the budget is not voted on at Town Meeting, but does impact the tax rate. The Town plans to maintain an overlay account of \$171,000 in FY23, which is used to fund abatements and errors to the tax commitment list. The Town Council reached its goal in 2006 of adjusting the Veteran’s Exemption in \$100.00 increments until reaching the maximum exemption of \$500.00, however statutory changes to the criteria for exemption eligibility will increase the Town’s total exemptions. FY 2023’s estimated total is \$643,500 which remains constant with the previous fiscal year. These amounts will be supported by property tax revenues.



### Unassigned Fund Balance

The Town's Unassigned Fund Balance (which includes minimal reserves held in accordance with the Town's fund balance policy) for year ending June 30, 2022 is \$4,539,628, net of \$430,000 which will be used for capital reserves, expendable trusts, and funding one-time projects in FY21 that were approved by the voters in the March election and the \$1,000,000 that will be used to offset the tax rate for the 2021 December Tax bill. This amount remains above the Town Council's current fund balance policy, but is below the recommended level from the New Hampshire Department of Revenue, Governmental Finance Officers Association and the Town's previous fund balance policy which included the School district's appropriations.

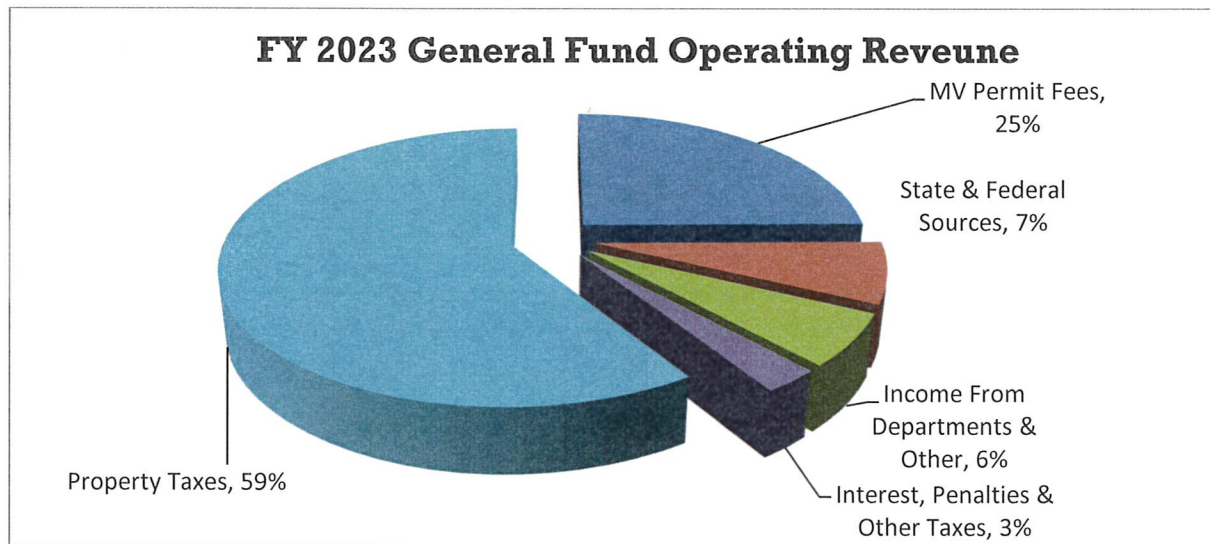
The following schedule reflects my recommendations for the use of fund balance in FY 2023:

- Capital Reserve/Maintenance Trust Funding:
  - Expendable Maintenance \$ 90,000
  - Fire Equipment \$ 50,000

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|              |                   |
|--------------|-------------------|
| <b>Total</b> | <b>\$ 140,000</b> |
|--------------|-------------------|

**Revenues** – Aside from Property tax that largest revenue intake for the Town is Motor Vehicles. The Town exceeded FY21 motor vehicle revenue estimates by \$903,949. It is anticipated that FY23 Town operations will be funded by the following resources:



I look forward to working with the Town Council, Budget Committee and Department Managers to further refine this budget document such that it meets the current and long-term needs of the community without placing an arduous burden upon local property taxpayers.

Respectfully submitted,

Kevin H. Smith  
Town Manager

## ***FY 2023 Budget Calendar***

*(All meetings at 7:00 PM unless otherwise noted)*

|   |  |
|---|--|
| <b>Wed., Oct. 13, 2021</b>  | <b><u>Last Day for Department Budget Input</u></b>   |
| <b>Mon. Oct. 18, 2021</b>   | <b><u>Town Manager Budget due to Finance Director</u></b>  |
| <b>Fri. Oct. 29, 2021</b>   | <b><u>Budget Books Available to Council, Bud. Comm., Depts.</u></b>  |
| <b>Sat. Nov. 06, 2021</b>   | <b><u>Budget Workshop</u><br/>8:00 AM – General Overview by Town Manager<br/>8:30 AM – Police Department<br/>9:00 AM – Fire Department<br/>9:30 AM – Public Works Department<br/>10:00 AM – Library<br/>10:30 AM – Other Departments Summary by Town Manager<br/>11:00 PM – Council / Budget Committee Questions</b> |
| <b>Mon. Nov. 22, 2021</b>   | <b><u>TOWN COUNCIL MEETING/BUDGET WORKSHOP</u></b>   |
| <b>Thurs. Nov. 18, 2021</b><br><i>Unless able to post<br/>11/25 (Holiday)</i> | <b><u>Public notice of first budget hearing</u></b><br><i>(Note: - RSA 32:5- I - Seven (7) days' notice required)</i>  |
| <b>Mon., Dec. 06, 2021</b>  | <b><u>TOWN COUNCIL BUDGET WORKSHOP/PUBLIC<br/>HEARING – Follow-up Budget Workshop &amp; Preliminary<br/>Budget Recommendations, Preliminary Warrant Approval<br/>and determination of Bond Hearing (if any)</u></b>  |
| <b>Thurs., Dec. 09, 2021</b>  | <b><u>Public notice of bond hearing (if necessary)</u></b><br><i>(Note: RSA 33:8-a - Seven (7) days' notice is required)</i>   |
| <b>Mon., Dec. 20, 2021</b>  | <b><u>TOWN COUNCIL MEETING – Bond hearing (if necessary)<br/>Preliminary warrant approval</u></b>  |
| <b>Thurs, Jan. 6, 2022</b>  | <b><u>Public notice of second budget hearing</u></b><br><i>(Note: RSA 32:5-I. Seven days' notice required)</i>   |
| <b>Tues., Jan. 11, 2022</b>   | <b><u>Deadline for petitioned warrant articles</u></b><br><i>(RSA 40:13 II-a (b) - Must be received by the 2nd Tues. in Jan.)</i>  |

## ***FY 2023 Budget Calendar (con't.)***

|  |   |
|--|---|
| <b>Mon., Jan. 17, 2022</b>                 | <b><u>Second budget public hearing, adoption of FY 2023 Budget and final vote on warrant</u></b><br><i>(RSA 40:13 II-a (c) require hearing by the 3<sup>rd</sup> Tuesday in Jan.)</i>           |
| <b>Wed, Jan. 19, 2022</b>                  | <b><u>If Necessary; Optional Meeting to sign final warrant</u></b>  |
| <b>Thurs. Jan. 20, 2022</b>                | <b><u>Last day to post warrant for Deliberative Session and Town Meeting</u></b><br><i>(RSA 39:5)</i>   |
| <b>Thurs. Jan. 27, 2022</b>                | <b><u>Annual Town Report to printer</u></b>   |
| <b>Thurs., Jan. 27, 2022</b>               | <b><u>Notice of Deliberative Session to be published in newspaper and posted in two public places</u></b><br><i>(At least one week prior to meeting per Town Charter 5.3)</i>                   |
| <b>Saturday, Feb 5, 2022<br/>9:00 AM</b>   | <b><u>Deliberative Session (Must be between 1<sup>st</sup> &amp; 2<sup>nd</sup> Saturdays following last Monday in January)</u></b>   |
| <b>Thurs. Feb. 24, 2022</b>                | <b><u>Notice of Budgetary Official Ballot Town Meeting to be published in newspaper and posted in two public places</u></b><br><i>(At least one week prior to meeting per Town Charter 5.3)</i> |
| <b>Tues. Mar. 1, 2022</b>                  | <b><u>Minimum of one hundred copies of Annual Report made available to public</u></b>   |
| <b>Tues. Mar. 08, 2022<br/>7 AM – 8 PM</b> | <b><u>Annual Town Meeting:</u></b> - Official Ballot session; election of Town/School Officers, Town/School budget adoption and Town/School bond articles<br><i>(RSA 39:1)</i>                  |

**Town of Londonderry**  
**Default Calculation Summary - General Fund**

|  |    |                  |
|--|----|------------------|
| <b>FY 2022 Amended Operating Budget</b>            | \$ | 36,162,104       |
| <b>Default Budget Additions:</b>                   |    |                  |
| Contractual Salary Adjustments                     | \$ | 290,433          |
| Health Insurance                                   | \$ | 59,944           |
| Retirement Increase                                | \$ | 112,253          |
| Mandatory Benefits (less health)                   | \$ | 31,725           |
| Property-Liability Ins                             | \$ | 10,190           |
| Utility Increases                                  | \$ | -                |
| Waste & Recycling Contracts                        | \$ | 75,946           |
| Contractual Increases                              | \$ | <u>46,155</u>    |
| <b>Default Budget Subtractions:</b>                |    |                  |
| Debt Service                                       | \$ | <u>(311,781)</u> |
| <b>Total FY 2022 Default Budget - General Fund</b> | \$ | 36,476,969       |
| <b>% Increase over FY 2022</b>                     |    | 0.87%            |
| <b>Town Manager Requested Budget</b>               | \$ | 36,377,666       |



## Fiscal Year 2023 Tax Rate Calculations - Municipal

*Approximately \$50,000 in appropriations is equal to \$0.01 on the tax rate*

| ART. # |  | FY 2023          | Tax Rate |
|--------|--|------------------|----------|
| 1      | Election of Officers                                   |                  |          |
| 2      | Operating Budget:                                      |                  |          |
|        | General Fund Appropriations                            | \$ 36,377,666    |          |
|        | Sewer Enterprise Fund Appropriations                   | \$ 2,849,912     |          |
|        | Less: Revenues for the General Fund (Various Sources)  | \$ (15,020,793)  |          |
|        | Less: Revenues for the Sewer Enterprise Fund           | \$ (2,849,912)   |          |
|        | <b>NET TO BE RAISED:</b>                               | 21,356,873       | \$ 4.144 |
| 3      | Expendable Maintenance Trust Fund                      | \$ 180,000       |          |
|        | Less: UFB  | \$ (90,000)      |          |
|        | <b>NET TO BE RAISED:</b>                               | \$ 90,000        | \$ 0.017 |
| 4      | Roadway Maintenance Trust Fund                         | \$ 650,000       |          |
|        |  | \$ -             |          |
|        | <b>NET TO BE RAISED:</b>                               | \$ 650,000       | \$ 0.126 |
| 5      | Capital Reserve Funding - Fire Dept. Equipment         | \$ 100,000       |          |
|        | Less: UFB  | \$ (50,000)      |          |
|        | <b>NET TO BE RAISED:</b>                               | \$ 50,000        | \$ 0.010 |
| 6      | Capital Reserve Funding - Pillsbury Cemetery Expansion | \$ 75,000        |          |
|        | Less: UFB  | \$ -             |          |
|        | <b>NET TO BE RAISED:</b>                               | \$ 75,000        | \$ 0.015 |
| 7      | Establish a Recreation Revolving Fund                  | \$ 1,000         |          |
|        | Less: UFB  | \$ -             |          |
|        | <b>NET TO BE RAISED:</b>                               | \$ 1,000         | \$ -     |
| 8      | Capital Reserve Funding - Cable Equipment              | \$ 32,500        |          |
|        | Less: Revenue from PEG Access Capital Funding          | \$ (32,500)      |          |
|        | <b>NET TO BE RAISED:</b>                               | \$ -             | \$ -     |
|        | Transaction of Other Business                          |                  |          |
| 9      | Less:  | \$ -             |          |
|        | <b>NET TO BE RAISED:</b>                               | \$ -             | \$ -     |
|        | <b>ADD-ONS:</b>  |                  |          |
|        | Net Overlay to be Raised:                              | \$ 171,000       | \$ 0.033 |
|        |  |                  | \$ -     |
|        | Veterans' Exemptions: (MS-1)                           | \$ 643,500       | \$ 0.125 |
|        | <b>2023 Municipal Tax Rate (Projected)</b>             | \$ 23,037,373.00 | \$ 4.470 |
|        | <b>Total Not Recommended:</b>                          | \$ -             |          |
|        | <b>Net Town Council Recommended:</b>                   | \$ -             | \$ -     |
|        | <b>ASSESSED VALUTION</b>                               | \$ 23,037,373.00 | \$ 4.470 |
|        | 2021 Assessed Valuation Per MS-1                       | \$ 5,092,317,821 |          |
|        | 2022 - Anticipated Assessed Valuation (1.5% increase)  | \$ 5,154,000,000 |          |

# ***INTRODUCTION***

## ***Purpose and Content:***

Understanding a municipal budget can often be a confusing exercise for a typical resident of any community. This introduction attempts to provide background material for the average person to understand and be able to use this budget document.

## ***Overview of the Budget Process:***

The annual budget serves several functions: It is the most important policy document in local government as it sets spending and service priorities for the coming fiscal year. It is also an historical document; it reflects the level of services the Town has provided in the past. Finally, it is a legal document; once adopted it sets spending guidelines.

The combined efforts of the Town Manager and the Department Heads are represented within. The Town Council has the responsibility of adopting an annual budget that will be sent to Town Meeting for approval. However, before a budget can be adopted, the document must be reviewed, questioned and if necessary, changed.

The budget depicts figures of past, present and future revenues and expenditures. Revenues are comprised of local revenue sources such as taxes, fees and non local revenues such as state grants. Expenditures are covered in categories:

- \* Operating expenditures which are items such as personnel salaries, contractual services, materials and supplies.
- \* Capital expenditures which include equipment and buildings are shown two ways: If a capital expenditure is paid for in one year, it is shown in the annual budget as a capital outlay. If money is saved to pay for equipment or buildings in the future, it is shown as a Capital Reserve Fund.
- \* If money is borrowed to pay for future purchases (bond referendums) the repayment of principal and interest is shown in Debt Service.

## ***Developing the Budget Document:***

In accordance with the Town Charter (effective date – updated March 2020), each officer or director of a department must submit an itemized estimate of expenditures for the next fiscal year to the Town Manager. The Manager will then, based upon these estimates and other data, prepare a recommended budget which must be submitted to the Town Council. The Town Council will review the budget, hold at least two public hearings and make modifications and amendments before final adoption.

The **deliberative session** is to be held between the Last Saturday in January and the Saturday following that date. This required session is held to explain, discuss, amend and finalize the Town budget and special warrant articles calling for appropriations. All articles are then voted on by official ballot at the **first session** of the annual meeting held on the second Tuesday in March.

The **first annual session of Town Meeting**, scheduled by State Statute is the first Tuesday in March and is to elect the Town's officers and vote on all ballot warrant articles. With a change in previously enacted legislation via SB109, and a Charter Change voted at the 1996 Town Meeting, the Town and the School District will vote on its bond issues and elect its officers on this date as well.

Specific questions concerning the budget process are welcome, and interested citizens or groups are urged to contact the Town Manager at (603) 432-1100 Ext. 120 for further details.

## ***General Definition of Terms Used***

|                              |   |
|------------------------------|---|
| <b>Appropriation:</b>        | The legal authorization granted by a legislative body (Town Council) to make expenditures and to incur obligations for specific purposes. These appropriations lapse at the end of the fiscal year to the General Fund; however, non budgetary or special purpose funds continue in force until fully expended or their purposed as been accomplished or abandoned.   |
| <b>Assessed Valuation:</b>   | One hundred percent (100%) of the fair market value of both real (land and buildings) and personal property as determined by the Londonderry Assessor's office.   |
| <b>Budget:</b>               | <p>A financial operating plan for a given period representing estimated expenditures for services and the means of financing those services and which is limited to available resources. Budget types are:</p> <ul style="list-style-type: none"><li>* Capital Budget is the first year of the five-year Capital Improvement Plan, and is funded as part of the annual appropriation.</li><li>* Town Operating Budget is the funds which are provided for the Town government's services.</li></ul> |
| <b>CIP:</b>                  | The Capital Improvement Plan is a comprehensive list of capital projects proposed for the Town by the Town Council.   |
| <b>Capital Reserve Fund:</b> | A fund initiated and approved by Town meeting to gather funds over several years for larger, planned future expenditures for buildings or equipment.  |
| <b>Capital Outlay:</b>       | A classification for capital items of equipment, or facility improvements of less than \$500,000 and/or a life expectancy of less than five years.  |
| <b>Capital Project:</b>      | A capital improvement project or piece of equipment costing more than \$500,000 and/or having a life expectancy of more than five years.  |
| <b>Debt Service:</b>         | Payments of interest and repayment of principal to holders of the debt instruments.   |
| <b>Encumbrance:</b>          | A method of accounting by which purchase orders, contracts or other commitments for the expenditure of funds are recorded to reserve a portion of an applicable appropriation. A commitment related to an unperformed contract for goods and services. Encumbered funds may not be used for any other purpose.  |
| <b>Entitlement:</b>          | The amount of payment a local government is to receive as determined by the state or federal government according to an allocation formula.   |



## ***General Definition of Terms Used*** (cont'd)

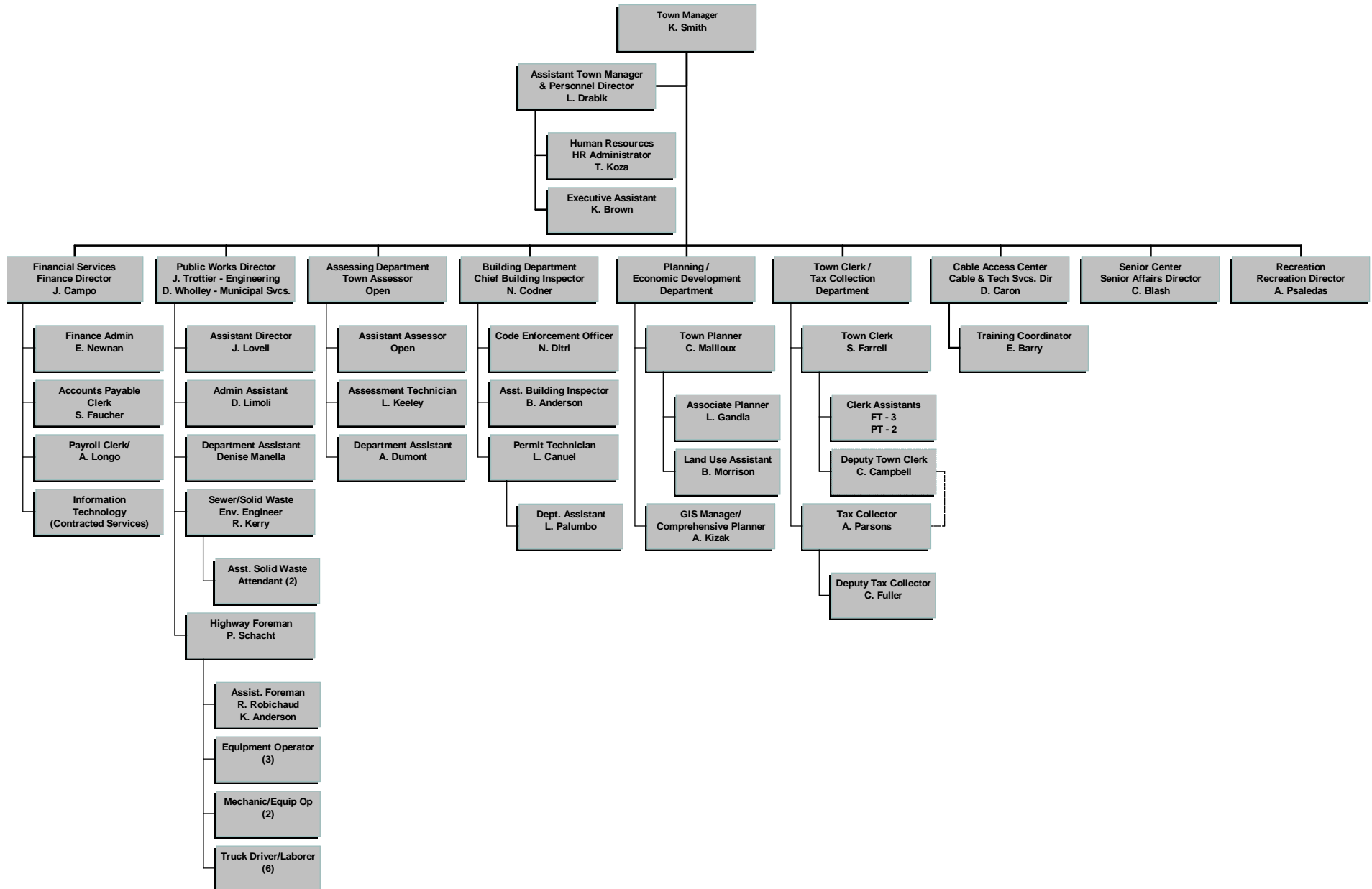
|                           |  |
|---------------------------|--|
| <b>Fund:</b>              | <p>Government resources are allocated to and accounted for in individual funds based upon the purpose for which it is to be spent and the means by which such spending is controlled: Major funds used by the Town are:</p> <ul style="list-style-type: none"><li>• <b>General Fund</b> - The general operating fund of the Town is used to account for all financial resources except those required to be accounted for in another fund.</li><li>• <b>Capital Project Fund</b> - Used to account for financial resources to be used for the acquisition or construction of major capital facility</li><li>• <b>Enterprise Fund</b> - Used to account for expenses and revenues specific to its purpose. It is a self-supporting fund that sells goods or services to the public for a fee. These fees are intended to cover the cost of operating the fund and any future capital costs that may occur.</li><li>• <b>Revolving Fund</b> - Used to account for a specific purpose with the provision that revenues generated from the fund may be used again, it is a self-supporting fund.</li><li>• <b>Special Revenue Funds</b> - Used to account for the proceeds from specific revenue sources (other than expendable trusts or major capital project) that is restricted to expenditures for specific purposes.</li><li>• <b>Trust Funds</b> - Used to account for assets held by the Town in a trustee capacity.</li></ul> |
| <b>Fund Balance:</b>      | <p>The fund equity of governmental funds and trust funds. Pursuant to policy adopted by the Town Council, this remains at 5-7% of the gross municipal budget figure at year end.</p>   |
| <b>General Fund:</b>      | <p>The major municipal fund which is credited with government receipts not earmarked by law and charged with expenditures payable from such revenues. This fund includes most of the basic operating services, such as fire and police protection, recreation and general administration.</p>  |
| <b>Operating Expense:</b> | <p>Any item which cannot be defined as a capital expense. Operating expenses are typically incurred annually. While some operating expenses cost more than \$10K, they are excluded from the capital budget because they are generally incurred every year or at least within five years.</p>  |
| <b>Object Code:</b>       | <p>Used in expenditure classifications, it applies to the types of items purchased or the service obtained, such as Salaries, Supplies, etc.</p>   |
| <b>Tax Rate:</b>          | <p>Dollar value of tax per thousand dollars of assessed value of a property. Taxes levied are equal to the tax rate times the assessed value of the property.</p>  |

## ***General Definition of Terms Used*** (cont'd)

**Town Meeting:** An annual meeting, held in accordance with State Statutes, which begins with the election of officers and voting on bond or note issues on the ***second Tuesday of March***. Town meeting is preceded by a deliberative session (**to be held between the first and second Saturdays following the last Monday in February**) which will explain, discuss, debate, amend, finalize and vote upon the town budget and any special warrant articles calling for appropriations.

**School District Meeting:** Enacted Legislation, RSA 40:13, binds the School District to hold its election of officers and voting on bond or notes issues on the ***second Tuesday March***, but calls for the Deliberative Session to be held sometime between the ***last Saturday of January and the first Saturday of February***.

# TOWN OF LONDONDERRY TOWN HALL ORGANIZATIONAL CHART



## **Defining Default Budget**

In March, 2012, the Citizens of the Town of Londonderry voted to approve its first Town budget subsequent to becoming an “official ballot” community under the provisions of Chapter 40:13 of the New Hampshire Revised Statutes Annotated (RSA). In March 2020, the Citizens of the Town of Londonderry voted to amend the towns charter to determine the definition of default budget instead of being subject to any and all potential changes made to the corresponding RSA 40:13, IX (b). In voting to approve the amendment to the Town Charter, the Citizens of Londonderry has stated the following as the definition of the default budget:

*“Default Budget” means the amount calculated by starting with the amount of the appropriations contained in the operating budget authorized for the previous fiscal year, reduced and increased as the case may be by: 1) debt service, 2) contracts previously incurred, 3) salary and other related employee costs (benefits, taxes) previously incurred, and 4) other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the Town Council.*

*Instead of being an actual budget, the “Default Budget” is the amount that will be raised if the proposed Operating Budget is defeated. If the Default Budget is adopted because of the defeat of the proposed Operating Budget, the amount raised and appropriated may be expended for any purpose contained in the defeated proposed Operating Budget. The total amount available for expenditure when operating under the Default Budget will not exceed the default amount plus the amount appropriated by separate and special warrant articles except as otherwise provided by laws such as, but not limited to, RSA 32:9-11.*

*For the purposes of this Section 5.4.D.3, “previously incurred” means on or before the Deliberative Session at which the default budget is presented to voters.*

*The Default Budget may be amended by the Town Council based on relevant new information at any time before ballots are printed.*



## **Calculation of the Town's Default Level Budget**

In formulating its default level budget, the Finance Department has utilized the following guidelines to ensure that calculation methodologies are applied consistently across all departments:

1. Line items for salaries (to include overtime, holiday pay or other salary based line items): the prior year's adopted budget, multiplied by any contractually bargained increases (COLA and merit) due. Contractually obligated has been defined as increases contained in collective bargaining agreements for represented employees, and increases contemplated by the Town's approved personnel policies for non-represented employees. Additionally, if a group of represented employees does not have a contract in place for the year being budgeted, such budget will be defaulted at the same level (a zero increase) as the preceding year, unless the represented employees current contract contains a clause that states otherwise.
2. Line items formulated based on a percentage of salaries (FICA, Medicare, NH Retirement) are calculated at the salary level described in section 1 above, times the applicable contribution rate for the year being budgeted.
3. Line items for health and dental benefits will be calculated based on actual plan enrollment for positions occupied (vacant positions will be considered at the highest plan level for budgeting purposes) in the current year budget at a date to be determined by the Finance Department, multiplied by the guaranteed maximum rate (GMR) increase communicated by the Town's third-party administrator.
4. Line items for other insurance benefits (Property & Liability, Life, Short and Long-Term Disability, Unemployment Compensation) will be based on current year budgeted amounts, increased or decreased by estimated premium amendments provided by the Town's various third-party administrators.
5. All other line items for operating expenses will be formulated based the current year's adopted budget. Contracts will be increased or decreased as required, utilities will increase base on an average calculation for the account line. Account lines will be reduced by any one-time expenditure(s).

It is our hope that by using the Charter's definition and using this Town-wide standard, and applying it consistently, we place ourselves in a position to provide comparable budget data as we migrate through each succeeding fiscal year.



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

|  |   |    | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-22) | Over/ (Under)<br>Default |
|--|---|----|----------------------|----------------------|---------------------|--------------------------|--------------------------|
| <b>Fund: 100 - General Fund</b>                                      |   |    |                      |                      |                     |                          |                          |
| <b>Operating Budget Category</b>                                     |   |    |                      |                      |                     |                          |                          |
| General Government   | Department: 01 - Town Council             | \$ | 12,104.00            | \$                   | 12,102.00           | \$                       | (2.00) \$                |
| General Government   | Department: 02 - Town Manager             | \$ | 573,856.00           | \$                   | 456,410.00          | \$                       | (117,446.00) \$          |
| General Government   | Department: 04 - Budget Committee         | \$ | 1.00                 | \$                   | 1.00                | \$                       | - \$                     |
| General Government   | Department: 05 - Town Clerk/Tax Collector | \$ | 485,141.00           | \$                   | 537,789.00          | \$                       | 52,648.00 \$             |
| General Government   | Department: 08 - Finance                  | \$ | 614,561.00           | \$                   | 617,949.00          | \$                       | 3,388.00 \$              |
| General Government   | Department: 09 - Assessing                | \$ | 404,823.00           | \$                   | 408,635.00          | \$                       | 3,812.00 \$              |
| General Government   | Department: 10 - Information Technology   | \$ | 491,024.00           | \$                   | 514,559.00          | \$                       | 23,535.00 \$             |
| General Government   | Department: 12 - Legal                    | \$ | 174,500.00           | \$                   | 303,915.00          | \$                       | 17,562.00 \$             |
| General Government   | Department: 15 - General Government       | \$ | 567,474.00           | \$                   | 574,024.00          | \$                       | 6,550.00 \$              |
| General Government   | Department: 16 - Cemetery                 | \$ | 38,000.00            | \$                   | 38,000.00           | \$                       | - \$                     |
| General Government   | Department: 17 - Insurance                | \$ | 4,255,726.00         | \$                   | 4,324,788.00        | \$                       | 69,062.00 \$             |
| Conservation & Development   | Department: 18 - Conservation             | \$ | 3,350.00             | \$                   | 3,350.00            | \$                       | - \$                     |
| Public Safety  | Department: 20 - Police                   | \$ | 9,073,135.00         | \$                   | 9,293,558.00        | \$                       | 220,423.00 \$            |
| Public Safety  | Department: 23 - Fire                     | \$ | 7,891,366.00         | \$                   | 7,960,401.00        | \$                       | 69,035.00 \$             |
| Public Safety  | Department: 24 - Building                 | \$ | 440,633.00           | \$                   | 420,517.00          | \$                       | (20,116.00) \$           |
| Highway & Street   | Department: 26 - Public Works             | \$ | 4,177,926.00         | \$                   | 4,282,362.00        | \$                       | 104,436.00 \$            |
| Highway & Street   | Department: 27 - Solid Waste              | \$ | 2,231,215.00         | \$                   | 2,306,312.00        | \$                       | 75,097.00 \$             |
| Health & Welfare   | Department: 28 - General Assistance       | \$ | 144,500.00           | \$                   | 136,250.00          | \$                       | (8,250.00) \$            |
| Culture & Recreation   | Department: 29 - Cable                    | \$ | 298,643.00           | \$                   | 298,551.00          | \$                       | (92.00) \$               |
| Culture & Recreation   | Department: 30 - Recreation               | \$ | 173,946.00           | \$                   | 177,864.00          | \$                       | 3,918.00 \$              |
| Culture & Recreation   | Department: 31 - Library                  | \$ | 1,308,499.00         | \$                   | 1,316,808.00        | \$                       | 8,309.00 \$              |
| Culture & Recreation   | Department: 32 - Senior Affairs           | \$ | 86,752.00            | \$                   | 87,852.00           | \$                       | 1,100.00 \$              |
| Conservation & Development   | Department: 33 - Community Development    | \$ | 448,074.00           | \$                   | 462,448.00          | \$                       | 14,374.00 \$             |
| Debt Service   | Department: 34 - Debt Service             | \$ | 2,266,855.00         | \$                   | 1,955,074.00        | \$                       | (311,781.00) \$          |
| <b>Fund: 100 - General Fund Totals without Capital Improvements:</b> |   | \$ | 36,162,104.00        | \$                   | 36,377,666.00       | \$                       | 215,562.00 \$            |
|  |   |    |                      |                      | 36,476,969.00       | \$                       | (99,303.00)              |

| Account Number | Account Description             | 2022 Approved Budget | 2023 Proposed Budget | \$ Increase or (Decrease) | % from Prior Year | % of Total increase |
|----------------|---------------------------------|----------------------|----------------------|---------------------------|-------------------|---------------------|
| 4110-000       | Regular Salaries                | \$ 12,681,666.00     | \$ 12,852,159.00     | \$ 170,493.00             | 1.34%             | 79.09%              |
| 4120-000       | Part-time Salaries              | \$ 940,513.00        | \$ 938,827.00        | \$ (1,686.00)             | -0.18%            | -0.78%              |
| 4130-000       | Elected Salaries                | \$ 92,445.00         | \$ 101,016.00        | \$ 8,571.00               | 9.27%             | 3.98%               |
| 4140-000       | Overtime Salaries               | \$ 1,716,690.00      | \$ 1,815,703.00      | \$ 99,013.00              | 5.77%             | 45.93%              |
| 4145-000       | Snow overtime Salaries          | \$ 157,027.00        | \$ 157,027.00        | \$ -                      | 0.00%             | 0.00%               |
| 4193-000       | Holiday Salaries                | \$ 290,194.00        | \$ 314,530.00        | \$ 24,336.00              | 8.39%             | 11.29%              |
| 4210-000       | Health Ins Benefits             | \$ 3,810,857.00      | \$ 3,870,801.00      | \$ 59,944.00              | 1.57%             | 27.81%              |
| 4215-000       | Life Ins Benefits               | \$ 165,303.00        | \$ 174,323.00        | \$ 9,020.00               | 5.46%             | 4.18%               |
| 4219-000       | Dental Ins Benefits             | \$ 231,249.00        | \$ 230,031.00        | \$ (1,218.00)             | -0.53%            | -0.57%              |
| 4220-000       | FICA Benefits                   | \$ 401,235.00        | \$ 410,217.00        | \$ 8,982.00               | 2.24%             | 4.17%               |
| 4225-000       | Medicare Benefits               | \$ 227,938.00        | \$ 232,155.00        | \$ 4,217.00               | 1.85%             | 1.96%               |
| 4230-000       | Retirement Benefits             | \$ 3,850,181.00      | \$ 3,963,882.00      | \$ 113,701.00             | 2.95%             | 52.75%              |
| 4240-000       | Tuition reimbursement Benefits  | \$ 101,270.00        | \$ 101,270.00        | \$ -                      | 0.00%             | 0.00%               |
| 4241-000       | Training Benefits               | \$ 116,300.00        | \$ 116,300.00        | \$ -                      | 0.00%             | 0.00%               |
| 4250-000       | Unemployment ins Benefits       | \$ 4,835.00          | \$ 4,981.00          | \$ 146.00                 | 3.02%             | 0.07%               |
| 4260-000       | Workers' comp Benefits          | \$ 297,034.00        | \$ 308,517.00        | \$ 11,483.00              | 3.87%             | 5.33%               |
| 4290-000       | Uniforms & cleaning Benefits    | \$ 128,200.00        | \$ 128,200.00        | \$ -                      | 0.00%             | 0.00%               |
| 4301-000       | Auditing services Services      | \$ 45,500.00         | \$ 45,500.00         | \$ -                      | 0.00%             | 0.00%               |
| 4311-000       | Engineering Services            | \$ 50,000.00         | \$ 50,000.00         | \$ -                      | 0.00%             | 0.00%               |
| 4320-000       | Legal general Services          | \$ 174,500.00        | \$ 50,000.00         | \$ (124,500.00)           | -71.35%           | -57.76%             |
| 4321-000       | Redemptions Services            | \$ 748.00            | \$ 748.00            | \$ -                      | 0.00%             | 0.00%               |
| 4330-000       | MGMT services Services          | \$ 618,097.00        | \$ 641,632.00        | \$ 23,535.00              | 3.81%             | 10.92%              |
| 4331-000       | Special investigations Services | \$ 6,500.00          | \$ 6,500.00          | \$ -                      | 0.00%             | 0.00%               |
| 4332-000       | Contracted services Services    | \$ 271,500.00        | \$ 263,250.00        | \$ (8,250.00)             | -3.04%            | -3.83%              |
| 4335-000       | Waste collection Services       | \$ 1,581,041.00      | \$ 1,610,293.00      | \$ 29,252.00              | 1.85%             | 13.57%              |
| 4336-000       | Recycling Services              | \$ 621,359.00        | \$ 668,053.00        | \$ 46,694.00              | 7.51%             | 21.66%              |
| 4340-000       | Bank services Services          | \$ 28,000.00         | \$ 28,000.00         | \$ -                      | 0.00%             | 0.00%               |
| 4341-000       | Telephone Services              | \$ 105,417.00        | \$ 105,417.00        | \$ -                      | 0.00%             | 0.00%               |
| 4350-000       | Medical services Services       | \$ 2,500.00          | \$ 2,500.00          | \$ -                      | 0.00%             | 0.00%               |
| 4355-000       | Photo services Services         | \$ 1,000.00          | \$ 1,000.00          | \$ -                      | 0.00%             | 0.00%               |
| 4360-000       | Custodial Services              | \$ 70,296.00         | \$ 70,296.00         | \$ -                      | 0.00%             | 0.00%               |
| 4390-000       | Other professional Services     | \$ 30,000.00         | \$ 30,000.00         | \$ -                      | 0.00%             | 0.00%               |

| Account Number | Account Description          | 2022 Approved Budget | 2023 Proposed Budget | \$ Increase or (Decrease) | % from Prior Year | % of Total increase |
|----------------|------------------------------|----------------------|----------------------|---------------------------|-------------------|---------------------|
| 4395-000       | Snow removal Services        | \$ 35,000.00         | \$ 35,000.00         | \$ -                      | 0.00%             | 0.00%               |
| 4410-000       | Electric Services            | \$ 226,318.00        | \$ 227,146.00        | \$ 828.00                 | 0.37%             | 0.38%               |
| 4411-000       | Heat & oil Services          | \$ 113,727.00        | \$ 113,697.00        | \$ (30.00)                | -0.03%            | -0.01%              |
| 4412-000       | Water Services               | \$ 52,700.00         | \$ 52,782.00         | \$ 82.00                  | 0.16%             | 0.04%               |
| 4414-000       | Hydrants Services            | \$ 541,000.00        | \$ 541,000.00        | \$ -                      | 0.00%             | 0.00%               |
| 4415-000       | Street lighting Service      | \$ 40,000.00         | \$ 40,000.00         | \$ -                      | 0.00%             | 0.00%               |
| 4430-000       | Repairs & maint Service      | \$ 92,600.00         | \$ 92,600.00         | \$ -                      | 0.00%             | 0.00%               |
| 4436-000       | Road Maintenance Services    | \$ 864,421.00        | \$ 864,421.00        | \$ -                      | 0.00%             | 0.00%               |
| 4438-000       | Storm drain const Services   | \$ 72,700.00         | \$ 72,700.00         | \$ -                      | 0.00%             | 0.00%               |
| 4440-000       | Rental and leases Services   | \$ 92,472.00         | \$ 92,472.00         | \$ -                      | 0.00%             | 0.00%               |
| 4490-000       | Clothing allowance Services  | \$ 26,300.00         | \$ 26,300.00         | \$ -                      | 0.00%             | 0.00%               |
| 4491-000       | Town common exp Services     | \$ 7,000.00          | \$ 7,000.00          | \$ -                      | 0.00%             | 0.00%               |
| 4520-000       | Property ins Services        | \$ 203,785.00        | \$ 213,975.00        | \$ 10,190.00              | 5.00%             | 4.73%               |
| 4521-000       | Ins deductible Services      | \$ 5,000.00          | \$ 5,000.00          | \$ -                      | 0.00%             | 0.00%               |
| 4530-000       | Public education Services    | \$ 2,500.00          | \$ 2,500.00          | \$ -                      | 0.00%             | 0.00%               |
| 4531-000       | Safety program Services      | \$ 38,000.00         | \$ 38,000.00         | \$ -                      | 0.00%             | 0.00%               |
| 4550-000       | Printing Services            | \$ 27,527.00         | \$ 27,100.00         | \$ (427.00)               | -1.55%            | -0.20%              |
| 4560-000       | Dues & subs Services         | \$ 83,246.00         | \$ 88,238.00         | \$ 4,992.00               | 6.00%             | 2.32%               |
| 4570-000       | Sem & workshops Services     | \$ 24,500.00         | \$ 24,000.00         | \$ (500.00)               | -2.04%            | -0.23%              |
| 4575-000       | Travel & mileage Services    | \$ 12,756.00         | \$ 12,756.00         | \$ -                      | 0.00%             | 0.00%               |
| 4580-000       | Mosquito Control             | \$ 37,000.00         | \$ 38,510.00         | \$ 1,510.00               | 4.08%             | 0.70%               |
| 4610-000       | General expenses Supplies    | \$ 140,325.00        | \$ 140,325.00        | \$ -                      | 0.00%             | 0.00%               |
| 4611-000       | K-9 supplies Supplies        | \$ 2,935.00          | \$ 2,935.00          | \$ -                      | 0.00%             | 0.00%               |
| 4612-000       | Crime prevention Supplies    | \$ 2,000.00          | \$ 2,000.00          | \$ -                      | 0.00%             | 0.00%               |
| 4614-000       | Civil defense exp Supplies   | \$ 1,000.00          | \$ 1,000.00          | \$ -                      | 0.00%             | 0.00%               |
| 4620-000       | Office supplies Supplies     | \$ 55,607.00         | \$ 55,607.00         | \$ -                      | 0.00%             | 0.00%               |
| 4625-000       | Postage Supplies             | \$ 47,705.00         | \$ 47,752.00         | \$ 47.00                  | 0.10%             | 0.02%               |
| 4630-000       | Maint & repairs Supplies     | \$ 211,818.00        | \$ 217,818.00        | \$ 6,000.00               | 2.83%             | 2.78%               |
| 4634-000       | Hazardous materials Supplies | \$ 14,000.00         | \$ 14,000.00         | \$ -                      | 0.00%             | 0.00%               |
| 4635-000       | Gasoline Supplies            | \$ 283,290.00        | \$ 283,290.00        | \$ -                      | 0.00%             | 0.00%               |
| 4640-000       | GIS Services & Supplies      | \$ 10,000.00         | \$ 10,000.00         | \$ -                      | 0.00%             | 0.00%               |
| 4660-000       | Vehicle repairs Supplies     | \$ 106,400.00        | \$ 106,400.00        | \$ -                      | 0.00%             | 0.00%               |

| Account Number | Account Description             | 2022 Approved Budget    | 2023 Proposed Budget    | \$ Increase or (Decrease) | % from Prior Year | % of Total increase |
|----------------|---------------------------------|-------------------------|-------------------------|---------------------------|-------------------|---------------------|
| 4670-000       | Books & periodicals Supplies    | \$ 95,650.00            | \$ 95,650.00            | \$ -                      | 0.00%             | 0.00%               |
| 4680-000       | Dept. expense Supplies          | \$ 68,000.00            | \$ 73,000.00            | \$ 5,000.00               | 7.35%             | 2.32%               |
| 4690-000       | Other misc Supplies             | \$ 9,710.00             | \$ 9,710.00             | \$ -                      | 0.00%             | 0.00%               |
| 4693-000       | Welfare rent Supplies           | \$ 16,000.00            | \$ 16,000.00            | \$ -                      | 0.00%             | 0.00%               |
| 4694-000       | Welfare medical Supplies        | \$ 500.00               | \$ 500.00               | \$ -                      | 0.00%             | 0.00%               |
| 4695-000       | Gravel Supplies                 | \$ 5,000.00             | \$ 5,000.00             | \$ -                      | 0.00%             | 0.00%               |
| 4696-000       | Street signs Supplies           | \$ 8,000.00             | \$ 8,000.00             | \$ -                      | 0.00%             | 0.00%               |
| 4697-000       | Salt Supplies                   | \$ 220,000.00           | \$ 220,000.00           | \$ -                      | 0.00%             | 0.00%               |
| 4698-000       | Sand Supplies                   | \$ 25,000.00            | \$ 25,000.00            | \$ -                      | 0.00%             | 0.00%               |
| 4699-000       | Welfare Heat & Oil Supplies     | \$ 2,000.00             | \$ 2,000.00             | \$ -                      | 0.00%             | 0.00%               |
| 4740-000       | Mach & equip Property           | \$ 128,757.00           | \$ 148,125.00           | \$ 19,368.00              | 15.04%            | 8.98%               |
| 4744-000       | Capital leases Property         | \$ 879,726.00           | \$ 879,726.00           | \$ -                      | 0.00%             | 0.00%               |
| 4750-000       | Furniture & fixtures Property   | \$ 3,100.00             | \$ 3,100.00             | \$ -                      | 0.00%             | 0.00%               |
| 4820-000       | Sr. affairs program Other       | \$ 12,364.00            | \$ 12,364.00            | \$ -                      | 0.00%             | 0.00%               |
| 4821-000       | Adult programs Other            | \$ 600.00               | \$ 600.00               | \$ -                      | 0.00%             | 0.00%               |
| 4823-000       | Summer programs Other           | \$ 1,000.00             | \$ 1,000.00             | \$ -                      | 0.00%             | 0.00%               |
| 4824-000       | Programs Other                  | \$ 9,500.00             | \$ 9,500.00             | \$ -                      | 0.00%             | 0.00%               |
| 4830-000       | Social service agencies Other   | \$ 50,000.00            | \$ 50,000.00            | \$ -                      | 0.00%             | 0.00%               |
| 4850-000       | Old home day Other              | \$ 10,150.00            | \$ 10,150.00            | \$ -                      | 0.00%             | 0.00%               |
| 4860-000       | Morrison house Other            | \$ 7,500.00             | \$ 7,500.00             | \$ -                      | 0.00%             | 0.00%               |
| 4861-000       | Heritage comm exp Other         | \$ 827.00               | \$ 827.00               | \$ -                      | 0.00%             | 0.00%               |
| 4864-000       | Cultural affairs cmte Other     | \$ 3,450.00             | \$ 10,000.00            | \$ 6,550.00               | 189.86%           | 3.04%               |
| 4868-000       | Regional trans initiative Other | \$ 27,188.00            | \$ 27,188.00            | \$ -                      | 0.00%             | 0.00%               |
| 4870-000       | Senior Transportation           | \$ 18,200.00            | \$ 18,200.00            | \$ -                      | 0.00%             | 0.00%               |
| 4980-000       | Principal Other                 | \$ 1,800,800.00         | \$ 1,555,800.00         | \$ (245,000.00)           | -13.61%           | -113.66%            |
| 4981-000       | Interest Other                  | \$ 466,055.00           | \$ 399,274.00           | \$ (66,781.00)            | -14.33%           | -30.98%             |
| <b>Totals:</b> |                                 | <b>\$ 36,162,104.00</b> | <b>\$ 36,377,666.00</b> | <b>\$ 215,562.00</b>      | <b>0.60%</b>      |                     |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Revenue Budget

| Account Number   | Account Description                                     | 2017 Actual Amount | 2018 Actual Amount | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | Change in budget (22-21) |
|--|---|--------------------|--------------------|--------------------|--------------------|--------------------|----------------------|----------------------|--------------------------|
| <b>Fund: 100 - General Fund</b>  |   |                    |                    |                    |                    |                    |                      |                      |                          |
| <b>REVENUES</b>  |   |                    |                    |                    |                    |                    |                      |                      |                          |
| <b>Department: 00 - Non Departmental</b>   |   |                    |                    |                    |                    |                    |                      |                      |                          |
| <i>Taxes - Taxes</i>   |   |                    |                    |                    |                    |                    |                      |                      |                          |
| 3120-001   | Land Use Change Tax                                     | \$ 393,900.60      | \$ 291,384.00      | \$ -               | \$ 20,700.00       | \$ -               | \$ -                 | \$ -                 | \$ -                     |
| 3185-001   | Yield tax Taxes   | \$ 33,787.24       | \$ 4,764.81        | \$ 6,430.68        | \$ 7,164.68        | \$ 2,345.36        | \$ 5,000.00          | \$ 5,000.00          | \$ -                     |
| 3186-001   | Payment in lieu of taxes Taxes                          | \$ 659,485.23      | \$ 672,674.93      | \$ 686,128.43      | \$ 699,851.00      | \$ 713,848.02      | \$ 728,126.00        | \$ 742,668.00        | \$ 14,542.00             |
| 3187-001   | Excavation tax Taxes                                    | \$ 21,251.42       | \$ 12,882.12       | \$ 10,910.72       | \$ 9,256.32        | \$ 15,274.98       | \$ 10,000.00         | \$ 10,000.00         | \$ -                     |
| 3190-001   | Interest and costs on late taxes Taxes                  | \$ 203,812.92      | \$ 213,156.72      | \$ 205,381.60      | \$ 108,736.99      | \$ 192,144.29      | \$ 175,000.00        | \$ 175,000.00        | \$ -                     |
| <i>Account Classification Total: Taxes - Taxes</i>                                 |   | \$ 1,312,237.41    | \$ 1,194,862.58    | \$ 908,851.43      | \$ 845,708.99      | \$ 923,612.65      | \$ 918,126.00        | \$ 932,668.00        | \$ 14,542.00             |
| <i>Lic &amp; Perm - Licenses and Permits</i>                                       |   |                    |                    |                    |                    |                    |                      |                      |                          |
| 3210-004   | UCC Filings & Cert. Licenses and Permits                | \$ 8,542.86        | \$ 5,932.90        | \$ 6,360.50        | \$ 8,007.50        | \$ 7,717.00        | \$ 6,000.00          | \$ 6,000.00          | \$ -                     |
| 3220-001   | Motor vehicle permit fees Licenses and Permits          | \$ 8,004,085.26    | \$ 8,506,071.26    | \$ 9,251,031.55    | \$ 9,033,605.81    | \$ 9,203,948.53    | \$ 8,950,000.00      | \$ 8,950,000.00      | \$ -                     |
| 3240-001   | Boat Registrations                                      | \$ -               | \$ 4,839.83        | \$ 7,199.99        | \$ 4,781.36        | \$ 8,072.00        | \$ 7,500.00          | \$ 7,500.00          | \$ -                     |
| 3290-001   | Dog licenses Licenses and Permits                       | \$ 21,366.00       | \$ 32,901.25       | \$ 25,519.25       | \$ 21,886.50       | \$ 24,155.75       | \$ 23,000.00         | \$ 23,000.00         | \$ -                     |
| 3290-002   | Marriage licenses Licenses and Permits                  | \$ 7,302.00        | \$ 7,836.00        | \$ 8,204.00        | \$ 6,817.00        | \$ 9,465.00        | \$ 7,000.00          | \$ 7,000.00          | \$ -                     |
| 3290-003   | Reclamation fees Licenses and Permits                   | \$ 16,840.00       | \$ 17,092.50       | \$ 17,226.00       | \$ 17,092.50       | \$ 17,235.50       | \$ 16,500.00         | \$ 16,500.00         | \$ -                     |
| 3290-004   | Other permits and fees Licenses and Permits             | \$ 788.49          | \$ 1,045.52        | \$ 833.45          | \$ 1,475.00        | \$ 557.15          | \$ 750.00            | \$ 750.00            | \$ -                     |
| 3290-006   | Marriage Ceremonies                                     | \$ 1,200.00        | \$ 2,200.00        | \$ 1,950.00        | \$ 2,550.00        | \$ 3,300.00        | \$ 2,000.00          | \$ 2,000.00          | \$ -                     |
| <i>Account Classification Total: Lic &amp; Perm - Licenses and Permits</i>         |   | \$ 8,060,124.61    | \$ 8,577,919.26    | \$ 9,318,324.74    | \$ 9,096,215.67    | \$ 9,274,450.93    | \$ 9,012,750.00      | \$ 9,012,750.00      | \$ -                     |
| <i>Intgovtl - Intergovernmental Grants</i>   |   |                    |                    |                    |                    |                    |                      |                      |                          |
| 3351-001   | Shared revenues Grants                                  | \$ -               | \$ -               | \$ -               | \$ -               | \$ 259,518.36      | \$ -                 | \$ -                 | \$ -                     |
| 3352-001   | Meals and room tax Grants                               | \$ 1,287,101.01    | \$ 1,307,290.67    | \$ 1,315,386.65    | \$ 1,319,941.23    | \$ 1,329,130.70    | \$ 1,958,923.00      | \$ 1,958,923.00      | \$ -                     |
| 3353-001   | Highway block grant Grants                              | \$ 591,589.52      | \$ 1,133,893.92    | \$ 623,470.46      | \$ 635,184.60      | \$ 604,074.71      | \$ 609,468.00        | \$ 609,468.00        | \$ -                     |
| 3354-001   | Water pollution grant Grants                            | \$ 40,196.00       | \$ 38,792.00       | \$ 37,357.00       | \$ 35,875.00       | \$ 34,316.00       | \$ 32,756.00         | \$ -                 | \$ (32,756.00) *1        |
| 3359-001   | Other state grants Grants                               | \$ 4,393.00        | \$ -               | \$ -               | \$ -               | \$ -               | \$ -                 | \$ -                 | \$ -                     |
| <i>Account Classification Total: Intgovtl - Intergovernmental Grants</i>           |   | \$ 1,923,279.53    | \$ 2,479,976.59    | \$ 1,976,214.11    | \$ 1,991,000.83    | \$ 2,227,039.77    | \$ 2,601,147.00      | \$ 2,568,391.00      | \$ (32,756.00)           |
| <i>Misc - Miscellaneous Revenues</i>   |   |                    |                    |                    |                    |                    |                      |                      |                          |
| 3501-001   | Sale of town property Miscellaneous                     | \$ 1,784.79        | \$ 920,850.03      | \$ 5,180.70        | \$ -               | \$ -               | \$ -                 | \$ -                 | \$ -                     |
| 3502-001   | Interest Investments Miscellaneous                      | \$ 88,342.94       | \$ 243,800.21      | \$ 844,666.88      | \$ 733,229.77      | \$ 222,290.32      | \$ 60,000.00         | \$ 60,000.00         | \$ -                     |
| 3503-001   | Insurance reimbursements Miscellaneous                  | \$ -               | \$ -               | \$ 27,334.29       | \$ 22,340.04       | \$ 4,478.23        | \$ 50,000.00         | \$ 50,000.00         | \$ -                     |
| 3503-003   | Solar Farm Revenue                                      | \$ -               | \$ 2,500.00        | \$ -               | \$ -               | \$ -               | \$ -                 | \$ -                 | \$ -                     |
| 3509-001   | Town aid reimbursements Miscellaneous                   | \$ 122.82          | \$ -               | \$ (2.00)          | \$ (51.00)         | \$ -               | \$ -                 | \$ -                 | \$ -                     |
| 3509-003   | Clerk/Collector over (under) Miscellaneous              | \$ 10.00           | \$ 54.00           | \$ 55.00           | \$ 12.14           | \$ 315.62          | \$ -                 | \$ -                 | \$ -                     |
| 3509-004   | Other miscellaneous revenues Miscellaneous              | \$ 65,528.48       | \$ 135,758.87      | \$ 270,923.87      | \$ 336,355.02      | \$ 876,752.01      | \$ 50,000.00         | \$ 50,000.00         | \$ -                     |
| 3509-005   | E-Registration Fees Miscellaneous Revenue               | \$ 3,229.85        | \$ 3,756.00        | \$ 3,921.00        | \$ 6,728.00        | \$ 6,865.00        | \$ 3,000.00          | \$ 3,000.00          | \$ -                     |
| <i>Account Classification Total: Misc - Miscellaneous Revenues</i>                 |   | \$ 159,018.88      | \$ 1,306,719.11    | \$ 1,152,079.74    | \$ 1,098,613.97    | \$ 1,110,701.18    | \$ 163,000.00        | \$ 163,000.00        | \$ -                     |
| <i>Interfunds - Interfund Operating Transfers In</i>                               |   |                    |                    |                    |                    |                    |                      |                      |                          |
| 3912-001   | Transfer from special rev funds Transfers               | \$ 97,273.75       | \$ 93,512.25       | \$ 93,448.15       | \$ -               | \$ -               | \$ -                 | \$ -                 | \$ -                     |
| 3912-002   | Transfer from Sewer Fund Transfer                       | \$ 232,217.00      | \$ 235,249.00      | \$ 220,000.00      | \$ 89,596.00       | \$ 225,581.52      | \$ 215,686.00        | \$ 92,686.00         | \$ (123,000.00) *2       |
| 3914-001   | Transfer from Airport Revolving Fund                    | \$ -               | \$ -               | \$ -               | \$ 88,961.25       | \$ 71,620.60       | \$ 70,000.00         | \$ 85,000.00         | \$ 15,000.00 *3          |
| 3916-001   | Transfer from trust/agency funds Transfers              | \$ 299,681.88      | \$ 230,069.91      | \$ 17,500.00       | \$ 17,500.00       | \$ 17,500.00       | \$ 17,500.00         | \$ 17,500.00         | \$ -                     |
| <i>Account Classification Total: Interfunds - Interfund Operating Transfers In</i> |   | \$ 629,172.63      | \$ 558,831.16      | \$ 330,948.15      | \$ 196,057.25      | \$ 314,702.12      | \$ 303,186.00        | \$ 195,186.00        | \$ (108,000.00)          |
| <i>Other - Other Financing Sources</i>   |   |                    |                    |                    |                    |                    |                      |                      |                          |
| 3934-001   | Proceeds from long term bonding Other financing sources | \$ -               | \$ 75,766.67       | \$ 568,117.00      | \$ -               | \$ -               | \$ -                 | \$ -                 | \$ -                     |
| 3939-002   | Budgetary Use of Fund Balance Other Financing           | \$ -               | \$ -               | \$ -               | \$ 146,524.00      | \$ 105,398.00      | \$ 535,398.00        | \$ 105,398.00        | \$ (430,000.00) *4       |
| <i>Account Classification Total: Other - Other Financing Sources</i>               |   | \$ -               | \$ 75,766.67       | \$ 568,117.00      | \$ 146,524.00      | \$ 105,398.00      | \$ 535,398.00        | \$ 105,398.00        | \$ (430,000.00)          |
| <b>Department Total: 00 - Non Departmental</b>                                     |   | \$ 12,083,833.06   | \$ 14,194,075.37   | \$ 14,254,535.17   | \$ 13,374,120.71   | \$ 13,955,904.65   | \$ 13,533,607.00     | \$ 12,977,393.00     | \$ (556,214.00)          |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Revenue Budget

| Account Number  | Account Description                                 | 2017 Actual Amount | 2018 Actual Amount | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | Change in budget (22-21) |
|---|---|--------------------|--------------------|--------------------|--------------------|--------------------|----------------------|----------------------|--------------------------|
| <b>Department: 14 - Zoning</b>                                      |   |                    |                    |                    |                    |                    |                      |                      |                          |
| <i>Chs Svc - Charges for Services</i>                               |   |                    |                    |                    |                    |                    |                      |                      |                          |
| 3401-001  | Zoning review Departmental revenue                  | \$ 59,773.39       | \$ 41,957.25       | \$ 48,300.58       | \$ 25,607.31       | \$ 23,442.32       | \$ 40,000.00         | \$ 40,000.00         | \$ -                     |
| <i>Account Classification Total: Chs Svc - Charges for Services</i> |   | \$ 59,773.39       | \$ 41,957.25       | \$ 48,300.58       | \$ 25,607.31       | \$ 23,442.32       | \$ 40,000.00         | \$ 40,000.00         | \$ -                     |
| <b>Department Total: 14 - Zoning</b>                                |   | \$ 59,773.39       | \$ 41,957.25       | \$ 48,300.58       | \$ 25,607.31       | \$ 23,442.32       | \$ 40,000.00         | \$ 40,000.00         | \$ -                     |
| <b>Department: 15 - General Government</b>                          |   |                    |                    |                    |                    |                    |                      |                      |                          |
| <i>Misc - Miscellaneous Revenues</i>                                |   |                    |                    |                    |                    |                    |                      |                      |                          |
| 3409-001  | General Government Miscellaneous                    | \$ -               | \$ -               | \$ 24,225.92       | \$ 28,908.66       | \$ 66,361.56       | \$ 82,500.00         | \$ 82,500.00         | \$ -                     |
| <i>Account Classification Total: Misc - Miscellaneous Revenues</i>  |   | \$ -               | \$ -               | \$ 24,225.92       | \$ 28,908.66       | \$ 66,361.56       | \$ 82,500.00         | \$ 82,500.00         | \$ -                     |
| <b>Department Total: 15 - General Government</b>                    |   | \$ -               | \$ -               | \$ 24,225.92       | \$ 28,908.66       | \$ 66,361.56       | \$ 82,500.00         | \$ 82,500.00         | \$ -                     |
| <b>Department: 20 - Police</b>                                      |   |                    |                    |                    |                    |                    |                      |                      |                          |
| <i>Chs Svc - Charges for Services</i>                               |   |                    |                    |                    |                    |                    |                      |                      |                          |
| 3402-001  | COPS grant Departmental revenue                     | \$ -               | \$ 250,000.00      | \$ -               | \$ -               | \$ -               | \$ -                 | \$ -                 | \$ -                     |
| 3402-002  | Police grants - miscellaneous Departmental revenue  | \$ 5,626.60        | \$ 20,713.16       | \$ 31,947.72       | \$ 51,307.10       | \$ 22,426.01       | \$ 5,000.00          | \$ 5,000.00          | \$ -                     |
| 3402-003  | Police miscellaneous revenue Departmental revenue   | \$ 6,365.00        | \$ 440.00          | \$ 1,100.00        | \$ 78,433.94       | \$ 39,030.00       | \$ 6,000.00          | \$ 6,000.00          | \$ -                     |
| 3402-004  | Police report revenue Departmental revenue          | \$ 1,954.00        | \$ 3,714.00        | \$ 3,120.00        | \$ 2,966.00        | \$ 2,399.00        | \$ 2,000.00          | \$ 2,000.00          | \$ -                     |
| 3402-005  | Police pistol permits Departmental revenue          | \$ 4,430.00        | \$ 1,500.00        | \$ 1,390.00        | \$ 1,670.00        | \$ 2,460.00        | \$ 3,000.00          | \$ 3,000.00          | \$ -                     |
| 3402-006  | Police false alarms Departmental revenue            | \$ 5,450.00        | \$ 4,875.00        | \$ -               | \$ 6,475.00        | \$ 2,825.00        | \$ 4,000.00          | \$ 4,000.00          | \$ -                     |
| 3402-007  | Police parking tickets Departmental revenue         | \$ 1,320.00        | \$ 1,325.00        | \$ 790.00          | \$ 450.00          | \$ 635.00          | \$ 1,200.00          | \$ 1,200.00          | \$ -                     |
| 3402-008  | Police court time Departmental revenue              | \$ 9,212.76        | \$ 4,909.98        | \$ 2,360.05        | \$ 854.31          | \$ -               | \$ 7,500.00          | \$ 7,500.00          | \$ -                     |
| 3402-009  | Police testing fees Departmental revenue            | \$ 2,060.00        | \$ 1,143.00        | \$ -               | \$ 702.00          | \$ 1,503.00        | \$ 2,000.00          | \$ 2,000.00          | \$ -                     |
| 3402-010  | Police gun storage fees Departmental revenue        | \$ 1,385.00        | \$ 410.00          | \$ 3,165.00        | \$ 835.00          | \$ -               | \$ 1,000.00          | \$ 1,000.00          | \$ -                     |
| <i>Account Classification Total: Chs Svc - Charges for Services</i> |   | \$ 37,803.36       | \$ 289,030.14      | \$ 43,872.77       | \$ 143,693.35      | \$ 71,278.01       | \$ 31,700.00         | \$ 31,700.00         | \$ -                     |
| <b>Department Total: 20 - Police</b>                                |   | \$ 37,803.36       | \$ 289,030.14      | \$ 43,872.77       | \$ 143,693.35      | \$ 71,278.01       | \$ 31,700.00         | \$ 31,700.00         | \$ -                     |
| <b>Department: 23 - Fire</b>  |   |                    |                    |                    |                    |                    |                      |                      |                          |
| <i>Chs Svc - Charges for Services</i>                               |   |                    |                    |                    |                    |                    |                      |                      |                          |
| 3403-001  | Ambulance revenue Departmental revenue              | \$ 406,771.68      | \$ 659,245.50      | \$ 933,798.66      | \$ 684,004.77      | \$ 627,148.12      | \$ 625,000.00        | \$ 625,000.00        | \$ -                     |
| 3403-002  | Fire permits Departmental revenue                   | \$ -               | \$ -               | \$ -               | \$ 210.00          | \$ -               | \$ -                 | \$ -                 | \$ -                     |
| 3403-003  | Fire grants - miscellaneous Departmental revenue    | \$ -               | \$ -               | \$ 32,083.42       | \$ 254,365.53      | \$ 187,420.05      | \$ 112,786.00        | \$ -                 | \$ (112,786.00) *5       |
| 3403-004  | Fire miscellaneous revenue Departmental revenue     | \$ 103,016.16      | \$ 23,098.00       | \$ 37,506.00       | \$ 23,637.00       | \$ 21,994.50       | \$ 30,000.00         | \$ 30,000.00         | \$ -                     |
| 3403-005  | Fire Department-Dispatch Services                   | \$ 50,000.00       | \$ 85,375.00       | \$ 72,750.00       | \$ 182,620.50      | \$ 134,550.50      | \$ 129,000.00        | \$ 157,000.00        | \$ 28,000.00 *6          |
| <i>Account Classification Total: Chs Svc - Charges for Services</i> |   | \$ 559,787.84      | \$ 767,718.50      | \$ 1,076,138.08    | \$ 1,144,837.80    | \$ 971,113.17      | \$ 896,786.00        | \$ 812,000.00        | \$ (84,786.00)           |
| <b>Department Total: 23 - Fire</b>                                  |   | \$ 559,787.84      | \$ 767,718.50      | \$ 1,076,138.08    | \$ 1,144,837.80    | \$ 971,113.17      | \$ 896,786.00        | \$ 812,000.00        | \$ (84,786.00)           |
| <b>Department: 24 - Building</b>                                    |   |                    |                    |                    |                    |                    |                      |                      |                          |
| <i>Chs Svc - Charges for Services</i>                               |   |                    |                    |                    |                    |                    |                      |                      |                          |
| 3404-001  | Building miscellaneous revenue Departmental revenue | \$ 636,878.00      | \$ 304,424.00      | \$ 543,307.00      | \$ 498,612.50      | \$ 448,731.00      | \$ 450,000.00        | \$ 450,000.00        | \$ -                     |
| <i>Account Classification Total: Chs Svc - Charges for Services</i> |   | \$ 636,878.00      | \$ 304,424.00      | \$ 543,307.00      | \$ 498,612.50      | \$ 448,731.00      | \$ 450,000.00        | \$ 450,000.00        | \$ -                     |
| <b>Department Total: 24 - Building</b>                              |   | \$ 636,878.00      | \$ 304,424.00      | \$ 543,307.00      | \$ 498,612.50      | \$ 448,731.00      | \$ 450,000.00        | \$ 450,000.00        | \$ -                     |
| <b>Department: 26 - Public Works</b>                                |   |                    |                    |                    |                    |                    |                      |                      |                          |
| <i>Chs Svc - Charges for Services</i>                               |   |                    |                    |                    |                    |                    |                      |                      |                          |
| 3405-001  | Drop off center revenue Departmental revenue        | \$ 88,888.16       | \$ 117,244.72      | \$ 131,050.00      | \$ 113,955.83      | \$ 141,829.84      | \$ 100,000.00        | \$ 100,000.00        | \$ -                     |
| 3405-002  | Waste container revenue -Departmental revenue       | \$ 19,002.88       | \$ 19,202.50       | \$ 24,003.50       | \$ 21,902.25       | \$ 35,131.75       | \$ 20,000.00         | \$ 20,000.00         | \$ -                     |
| <i>Account Classification Total: Chs Svc - Charges for Services</i> |   | \$ 107,891.04      | \$ 136,447.22      | \$ 155,053.50      | \$ 135,858.08      | \$ 176,961.59      | \$ 120,000.00        | \$ 120,000.00        | \$ -                     |
| <b>Department Total: 26 - Public Works</b>                          |   | \$ 107,891.04      | \$ 136,447.22      | \$ 155,053.50      | \$ 135,858.08      | \$ 176,961.59      | \$ 120,000.00        | \$ 120,000.00        | \$ -                     |
| <b>Department: 29 - Cable</b>                                       |   |                    |                    |                    |                    |                    |                      |                      |                          |
| <i>Misc - Miscellaneous Revenues</i>                                |   |                    |                    |                    |                    |                    |                      |                      |                          |
| 3408-001  | Cable Franchise Fees                                | \$ -               | \$ -               | \$ -               | \$ -               | \$ 504,736.09      | \$ 500,000.00        | \$ 500,000.00        | \$ -                     |
| 3509-004  | Other miscellaneous revenues Miscellaneous          | \$ 524,624.42      | \$ 525,941.73      | \$ 508,702.52      | \$ 504,310.01      | \$ 32,500.00       | \$ 32,500.00         | \$ -                 | \$ (32,500.00) *7        |
| <i>Account Classification Total: Misc - Miscellaneous Revenues</i>  |   | \$ 524,624.42      | \$ 525,941.73      | \$ 508,702.52      | \$ 504,310.01      | \$ 537,236.09      | \$ 532,500.00        | \$ 500,000.00        | \$ (32,500.00)           |
| <b>Department Total: 29 - Cable</b>                                 |   | \$ 524,624.42      | \$ 525,941.73      | \$ 508,702.52      | \$ 504,310.01      | \$ 537,236.09      | \$ 532,500.00        | \$ 500,000.00        | \$ (32,500.00)           |





## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Revenue Budget

| Account Number  | Account Description                     | 2017 Actual Amount | 2018 Actual Amount | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | Change in budget (22-21) |
|---|---|--------------------|--------------------|--------------------|--------------------|--------------------|----------------------|----------------------|--------------------------|
| <b>Department: 30 - Recreation</b>                                  |   |                    |                    |                    |                    |                    |                      |                      |                          |
| <i>Chs Svc - Charges for Services</i>                               |   |                    |                    |                    |                    |                    |                      |                      |                          |
| 3406-001  | Recreation revenue Departmental revenue | \$ 4,990.00        | \$ 5,250.00        | \$ 5,560.00        | \$ 6,810.00        | \$ 1,049.00        | \$ 5,000.00          | \$ 5,000.00          | \$ -                     |
| <i>Account Classification Total: Chs Svc - Charges for Services</i> |   | \$ 4,990.00        | \$ 5,250.00        | \$ 5,560.00        | \$ 6,810.00        | \$ 1,049.00        | \$ 5,000.00          | \$ 5,000.00          | \$ -                     |
| <b>Department Total: 30 - Recreation</b>                            |   | \$ 4,990.00        | \$ 5,250.00        | \$ 5,560.00        | \$ 6,810.00        | \$ 1,049.00        | \$ 5,000.00          | \$ 5,000.00          | \$ -                     |
| <b>Department: 32 - Senior Affairs</b>                              |   |                    |                    |                    |                    |                    |                      |                      |                          |
| <i>Chs Svc - Charges for Services</i>                               |   |                    |                    |                    |                    |                    |                      |                      |                          |
| 3407-001  | Senior Affairs revenue                  | \$ 2,505.90        | \$ 2,074.00        | \$ 2,132.00        | \$ 1,788.00        | \$ 3,537.00        | \$ 2,200.00          | \$ 2,200.00          | \$ -                     |
| <i>Account Classification Total: Chs Svc - Charges for Services</i> |   | \$ 2,505.90        | \$ 2,074.00        | \$ 2,132.00        | \$ 1,788.00        | \$ 3,537.00        | \$ 2,200.00          | \$ 2,200.00          | \$ -                     |
| <b>Department Total: 32 - Senior Affairs</b>                        |   | \$ 2,505.90        | \$ 2,074.00        | \$ 2,132.00        | \$ 1,788.00        | \$ 3,537.00        | \$ 2,200.00          | \$ 2,200.00          | \$ -                     |
| <b>REVENUES Total</b>   |   | \$ 14,018,087.01   | \$ 16,266,918.21   | \$ 16,661,827.54   | \$ 15,864,546.42   | \$ 16,255,614.39   | \$ 15,694,293.00     | \$ 15,020,793.00     | \$ (673,500.00)          |
| <b>Fund REVENUE Total: 100 - General Fund</b>                       |   | \$ 14,018,087.01   | \$ 16,266,918.21   | \$ 16,661,827.54   | \$ 15,864,546.42   | \$ 16,255,614.39   | \$ 15,694,293.00     | \$ 15,020,793.00     | \$ (673,500.00)          |

\*1 - Final Mammoth Road Sewer Bond Payment took place in FY 22 so the State no longer owes an obligation

\*2 - Final Mammoth Road Sewer Bond Payment took place in FY 22 so the Sewer will no longer be refunding the Town for making the payment

\*3 - It is anticipated that the airport will be adding additional officers to return to staffing levels pre-pandemic

\*4 - Revenue in prior year came from UFB Funded Warrant Articles

\*5 - SAFER grant funding stops March 1, 2022

\*6 - Fire Department now provides dispatch services to the Town of Candia

\*7 - Revenue in prior year came from Comcast Funding for Cable CRF (W/A), will be on warrant again this year.

# GENERAL GOVERNMENT

## Division: Town Council

### Mission Statement:

To facilitate the timely delivery of consistently superior local government services to meet the needs of Londonderry's diverse public interests and to attain the goals of the Londonderry 2000 Project as adopted by the 1991 Annual Town Meeting, Article 32, Best Town's Process (2003), Master Plan Update (2013), and annual goals and objectives. Only those services shall be provided which are valued by the community, volunteers and employees who comprise the Town's government. To use public resources wisely and to foster amongst the people of Londonderry a sense of community.

### Major Services/Responsibilities:

Establish policies and set the long-term direction for the provision of municipal services. Authorize a careful plan of expenditures and certain other appropriations deemed necessary for municipal services. Enact codes and ordinances preserving the general well being of residents and business in the community.

### Key Fiscal Year Objectives:

- Improve Communications
- Maintain financial plan to stabilize/lower tax rate
- Continue a economic development plan
- Prepare a water and air quality plan
- Maintain a financially stable and fiscally sound municipal operation
- Maintain level of efficient and effective services
- Offer a diversity of cultural and recreational opportunities
- Support quality education

### Performance Measures:

Not Applicable



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number  | Account Description       | 2019 Actual Amount  | 2020 Actual Amount  | 2021 Actual Amount  | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-22) | Over/(Under) Default |
|---|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|---------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>   |                           |                     |                     |                     |                      |                      |                     |                          |                      |
| EXPENSES  |                           |                     |                     |                     |                      |                      |                     |                          |                      |
| <b>Department: 01 - Town Council</b>  |                           |                     |                     |                     |                      |                      |                     |                          |                      |
| <b>Division: 00 - Non-Divisional</b>  |                           |                     |                     |                     |                      |                      |                     |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>                          |                           |                     |                     |                     |                      |                      |                     |                          |                      |
| 4130-000  | Elected Salaries          | \$ 10,500.00        | \$ 10,500.00        | \$ 10,500.00        | \$ 10,500.00         | \$ 10,500.00         | \$ 10,500.00        | \$ -                     | \$ - *               |
| <b>at Classification Total: PS Salaries - Personnel services - salaries</b> |                           | <b>\$ 10,500.00</b> | <b>\$ 10,500.00</b> | <b>\$ 10,500.00</b> | <b>\$ 10,500.00</b>  | <b>\$ 10,500.00</b>  | <b>\$ 10,500.00</b> | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>PS Benefits - Personnel services - benefits</i>                          |                           |                     |                     |                     |                      |                      |                     |                          |                      |
| 4220-000  | FICA Benefits             | \$ 651.00           | \$ 651.00           | \$ 651.00           | \$ 651.00            | \$ 651.00            | \$ 651.00           | \$ -                     | \$ -                 |
| 4225-000  | Medicare Benefits         | \$ 152.25           | \$ 152.25           | \$ 152.25           | \$ 153.00            | \$ 153.00            | \$ 153.00           | \$ -                     | \$ -                 |
| 4260-000  | Workers' comp Benefits    | \$ 18.16            | \$ 18.24            | \$ 17.68            | \$ 23.00             | \$ 21.00             | \$ 21.00            | \$ (2.00)                | \$ -                 |
| <b>at Classification Total: PS Benefits - Personnel services - benefits</b> |                           | <b>\$ 821.41</b>    | <b>\$ 821.49</b>    | <b>\$ 820.93</b>    | <b>\$ 827.00</b>     | <b>\$ 825.00</b>     | <b>\$ 825.00</b>    | <b>\$ (2.00)</b>         | <b>\$ -</b>          |
| <i>Supplies - Supplies</i>  |                           |                     |                     |                     |                      |                      |                     |                          |                      |
| 4610-000  | General expenses Supplies | \$ 3,627.75         | \$ 2,843.70         | \$ 2,623.19         | \$ 777.00            | \$ 777.00            | \$ 777.00           | \$ -                     | \$ -                 |
| <b>Account Classification Total: Supplies - Supplies</b>                    |                           | <b>\$ 3,627.75</b>  | <b>\$ 2,843.70</b>  | <b>\$ 2,623.19</b>  | <b>\$ 777.00</b>     | <b>\$ 777.00</b>     | <b>\$ 777.00</b>    | <b>\$ -</b>              | <b>\$ -</b>          |
| <b>Division Total: 00 - Non-Divisional</b>                                  |                           | <b>\$ 14,949.16</b> | <b>\$ 14,165.19</b> | <b>\$ 13,944.12</b> | <b>\$ 12,104.00</b>  | <b>\$ 12,102.00</b>  | <b>\$ 12,102.00</b> | <b>\$ (2.00)</b>         | <b>\$ -</b>          |
| <b>Department Total: 01 - Town Council</b>                                  |                           | <b>\$ 14,949.16</b> | <b>\$ 14,165.19</b> | <b>\$ 13,944.12</b> | <b>\$ 12,104.00</b>  | <b>\$ 12,102.00</b>  | <b>\$ 12,102.00</b> | <b>\$ (2.00)</b>         | <b>\$ -</b>          |

| <i>*Breakout of Personnel Salaries</i> |                 |                    |                     |
|--|-----------------|--------------------|---------------------|
| Transactions                           | Number of Units | Cost Per           | Total               |
| Town Councilor                         | 4               | \$ 2,000.00        | \$ 8,000.00         |
| Town Councilor Chair                   | 1               | \$ 2,500.00        | \$ 2,500.00         |
|  |                 | <i>Total Cost:</i> | <b>\$ 10,500.00</b> |

# ADMINISTRATION

## **Division: Town Manager**

### **Mission Statement:**

Manage efficient operation of the various departments established to serve the public by providing effective leadership and supervision; communicate identified needs of the community by submitting reports and recommendations to the Town Council. Oversee economic development within the community and work toward broadening the commercial/industrial tax base.

### **Major Services/Responsibilities:**

Coordinate, implement and enforce policies and goals as adopted by Town Council  
Supervise and direct the administration of all Town departments and personnel  
Act as the Department Head for Economic Development and Planning  
Inform the Town Council of the needs and demands of the citizens and departments  
Respond to citizen's inquiries and complaints  
Coordinate the purchase of supplies, materials and equipment for all departments  
Provide Administrative support for the Town Council

### **Key Fiscal Year Objectives:**

Maintain Town operations within the fiscal constraints of the approved budget and seek new methods and practices which streamline operations and costs.

### **Performance Measures:**

Not Applicable



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description          | 2019 Actual Amount   | 2020 Actual Amount   | 2021 Actual Amount   | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget  | Change in budget (23-22) | Over/(Under) Default |
|--|------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>  |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>EXPENSES</b>  |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>Department: 02 - Town Manager</b>   |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>Division: 00 - Non-Divisional</b>   |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>   |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| 4110-000   | Regular Salaries             | \$ 334,745.31        | \$ 361,074.13        | \$ 380,332.70        | \$ 384,969.00        | \$ 285,405.00        | \$ 285,405.00        | \$ (99,564.00)           | \$ - *               |
| 4120-000   | Part-time Salaries           | \$ -                 | \$ -                 | \$ 127.50            | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4140-000   | Overtime Salaries            | \$ -                 | \$ -                 | \$ -                 | \$ 6,000.00          | \$ 6,000.00          | \$ 6,000.00          | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS Salaries - Personnel services - salaries</b>                 |                              | <b>\$ 334,745.31</b> | <b>\$ 361,074.13</b> | <b>\$ 380,460.20</b> | <b>\$ 390,969.00</b> | <b>\$ 291,405.00</b> | <b>\$ 291,405.00</b> | <b>\$ (99,564.00)</b>    | <b>\$ -</b>          |
| <i>PS Benefits - Personnel services - benefits</i>   |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| 4210-000   | Health Ins Benefits          | \$ 102,920.80        | \$ 92,229.52         | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4215-000   | Life Ins Benefits            | \$ 6,237.56          | \$ 6,176.36          | \$ 5,110.14          | \$ 4,401.00          | \$ 3,618.00          | \$ 3,618.00          | \$ (783.00)              | \$ -                 |
| 4219-000   | Dental Ins Benefits          | \$ 6,105.06          | \$ 6,867.12          | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4220-000   | FICA Benefits                | \$ 19,605.72         | \$ 21,628.08         | \$ 23,675.90         | \$ 24,240.00         | \$ 18,067.00         | \$ 18,067.00         | \$ (6,173.00)            | \$ -                 |
| 4225-000   | Medicare Benefits            | \$ 4,585.23          | \$ 5,058.18          | \$ 5,537.11          | \$ 5,670.00          | \$ 4,226.00          | \$ 4,226.00          | \$ (1,444.00)            | \$ -                 |
| 4230-000   | Retirement Benefits          | \$ 37,862.44         | \$ 39,656.75         | \$ 41,992.90         | \$ 51,594.00         | \$ 42,097.00         | \$ 42,097.00         | \$ (9,497.00)            | \$ -                 |
| 4260-000   | Workers' comp Benefits       | \$ 352.79            | \$ 354.32            | \$ 343.47            | \$ 431.00            | \$ 446.00            | \$ 446.00            | \$ 15.00                 | \$ -                 |
| <b>Account Classification Total: PS Benefits - Personnel services - benefits</b>                 |                              | <b>\$ 177,669.60</b> | <b>\$ 171,970.33</b> | <b>\$ 76,659.52</b>  | <b>\$ 86,336.00</b>  | <b>\$ 68,454.00</b>  | <b>\$ 68,454.00</b>  | <b>\$ (17,882.00)</b>    | <b>\$ -</b>          |
| <i>PS prof - Purchased services - professional &amp; technical</i>                               |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| 4330-000   | MGMT services Services       | \$ 28,742.75         | \$ 74,681.19         | \$ 33,855.70         | \$ 20,390.00         | \$ 20,390.00         | \$ 20,390.00         | \$ -                     | \$ -                 |
| 4341-000   | Telephone Services           | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS prof - Purchased services - professional &amp; technical</b> |                              | <b>\$ 28,742.75</b>  | <b>\$ 74,681.19</b>  | <b>\$ 33,855.70</b>  | <b>\$ 20,390.00</b>  | <b>\$ 20,390.00</b>  | <b>\$ 20,390.00</b>  | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>PS other - Purchased services - other</i>   |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| 4550-000   | Printing Services            | \$ 9,980.72          | \$ 8,801.07          | \$ 6,310.48          | \$ 12,000.00         | \$ 12,000.00         | \$ 12,000.00         | \$ -                     | \$ -                 |
| 4560-000   | Dues & subs Services         | \$ 45,122.87         | \$ 45,239.00         | \$ 46,926.50         | \$ 57,186.00         | \$ 57,186.00         | \$ 57,186.00         | \$ -                     | \$ -                 |
| 4570-000   | Sem & workshops Services     | \$ 2,203.77          | \$ 554.37            | \$ (663.00)          | \$ 1,500.00          | \$ 1,500.00          | \$ 1,500.00          | \$ -                     | \$ -                 |
| 4575-000   | Travel & mileage Services    | \$ 75.40             | \$ 325.33            | \$ 35.60             | \$ 2,900.00          | \$ 2,900.00          | \$ 2,900.00          | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS other - Purchased services - other</b>                       |                              | <b>\$ 57,382.76</b>  | <b>\$ 54,919.77</b>  | <b>\$ 52,609.58</b>  | <b>\$ 73,586.00</b>  | <b>\$ 73,586.00</b>  | <b>\$ 73,586.00</b>  | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Supplies - Supplies</i>   |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| 4620-000   | Office supplies Supplies     | \$ 843.89            | \$ 1,043.74          | \$ 1,443.34          | \$ 1,575.00          | \$ 1,575.00          | \$ 1,575.00          | \$ -                     | \$ -                 |
| 4625-000   | Postage Supplies             | \$ 446.26            | \$ 830.95            | \$ 821.36            | \$ 750.00            | \$ 750.00            | \$ 750.00            | \$ -                     | \$ -                 |
| 4670-000   | Books & periodicals Supplies | \$ -                 | \$ -                 | \$ -                 | \$ 250.00            | \$ 250.00            | \$ 250.00            | \$ -                     | \$ -                 |
| 4690-000   | Other misc Supplies          | \$ 7.04              | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| <b>Account Classification Total: Supplies - Supplies</b>   |                              | <b>\$ 1,297.19</b>   | <b>\$ 1,874.69</b>   | <b>\$ 2,264.70</b>   | <b>\$ 2,575.00</b>   | <b>\$ 2,575.00</b>   | <b>\$ 2,575.00</b>   | <b>\$ -</b>              | <b>\$ -</b>          |
| <b>Division Total: 00 - Non-Divisional</b>   |                              | <b>\$ 599,837.61</b> | <b>\$ 664,520.11</b> | <b>\$ 545,849.70</b> | <b>\$ 573,856.00</b> | <b>\$ 456,410.00</b> | <b>\$ 456,410.00</b> | <b>\$ (117,446.00)</b>   | <b>\$ -</b>          |
| <b>Department Total: 02 - Town Manager</b>   |                              | <b>\$ 599,837.61</b> | <b>\$ 664,520.11</b> | <b>\$ 545,849.70</b> | <b>\$ 573,856.00</b> | <b>\$ 456,410.00</b> | <b>\$ 456,410.00</b> | <b>\$ (117,446.00)</b>   | <b>\$ -</b>          |

| <i>*Breakout of Personnel Salaries</i> |                 |               |                      |
|--|-----------------|---------------|----------------------|
| Transactions                           | Number of Units | Cost Per      | Total                |
| Assistant Town Manager                 | 1               | \$ 102,337.00 | \$ 102,337.00        |
| Executive Assistant                    | 1               | \$ 55,936.00  | \$ 55,936.00         |
| Town Manager                           | 1               | \$ 127,132.00 | \$ 127,132.00        |
| <b>Total Cost:</b>                     |                 | <b>\$</b>     | <b>\$ 285,405.00</b> |

| <i>~Breakout of Dues &amp; subs services</i>             |                 |           |                     |
|--|-----------------|-----------|---------------------|
| Transactions   | Number of Units | Cost Per  | Total               |
| Greater Derry/Londonderry Chamber of Commerce            | 1               | 199.00    | 199.00              |
| Municipal Management Association of NH                   | 1               | 100.00    | 100.00              |
| NHMA   | 1               | 27,738.00 | 27,738.00           |
| Rotary Club of Londonderry                               | 1               | 133.00    | 133.00              |
| Community Health Services - Healthy Londonderry Outreach | 1               | 11,000.00 | 11,000.00           |
| SNHPPC   | 1               | 17,756.00 | 17,756.00           |
| Union Leader Subscription                                | 1               | 245.00    | 245.00              |
| <b>Total Cost:</b>                                       |                 | <b>\$</b> | <b>\$ 57,186.00</b> |

# GENERAL GOVERNMENT

## Division: Budget Committee

### Mission Statement:

To review the Town and School budget and expenditures and annual budgets, make recommendations for adjustments thereto.

### Major Services/Responsibilities:

Participate in budget review meetings  
Make recommendations for adjustments to annual budget

### Key Fiscal Year Objectives:

Assure the budget is administered in an efficient and cost effective manner

### Performance Measures:

Not Applicable



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description       | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-22) | Over/(Under) Default |
|--|---------------------------|--------------------|--------------------|--------------------|----------------------|----------------------|---------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>                          |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| EXPENSES   |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| Department: 04 - Budget Committee                        |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| Division: 00 - Non-Divisional                            |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| <i>Supplies - Supplies</i>                               |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| 4610-000   | General expenses Supplies | \$ -               | \$ -               | \$ -               | \$ 1.00              | \$ 1.00              | \$ 1.00             | \$ -                     | \$ -                 |
| <i>Account Classification Total: Supplies - Supplies</i> |                           | \$ -               | \$ -               | \$ -               | \$ 1.00              | \$ 1.00              | \$ 1.00             | \$ -                     | \$ -                 |
| <b>Division Total: 00 - Non-Divisional</b>               |                           | \$ -               | \$ -               | \$ -               | \$ 1.00              | \$ 1.00              | \$ 1.00             | \$ -                     | \$ -                 |
| <b>Department Total: 04 - Budget Committee</b>           |                           | \$ -               | \$ -               | \$ -               | \$ 1.00              | \$ 1.00              | \$ 1.00             | \$ -                     | \$ -                 |

# FINANCIAL SERVICES

## Division: Town Clerk/ Tax Collector

### Mission Statement:

To safely and accurately make collections and timely deposits of Town monies; to record and preserve vital records of the community; and to consistently, courteously and efficiently serve our customers

### Major Services/Responsibilities:

|  |                                      |
|--|--------------------------------------|
| Register vehicles                          | Collect and deposit Town monies      |
| Prepare Municipal Agent reports            | Process and mail tax and sewer bills |
| Maintain and preserve Town records         | Collect Town property taxes          |
| Maintain vital records                     | Collect Town sewer taxes             |
| License dogs and amusement devices         | Process Lien Notices and Execution   |
| Assist Town Moderator with all Elections   | Prepare Deed Notices and Execution   |
| Process absentee ballots for all Elections | Record Lien Redemptions              |
| Track absentee ballots in the HAVA system  | Assist with preparation of Warrants  |

### Key Fiscal Year Objectives:

The goal of the Town Clerk and Tax Collector is to serve the public as efficiently as possible. This includes providing E-services whenever possible. We are the keepers of all Town records. State laws regulate our work.

### Performance Measures:

| Description        | Actual |        |         |        | Projected |
|--------------------|--------|--------|---------|--------|-----------|
|                    | FY2018 | FY2019 | FY2020  | FY2021 | FY2022    |
| Tax Bills Mailed   | 20,439 | 20,601 | 20,788  | 20,205 | 20,548    |
| Sewer Bills Mailed | 6,520  | 6,586  | 6,627   | 6,715  | 6,832     |
| Auto Registrations | 39,340 | 41,296 | 40,721* | 41,370 | 39,858    |
| Dog Licenses       | 4,057  | 4,074  | 3,420*  | 4,455  | 5,100     |

\*The reduction in these numbers is a direct result of the effects of COVID-19 on the economy.





## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description           | 2019 Actual Amount   | 2020 Actual Amount   | 2021 Actual Amount   | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget  | Change in budget (23-22) | Over/(Under) Default |
|--|-------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>  |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| EXPENSES   |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>Department: 05 - Town Clerk/Tax Collector</b>   |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>Division: 00 - Non-Divisional</b>   |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>   |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| 4110-000   | Regular Salaries              | \$ 229,023.90        | \$ 227,221.14        | \$ 224,196.19        | \$ 223,911.00        | \$ 257,902.00        | \$ 257,902.00        | \$ 33,991.00             | \$ - *               |
| 4120-000   | Part-time Salaries            | \$ 37,393.62         | \$ 30,508.43         | \$ 30,520.89         | \$ 32,545.00         | \$ 34,428.00         | \$ 34,428.00         | \$ 1,883.00              | \$ - *               |
| 4130-000   | Elected Salaries              | \$ 55,808.87         | \$ 64,006.63         | \$ 61,889.76         | \$ 63,193.00         | \$ 71,764.00         | \$ 71,764.00         | \$ 8,571.00              | \$ - *               |
| 4140-000   | Overtime Salaries             | \$ 1,357.31          | \$ 2,411.11          | \$ 1,058.99          | \$ 1,600.00          | \$ 1,600.00          | \$ 1,600.00          | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS Salaries - Personnel services - salaries</b>                 |                               | <b>\$ 323,583.70</b> | <b>\$ 324,147.31</b> | <b>\$ 317,665.83</b> | <b>\$ 321,249.00</b> | <b>\$ 365,694.00</b> | <b>\$ 365,694.00</b> | <b>\$ 44,445.00</b>      | <b>\$ -</b>          |
| <i>PS Benefits - Personnel services - benefits</i>   |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| 4210-000   | Health Ins Benefits           | \$ 67,572.60         | \$ 82,415.82         | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4215-000   | Life Ins Benefits             | \$ 3,971.25          | \$ 4,571.12          | \$ 3,445.52          | \$ 2,832.00          | \$ 2,855.00          | \$ 2,855.00          | \$ 23.00                 | \$ -                 |
| 4219-000   | Dental Ins Benefits           | \$ 5,289.48          | \$ 4,548.96          | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4220-000   | FICA Benefits                 | \$ 18,885.40         | \$ 19,715.50         | \$ 20,128.96         | \$ 19,918.00         | \$ 22,657.00         | \$ 22,657.00         | \$ 2,739.00              | \$ -                 |
| 4225-000   | Medicare Benefits             | \$ 4,416.78          | \$ 4,613.55          | \$ 4,704.94          | \$ 4,659.00          | \$ 5,299.00          | \$ 5,299.00          | \$ 640.00                | \$ -                 |
| 4230-000   | Retirement Benefits           | \$ 26,104.17         | \$ 24,752.55         | \$ 24,992.05         | \$ 31,707.00         | \$ 36,486.00         | \$ 36,486.00         | \$ 4,779.00              | \$ -                 |
| 4260-000   | Workers' comp Benefits        | \$ 438.39            | \$ 440.30            | \$ 426.81            | \$ 534.00            | \$ 556.00            | \$ 556.00            | \$ 22.00                 | \$ -                 |
| <b>Account Classification Total: PS Benefits - Personnel services - benefits</b>                 |                               | <b>\$ 126,678.07</b> | <b>\$ 141,057.80</b> | <b>\$ 53,698.28</b>  | <b>\$ 59,650.00</b>  | <b>\$ 67,853.00</b>  | <b>\$ 67,853.00</b>  | <b>\$ 8,203.00</b>       | <b>\$ -</b>          |
| <i>PS prof - Purchased services - professional &amp; technical</i>                               |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| 4321-000   | Redemptions Services          | \$ 957.83            | \$ 141.90            | \$ 998.45            | \$ 748.00            | \$ 748.00            | \$ 748.00            | \$ -                     | \$ -                 |
| 4330-000   | MGMT services Services        | \$ 35,688.46         | \$ (6,421.16)        | \$ 59,576.09         | \$ 19,671.00         | \$ 19,671.00         | \$ 19,671.00         | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS prof - Purchased services - professional &amp; technical</b> |                               | <b>\$ 36,646.29</b>  | <b>\$ (6,279.26)</b> | <b>\$ 60,574.54</b>  | <b>\$ 20,419.00</b>  | <b>\$ 20,419.00</b>  | <b>\$ 20,419.00</b>  | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>PS other - Purchased services - other</i>   |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| 4560-000   | Dues & subs Services          | \$ 60.00             | \$ 95.00             | \$ 40.00             | \$ 595.00            | \$ 595.00            | \$ 595.00            | \$ -                     | \$ -                 |
| 4570-000   | Sem & workshops Services      | \$ 1,681.12          | \$ 1,698.00          | \$ -                 | \$ 1,285.00          | \$ 1,285.00          | \$ 1,285.00          | \$ -                     | \$ -                 |
| 4575-000   | Travel & mileage Services     | \$ 874.49            | \$ 740.39            | \$ -                 | \$ 3,066.00          | \$ 3,066.00          | \$ 3,066.00          | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS other - Purchased services - other</b>                       |                               | <b>\$ 2,615.61</b>   | <b>\$ 2,533.39</b>   | <b>\$ 40.00</b>      | <b>\$ 4,946.00</b>   | <b>\$ 4,946.00</b>   | <b>\$ 4,946.00</b>   | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Supplies - Supplies</i>   |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| 4620-000   | Office supplies Supplies      | \$ 13,018.60         | \$ 3,703.63          | \$ 5,637.46          | \$ 7,727.00          | \$ 7,727.00          | \$ 7,727.00          | \$ -                     | \$ -                 |
| 4625-000   | Postage Supplies              | \$ 27,519.93         | \$ 27,652.63         | \$ 23,628.84         | \$ 31,460.00         | \$ 31,460.00         | \$ 31,460.00         | \$ -                     | \$ -                 |
| 4670-000   | Books & periodicals Supplies  | \$ 781.97            | \$ 497.00            | \$ -                 | \$ 100.00            | \$ 100.00            | \$ 100.00            | \$ -                     | \$ -                 |
| <b>Account Classification Total: Supplies - Supplies</b>   |                               | <b>\$ 41,320.50</b>  | <b>\$ 31,853.26</b>  | <b>\$ 29,266.30</b>  | <b>\$ 39,287.00</b>  | <b>\$ 39,287.00</b>  | <b>\$ 39,287.00</b>  | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Property - Property</i>   |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| 4750-000   | Furniture & fixtures Property | \$ 198.52            | \$ 3,269.41          | \$ -                 | \$ 1,600.00          | \$ 1,600.00          | \$ 1,600.00          | \$ -                     | \$ -                 |
| <b>Account Classification Total: Property - Property</b>   |                               | <b>\$ 198.52</b>     | <b>\$ 3,269.41</b>   | <b>\$ -</b>          | <b>\$ 1,600.00</b>   | <b>\$ 1,600.00</b>   | <b>\$ 1,600.00</b>   | <b>\$ -</b>              | <b>\$ -</b>          |
| <b>Division Total: 00 - Non-Divisional</b>   |                               | <b>\$ 531,042.69</b> | <b>\$ 496,581.91</b> | <b>\$ 461,244.95</b> | <b>\$ 447,151.00</b> | <b>\$ 499,799.00</b> | <b>\$ 499,799.00</b> | <b>\$ 52,648.00</b>      | <b>\$ -</b>          |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description        | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-22) | Over/(Under) Default |
|--|----------------------------|--------------------|--------------------|--------------------|----------------------|----------------------|---------------------|--------------------------|----------------------|
| <b>Division: 43 - Voter Registration</b>   |                            |                    |                    |                    |                      |                      |                     |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>                                   |                            |                    |                    |                    |                      |                      |                     |                          |                      |
| 4120-000   | Part-time Salaries         | \$ -               | \$ 9,873.95        | \$ 1,895.25        | \$ 6,748.00          | \$ 6,748.00          | \$ 6,748.00         | \$ -                     | \$ - *               |
| 4130-000   | Elected Salaries           | \$ -               | \$ 380.75          | \$ 5,383.47        | \$ 16,252.00         | \$ 16,252.00         | \$ 16,252.00        | \$ -                     | \$ - *               |
| 4140-000   | Overtime Salaries          | \$ -               | \$ -               | \$ -               | \$ 600.00            | \$ 600.00            | \$ 600.00           | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS Salaries - Personnel services - salaries</b>     |                            | \$ -               | \$ 10,254.70       | \$ 7,278.72        | \$ 23,600.00         | \$ 23,600.00         | \$ 23,600.00        | \$ -                     | \$ -                 |
| <i>PS Benefits - Personnel services - benefits</i>                                   |                            |                    |                    |                    |                      |                      |                     |                          |                      |
| 4220-000   | FICA Benefits              | \$ -               | \$ 19.62           | \$ 337.77          | \$ 1,045.00          | \$ 1,045.00          | \$ 1,045.00         | \$ -                     | \$ -                 |
| 4225-000   | Medicare Benefits          | \$ -               | \$ 4.59            | \$ 78.99           | \$ 245.00            | \$ 245.00            | \$ 245.00           | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS Benefits - Personnel services - benefits</b>     |                            | \$ -               | \$ 24.21           | \$ 416.76          | \$ 1,290.00          | \$ 1,290.00          | \$ 1,290.00         | \$ -                     | \$ -                 |
| <i>PS prof - Purchased services - professional &amp; technical</i>                   |                            |                    |                    |                    |                      |                      |                     |                          |                      |
| 4330-000   | MGMT services Services     | \$ -               | \$ 316.57          | \$ 907.27          | \$ 10,200.00         | \$ 10,200.00         | \$ 10,200.00        | \$ -                     | \$ -                 |
| 4440-000   | Rental and leases Services | \$ -               | \$ -               | \$ -               | \$ 500.00            | \$ 500.00            | \$ 500.00           | \$ -                     | \$ -                 |
| <b>sification Total: PS prof - Purchased services - professional &amp; technical</b> |                            | \$ -               | \$ 316.57          | \$ 907.27          | \$ 10,700.00         | \$ 10,700.00         | \$ 10,700.00        | \$ -                     | \$ -                 |
| <i>Supplies - Supplies</i>   |                            |                    |                    |                    |                      |                      |                     |                          |                      |
| 4620-000   | Office supplies Supplies   | \$ -               | \$ 883.35          | \$ 5,557.12        | \$ 1,100.00          | \$ 1,100.00          | \$ 1,100.00         | \$ -                     | \$ -                 |
| 4625-000   | Postage Supplies           | \$ -               | \$ 115.90          | \$ -               | \$ 300.00            | \$ 300.00            | \$ 300.00           | \$ -                     | \$ -                 |
| <b>Account Classification Total: Supplies - Supplies</b>                             |                            | \$ -               | \$ 999.25          | \$ 5,557.12        | \$ 1,400.00          | \$ 1,400.00          | \$ 1,400.00         | \$ -                     | \$ -                 |
| <i>Property - Property</i>   |                            |                    |                    |                    |                      |                      |                     |                          |                      |
| 4740-000   | Mach & equip Property      | \$ -               | \$ 30,284.99       | \$ 161.82          | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00         | \$ -                     | \$ -                 |
| <b>Account Classification Total: Property - Property</b>                             |                            | \$ -               | \$ 30,284.99       | \$ 161.82          | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00         | \$ -                     | \$ -                 |
| <b>Division Total: 43 - Voter Registration</b>                                       |                            | \$ -               | \$ 41,879.72       | \$ 14,321.69       | \$ 37,990.00         | \$ 37,990.00         | \$ 37,990.00        | \$ -                     | \$ -                 |
| <b>Department Total: 05 - Town Clerk/Tax Collector</b>                               |                            |                    |                    |                    |                      |                      |                     |                          |                      |
|  |                            | \$ 531,042.69      | \$ 538,461.63      | \$ 475,566.64      | \$ 485,141.00        | \$ 537,789.00        | \$ 537,789.00       | \$ 52,648.00             | \$ -                 |

| *Breakout of Personnel Salaries                                      |                 |              |              |
|--|-----------------|--------------|--------------|
| Transactions   | Number of Units | Cost Per     | Total        |
| Town Clerk   | 1               | \$ 71,764.00 | \$ 71,764.00 |
| <b>Total Town Clerk Elected Salaries Cost: \$ 71,764.00</b>          |                 |              |              |
| Election Ballot Clerks @ \$8.50 per hour                             | 1               | \$ 6,748.00  | \$ 6,748.00  |
| <b>Total Voter Registration Part-Time Salaries Cost: \$ 6,748.00</b> |                 |              |              |
| Moderator  | 1               | \$ 1,500.00  | \$ 1,500.00  |
| Supervisor of the Checklist  | 2               | \$ 4,890.00  | \$ 9,780.00  |
| Supervisory of the Checklist - Chair                                 | 1               | \$ 4,972.00  | \$ 4,972.00  |
| <b>Total Voter Registration Elected Salaries Cost: \$ 16,252.00</b>  |                 |              |              |

| *Breakout of Personnel Salaries                               |                 |              |              |
|---|-----------------|--------------|--------------|
| Transactions  | Number of Units | Cost Per     | Total        |
| Clerk's Assistant   | 1               | \$ 54,975.00 | \$ 54,975.00 |
| Clerk's Assistant   | 1               | \$ 45,948.00 | \$ 45,948.00 |
| Clerk's Assistant   | 1               | \$ 44,616.00 | \$ 44,616.00 |
| Clerk's Assistant   | 1               | \$ 45,948.00 | \$ 45,948.00 |
| Deputy Tax Collector Stipend                                  | 1               | \$ 5,013.00  | \$ 5,013.00  |
| Deputy Town Clerk Stipend                                     | 1               | \$ 5,013.00  | \$ 5,013.00  |
| Tax Collector   | 1               | \$ 56,392.00 | \$ 56,392.00 |
| <b>Total Town Clerk Regular Salaries Cost: \$ 257,905.00</b>  |                 |              |              |
| Clerk's Assistant Part-Time                                   | 1               | \$ 33,168.00 | \$ 33,168.00 |
| Intern  | 1               | \$ 1,260.00  | \$ 1,260.00  |
| <b>Total Town Clerk Part-Time Salaries Cost: \$ 34,428.00</b> |                 |              |              |

# FINANCIAL SERVICES

## Division: Finance

### Mission Statement:

Handle the financial resources of the Town in a safe, fair, accurate, efficient and professional manner to meet all areas of responsibilities; including compliance with Federal, State and Local laws and ordinances and generally accepted governmental accounting principles. Provide timely and accurate reports that are easy to read which report the financial position and performance of the Town to the Town Council, management and general public

### Major Services/Responsibilities:

|   |                                     |
|---|-------------------------------------|
| Budget Preparation and Control                                      | Preparation of Financial Statements |
| Grant Financial Compliance  | Cash Management                     |
| Assist in Independent Audit   | Debt Financing                      |
| Account and Bank Reconciliations                                    | Research and Analysis               |
| Compliance to GAAP, GAAFR and GASB policies and statements          |                                     |
| Compliance to Federal, State, and Local law and ordinances          |                                     |
| Audit and processing of Accounts Payable, Payroll and Cash Receipts |                                     |

### Key Fiscal Year Objectives:

Continue to maximize investment earnings potential. Continue to enhance payment technologies to gain efficiencies in the Town's disbursement processes for vendor payments including expansion of the Town's credit card vendor payment systems and continue towards and integrated payable system. Support the Town's initiatives designed to improve efficiencies in all aspects of Town business and processes.



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number  | Account Description            | 2019 Actual Amount   | 2020 Actual Amount   | 2021 Actual Amount   | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget  | Change in budget (23-22) | Over/(Under) Default |
|---|--------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>   |                                |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>EXPENSES</b>   |                                |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>Department: 08 - Finance</b>   |                                |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>Division: 00 - Non-Divisional</b>  |                                |                      |                      |                      |                      |                      |                      |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>                                    |                                |                      |                      |                      |                      |                      |                      |                          |                      |
| 4110-000  | Regular Salaries               | \$ 400,437.19        | \$ 335,056.61        | \$ 357,852.06        | \$ 379,304.00        | \$ 381,898.00        | \$ 381,898.00        | \$ 2,594.00              | \$ - *               |
| 4120-000  | Part-time Salaries             | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4130-000  | Elected Salaries               | \$ 2,500.00          | \$ 2,500.00          | \$ 2,500.00          | \$ 2,500.00          | \$ 2,500.00          | \$ 2,500.00          | \$ -                     | \$ - *               |
| 4140-000  | Overtime Salaries              | \$ 67.32             | \$ 3,744.45          | \$ 5,886.89          | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00          | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS Salaries - Personnel services - salaries</b>      |                                | <b>\$ 403,004.51</b> | <b>\$ 341,301.06</b> | <b>\$ 366,238.95</b> | <b>\$ 382,804.00</b> | <b>\$ 385,398.00</b> | <b>\$ 385,398.00</b> | <b>\$ 2,594.00</b>       | <b>\$ -</b>          |
| <i>PS Benefits - Personnel services - benefits</i>                                    |                                |                      |                      |                      |                      |                      |                      |                          |                      |
| 4210-000  | Health Ins Benefits            | \$ 44,273.20         | \$ 68,276.16         | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4215-000  | Life Ins Benefits              | \$ 6,724.81          | \$ 5,512.29          | \$ 4,623.95          | \$ 4,060.00          | \$ 4,268.00          | \$ 4,268.00          | \$ 208.00                | \$ -                 |
| 4219-000  | Dental Ins Benefits            | \$ 6,059.37          | \$ 6,040.32          | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4220-000  | FICA Benefits                  | \$ 24,605.36         | \$ 20,598.04         | \$ 22,839.34         | \$ 23,734.00         | \$ 23,895.00         | \$ 23,895.00         | \$ 161.00                | \$ -                 |
| 4225-000  | Medicare Benefits              | \$ 5,814.60          | \$ 4,817.30          | \$ 5,351.12          | \$ 5,551.00          | \$ 5,589.00          | \$ 5,589.00          | \$ 38.00                 | \$ -                 |
| 4230-000  | Retirement Benefits            | \$ 43,960.47         | \$ 33,100.39         | \$ 34,883.45         | \$ 53,471.00         | \$ 53,836.00         | \$ 53,836.00         | \$ 365.00                | \$ -                 |
| 4260-000  | Workers' comp Benefits         | \$ 443.58            | \$ 445.51            | \$ 431.86            | \$ 541.00            | \$ 563.00            | \$ 563.00            | \$ 22.00                 | \$ -                 |
| <b>Account Classification Total: PS Benefits - Personnel services - benefits</b>      |                                | <b>\$ 131,881.39</b> | <b>\$ 138,790.01</b> | <b>\$ 68,129.72</b>  | <b>\$ 87,357.00</b>  | <b>\$ 88,151.00</b>  | <b>\$ 88,151.00</b>  | <b>\$ 794.00</b>         | <b>\$ -</b>          |
| <i>PS prof - Purchased services - professional &amp; technical</i>                    |                                |                      |                      |                      |                      |                      |                      |                          |                      |
| 4301-000  | Auditing services Services     | \$ 46,860.00         | \$ 42,000.00         | \$ 42,500.00         | \$ 45,500.00         | \$ 45,500.00         | \$ 45,500.00         | \$ -                     | \$ - ~               |
| 4330-000  | MGMT services Services         | \$ 1,223.64          | \$ 514.17            | \$ 1,155.19          | \$ 9,000.00          | \$ 9,000.00          | \$ 9,000.00          | \$ -                     | \$ -                 |
| 4340-000  | Bank services Services         | \$ 1,666.95          | \$ 14,140.50         | \$ 30,821.79         | \$ 28,000.00         | \$ 28,000.00         | \$ 28,000.00         | \$ -                     | \$ - ~               |
| 4341-000  | Telephone Services             | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4390-000  | Other professional Services    | \$ 20,487.50         | \$ 21,345.00         | \$ 10,000.00         | \$ 30,000.00         | \$ 30,000.00         | \$ 30,000.00         | \$ -                     | \$ -                 |
| <b>ssification Total: PS prof - Purchased services - professional &amp; technical</b> |                                | <b>\$ 70,238.09</b>  | <b>\$ 77,999.67</b>  | <b>\$ 84,476.98</b>  | <b>\$ 112,500.00</b> | <b>\$ 112,500.00</b> | <b>\$ 112,500.00</b> | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>PS other - Purchased services - other</i>  |                                |                      |                      |                      |                      |                      |                      |                          |                      |
| 4560-000  | Dues & subs Services           | \$ 490.00            | \$ 340.00            | \$ 325.00            | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ -                     | \$ -                 |
| 4570-000  | Sem & workshops Services       | \$ 3,061.94          | \$ 175.00            | \$ 204.97            | \$ 2,800.00          | \$ 2,800.00          | \$ 2,800.00          | \$ -                     | \$ -                 |
| 4575-000  | Travel & mileage Services      | \$ 760.13            | \$ 84.83             | \$ -                 | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS other - Purchased services - other</b>            |                                | <b>\$ 4,312.07</b>   | <b>\$ 599.83</b>     | <b>\$ 529.97</b>     | <b>\$ 3,800.00</b>   | <b>\$ 3,800.00</b>   | <b>\$ 3,800.00</b>   | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Supplies - Supplies</i>  |                                |                      |                      |                      |                      |                      |                      |                          |                      |
| 4620-000  | Office supplies Supplies       | \$ 3,084.79          | \$ 3,212.34          | \$ 1,893.29          | \$ 3,500.00          | \$ 3,500.00          | \$ 3,500.00          | \$ -                     | \$ -                 |
| 4625-000  | Postage Supplies               | \$ 1,566.98          | \$ 1,318.50          | \$ 1,122.51          | \$ 2,000.00          | \$ 2,000.00          | \$ 2,000.00          | \$ -                     | \$ -                 |
| 4670-000  | Books & periodicals Supplies   | \$ -                 | \$ -                 | \$ 67.00             | \$ 100.00            | \$ 100.00            | \$ 100.00            | \$ -                     | \$ -                 |
| 4690-000  | Other misc Supplies            | \$ 35.19             | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| <b>Account Classification Total: Supplies - Supplies</b>                              |                                | <b>\$ 4,686.96</b>   | <b>\$ 4,530.84</b>   | <b>\$ 3,082.80</b>   | <b>\$ 5,600.00</b>   | <b>\$ 5,600.00</b>   | <b>\$ 5,600.00</b>   | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Property - Property</i>  |                                |                      |                      |                      |                      |                      |                      |                          |                      |
| 4750-000  | Furniture & fixtures Property  | \$ 1,380.00          | \$ -                 | \$ 649.96            | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00          | \$ -                     | \$ -                 |
| <b>Account Classification Total: Property - Property</b>                              |                                | <b>\$ 1,380.00</b>   | <b>\$ -</b>          | <b>\$ 649.96</b>     | <b>\$ 1,000.00</b>   | <b>\$ 1,000.00</b>   | <b>\$ 1,000.00</b>   | <b>\$ -</b>              | <b>\$ -</b>          |
| <b>Division Total: 00 - Non-Divisional</b>  |                                | <b>\$ 615,503.02</b> | <b>\$ 563,221.41</b> | <b>\$ 523,108.38</b> | <b>\$ 593,061.00</b> | <b>\$ 596,449.00</b> | <b>\$ 596,449.00</b> | <b>\$ 3,388.00</b>       | <b>\$ -</b>          |
| <b>Division: 44 - Personnel Administration</b>  |                                |                      |                      |                      |                      |                      |                      |                          |                      |
| <i>PS Benefits - Personnel services - benefits</i>                                    |                                |                      |                      |                      |                      |                      |                      |                          |                      |
| 4210-000  | Health Ins Benefits            | \$ 500.00            | \$ 0.10              | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4220-000  | FICA Benefits                  | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4225-000  | Medicare Benefits              | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4240-000  | Tuition reimbursement Benefits | \$ 6,776.00          | \$ 12,500.00         | \$ 11,083.00         | \$ 21,500.00         | \$ 21,500.00         | \$ 21,500.00         | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS Benefits - Personnel services - benefits</b>      |                                | <b>\$ 7,276.00</b>   | <b>\$ 12,500.10</b>  | <b>\$ 11,083.00</b>  | <b>\$ 21,500.00</b>  | <b>\$ 21,500.00</b>  | <b>\$ 21,500.00</b>  | <b>\$ -</b>              | <b>\$ -</b>          |
| <b>Division Total: 44 - Personnel Administration</b>                                  |                                | <b>\$ 7,276.00</b>   | <b>\$ 12,500.10</b>  | <b>\$ 11,083.00</b>  | <b>\$ 21,500.00</b>  | <b>\$ 21,500.00</b>  | <b>\$ 21,500.00</b>  | <b>\$ -</b>              | <b>\$ -</b>          |
| <b>Department Total: 08 - Finance</b>   |                                | <b>\$ 622,779.02</b> | <b>\$ 575,721.51</b> | <b>\$ 534,191.38</b> | <b>\$ 614,561.00</b> | <b>\$ 617,949.00</b> | <b>\$ 617,949.00</b> | <b>\$ 3,388.00</b>       | <b>\$ -</b>          |

| <i>*Breakout of Personnel Salaries</i> |                 |               |       |                   |
|--|-----------------|---------------|-------|-------------------|
| Transactions                           | Number of Units | Cost Per      | Total |                   |
| Administrative Time                    | 1               | \$ 5,259.00   | \$    | 5,259.00          |
| Vacation Cash out                      | 1               | \$ 1,502.00   | \$    | 1,502.00          |
| Benefits Administrator                 | 1               | \$ 74,917.00  | \$    | 74,917.00         |
| Controller                             | 1               | \$ 78,072.00  | \$    | 78,072.00         |
| Director of Finance                    | 1               | \$ 105,585.00 | \$    | 105,585.00        |
| Accounts Payable Clerk                 | 1               | \$ 60,008.00  | \$    | 60,008.00         |
| Payroll Clerk                          | 1               | \$ 56,555.00  | \$    | 56,555.00         |
| <i>Total Regular Salaries Cost:</i>    |                 |               | \$    | <i>381,898.00</i> |
|  |                 |               |       |                   |
| Treasurer                              | 1               | \$ 2,500.00   | \$    | 2,500.00          |
| <i>Total Elected Salaries Cost:</i>    |                 |               | \$    | <i>2,500.00</i>   |
|  |                 |               |       |                   |

| <i>~Breakout Auditing Services &amp; Banking Services</i> |                 |              |       |                  |
|---|-----------------|--------------|-------|------------------|
| Transactions  | Number of Units | Cost Per     | Total |                  |
| Financial Auditing Contract                               | 1               | \$ 42,500.00 | \$    | 42,500.00        |
| Single Audit for Federal Funds                            | 1               | \$ 3,000.00  | \$    | 3,000.00         |
| <i>Total Auditing Services Cost:</i>                      |                 |              | \$    | <i>45,500.00</i> |
|   |                 |              |       |                  |
| Citizens Bank - Banking Fees                              | 1               | \$ 28,000.00 | \$    | 28,000.00        |
| <i>Total Banking Services Cost:</i>                       |                 |              | \$    | <i>28,000.00</i> |
|   |                 |              |       |                  |

# GENERAL GOVERNMENT

## Division: Assessing

### Mission Statement:

To locate and appraise all taxable property in accordance with New Hampshire Revised Statutes Annotated, Supreme Court decisions and administrative procedures; to maintain current information on the ownership and characteristics of property; to prepare and certify the assessment roll and individual property assessments in accordance with the New Hampshire RSAs.

### Major Services/Responsibilities:

Maintain town's assessment roll by valuation of building additions and new construction  
Administration of exemption and abatement applications and preparation of reports to State  
Represent Town at Board of Tax and Land Appeals and Superior Court  
Value real property for Ad Valorem tax purposes  
Administer timber cutting, excavations and current use

### Key Fiscal Year Objectives:

Continue with updating properties  
Continue maintaining the sales month by month as they are received in this office  
Continue with the re-measuring / listing program, doing a percentage each year for 5 years



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number  | Account Description           | 2019 Actual Amount   | 2020 Actual Amount   | 2021 Actual Amount   | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget  | Change in budget (23-22) | Over/(Under) Default |
|---|-------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>   |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>EXPENSES</b>   |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>Department: 09 - Assessing</b>   |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>Division: 00 - Non-Divisional</b>                                      |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>                        |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| 4110-000  | Regular Salaries              | \$ 200,024.82        | \$ 211,309.39        | \$ 244,381.73        | \$ 212,607.00        | \$ 213,375.00        | \$ 213,375.00        | \$ 768.00                | \$ - *               |
| 4120-000  | Part-time Salaries            | \$ 31,157.51         | \$ 23,521.30         | \$ 31,972.51         | \$ 34,562.00         | \$ 36,897.00         | \$ 36,897.00         | \$ 2,335.00              | \$ - *               |
| 4140-000  | Overtime Salaries             | \$ -                 | \$ 252.64            | \$ 64.37             | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00          | \$ -                     | \$ -                 |
| <b>Classification Total: PS Salaries - Personnel services - salaries</b>  |                               | <b>\$ 231,182.33</b> | <b>\$ 235,083.33</b> | <b>\$ 276,418.61</b> | <b>\$ 248,169.00</b> | <b>\$ 251,272.00</b> | <b>\$ 251,272.00</b> | <b>\$ 3,103.00</b>       | <b>\$ -</b>          |
| <i>PS Benefits - Personnel services - benefits</i>                        |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| 4210-000  | Health Ins Benefits           | \$ 67,233.87         | \$ 56,175.85         | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4215-000  | Life Ins Benefits             | \$ 4,001.83          | \$ 3,900.22          | \$ 1,871.06          | \$ 2,684.00          | \$ 2,821.00          | \$ 2,821.00          | \$ 137.00                | \$ -                 |
| 4219-000  | Dental Ins Benefits           | \$ 3,937.56          | \$ 2,445.31          | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4220-000  | FICA Benefits                 | \$ 13,242.26         | \$ 14,207.27         | \$ 11,414.86         | \$ 15,387.00         | \$ 15,579.00         | \$ 15,579.00         | \$ 192.00                | \$ -                 |
| 4225-000  | Medicare Benefits             | \$ 3,096.98          | \$ 3,322.65          | \$ 2,669.59          | \$ 3,599.00          | \$ 3,644.00          | \$ 3,644.00          | \$ 45.00                 | \$ -                 |
| 4230-000  | Retirement Benefits           | \$ 22,727.57         | \$ 23,331.48         | \$ 15,938.32         | \$ 30,033.00         | \$ 30,142.00         | \$ 30,142.00         | \$ 109.00                | \$ -                 |
| 4260-000  | Workers' comp Benefits        | \$ 4,783.37          | \$ 4,804.23          | \$ 4,657.05          | \$ 5,826.00          | \$ 6,052.00          | \$ 6,052.00          | \$ 226.00                | \$ -                 |
| <b>Classification Total: PS Benefits - Personnel services - benefits</b>  |                               | <b>\$ 119,023.44</b> | <b>\$ 108,187.01</b> | <b>\$ 36,550.88</b>  | <b>\$ 57,529.00</b>  | <b>\$ 58,238.00</b>  | <b>\$ 58,238.00</b>  | <b>\$ 709.00</b>         | <b>\$ -</b>          |
| <i>PS prof - Purchased services - professional &amp; technical</i>        |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| 4241-000  | Training Benefits             | \$ -                 | \$ -                 | \$ 100.00            | \$ 2,100.00          | \$ 2,100.00          | \$ 2,100.00          | \$ -                     | \$ -                 |
| 4330-000  | MGMT services Services        | \$ 190,301.50        | \$ 82,425.00         | \$ 98,799.25         | \$ 90,000.00         | \$ 90,000.00         | \$ 90,000.00         | \$ -                     | \$ -                 |
| 4341-000  | Telephone Services            | \$ 1,459.26          | \$ 66.27             | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| <b>Total: PS prof - Purchased services - professional &amp; technical</b> |                               | <b>\$ 191,760.76</b> | <b>\$ 82,491.27</b>  | <b>\$ 98,899.25</b>  | <b>\$ 92,100.00</b>  | <b>\$ 92,100.00</b>  | <b>\$ 92,100.00</b>  | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>PS property - Purchased services - property services</i>               |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| 4490-000  | Clothing allowance Services   | \$ 156.00            | \$ -                 | \$ -                 | \$ 200.00            | \$ 200.00            | \$ 200.00            | \$ -                     | \$ -                 |
| <b>ion Total: PS property - Purchased services - property services</b>    |                               | <b>\$ 156.00</b>     | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ 200.00</b>     | <b>\$ 200.00</b>     | <b>\$ 200.00</b>     | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>PS other - Purchased services - other</i>                              |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| 4550-000  | Printing Services             | \$ 33.00             | \$ -                 | \$ 239.25            | \$ 250.00            | \$ 250.00            | \$ 250.00            | \$ -                     | \$ -                 |
| 4560-000  | Dues & subs Services          | \$ 598.44            | \$ 547.44            | \$ 1,793.14          | \$ 640.00            | \$ 640.00            | \$ 640.00            | \$ -                     | \$ -                 |
| 4570-000  | Sem & workshops Services      | \$ 3,290.51          | \$ 1,017.00          | \$ -                 | \$ 3,800.00          | \$ 3,800.00          | \$ 3,800.00          | \$ -                     | \$ -                 |
| 4575-000  | Travel & mileage Services     | \$ -                 | \$ -                 | \$ -                 | \$ 350.00            | \$ 350.00            | \$ 350.00            | \$ -                     | \$ -                 |
| <b>ount Classification Total: PS other - Purchased services - other</b>   |                               | <b>\$ 3,921.95</b>   | <b>\$ 1,564.44</b>   | <b>\$ 2,032.39</b>   | <b>\$ 5,040.00</b>   | <b>\$ 5,040.00</b>   | <b>\$ 5,040.00</b>   | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Supplies - Supplies</i>  |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| 4620-000  | Office supplies Supplies      | \$ 547.90            | \$ 48.76             | \$ 1,256.14          | \$ 685.00            | \$ 685.00            | \$ 685.00            | \$ -                     | \$ -                 |
| 4625-000  | Postage Supplies              | \$ 491.98            | \$ 636.85            | \$ 615.43            | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00          | \$ -                     | \$ -                 |
| 4630-000  | Maint & repairs Supplies      | \$ 7.47              | \$ -                 | \$ -                 | \$ 100.00            | \$ 100.00            | \$ 100.00            | \$ -                     | \$ -                 |
| <b>Account Classification Total: Supplies - Supplies</b>                  |                               | <b>\$ 1,047.35</b>   | <b>\$ 685.61</b>     | <b>\$ 1,871.57</b>   | <b>\$ 1,785.00</b>   | <b>\$ 1,785.00</b>   | <b>\$ 1,785.00</b>   | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Property - Property</i>  |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| 4750-000  | Furniture & fixtures Property | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| <b>Account Classification Total: Property - Property</b>                  |                               | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>              | <b>\$ -</b>          |
| <b>Division Total: 00 - Non-Divisional</b>                                |                               | <b>\$ 547,091.83</b> | <b>\$ 428,011.66</b> | <b>\$ 415,772.70</b> | <b>\$ 404,823.00</b> | <b>\$ 408,635.00</b> | <b>\$ 408,635.00</b> | <b>\$ 3,812.00</b>       | <b>\$ -</b>          |
| <b>Department Total: 09 - Assessing</b>                                   |                               | <b>\$ 547,091.83</b> | <b>\$ 428,011.66</b> | <b>\$ 415,772.70</b> | <b>\$ 404,823.00</b> | <b>\$ 408,635.00</b> | <b>\$ 408,635.00</b> | <b>\$ 3,812.00</b>       | <b>\$ -</b>          |

| <i>*Breakout of Personnel Salaries</i> |                        |                 |                      |
|--|------------------------|-----------------|----------------------|
| <b>Transactions</b>                    | <b>Number of Units</b> | <b>Cost Per</b> | <b>Total</b>         |
| Assistant Assessor                     | 1                      | \$ 65,021.00    | \$ 65,021.00         |
| Department Assistant                   | 1                      | \$ 52,354.00    | \$ 52,354.00         |
| Town Assessor                          | 1                      | \$ 96,000.00    | \$ 96,000.00         |
| <i>Total Regular Salaries Cost:</i>    |                        |                 | <i>\$ 213,375.00</i> |
| Assessment Technician                  | 1                      | \$ 36,897.00    | \$ 36,897.00         |
| <i>Total Part-Time Salaries Cost:</i>  |                        |                 | <i>\$ 36,897.00</i>  |
|  |                        |                 |                      |



# GENERAL GOVERNMENT

## Division: Information Technology

### Mission Statement:

To provide both strategic IT vision and enterprising solutions for town staff, so they may be able to better meet their goals by:  
Developing and maintaining superior communications and computing infrastructure;  
Providing prompt and knowledgeable support to all communications and computing;  
Identifying and responding to changing needs, through fiscally responsible collaboration and innovation;  
Developing and promoting a unified vision of technology.

### Major Services/Responsibilities:

Purchase all computer hardware, software used by employees.  
Provide adequate training to all employees.  
Keep up to date information of the latest technologies.  
Provide technical solutions to end user problems and requests.  
Review all service contracts relating to computer systems.  
Promote and facilitate the effective integration of technology into the basic mission of the Town through planning, programming, training, consulting, and other support activities.  
Maintaining all computer hardware, software and communication systems purchased by the Town.

### Key Fiscal Year Objectives:

Manage the continued Town Wide software implementation.  
Assist in the update of the Town website.  
Manage the Town's messaging backbone.  
Provide efficient technological support to all town departments.  
Evaluate and Upgrade Network Infrastructure as needed.  
Manage the remote capabilities of the Town infrastructure.  
Evaluate and Reduce Energy Consumption by consolidation and virtualization.

### Performance Measures:

Not Applicable



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number  | Account Description          | 2019 Actual Amount   | 2020 Actual Amount   | 2021 Actual Amount   | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget  | Change in budget (23-22) | Over/(Under) Default |
|---|------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>   |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| EXPENSES  |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>Department: 10 - Information Technology</b>                                  |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>Division: 00 - Non-Divisional</b>  |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| <i>PS prof - Purchased services - professional &amp; technical</i>              |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| 4330-000  | MGMT services Services       | \$ 213,261.46        | \$ 207,755.80        | \$ 215,900.78        | \$ 228,324.00        | \$ 251,859.00        | \$ 251,859.00        | \$ 23,535.00             | \$ - ~               |
| 4332-000  | Contracted services Services | \$ 171,300.00        | \$ 171,300.00        | \$ 189,938.00        | \$ 200,000.00        | \$ 200,000.00        | \$ 200,000.00        | \$ -                     | \$ - ~               |
| 4341-000  | Telephone Services           | \$ -                 | \$ 151.39            | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| <b>ation Total: PS prof - Purchased services - professional &amp; technical</b> |                              | <b>\$ 384,561.46</b> | <b>\$ 379,207.19</b> | <b>\$ 405,838.78</b> | <b>\$ 428,324.00</b> | <b>\$ 451,859.00</b> | <b>\$ 451,859.00</b> | <b>\$ 23,535.00</b>      | <b>\$ -</b>          |
| <i>PS property - Purchased services - property services</i>                     |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| 4430-000  | Repairs & maint Service      | \$ -                 | \$ -                 | \$ -                 | \$ 1,300.00          | \$ 1,300.00          | \$ 1,300.00          | \$ -                     | \$ -                 |
| <b>ification Total: PS property - Purchased services - property services</b>    |                              | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ 1,300.00</b>   | <b>\$ 1,300.00</b>   | <b>\$ 1,300.00</b>   | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>PS other - Purchased services - other</i>                                    |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| 4560-000  | Dues & subs Services         | \$ -                 | \$ -                 | \$ -                 | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ -                     | \$ -                 |
| 4570-000  | Sem & workshops Services     | \$ -                 | \$ -                 | \$ -                 | \$ 1,200.00          | \$ 1,200.00          | \$ 1,200.00          | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS other - Purchased services - other</b>      |                              | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ 1,700.00</b>   | <b>\$ 1,700.00</b>   | <b>\$ 1,700.00</b>   | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Supplies - Supplies</i>  |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| 4610-000  | General expenses Supplies    | \$ 43,454.09         | \$ 35,779.92         | \$ 20,276.68         | \$ 33,000.00         | \$ 33,000.00         | \$ 33,000.00         | \$ -                     | \$ -                 |
| 4620-000  | Office supplies Supplies     | \$ 39.95             | \$ 156.29            | \$ -                 | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ -                     | \$ -                 |
| 4630-000  | Maint & repairs Supplies     | \$ -                 | \$ 118.82            | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4670-000  | Books & periodicals Supplies | \$ -                 | \$ -                 | \$ -                 | \$ 100.00            | \$ 100.00            | \$ 100.00            | \$ -                     | \$ -                 |
| <b>Account Classification Total: Supplies - Supplies</b>                        |                              | <b>\$ 43,494.04</b>  | <b>\$ 36,055.03</b>  | <b>\$ 20,276.68</b>  | <b>\$ 33,600.00</b>  | <b>\$ 33,600.00</b>  | <b>\$ 33,600.00</b>  | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Property - Property</i>  |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| 4740-000  | Mach & equip Property        | \$ 31,077.46         | \$ 43,489.12         | \$ 21,828.52         | \$ 25,600.00         | \$ 25,600.00         | \$ 25,600.00         | \$ -                     | \$ -                 |
| 4750-000  | Furniture & fixures Property | \$ -                 | \$ -                 | \$ -                 | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ -                     | \$ -                 |
| <b>Account Classification Total: Property - Property</b>                        |                              | <b>\$ 31,077.46</b>  | <b>\$ 43,489.12</b>  | <b>\$ 21,828.52</b>  | <b>\$ 26,100.00</b>  | <b>\$ 26,100.00</b>  | <b>\$ 26,100.00</b>  | <b>\$ -</b>              | <b>\$ -</b>          |
| <b>Division Total: 00 - Non-Divisional</b>                                      |                              | <b>\$ 459,132.96</b> | <b>\$ 458,751.34</b> | <b>\$ 447,943.98</b> | <b>\$ 491,024.00</b> | <b>\$ 514,559.00</b> | <b>\$ 514,559.00</b> | <b>\$ 23,535.00</b>      | <b>\$ -</b>          |
| <b>Department Total: 10 - Information Technology</b>                            |                              | <b>\$ 459,132.96</b> | <b>\$ 458,751.34</b> | <b>\$ 447,943.98</b> | <b>\$ 491,024.00</b> | <b>\$ 514,559.00</b> | <b>\$ 514,559.00</b> | <b>\$ 23,535.00</b>      | <b>\$ -</b>          |

| ~Breakout MGMT Services & Contracted Services |                 |               |       |            |
|---|-----------------|---------------|-------|------------|
| Transactions                                  | Number of Units | Cost Per      | Total |            |
| APPGEO  | 1               | \$ 13,500.00  | \$    | 13,500.00  |
| Bitdefender                                   | 1               | \$ 4,900.00   | \$    | 4,900.00   |
| Avitar Assessing                              | 1               | \$ 6,500.00   | \$    | 6,500.00   |
| Avitar Tax                                    | 1               | \$ 2,700.00   | \$    | 2,700.00   |
| Baracuda                                      | 1               | \$ 3,200.00   | \$    | 3,200.00   |
| Civic Plus                                    | 1               | \$ 3,000.00   | \$    | 3,000.00   |
| Clerkworks                                    | 1               | \$ 14,800.00  | \$    | 14,800.00  |
| Unitrends Backups                             | 1               | \$ 13,766.00  | \$    | 13,766.00  |
| DocuSign                                      | 1               | \$ 4,500.00   | \$    | 4,500.00   |
| Eagleview                                     | 1               | \$ 11,000.00  | \$    | 11,000.00  |
| Encode  | 1               | \$ 8,000.00   | \$    | 8,000.00   |
| ESRI  | 1               | \$ 6,500.00   | \$    | 6,500.00   |
| Faircom (Library)                             | 1               | \$ 1,400.00   | \$    | 1,400.00   |
| Inforce                                       | 1               | \$ 2,000.00   | \$    | 2,000.00   |
| Internet Access                               | 12              | \$ 3,000.00   | \$    | 36,000.00  |
| Logmein                                       | 1               | \$ 5,000.00   | \$    | 5,000.00   |
| New World Technology Support Costs            | 1               | \$ 66,547.00  | \$    | 66,547.00  |
| Pictometry                                    | 1               | \$ 1,150.00   | \$    | 1,150.00   |
| Red Alert (Fire)                              | 1               | \$ 19,000.00  | \$    | 19,000.00  |
| Smart Phones                                  | 12              | \$ 300.00     | \$    | 3,600.00   |
| Sonicwalls                                    | 1               | \$ 10,800.00  | \$    | 10,800.00  |
| Vision  | 1               | \$ 9,996.00   | \$    | 9,996.00   |
| VMWare  | 1               | \$ 4,000.00   | \$    | 4,000.00   |
| Total MGMT Services Cost:                     |                 |               | \$    | 251,859.00 |
| Local Networks LLC                            | 1               | \$ 200,000.00 | \$    | 200,000.00 |
| Total Contracted Services Cost:               |                 |               | \$    | 200,000.00 |

# GENERAL GOVERNMENT

## Division: Legal

### Mission Statement:

To insure the availability of experienced and competent resources to manage legal research, charter interpretations, legal advice, collective bargaining assistance and represent all departments, Boards and Commissions as required.

### Major Services/Responsibilities:

Represent the town and all departments in District/Superior Court litigation not covered by insurance

Draft Contracts, deeds, leases, etc.

Handle legal research, advice the Council of updated legislation

Assist staff with collective bargaining process

### Key Fiscal Year Objectives:

Represent, assist and protect the town in all legal matters.

### Performance Measures:

Not Applicable



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description      | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-22) | Over/(Under) Default |
|--|--------------------------|--------------------|--------------------|--------------------|----------------------|----------------------|---------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>  |                          |                    |                    |                    |                      |                      |                     |                          |                      |
| EXPENSES   |                          |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Department: 12 - Legal</b>  |                          |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Division: 00 - Non-Divisional</b>   |                          |                    |                    |                    |                      |                      |                     |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>                                       |                          |                    |                    |                    |                      |                      |                     |                          |                      |
| 4110-000   | Regular Salaries         | \$ -               | \$ -               | \$ -               | \$ -                 | \$ 111,431.00        | \$ 101,137.00       | \$ 111,431.00            | \$ 10,294.00 *       |
| <i>Account Classification Total: PS Salaries - Personnel services - salaries</i>         |                          | \$ -               | \$ -               | \$ -               | \$ -                 | \$ 111,431.00        | \$ 101,137.00       | \$ 111,431.00            | \$ 10,294.00         |
| <i>PS Benefits - Personnel services - benefits</i>                                       |                          |                    |                    |                    |                      |                      |                     |                          |                      |
| 4210-000   | Health Ins Benefits      | \$ -               | \$ -               | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| 4215-000   | Life Ins Benefits        | \$ -               | \$ -               | \$ -               | \$ -                 | \$ 1,446.00          | \$ 1,328.00         | \$ 1,446.00              | \$ 118.00            |
| 4219-000   | Dental Ins Benefits      | \$ -               | \$ -               | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| 4220-000   | FICA Benefits            | \$ -               | \$ -               | \$ -               | \$ -                 | \$ 6,909.00          | \$ 6,271.00         | \$ 6,909.00              | \$ 638.00            |
| 4225-000   | Medicare Benefits        | \$ -               | \$ -               | \$ -               | \$ -                 | \$ 1,616.00          | \$ 1,467.00         | \$ 1,616.00              | \$ 149.00            |
| 4230-000   | Retirement Benefits      | \$ -               | \$ -               | \$ -               | \$ -                 | \$ 15,668.00         | \$ 14,220.00        | \$ 15,668.00             | \$ 1,448.00          |
| 4260-000   | Workers' comp Benefits   | \$ -               | \$ -               | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| <i>Account Classification Total: PS Benefits - Personnel services - benefits</i>         |                          | \$ -               | \$ -               | \$ -               | \$ -                 | \$ 25,639.00         | \$ 23,286.00        | \$ 25,639.00             | \$ 2,353.00          |
| <i>PS prof - Purchased services - professional &amp; technical</i>                       |                          |                    |                    |                    |                      |                      |                     |                          |                      |
| 4241-000   | Training Benefits        | \$ -               | \$ -               | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| 4320-000   | Legal general Services   | \$ 149,050.27      | \$ 151,366.49      | \$ 329,350.54      | \$ 174,500.00        | \$ 50,000.00         | \$ 174,500.00       | \$ (124,500.00)          | \$ (124,500.00)      |
| 4330-000   | MGMT services Services   | \$ -               | \$ -               | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| <i>Classification Total: PS prof - Purchased services - professional &amp; technical</i> |                          | \$ 149,050.27      | \$ 151,366.49      | \$ 329,350.54      | \$ 174,500.00        | \$ 50,000.00         | \$ 174,500.00       | \$ (124,500.00)          | \$ (124,500.00)      |
| <i>PS other - Purchased services - other</i>   |                          |                    |                    |                    |                      |                      |                     |                          |                      |
| 4560-000   | Dues & subs Services     | \$ -               | \$ -               | \$ -               | \$ -                 | \$ 4,992.00          | \$ 4,992.00         | \$ 4,992.00              | \$ -                 |
| 4570-000   | Sem & workshops Services | \$ -               | \$ -               | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| <i>Account Classification Total: PS other - Purchased services - other</i>               |                          | \$ -               | \$ -               | \$ -               | \$ -                 | \$ 4,992.00          | \$ 4,992.00         | \$ 4,992.00              | \$ -                 |
| <b>Division Total: 00 - Non-Divisional</b>   |                          | \$ 149,050.27      | \$ 151,366.49      | \$ 329,350.54      | \$ 174,500.00        | \$ 192,062.00        | \$ 303,915.00       | \$ 17,562.00             | \$ (111,853.00)      |
| <b>Department Total: 12 - Legal</b>  |                          | \$ 149,050.27      | \$ 151,366.49      | \$ 329,350.54      | \$ 174,500.00        | \$ 192,062.00        | \$ 303,915.00       | \$ 17,562.00             | \$ (111,853.00)      |

| <i>*Breakout of Personnel Salaries</i> |                 |               |               |
|--|-----------------|---------------|---------------|
| Transactions                           | Number of Units | Cost Per      | Total         |
| Administrative Time                    | 1               | \$ 3,124.00   | \$ 3,124.00   |
| Town Attorney                          | 1               | \$ 108,307.00 | \$ 108,307.00 |
| <i>Total Regular Salaries Cost:</i>    |                 |               | \$ 111,431.00 |

# GENERAL GOVERNMENT

## Division: Misc. General Government

### Mission Statement:

To manage funds for programs and responsibilities not directly attributable to any one department.

### Major Services/Responsibilities:

Account for Custodial services to the Town Offices  
Account for general Town Office building services and related expenses  
Assist in setting up the Old Home Day Celebration  
Account for utilities, fuels and other commodities

### Key Fiscal Year Objectives:

Maintain town office space  
Coordinate maintenance and improvements for all town buildings and properties  
Manage town office vehicle fleet  
Insures efficient use of resources through competitive bidding process  
Secure agreements for commodities to insure competitive market pricing

### Performance Measures:

Not Applicable



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number  | Account Description             | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-22) | Over/(Under) Default |
|---|---------------------------------|--------------------|--------------------|--------------------|----------------------|----------------------|---------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>   |                                 |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>EXPENSES</b>   |                                 |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Department: 15 - General Government</b>                                      |                                 |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Division: 00 - Non-Divisional</b>  |                                 |                    |                    |                    |                      |                      |                     |                          |                      |
| <i>PS prof - Purchased services - professional &amp; technical</i>              |                                 |                    |                    |                    |                      |                      |                     |                          |                      |
| 4330-000  | MGMT services Services          | \$ 38,103.76       | \$ 53,665.75       | \$ 304,687.07      | \$ 45,000.00         | \$ 45,000.00         | \$ 45,000.00        | \$ -                     | \$ - ~               |
| 4341-000  | Telephone Services              | \$ 59,809.16       | \$ 67,476.53       | \$ 78,541.62       | \$ 58,669.00         | \$ 58,669.00         | \$ 58,669.00        | \$ -                     | \$ -                 |
| 4360-000  | Custodial Services              | \$ 32,003.00       | \$ 27,325.00       | \$ 26,785.00       | \$ 32,000.00         | \$ 32,000.00         | \$ 32,000.00        | \$ -                     | \$ -                 |
| 4440-000  | Rental and leases Services      | \$ 41,009.97       | \$ 33,100.90       | \$ 16,370.15       | \$ 40,000.00         | \$ 40,000.00         | \$ 40,000.00        | \$ -                     | \$ -                 |
| <b>ation Total: PS prof - Purchased services - professional &amp; technical</b> |                                 | \$ 170,925.89      | \$ 181,568.18      | \$ 426,383.84      | \$ 175,669.00        | \$ 175,669.00        | \$ 175,669.00       | \$ -                     | \$ -                 |
| <i>PS property - Purchased services - property services</i>                     |                                 |                    |                    |                    |                      |                      |                     |                          |                      |
| 4410-000  | Electric Services               | \$ 36,332.50       | \$ 37,122.42       | \$ 32,795.40       | \$ 44,000.00         | \$ 44,000.00         | \$ 44,000.00        | \$ -                     | \$ -                 |
| 4411-000  | Heat & oil Services             | \$ 10,714.30       | \$ 8,652.51        | \$ 9,743.45        | \$ 9,500.00          | \$ 9,500.00          | \$ 9,500.00         | \$ -                     | \$ -                 |
| 4412-000  | Water Services                  | \$ 7,292.87        | \$ 6,560.79        | \$ 10,922.57       | \$ 8,000.00          | \$ 8,000.00          | \$ 8,000.00         | \$ -                     | \$ -                 |
| 4430-000  | Repairs & maint Service         | \$ 50,585.51       | \$ 45,329.60       | \$ 25,975.00       | \$ 30,000.00         | \$ 30,000.00         | \$ 30,000.00        | \$ -                     | \$ -                 |
| 4491-000  | Town common exp Services        | \$ 5,375.36        | \$ 7,244.86        | \$ 2,245.99        | \$ 7,000.00          | \$ 7,000.00          | \$ 7,000.00         | \$ -                     | \$ -                 |
| <b>ification Total: PS property - Purchased services - property services</b>    |                                 | \$ 110,300.54      | \$ 104,910.18      | \$ 81,682.41       | \$ 98,500.00         | \$ 98,500.00         | \$ 98,500.00        | \$ -                     | \$ -                 |
| <i>Supplies - Supplies</i>  |                                 |                    |                    |                    |                      |                      |                     |                          |                      |
| 4610-000  | General expenses Supplies       | \$ 9,259.66        | \$ 7,955.41        | \$ 7,309.47        | \$ 7,500.00          | \$ 7,500.00          | \$ 7,500.00         | \$ -                     | \$ -                 |
| 4630-000  | Maint & repairs Supplies        | \$ 44,511.25       | \$ 77,856.10       | \$ 80,761.60       | \$ 40,000.00         | \$ 40,000.00         | \$ 40,000.00        | \$ -                     | \$ -                 |
| 4635-000  | Gasoline Supplies               | \$ 183,010.96      | \$ 206,314.56      | \$ 129,779.72      | \$ 193,290.00        | \$ 193,290.00        | \$ 193,290.00       | \$ -                     | \$ -                 |
| 4660-000  | Vehicle repairs Supplies        | \$ 3,345.71        | \$ 4,637.38        | \$ 3,971.32        | \$ 3,400.00          | \$ 3,400.00          | \$ 3,400.00         | \$ -                     | \$ -                 |
| <b>Account Classification Total: Supplies - Supplies</b>                        |                                 | \$ 240,127.58      | \$ 296,763.45      | \$ 221,822.11      | \$ 244,190.00        | \$ 244,190.00        | \$ 244,190.00       | \$ -                     | \$ -                 |
| <i>Other - Other objects</i>  |                                 |                    |                    |                    |                      |                      |                     |                          |                      |
| 4866-000  | Environ testing Other           | \$ 51,547.06       | \$ -               | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| 4868-000  | Regional trans initiative Other | \$ 26,396.00       | \$ 26,396.00       | \$ 26,396.00       | \$ 27,188.00         | \$ 27,188.00         | \$ 27,188.00        | \$ -                     | \$ - *               |
| <b>Account Classification Total: Other - Other objects</b>                      |                                 | \$ 77,943.06       | \$ 26,396.00       | \$ 26,396.00       | \$ 27,188.00         | \$ 27,188.00         | \$ 27,188.00        | \$ -                     | \$ -                 |
| <b>Division Total: 00 - Non-Divisional</b>                                      |                                 | \$ 599,297.07      | \$ 609,637.81      | \$ 756,284.36      | \$ 545,547.00        | \$ 545,547.00        | \$ 545,547.00       | \$ -                     | \$ -                 |
| <b>Division: 42 - Cultural Activities</b>                                       |                                 |                    |                    |                    |                      |                      |                     |                          |                      |
| <i>Other - Other objects</i>  |                                 |                    |                    |                    |                      |                      |                     |                          |                      |
| 4850-000  | Old home day Other              | \$ 10,150.00       | \$ 10,150.00       | \$ 10,150.00       | \$ 10,150.00         | \$ 10,150.00         | \$ 10,150.00        | \$ -                     | \$ -                 |
| 4860-000  | Morrison house Other            | \$ 7,500.00        | \$ 7,500.00        | \$ 7,500.00        | \$ 7,500.00          | \$ 7,500.00          | \$ 7,500.00         | \$ -                     | \$ -                 |
| 4861-000  | Heritage comm exp Other         | \$ -               | \$ -               | \$ -               | \$ 827.00            | \$ 827.00            | \$ 827.00           | \$ -                     | \$ -                 |
| 4864-000  | Cultural affairs cmte Other     | \$ 950.00          | \$ 950.00          | \$ 3,450.00        | \$ 3,450.00          | \$ 10,000.00         | \$ 3,450.00         | \$ 6,550.00              | \$ 6,550.00          |
| <b>Account Classification Total: Other - Other objects</b>                      |                                 | \$ 18,600.00       | \$ 18,600.00       | \$ 21,100.00       | \$ 21,927.00         | \$ 28,477.00         | \$ 21,927.00        | \$ 6,550.00              | \$ 6,550.00          |
| <b>Division Total: 42 - Cultural Activities</b>                                 |                                 | \$ 18,600.00       | \$ 18,600.00       | \$ 21,100.00       | \$ 21,927.00         | \$ 28,477.00         | \$ 21,927.00        | \$ 6,550.00              | \$ 6,550.00          |
| <b>Department Total: 15 - General Government</b>                                |                                 | \$ 617,897.07      | \$ 628,237.81      | \$ 777,384.36      | \$ 567,474.00        | \$ 574,024.00        | \$ 567,474.00       | \$ 6,550.00              | \$ 6,550.00          |

~ Increase expenses in FY 21 is because of State Municipal Aid given to Town

| *Breakout Regional Transportation initiative other |                 |              |              |
|--|-----------------|--------------|--------------|
| Transactions                                       | Number of Units | Cost Per     | Total        |
| CART   | 1               | \$ 27,188.00 | \$ 27,188.00 |



# OTHER

## Division: Cemetery Management

### Mission Statement:

To manage the Town's eight cemeteries (historical and currently in use) listed below.

- Glenwood and Pleasantview located on Mammoth Road
- Kendall Cemetery located on Kendall Pond Road
- Pinkerton, Pillsbury Phase 1, Phase II, Phase III located on Hovey Road
- Sunnyside Cemetery located on Litchfield Road
- Towne Cemetery located on John Street
- Valley Cemetery located on Pillsbury Road

### Major Services/Responsibilities:

1. Provide maintenance and other upkeep as necessary to the Town's eight cemeteries
2. Coordinate plot sales and burial services with the various local and out of state funeral homes
3. Creation of, and along with the adoption of an investment policy which is to be reviewed and confirmed on an annual basis
4. Maintain the Cemetery Trust Fund
5. Creation of, and balancing of, the required MS-9 and MS-10 financial documents

### Key Fiscal Year Objectives:

1. Provide maintenance and other upkeep as necessary to the Town's eight cemeteries
2. Coordinate plot sales and burial services with the various local and out of state funeral homes
3. Maintain the Cemetery Trust Fund per adopted investment policy
4. Per RSA submit on annual bases the balanced MS-9 and MS-10 to the Department of Revenue and the Office of the Attorney General
5. Managing the existing Pillsbury Phase 1, 2 and Pillsbury Phase 3-A cemetery on Hovey Road

### Performance Measures:

| Description        | Actual    |           |           |           |           | Projected |
|--------------------|-----------|-----------|-----------|-----------|-----------|-----------|
|                    | FY- 17/18 | FY- 18/19 | FY- 19/20 | FY- 20/21 | FY- 21/22 | FY- 22/23 |
| Cemeteries Managed | 8         | 8         | 8         | 8         | 8         | 8         |

Note: Pillsbury Phase 3-A was completed in October 2018, Phase 3-B, C, & D not developed, are for future expansion.



## Town of Londonderry, New Hampshire

### Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description      | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-22) | Over/(Under) Default |
|--|--------------------------|--------------------|--------------------|--------------------|----------------------|----------------------|---------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>                          |                          |                    |                    |                    |                      |                      |                     |                          |                      |
| EXPENSES   |                          |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Department: 16 - Cemetery</b>                         |                          |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Division: 00 - Non-Divisional</b>                     |                          |                    |                    |                    |                      |                      |                     |                          |                      |
| <i>Supplies - Supplies</i>                               |                          |                    |                    |                    |                      |                      |                     |                          |                      |
| 4630-000   | Maint & repairs Supplies | \$ 34,828.62       | \$ 32,300.92       | \$ 26,767.75       | \$ 38,000.00         | \$ 38,000.00         | \$ 38,000.00        | \$ -                     | \$ -                 |
| <i>Account Classification Total: Supplies - Supplies</i> |                          | \$ 34,828.62       | \$ 32,300.92       | \$ 26,767.75       | \$ 38,000.00         | \$ 38,000.00         | \$ 38,000.00        | \$ -                     | \$ -                 |
| <b>Division Total: 00 - Non-Divisional</b>               |                          | \$ 34,828.62       | \$ 32,300.92       | \$ 26,767.75       | \$ 38,000.00         | \$ 38,000.00         | \$ 38,000.00        | \$ -                     | \$ -                 |
| <b>Department Total: 16 - Cemetery</b>                   |                          | \$ 34,828.62       | \$ 32,300.92       | \$ 26,767.75       | \$ 38,000.00         | \$ 38,000.00         | \$ 38,000.00        | \$ -                     | \$ -                 |

## OTHER

### **Division: Municipal Insurance**

#### **Mission Statement:**

To protect the Town's interests in real and personal property, indemnification of staff, elected officials and volunteers.

#### **Major Services/Responsibilities:**

Provide insurance coverage for the town  
Manage Town's interest in cooperative insurance pools  
Offer training and management courses and policy to the Town's personnel on safety issues.

#### **Key Fiscal Year Objectives:**

To provide additional safety management courses to all town employees and update/maintain adequate levels of insurance coverage for the town's assets

#### **Performance Measures:**

Not Applicable



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description       | 2019 Actual<br>Amount | 2020 Actual Amount   | 2021 Actual Amount     | 2022 Approved Budget   | 2023 Proposed Budget   | 2023 Default Budget    | Change in budget (23-<br>22) | Over/(Under)<br>Default |
|--|---------------------------|-----------------------|----------------------|------------------------|------------------------|------------------------|------------------------|------------------------------|-------------------------|
| <b>Fund: 100 - General Fund</b>  |                           |                       |                      |                        |                        |                        |                        |                              |                         |
| <b>EXPENSES</b>  |                           |                       |                      |                        |                        |                        |                        |                              |                         |
| <b>Department: 17 - Insurance</b>  |                           |                       |                      |                        |                        |                        |                        |                              |                         |
| <b>Division: 00 - Non-Divisional</b>                                     |                           |                       |                      |                        |                        |                        |                        |                              |                         |
| <i>PS Benefits - Personnel services - benefits</i>                       |                           |                       |                      |                        |                        |                        |                        |                              |                         |
| 4210-000   | Health Ins Benefits       | \$ -                  | \$ -                 | \$ 3,410,393.17        | \$ 3,810,857.00        | \$ 3,870,801.00        | \$ 3,870,801.00        | \$ 59,944.00                 | \$ - *                  |
| 4219-000   | Dental Ins Benefits       | \$ -                  | \$ -                 | \$ 201,918.69          | \$ 231,249.00          | \$ 230,031.00          | \$ 230,031.00          | \$ (1,218.00)                | \$ - ~                  |
| 4250-000   | Unemployment ins Benefits | \$ 2,309.00           | \$ -                 | \$ -                   | \$ 4,835.00            | \$ 4,981.00            | \$ 4,981.00            | \$ 146.00                    | \$ -                    |
| <b>Classification Total: PS Benefits - Personnel services - benefits</b> |                           | <b>\$ 2,309.00</b>    | <b>\$ -</b>          | <b>\$ 3,612,311.86</b> | <b>\$ 4,046,941.00</b> | <b>\$ 4,105,813.00</b> | <b>\$ 4,105,813.00</b> | <b>\$ 58,872.00</b>          | <b>\$ -</b>             |
| <i>PS other - Purchased services - other</i>                             |                           |                       |                      |                        |                        |                        |                        |                              |                         |
| 4520-000   | Property ins Services     | \$ 188,786.76         | \$ 179,150.41        | \$ 196,673.87          | \$ 203,785.00          | \$ 213,975.00          | \$ 213,975.00          | \$ 10,190.00                 | \$ - ^                  |
| 4521-000   | Ins deductible Services   | \$ 5,500.00           | \$ 8,836.95          | \$ 5,747.55            | \$ 5,000.00            | \$ 5,000.00            | \$ 5,000.00            | \$ -                         | \$ -                    |
| <b>unt Classification Total: PS other - Purchased services - other</b>   |                           | <b>\$ 194,286.76</b>  | <b>\$ 187,987.36</b> | <b>\$ 202,421.42</b>   | <b>\$ 208,785.00</b>   | <b>\$ 218,975.00</b>   | <b>\$ 218,975.00</b>   | <b>\$ 10,190.00</b>          | <b>\$ -</b>             |
| <b>Division Total: 00 - Non-Divisional</b>                               |                           | <b>\$ 196,595.76</b>  | <b>\$ 187,987.36</b> | <b>\$ 3,814,733.28</b> | <b>\$ 4,255,726.00</b> | <b>\$ 4,324,788.00</b> | <b>\$ 4,324,788.00</b> | <b>\$ 69,062.00</b>          | <b>\$ -</b>             |
| <b>Department Total: 17 - Insurance</b>                                  |                           | <b>\$ 196,595.76</b>  | <b>\$ 187,987.36</b> | <b>\$ 3,814,733.28</b> | <b>\$ 4,255,726.00</b> | <b>\$ 4,324,788.00</b> | <b>\$ 4,324,788.00</b> | <b>\$ 69,062.00</b>          | <b>\$ -</b>             |

| <i>*Breakout Health Insurance</i>   |                 |                 |                        |
|-------------------------------------|-----------------|-----------------|------------------------|
| Transactions                        | Number of Units | Cost Per        | Total                  |
| 1 Person Plans (44)                 | 1               | \$ 542,332.00   | \$ 542,332.00          |
| 2 Person Plans (28)                 | 1               | \$ 685,088.00   | \$ 685,088.00          |
| Family Plans (71)                   | 1               | \$ 2,308,523.00 | \$ 2,308,523.00        |
| Open Positions (21)                 | 1               | \$ 686,809.00   | \$ 686,809.00          |
| Opt Outs (23)                       | 1               | \$ 94,000.00    | \$ 94,000.00           |
| Airport Portion                     | 1               | \$ (445,951.00) | \$ (445,951.00)        |
| <b>Total Health Insurance Cost:</b> |                 | <b>\$</b>       | <b>\$ 3,870,801.00</b> |

| <i>~Breakout Dental Insurance</i> |   |                |                      |
|-----------------------------------|---|----------------|----------------------|
| 1 Person Plan (48)                | 1 | \$ 28,003.00   | \$ 28,003.00         |
| 2 Person Plan (33)                | 1 | \$ 37,034.00   | \$ 37,034.00         |
| Family Plan (72)                  | 1 | \$ 141,724.00  | \$ 141,724.00        |
| Open Positions (21)               | 1 | \$ 41,337.00   | \$ 41,337.00         |
| Opt Out (10)                      | 1 | \$ 7,501.00    | \$ 7,501.00          |
| Airport Portion                   | 1 | \$ (25,568.00) | \$ (25,568.00)       |
| <b>Total Dental Cost:</b>         |   | <b>\$</b>      | <b>\$ 230,031.00</b> |

| <i>^ Property Insurance Services</i>           |   |               |                      |
|--|---|---------------|----------------------|
| Primex Property Liability Insurance            | 1 | \$ 213,975.00 | \$ 213,975.00        |
| <b>Total Property Insurance Services Cost:</b> |   | <b>\$</b>     | <b>\$ 213,975.00</b> |

# GENERAL GOVERNMENT

## Division: Conservation Commission

### Mission Statement:

Established under RSA 36-A to study, promote, and develop for better use the natural resources of the Town of Londonderry.

### Major Services/Responsibilities:

Review Dredge & Fill applications for the NHDES Wetlands Bureau; support Planning Board goals with DRC review and recommendations for Conditional Use Permits; work to preserve the community's orchards and open spaces; provide educational information about our natural resources to the community; manage the Town's working forests & conservation lands, as well as monitor all conservation easements.

### Key Fiscal Year Objectives:

Continue the Open Space and Orchard Preservation programs.

### Performance Measures:

Not Applicable



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-22) | Over/(Under) Default |
|--|---------------------|--------------------|--------------------|--------------------|----------------------|----------------------|---------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>                          |                     |                    |                    |                    |                      |                      |                     |                          |                      |
| EXPENSES   |                     |                    |                    |                    |                      |                      |                     |                          |                      |
| Department: 18 - Conservation                            |                     |                    |                    |                    |                      |                      |                     |                          |                      |
| Division: 00 - Non-Divisional                            |                     |                    |                    |                    |                      |                      |                     |                          |                      |
| Supplies - Supplies                                      |                     |                    |                    |                    |                      |                      |                     |                          |                      |
| 4690-000   | Other misc Supplies | \$ 3,342.94        | \$ 1,839.60        | \$ 3,284.25        | \$ 3,350.00          | \$ 3,350.00          | \$ 3,350.00         | \$ -                     | \$ - *               |
| <i>Account Classification Total: Supplies - Supplies</i> |                     | <i>\$ 3,342.94</i> | <i>\$ 1,839.60</i> | <i>\$ 3,284.25</i> | <i>\$ 3,350.00</i>   | <i>\$ 3,350.00</i>   | <i>\$ 3,350.00</i>  | <i>\$ -</i>              | <i>\$ -</i>          |
| <b>Division Total: 00 - Non-Divisional</b>               |                     | <b>\$ 3,342.94</b> | <b>\$ 1,839.60</b> | <b>\$ 3,284.25</b> | <b>\$ 3,350.00</b>   | <b>\$ 3,350.00</b>   | <b>\$ 3,350.00</b>  | <b>\$ -</b>              | <b>\$ -</b>          |
| <b>Department Total: 18 - Conservation</b>               |                     | <b>\$ 3,342.94</b> | <b>\$ 1,839.60</b> | <b>\$ 3,284.25</b> | <b>\$ 3,350.00</b>   | <b>\$ 3,350.00</b>   | <b>\$ 3,350.00</b>  | <b>\$ -</b>              | <b>\$ -</b>          |

| <i>* Other misc Supplies</i>               |                 |             |             |
|--|-----------------|-------------|-------------|
| Transactions                               | Number of Units | Cost Per    | Total       |
| NH Association of Conservation Commissions | 1               | \$ 1,075.00 | \$ 1,075.00 |
| Rockingham County Conservation District    | 1               | \$ 650.00   | \$ 650.00   |

# POLICE

## Police Department Summary

### Mission Statement:

**MISSION:** To protect with courage and vigilance. To serve with professionalism, honor, and dignity. To treat all persons, we meet, with kindness and dignity. To always **EXPECT EXCELLENCE** from ourselves and from the Londonderry Police Department (LPD).

**VISION:** To be the model agency in modern day law enforcement, through an expectation of excellence, a commitment to innovation and community, and a devotion to unparalleled service.

### Major Services/Responsibilities:

- Administration, Services, and coordination of a large municipal agency
- Operations, including handling in excess of 60,000 plus calls for service yearly
- Coordinating intra/inter-departmental resources
- Prosecution of offenders in the Circuit Court – District Division located in Derry, coupled with coordination and cooperation with the Rockingham County Attorney's Office as well as the New Hampshire Attorney General's Office

### Key FY23 Objectives

- Continue to provide professional, courteous, and effective police services with the resources allocated by the Town Council in as fiscally sound a manner as is possible.
- Continue to foster a spirit of positive community relations.
- Continue to analyze, plan, and prepare for the challenges that the LPD will face as the community continues to cement its status as the *"fastest growing municipality in New Hampshire."*

### Performance Measures

Our most effective performance measures are not the simple recitation of basic statistics as they are subject to factors that are beyond our control. They are, rather, better found in our:

- Low number of sustained employee complaints/grievances
- Our lengthy history of fiscal responsibility
- Low employee turn-over
- Superb reputation within the New Hampshire law enforcement community



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Division                        | Division Description   | 2019 Actual<br>Amount | 2020 Actual<br>Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-<br>22) | Over/(Under)<br>Default |
|---------------------------------|------------------------|-----------------------|-----------------------|--------------------|----------------------|----------------------|---------------------|------------------------------|-------------------------|
| <b>Fund: 100 - General Fund</b> |                        |                       |                       |                    |                      |                      |                     |                              |                         |
| <b>EXPENSES</b>                 |                        |                       |                       |                    |                      |                      |                     |                              |                         |
| <b>Department:</b>              | <b>20 - Police</b>     |                       |                       |                    |                      |                      |                     |                              |                         |
| Division: 01                    | Administration         | \$ 2,030,806.10       | \$ 2,245,454.61       | \$ 1,855,328.83    | \$ 2,078,982.00      | \$ 2,131,556.00      | \$ 2,131,556.00     | \$ 52,574.00                 | \$ -                    |
| Division: 02                    | Station                | \$ 293,197.05         | \$ 337,906.77         | \$ 314,651.70      | \$ 239,274.00        | \$ 246,444.00        | \$ 246,444.00       | \$ 7,170.00                  | \$ -                    |
| Division: 10                    | Information Technology | \$ -                  | \$ -                  | \$ 155,738.99      | \$ 144,524.00        | \$ 149,259.00        | \$ 149,259.00       | \$ 4,735.00                  | \$ -                    |
| Division: 11                    | Uniformed Officer      | \$ 5,010,305.12       | \$ 4,890,962.99       | \$ 5,007,077.06    | \$ 5,281,053.00      | \$ 5,420,342.00      | \$ 5,420,342.00     | \$ 139,289.00                | \$ -                    |
| Division: 12                    | Support                | \$ 1,663,722.41       | \$ 1,981,063.24       | \$ 1,171,302.26    | \$ 1,281,224.00      | \$ 1,307,572.00      | \$ 1,307,572.00     | \$ 26,348.00                 | \$ -                    |
| Division: 13                    | Animal Control         | \$ 26,054.58          | \$ 18,477.88          | \$ 43,796.67       | \$ 48,078.00         | \$ 38,385.00         | \$ 38,385.00        | \$ (9,693.00)                | \$ -                    |
| <b>Police Department Total:</b> |                        | \$ 9,024,085.26       | \$ 9,473,865.49       | \$ 8,547,895.51    | \$ 9,073,135.00      | \$ 9,293,558.00      | \$ 9,293,558.00     | \$ 220,423.00                | \$ -                    |



# POLICE

## Police Department – Administration

### Mission Statement:

To provide administrative services to the Londonderry Police Department (LPD) that is consistent with the goals and objectives of the overall departmental mission.

### Major Services/Responsibilities:

- Staffing, budgeting, and organization of resources
- Management and direction of departmental operations
- Prosecution of offenders at the local level
- Coordination of intra/inter-departmental resources
- Short, mid, and long range strategic planning
- Coordination with the offices of both the Rockingham County Attorney as well as that of the New Hampshire Attorney General
- On-going liaison with the Manchester-Boston Regional Airport
- Maintain a high level of adherence to best practices with a continuing focus on achieving CALEA Accreditation

### Key FY23 Objectives:

- Continue to manage what is a rapidly growing agency serving what has been called the fastest growing town in the State of New Hampshire.
- While the above objective is simply stated, it is actually complex in that it shall continue to require careful analysis, thoughtful planning for future staffing needs, and judicious management of limited resources to accomplish successfully.
- Maintain CALEA Accreditation
- Assure Compliance with Budgetary Guidelines



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description            | 2019 Actual Amount     | 2020 Actual Amount     | 2021 Actual Amount     | 2022 Approved Budget   | 2023 Proposed Budget   | 2023 Default Budget    | Change in budget (23-22) | Over/(Under) Default |
|--|--------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>  |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| <b>EXPENSES</b>  |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| <b>Department: 20 - Police</b>   |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| <b>Division: 01 - Administration</b>   |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>   |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| 4110-000   | Regular Salaries               | \$ 1,063,216.53        | \$ 1,188,332.23        | \$ 1,217,604.36        | \$ 1,260,789.00        | \$ 1,289,314.00        | \$ 1,289,314.00        | \$ 28,525.00             | \$ - *               |
| 4120-000   | Part-time Salaries             | \$ -                   | \$ 650.00              | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| 4140-000   | Overtime Salaries              | \$ 98,466.38           | \$ 97,320.14           | \$ 109,698.19          | \$ 94,312.00           | \$ 99,850.00           | \$ 99,850.00           | \$ 5,538.00              | \$ -                 |
| <b>Account Classification Total: PS Salaries - Personnel services - salaries</b>                 |                                | <b>\$ 1,161,682.91</b> | <b>\$ 1,286,302.37</b> | <b>\$ 1,327,302.55</b> | <b>\$ 1,355,101.00</b> | <b>\$ 1,389,164.00</b> | <b>\$ 1,389,164.00</b> | <b>\$ 34,063.00</b>      | <b>\$ -</b>          |
| <i>PS Benefits - Personnel services - benefits</i>   |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| 4210-000   | Health Ins Benefits            | \$ 261,755.78          | \$ 352,597.83          | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| 4215-000   | Life Ins Benefits              | \$ 1,401.50            | \$ -                   | \$ -                   | \$ 77,258.00           | \$ 81,467.00           | \$ 81,467.00           | \$ 4,209.00              | \$ -                 |
| 4219-000   | Dental Ins Benefits            | \$ 17,283.16           | \$ 19,713.31           | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| 4220-000   | FICA Benefits                  | \$ 11,005.59           | \$ 12,682.89           | \$ 13,527.53           | \$ 13,442.00           | \$ 12,758.00           | \$ 12,758.00           | \$ (684.00)              | \$ -                 |
| 4225-000   | Medicare Benefits              | \$ 14,938.58           | \$ 17,651.63           | \$ 18,913.83           | \$ 19,649.00           | \$ 20,143.00           | \$ 20,143.00           | \$ 494.00                | \$ -                 |
| 4230-000   | Retirement Benefits            | \$ 306,568.63          | \$ 323,962.12          | \$ 340,789.55          | \$ 416,138.00          | \$ 429,865.00          | \$ 429,865.00          | \$ 13,727.00             | \$ -                 |
| 4240-000   | Tuition reimbursement Benefits | \$ 18,812.00           | \$ 24,453.00           | \$ 13,167.00           | \$ 60,000.00           | \$ 60,000.00           | \$ 60,000.00           | \$ -                     | \$ -                 |
| 4260-000   | Workers' comp Benefits         | \$ 16,243.75           | \$ 16,314.58           | \$ 15,814.78           | \$ 19,782.00           | \$ 20,547.00           | \$ 20,547.00           | \$ 765.00                | \$ -                 |
| <b>Account Classification Total: PS Benefits - Personnel services - benefits</b>                 |                                | <b>\$ 648,008.99</b>   | <b>\$ 767,375.36</b>   | <b>\$ 402,212.69</b>   | <b>\$ 606,269.00</b>   | <b>\$ 624,780.00</b>   | <b>\$ 624,780.00</b>   | <b>\$ 18,511.00</b>      | <b>\$ -</b>          |
| <i>PS prof - Purchased services - professional &amp; technical</i>                               |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| 4290-000   | Uniforms & cleaning Benefits   | \$ -                   | \$ 365.50              | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| 4330-000   | MGMT services Services         | \$ 22,969.22           | \$ 12,475.94           | \$ 23,604.90           | \$ 5,000.00            | \$ 5,000.00            | \$ 5,000.00            | \$ -                     | \$ -                 |
| 4341-000   | Telephone Services             | \$ 29,953.04           | \$ 65,091.23           | \$ 32,606.44           | \$ 28,900.00           | \$ 28,900.00           | \$ 28,900.00           | \$ -                     | \$ -                 |
| 4350-000   | Medical services Services      | \$ 4,861.00            | \$ 5,356.90            | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| 4440-000   | Rental and leases Services     | \$ 15,380.60           | \$ 15,024.21           | \$ 19,790.26           | \$ 42,082.00           | \$ 42,082.00           | \$ 42,082.00           | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS prof - Purchased services - professional &amp; technical</b> |                                | <b>\$ 73,163.86</b>    | <b>\$ 98,313.78</b>    | <b>\$ 76,001.60</b>    | <b>\$ 75,982.00</b>    | <b>\$ 75,982.00</b>    | <b>\$ 75,982.00</b>    | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>PS other - Purchased services - other</i>   |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| 4550-000   | Printing Services              | \$ 4,156.17            | \$ 4,655.30            | \$ 5,166.01            | \$ 2,250.00            | \$ 2,250.00            | \$ 2,250.00            | \$ -                     | \$ -                 |
| 4560-000   | Dues & subs Services           | \$ 39,065.59           | \$ 25,823.00           | \$ 17,518.41           | \$ 8,880.00            | \$ 8,880.00            | \$ 8,880.00            | \$ -                     | \$ -                 |
| 4570-000   | Sem & workshops Services       | \$ 3,609.12            | \$ 738.30              | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS other - Purchased services - other</b>                       |                                | <b>\$ 46,830.88</b>    | <b>\$ 31,216.60</b>    | <b>\$ 22,684.42</b>    | <b>\$ 11,130.00</b>    | <b>\$ 11,130.00</b>    | <b>\$ 11,130.00</b>    | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Supplies - Supplies</i>   |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| 4610-000   | General expenses Supplies      | \$ 5,999.61            | \$ 9,380.07            | \$ 8,033.94            | \$ 10,000.00           | \$ 10,000.00           | \$ 10,000.00           | \$ -                     | \$ -                 |
| 4620-000   | Office supplies Supplies       | \$ 39,798.85           | \$ 51,127.20           | \$ 6,409.05            | \$ 13,500.00           | \$ 13,500.00           | \$ 13,500.00           | \$ -                     | \$ -                 |
| 4625-000   | Postage Supplies               | \$ 5,005.80            | \$ 1,264.85            | \$ 2,071.98            | \$ 2,000.00            | \$ 2,000.00            | \$ 2,000.00            | \$ -                     | \$ -                 |
| 4630-000   | Maint & repairs Supplies       | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| 4680-000   | Dept. expense Supplies         | \$ 1,269.20            | \$ 455.43              | \$ 676.20              | \$ 5,000.00            | \$ 5,000.00            | \$ 5,000.00            | \$ -                     | \$ -                 |
| <b>Account Classification Total: Supplies - Supplies</b>   |                                | <b>\$ 52,073.46</b>    | <b>\$ 62,227.55</b>    | <b>\$ 17,191.17</b>    | <b>\$ 30,500.00</b>    | <b>\$ 30,500.00</b>    | <b>\$ 30,500.00</b>    | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Property - Property</i>   |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| 4740-000   | Mach & equip Property          | \$ -                   | \$ 18.95               | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| 4750-000   | Furniture & fixtures Property  | \$ -                   | \$ -                   | \$ 9,936.40            | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| <b>Account Classification Total: Property - Property</b>   |                                | <b>\$ -</b>            | <b>\$ 18.95</b>        | <b>\$ 9,936.40</b>     | <b>\$ -</b>            | <b>\$ -</b>            | <b>\$ -</b>            | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Other - Other objects</i>   |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| 4890-000   | Grant exp Other                | \$ 49,046.00           | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| <b>Account Classification Total: Other - Other objects</b>                                       |                                | <b>\$ 49,046.00</b>    | <b>\$ -</b>            | <b>\$ -</b>            | <b>\$ -</b>            | <b>\$ -</b>            | <b>\$ -</b>            | <b>\$ -</b>              | <b>\$ -</b>          |
| <b>Division Total: 01 - Administration</b>   |                                | <b>\$ 2,030,806.10</b> | <b>\$ 2,245,454.61</b> | <b>\$ 1,855,328.83</b> | <b>\$ 2,078,982.00</b> | <b>\$ 2,131,556.00</b> | <b>\$ 2,131,556.00</b> | <b>\$ 52,574.00</b>      | <b>\$ -</b>          |

~ Life insurance was moved into a single division.

| Transactions                        | *Breakout of Personnel Salaries |               |                        |
|-------------------------------------|---------------------------------|---------------|------------------------|
|                                     | Number of Units                 | Cost Per      | Total                  |
| Administrative Secretary            | 1                               | \$ 61,545.00  | \$ 61,545.00           |
| Administrative Time                 | 1                               | \$ 8,570.00   | \$ 8,570.00            |
| Assistant Solicitor/Prosecutor      | 1                               | \$ 74,862.00  | \$ 74,862.00           |
| Captain                             | 1                               | \$ 118,829.00 | \$ 118,829.00          |
| Captain                             | 1                               | \$ 118,330.00 | \$ 118,330.00          |
| Executive Secretary                 | 1                               | \$ 66,896.00  | \$ 66,896.00           |
| Lieutenant                          | 3                               | \$ 111,163.00 | \$ 333,489.00          |
| Lieutenant                          | 3                               | \$ 110,664.00 | \$ 331,992.00          |
| Police Chief                        | 1                               | \$ 152,305.00 | \$ 152,305.00          |
| Vacation Cash Out                   | 1                               | \$ 22,496.00  | \$ 22,496.00           |
| <b>Total Regular Salaries Cost:</b> |                                 |               | <b>\$ 1,289,314.00</b> |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description          | 2019 Actual Amount   | 2020 Actual Amount   | 2021 Actual Amount   | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget  | Change in budget (23-22) | Over/(Under) Default |
|--|------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>  |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>EXPENSES</b>  |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>Department: 20 - Police</b>   |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>Division: 02 - Station</b>  |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>   |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| 4110-000   | Regular Salaries             | \$ 54,196.30         | \$ 62,177.90         | \$ 67,759.37         | \$ 61,672.00         | \$ 66,165.00         | \$ 66,165.00         | \$ 4,493.00              | \$ - *               |
| 4120-000   | Part-time Salaries           | \$ 26,186.54         | \$ 26,513.57         | \$ 26,568.93         | \$ 28,829.00         | \$ 30,664.00         | \$ 30,664.00         | \$ 1,835.00              | \$ - *               |
| 4140-000   | Overtime Salaries            | \$ -                 | \$ -                 | \$ 518.07            | \$ 1,000.00          | \$ 500.00            | \$ 500.00            | \$ (500.00)              | \$ -                 |
| <b>Account Classification Total: PS Salaries - Personnel services - salaries</b>                 |                              | <b>\$ 80,382.84</b>  | <b>\$ 88,691.47</b>  | <b>\$ 94,846.37</b>  | <b>\$ 91,501.00</b>  | <b>\$ 97,329.00</b>  | <b>\$ 97,329.00</b>  | <b>\$ 5,828.00</b>       | <b>\$ -</b>          |
| <i>PS Benefits - Personnel services - benefits</i>   |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| 4210-000   | Health Ins Benefits          | \$ 3,024.32          | \$ 2,500.16          | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4215-000   | Life Ins Benefits            | \$ 364.12            | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4219-000   | Dental Ins Benefits          | \$ -                 | \$ 1,096.68          | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4220-000   | FICA Benefits                | \$ 5,170.73          | \$ 5,598.49          | \$ 6,088.83          | \$ 5,674.00          | \$ 6,035.00          | \$ 6,035.00          | \$ 361.00                | \$ -                 |
| 4225-000   | Medicare Benefits            | \$ 1,209.25          | \$ 1,309.32          | \$ 1,424.55          | \$ 1,327.00          | \$ 1,421.00          | \$ 1,421.00          | \$ 94.00                 | \$ -                 |
| 4230-000   | Retirement Benefits          | \$ 6,110.63          | \$ 6,600.69          | \$ 7,185.58          | \$ 8,812.00          | \$ 9,473.00          | \$ 9,473.00          | \$ 661.00                | \$ -                 |
| 4260-000   | Workers' comp Benefits       | \$ 4,832.66          | \$ 4,853.73          | \$ 4,705.04          | \$ 5,886.00          | \$ 6,112.00          | \$ 6,112.00          | \$ 226.00                | \$ -                 |
| <b>Account Classification Total: PS Benefits - Personnel services - benefits</b>                 |                              | <b>\$ 20,711.71</b>  | <b>\$ 21,959.07</b>  | <b>\$ 19,404.00</b>  | <b>\$ 21,699.00</b>  | <b>\$ 23,041.00</b>  | <b>\$ 23,041.00</b>  | <b>\$ 1,342.00</b>       | <b>\$ -</b>          |
| <i>PS prof - Purchased services - professional &amp; technical</i>                               |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| 4290-000   | Uniforms & cleaning Benefits | \$ -                 | \$ 224.97            | \$ 384.94            | \$ 400.00            | \$ 400.00            | \$ 400.00            | \$ -                     | \$ -                 |
| 4360-000   | Custodial Services           | \$ -                 | \$ -                 | \$ -                 | \$ 2,756.00          | \$ 2,756.00          | \$ 2,756.00          | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS prof - Purchased services - professional &amp; technical</b> |                              | <b>\$ -</b>          | <b>\$ 224.97</b>     | <b>\$ 384.94</b>     | <b>\$ 3,156.00</b>   | <b>\$ 3,156.00</b>   | <b>\$ 3,156.00</b>   | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>PS property - Purchased services - property services</i>                                      |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| 4410-000   | Electric Services            | \$ 63,580.80         | \$ 57,846.96         | \$ 65,605.04         | \$ 54,000.00         | \$ 54,000.00         | \$ 54,000.00         | \$ -                     | \$ -                 |
| 4411-000   | Heat & oil Services          | \$ 33,842.92         | \$ 29,469.68         | \$ 30,110.24         | \$ 45,000.00         | \$ 45,000.00         | \$ 45,000.00         | \$ -                     | \$ -                 |
| 4412-000   | Water Services               | \$ 5,942.38          | \$ 7,086.37          | \$ 7,414.03          | \$ 5,200.00          | \$ 5,200.00          | \$ 5,200.00          | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS property - Purchased services - property services</b>        |                              | <b>\$ 103,366.10</b> | <b>\$ 94,403.01</b>  | <b>\$ 103,129.31</b> | <b>\$ 104,200.00</b> | <b>\$ 104,200.00</b> | <b>\$ 104,200.00</b> | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Supplies - Supplies</i>   |                              |                      |                      |                      |                      |                      |                      |                          |                      |
| 4630-000   | Maint & repairs Supplies     | \$ 88,736.40         | \$ 132,628.25        | \$ 96,887.08         | \$ 18,718.00         | \$ 18,718.00         | \$ 18,718.00         | \$ -                     | \$ -                 |
| <b>Account Classification Total: Supplies - Supplies</b>   |                              | <b>\$ 88,736.40</b>  | <b>\$ 132,628.25</b> | <b>\$ 96,887.08</b>  | <b>\$ 18,718.00</b>  | <b>\$ 18,718.00</b>  | <b>\$ 18,718.00</b>  | <b>\$ -</b>              | <b>\$ -</b>          |
| <b>Division Total: 02 - Station</b>  |                              | <b>\$ 293,197.05</b> | <b>\$ 337,906.77</b> | <b>\$ 314,651.70</b> | <b>\$ 239,274.00</b> | <b>\$ 246,444.00</b> | <b>\$ 246,444.00</b> | <b>\$ 7,170.00</b>       | <b>\$ -</b>          |

| <i>*Breakout of Personnel Salaries</i> |                 |              |                     |
|--|-----------------|--------------|---------------------|
| Transactions                           | Number of Units | Cost Per     | Total               |
| Facilities Manager                     | 1               | \$ 66,165.00 | \$ 66,165.00        |
| <i>Total Regular Salaries Cost:</i>    |                 |              | <i>\$ 66,165.00</i> |
| Police Custodian                       | 1               | \$ 30,664.00 | \$ 30,664.00        |
| <i>Total Part-Time Salaries Cost:</i>  |                 |              | <i>\$ 30,664.00</i> |

# POLICE

## Police Department – Services Division

### Mission Statement:

It is the mission of the Services Division to provide the Londonderry Police Department (LPD) general support, telecommunication services, property, records and evidence management, training, recruitment and retention services, and IT services to LPD, as well as manage and maintain a police facility and vehicle fleet.

### Major Services/Responsibilities:

- Records, property, and evidence management
- Department wide training pursuant to CALEA standards and New Hampshire Police Standards and Training directives and regulations
- IT systems and security management and
- Personnel management – recruiting, hiring, onboarding and retention
- Manage the Telecommunications Bureau, NCIC/CJIS compliance
- Equipment and supply procurement as well as vehicle fleet management
- Facility management and maintenance
- Community relations including a robust Social Media footprint
- Legal and professional standards to include policy review and management, and relationship management with the district and county court systems
- Manage professional standards, internal affairs, professional development and accreditation (CALEA)

### Key FY23 Objectives:

- Review and update as necessary all policies and procedures – on-going task
- Continued effective management and maintenance of a police facility that is one of the Town's most valuable capital assets with limited fiscal resources and staffing.
- Continued growth and nurturing of our communication with the community, both physically through day-to-day operations, programs and events; as well as through our digital on line and social media areas.
- Robust recruitment of the best personnel, both sworn and unsworn, in accordance with the Governor's LEACT Commission, equal opportunity, and HIPPA.
- Review / negotiate contracts with service providers to reduce costs but maintain services



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description       | 2019<br>Actual<br>Amount | 2020 Actual<br>Amount | 2021 Actual<br>Amount | 2022 Approved<br>Budget | 2023 Proposed<br>Budget | 2023 Default<br>Budget | Change in<br>budget (23-22) | Over/(Under)<br>Default |
|--|---------------------------|--------------------------|-----------------------|-----------------------|-------------------------|-------------------------|------------------------|-----------------------------|-------------------------|
| <b>Fund: 100 - General Fund</b>  |                           |                          |                       |                       |                         |                         |                        |                             |                         |
| <b>EXPENSES</b>  |                           |                          |                       |                       |                         |                         |                        |                             |                         |
| <b>Department: 20 - Police</b>   |                           |                          |                       |                       |                         |                         |                        |                             |                         |
| <b>Division: 10 - Information Technology</b>   |                           |                          |                       |                       |                         |                         |                        |                             |                         |
| <i>PS Salaries - Personnel services - salaries</i>   |                           |                          |                       |                       |                         |                         |                        |                             |                         |
| 4110-000   | Regular Salaries          | \$ -                     | \$ -                  | \$ 80,101.28          | \$ 94,095.00            | \$ 97,986.00            | \$ 97,986.00           | \$ 3,891.00                 | \$ - *                  |
| <i>Account Classification Total: PS Salaries - Personnel services - salaries</i>                 |                           | \$ -                     | \$ -                  | \$ 80,101.28          | \$ 94,095.00            | \$ 97,986.00            | \$ 97,986.00           | \$ 3,891.00                 | \$ -                    |
| <i>PS Benefits - Personnel services - benefits</i>   |                           |                          |                       |                       |                         |                         |                        |                             |                         |
| 4215-000   | Life Ins Benefits         | \$ -                     | \$ -                  | \$ -                  | \$ -                    | \$ -                    | \$ -                   | \$ -                        | \$ - ~                  |
| 4220-000   | FICA Benefits             | \$ -                     | \$ -                  | \$ 5,030.97           | \$ 5,834.00             | \$ 6,075.00             | \$ 6,075.00            | \$ 241.00                   | \$ -                    |
| 4225-000   | Medicare Benefits         | \$ -                     | \$ -                  | \$ 1,176.60           | \$ 1,365.00             | \$ 1,421.00             | \$ 1,421.00            | \$ 56.00                    | \$ -                    |
| 4230-000   | Retirement Benefits       | \$ -                     | \$ -                  | \$ 8,834.59           | \$ 13,230.00            | \$ 13,777.00            | \$ 13,777.00           | \$ 547.00                   | \$ -                    |
| <i>Account Classification Total: PS Benefits - Personnel services - benefits</i>                 |                           | \$ -                     | \$ -                  | \$ 15,042.16          | \$ 20,429.00            | \$ 21,273.00            | \$ 21,273.00           | \$ 844.00                   | \$ -                    |
| <i>PS prof - Purchased services - professional &amp; technical</i>                               |                           |                          |                       |                       |                         |                         |                        |                             |                         |
| 4241-000   | Training Benefits         | \$ -                     | \$ -                  | \$ 3,850.00           | \$ -                    | \$ -                    | \$ -                   | \$ -                        | \$ -                    |
| 4330-000   | MGMT services Services    | \$ -                     | \$ -                  | \$ 30,189.77          | \$ 30,000.00            | \$ 30,000.00            | \$ 30,000.00           | \$ -                        | \$ -                    |
| <i>Account Classification Total: PS prof - Purchased services - professional &amp; technical</i> |                           | \$ -                     | \$ -                  | \$ 34,039.77          | \$ 30,000.00            | \$ 30,000.00            | \$ 30,000.00           | \$ -                        | \$ -                    |
| <i>Supplies - Supplies</i>   |                           |                          |                       |                       |                         |                         |                        |                             |                         |
| 4610-000   | General expenses Supplies | \$ -                     | \$ -                  | \$ 13,912.22          | \$ -                    | \$ -                    | \$ -                   | \$ -                        | \$ -                    |
| 4620-000   | Office supplies Supplies  | \$ -                     | \$ -                  | \$ 4,785.79           | \$ -                    | \$ -                    | \$ -                   | \$ -                        | \$ -                    |
| <i>Account Classification Total: Supplies - Supplies</i>   |                           | \$ -                     | \$ -                  | \$ 18,698.01          | \$ -                    | \$ -                    | \$ -                   | \$ -                        | \$ -                    |
| <i>Property - Property</i>   |                           |                          |                       |                       |                         |                         |                        |                             |                         |
| 4740-000   | Mach & equip Property     | \$ -                     | \$ -                  | \$ 7,857.77           | \$ -                    | \$ -                    | \$ -                   | \$ -                        | \$ -                    |
| <i>Account Classification Total: Property - Property</i>   |                           | \$ -                     | \$ -                  | \$ 7,857.77           | \$ -                    | \$ -                    | \$ -                   | \$ -                        | \$ -                    |
| <b>Division Total: 10 - Information Technology</b>   |                           | \$ -                     | \$ -                  | \$ 155,738.99         | \$ 144,524.00           | \$ 149,259.00           | \$ 149,259.00          | \$ 4,735.00                 | \$ -                    |

| <i>*Breakout of Personnel Salaries</i> |                    |              |              |
|--|--------------------|--------------|--------------|
| Transactions                           | Number of<br>Units | Cost Per     | Total        |
| Administrative Time                    | 1                  | \$ 1,849.00  | \$ 1,849.00  |
| Public Safety IT Coordinator           | 1                  | \$ 96,137.00 | \$ 96,137.00 |
| <i>Total Regular Salaries Cost:</i>    |                    | \$           | \$ 97,986.00 |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description                    | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-22) | Over/(Under) Default |
|--|--|--------------------|--------------------|--------------------|----------------------|----------------------|---------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>  |  |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>EXPENSES</b>  |  |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Department: 20 - Police</b>   |  |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Division: 11 - Uniformed Officer Division</b>   |  |                    |                    |                    |                      |                      |                     |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>   |  |                    |                    |                    |                      |                      |                     |                          |                      |
| 4110-000   | Regular Salaries                       | \$ 2,544,077.90    | \$ 2,550,642.34    | \$ 2,696,088.31    | \$ 3,125,655.00      | \$ 3,179,908.00      | \$ 3,179,908.00     | \$ 54,253.00             | \$ - *               |
| 4120-000   | Part-time Salaries                     | \$ -               | \$ 44,145.00       | \$ 37,406.94       | \$ 42,199.00         | \$ 33,270.00         | \$ 33,270.00        | \$ (8,929.00)            | \$ - *               |
| 4140-000   | Overtime Salaries                      | \$ 425,563.39      | \$ 475,804.02      | \$ 661,974.07      | \$ 512,736.00        | \$ 546,826.00        | \$ 546,826.00       | \$ 34,090.00             | \$ -                 |
| 4193-000   | Holiday Salaries                       | \$ 117,229.04      | \$ -               | \$ 130,782.21      | \$ 98,719.00         | \$ 119,320.00        | \$ 119,320.00       | \$ 20,601.00             | \$ -                 |
| <i>Account Classification Total: PS Salaries - Personnel services - salaries</i>                 |  | \$ 3,086,870.33    | \$ 3,070,591.36    | \$ 3,526,251.53    | \$ 3,779,309.00      | \$ 3,879,324.00      | \$ 3,879,324.00     | \$ 100,015.00            | \$ -                 |
| <i>PS Benefits - Personnel services - benefits</i>   |  |                    |                    |                    |                      |                      |                     |                          |                      |
| 4210-000   | Health Ins Benefits                    | \$ 663,098.99      | \$ 619,033.66      | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| 4215-000   | Life Ins Benefits                      | \$ 76,809.98       | \$ 76,472.69       | \$ 67,336.67       | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| 4219-000   | Dental Ins Benefits                    | \$ 32,966.70       | \$ 35,020.02       | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| 4220-000   | FICA Benefits                          | \$ -               | \$ 1,258.06        | \$ 7,398.50        | \$ 2,733.00          | \$ 2,062.00          | \$ 2,062.00         | \$ (671.00)              | \$ -                 |
| 4225-000   | Medicare Benefits                      | \$ 42,778.02       | \$ 42,208.42       | \$ 50,852.40       | \$ 54,800.00         | \$ 56,223.00         | \$ 56,223.00        | \$ 1,423.00              | \$ -                 |
| 4230-000   | Retirement Benefits                    | \$ 907,519.33      | \$ 823,789.01      | \$ 991,535.02      | \$ 1,265,495.00      | \$ 1,302,393.00      | \$ 1,302,393.00     | \$ 36,898.00             | \$ -                 |
| 4260-000   | Workers' comp Benefits                 | \$ 34,490.09       | \$ 34,640.48       | \$ 33,579.26       | \$ 42,004.00         | \$ 43,628.00         | \$ 43,628.00        | \$ 1,624.00              | \$ -                 |
| <i>Account Classification Total: PS Benefits - Personnel services - benefits</i>                 |  | \$ 1,757,663.11    | \$ 1,632,422.34    | \$ 1,150,701.85    | \$ 1,365,032.00      | \$ 1,404,306.00      | \$ 1,404,306.00     | \$ 39,274.00             | \$ -                 |
| <i>PS prof - Purchased services - professional &amp; technical</i>                               |  |                    |                    |                    |                      |                      |                     |                          |                      |
| 4241-000   | Training Benefits                      | \$ 4,643.04        | \$ 21,811.97       | \$ 127.11          | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| 4290-000   | Uniforms & cleaning Benefits           | \$ 114,438.43      | \$ 112,929.67      | \$ 125,390.71      | \$ 90,000.00         | \$ 90,000.00         | \$ 90,000.00        | \$ -                     | \$ -                 |
| 4331-000   | Special investigations Services        | \$ 27,357.85       | \$ 25,403.49       | \$ 10,226.71       | \$ 6,500.00          | \$ 6,500.00          | \$ 6,500.00         | \$ -                     | \$ -                 |
| 4440-000   | Rental and leases Services             | \$ 2,376.00        | \$ 7,128.00        | \$ 594.00          | \$ 5,100.00          | \$ 5,100.00          | \$ 5,100.00         | \$ -                     | \$ -                 |
| <i>Account Classification Total: PS prof - Purchased services - professional &amp; technical</i> |  | \$ 148,815.32      | \$ 167,273.13      | \$ 136,338.53      | \$ 101,600.00        | \$ 101,600.00        | \$ 101,600.00       | \$ -                     | \$ -                 |
| <i>Supplies - Supplies</i>   |  |                    |                    |                    |                      |                      |                     |                          |                      |
| 4611-000   | K-9 supplies Supplies                  | \$ 8,124.95        | \$ 4,531.52        | \$ 3,040.40        | \$ 2,935.00          | \$ 2,935.00          | \$ 2,935.00         | \$ -                     | \$ -                 |
| 4660-000   | Vehicle repairs Supplies               | \$ 718.18          | \$ -               | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| <i>Account Classification Total: Supplies - Supplies</i>   |  | \$ 8,843.13        | \$ 4,531.52        | \$ 3,040.40        | \$ 2,935.00          | \$ 2,935.00          | \$ 2,935.00         | \$ -                     | \$ -                 |
| <i>Property - Property</i>   |  |                    |                    |                    |                      |                      |                     |                          |                      |
| 4740-000   | Mach & equip Property                  | \$ -               | \$ 11,929.79       | \$ -               | \$ 32,177.00         | \$ 32,177.00         | \$ 32,177.00        | \$ -                     | \$ -                 |
| 4744-000   | Capital leases Property                | \$ 6,401.90        | \$ -               | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| 4760-000   | Imp Other than Building Other Property | \$ 1,711.33        | \$ 4,214.85        | \$ 190,744.75      | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| <i>Account Classification Total: Property - Property</i>   |  | \$ 8,113.23        | \$ 16,144.64       | \$ 190,744.75      | \$ 32,177.00         | \$ 32,177.00         | \$ 32,177.00        | \$ -                     | \$ -                 |
| <b>Division Total: 11 - Uniformed Officer Division</b>   |  | \$ 5,010,305.12    | \$ 4,890,962.99    | \$ 5,007,077.06    | \$ 5,281,053.00      | \$ 5,420,342.00      | \$ 5,420,342.00     | \$ 139,289.00            | \$ -                 |

| Transactions                        | *Breakout of Personnel Salaries |              |                 |
|-------------------------------------|---------------------------------|--------------|-----------------|
|                                     | Number of Units                 | Cost Per     | Total           |
| Detective/Juvenile Officer          | 1                               | \$ 82,389.00 | \$ 82,389.00    |
| Detective/Juvenile Officer          | 2                               | \$ 83,991.00 | \$ 167,982.00   |
| Patrol Officers                     | 4                               | \$ 68,328.00 | \$ 273,312.00   |
| Patrol Officers                     | 5                               | \$ 71,760.00 | \$ 358,800.00   |
| Patrol Officers                     | 10                              | \$ 75,359.00 | \$ 753,590.00   |
| Patrol Officers                     | 6                               | \$ 77,564.00 | \$ 465,384.00   |
| Patrol Officers                     | 2                               | \$ 78,292.00 | \$ 156,584.00   |
| School Resource Officer             | 1                               | \$ 75,359.00 | \$ 75,359.00    |
| School Resource Officer             | 1                               | \$ 76,836.00 | \$ 76,836.00    |
| School Resource Officer             | 1                               | \$ 77,564.00 | \$ 77,564.00    |
| School Resource Officer             | 1                               | \$ 92,910.00 | \$ 92,910.00    |
| Sergeants                           | 6                               | \$ 89,336.00 | \$ 536,016.00   |
| Shift Differential                  | 1                               | \$ 53,560.00 | \$ 53,560.00    |
| Sick Cash out                       | 1                               | \$ 3,615.00  | \$ 3,615.00     |
| Vacation Cash Out                   | 1                               | \$ 6,007.00  | \$ 6,007.00     |
| <i>Total Regular Salaries Cost:</i> |                                 |              | \$ 3,179,908.00 |
| Conservation Ranger                 | 1                               | \$ 33,270.00 | \$ 33,270.00    |
| <i>Total Regular Salaries Cost:</i> |                                 |              | \$ 33,270.00    |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description       | 2019 Actual<br>Amount  | 2020 Actual Amount     | 2021 Actual Amount     | 2022 Approved Budget   | 2023 Proposed Budget   | 2023 Default Budget    | Change in budget (23-<br>22) | Over/(Under)<br>Default |
|--|---------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------------|-------------------------|
| <b>Fund: 100 - General Fund</b>  |                           |                        |                        |                        |                        |                        |                        |                              |                         |
| <b>EXPENSES</b>  |                           |                        |                        |                        |                        |                        |                        |                              |                         |
| <b>Department: 20 - Police</b>   |                           |                        |                        |                        |                        |                        |                        |                              |                         |
| <b>Division: 12 - Support</b>  |                           |                        |                        |                        |                        |                        |                        |                              |                         |
| <i>PS Salaries - Personnel services - salaries</i>   |                           |                        |                        |                        |                        |                        |                        |                              |                         |
| 4110-000   | Regular Salaries          | \$ 716,462.71          | \$ 875,739.17          | \$ 471,099.25          | \$ 597,833.00          | \$ 605,177.00          | \$ 605,177.00          | \$ 7,344.00                  | \$ - *                  |
| 4120-000   | Part-time Salaries        | \$ 97,144.15           | \$ 142,462.54          | \$ 105,675.34          | \$ 156,157.00          | \$ 148,125.00          | \$ 148,125.00          | \$ (8,032.00)                | \$ - *                  |
| 4140-000   | Overtime Salaries         | \$ 58,078.88           | \$ 86,127.44           | \$ 85,915.96           | \$ 87,514.00           | \$ 80,497.00           | \$ 80,497.00           | \$ (7,017.00)                | \$ -                    |
| 4193-000   | Holiday Salaries          | \$ 23,125.71           | \$ -                   | \$ 26,545.47           | \$ 22,129.00           | \$ 32,026.00           | \$ 32,026.00           | \$ 9,897.00                  | \$ -                    |
| <b>Account Classification Total: PS Salaries - Personnel services - salaries</b>                 |                           | <b>\$ 894,811.45</b>   | <b>\$ 1,104,329.15</b> | <b>\$ 689,236.02</b>   | <b>\$ 863,633.00</b>   | <b>\$ 865,825.00</b>   | <b>\$ 865,825.00</b>   | <b>\$ 2,192.00</b>           | <b>\$ -</b>             |
| <i>PS Benefits - Personnel services - benefits</i>   |                           |                        |                        |                        |                        |                        |                        |                              |                         |
| 4210-000   | Health Ins Benefits       | \$ 222,718.05          | \$ 299,924.56          | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                         | \$ -                    |
| 4215-000   | Life Ins Benefits         | \$ 1,509.62            | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                         | \$ -                    |
| 4219-000   | Dental Ins Benefits       | \$ 14,829.51           | \$ 17,051.91           | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                         | \$ -                    |
| 4220-000   | FICA Benefits             | \$ 41,172.54           | \$ 40,359.43           | \$ 39,086.18           | \$ 52,827.00           | \$ 53,682.00           | \$ 53,682.00           | \$ 855.00                    | \$ -                    |
| 4225-000   | Medicare Benefits         | \$ 12,035.28           | \$ 14,097.91           | \$ 9,674.83            | \$ 12,523.00           | \$ 12,555.00           | \$ 12,555.00           | \$ 32.00                     | \$ -                    |
| 4230-000   | Retirement Benefits       | \$ 121,908.41          | \$ 165,614.71          | \$ 72,854.32           | \$ 101,274.00          | \$ 124,121.00          | \$ 124,121.00          | \$ 22,847.00                 | \$ -                    |
| 4260-000   | Workers' comp Benefits    | \$ 8,923.43            | \$ 8,962.34            | \$ 8,687.78            | \$ 10,867.00           | \$ 11,289.00           | \$ 11,289.00           | \$ 422.00                    | \$ -                    |
| <b>Account Classification Total: PS Benefits - Personnel services - benefits</b>                 |                           | <b>\$ 423,096.84</b>   | <b>\$ 546,010.86</b>   | <b>\$ 130,303.11</b>   | <b>\$ 177,491.00</b>   | <b>\$ 201,647.00</b>   | <b>\$ 201,647.00</b>   | <b>\$ 24,156.00</b>          | <b>\$ -</b>             |
| <i>PS prof - Purchased services - professional &amp; technical</i>                               |                           |                        |                        |                        |                        |                        |                        |                              |                         |
| 4241-000   | Training Benefits         | \$ 59,583.90           | \$ 77,273.12           | \$ 99,133.11           | \$ 40,000.00           | \$ 40,000.00           | \$ 40,000.00           | \$ -                         | \$ -                    |
| 4350-000   | Medical services Services | \$ -                   | \$ -                   | \$ 5,446.00            | \$ 2,500.00            | \$ 2,500.00            | \$ 2,500.00            | \$ -                         | \$ -                    |
| <b>Account Classification Total: PS prof - Purchased services - professional &amp; technical</b> |                           | <b>\$ 59,583.90</b>    | <b>\$ 77,273.12</b>    | <b>\$ 104,579.11</b>   | <b>\$ 42,500.00</b>    | <b>\$ 42,500.00</b>    | <b>\$ 42,500.00</b>    | <b>\$ -</b>                  | <b>\$ -</b>             |
| <i>PS property - Purchased services - property services</i>                                      |                           |                        |                        |                        |                        |                        |                        |                              |                         |
| 4430-000   | Repairs & maint Service   | \$ 689.10              | \$ -                   | \$ -                   | \$ 36,600.00           | \$ 36,600.00           | \$ 36,600.00           | \$ -                         | \$ -                    |
| <b>Account Classification Total: PS property - Purchased services - property services</b>        |                           | <b>\$ 689.10</b>       | <b>\$ -</b>            | <b>\$ -</b>            | <b>\$ 36,600.00</b>    | <b>\$ 36,600.00</b>    | <b>\$ 36,600.00</b>    | <b>\$ -</b>                  | <b>\$ -</b>             |
| <i>PS other - Purchased services - other</i>   |                           |                        |                        |                        |                        |                        |                        |                              |                         |
| 4570-000   | Sem & workshops Services  | \$ 806.75              | \$ -                   | \$ -                   | \$ 5,000.00            | \$ 5,000.00            | \$ 5,000.00            | \$ -                         | \$ -                    |
| <b>Account Classification Total: PS other - Purchased services - other</b>                       |                           | <b>\$ 806.75</b>       | <b>\$ -</b>            | <b>\$ -</b>            | <b>\$ 5,000.00</b>     | <b>\$ 5,000.00</b>     | <b>\$ 5,000.00</b>     | <b>\$ -</b>                  | <b>\$ -</b>             |
| <i>Supplies - Supplies</i>   |                           |                        |                        |                        |                        |                        |                        |                              |                         |
| 4612-000   | Crime prevention Supplies | \$ 3,031.15            | \$ 5,502.98            | \$ 1,065.00            | \$ 2,000.00            | \$ 2,000.00            | \$ 2,000.00            | \$ -                         | \$ -                    |
| 4613-000   | Safety program Supplies   | \$ 280.97              | \$ 610.23              | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                         | \$ -                    |
| 4660-000   | Vehicle repairs Supplies  | \$ 88,241.72           | \$ 48,756.13           | \$ 58,268.66           | \$ 4,000.00            | \$ 4,000.00            | \$ 4,000.00            | \$ -                         | \$ -                    |
| <b>Account Classification Total: Supplies - Supplies</b>   |                           | <b>\$ 91,553.84</b>    | <b>\$ 54,869.34</b>    | <b>\$ 59,333.66</b>    | <b>\$ 6,000.00</b>     | <b>\$ 6,000.00</b>     | <b>\$ 6,000.00</b>     | <b>\$ -</b>                  | <b>\$ -</b>             |
| <i>Property - Property</i>   |                           |                        |                        |                        |                        |                        |                        |                              |                         |
| 4744-000   | Capital leases Property   | \$ 193,180.53          | \$ 198,580.77          | \$ 187,850.36          | \$ 150,000.00          | \$ 150,000.00          | \$ 150,000.00          | \$ -                         | \$ -                    |
| <b>Account Classification Total: Property - Property</b>   |                           | <b>\$ 193,180.53</b>   | <b>\$ 198,580.77</b>   | <b>\$ 187,850.36</b>   | <b>\$ 150,000.00</b>   | <b>\$ 150,000.00</b>   | <b>\$ 150,000.00</b>   | <b>\$ -</b>                  | <b>\$ -</b>             |
| <b>Division Total: 12 - Support</b>  |                           | <b>\$ 1,663,722.41</b> | <b>\$ 1,981,063.24</b> | <b>\$ 1,171,302.26</b> | <b>\$ 1,281,224.00</b> | <b>\$ 1,307,572.00</b> | <b>\$ 1,307,572.00</b> | <b>\$ 26,348.00</b>          | <b>\$ -</b>             |

| *Breakout of Personnel Salaries           |                 |              |               |
|---|-----------------|--------------|---------------|
| Transactions                              | Number of Units | Cost Per     | Total         |
| Shift Differential                        | 1               | \$ 11,834.00 | \$ 11,834.00  |
| Telecommunications Operator/Records Clerk | 1               | \$ 51,813.00 | \$ 51,813.00  |
| Telecommunications Operator/Records Clerk | 1               | \$ 54,455.00 | \$ 54,455.00  |
| Telecommunications Operator/Records Clerk | 3               | \$ 58,968.00 | \$ 176,904.00 |
| Telecommunications Operator/Records Clerk | 3               | \$ 61,277.00 | \$ 183,831.00 |
| Telecommunications Operator/Records Clerk | 1               | \$ 62,775.00 | \$ 62,775.00  |
| Telecommunications Operator/Records Clerk | 1               | \$ 63,565.00 | \$ 63,565.00  |
| Total Regular Salaries Cost:              |                 |              | \$ 605,177.00 |
| Crossing Guards                           | 5               | \$ 15,600.00 | \$ 78,000.00  |
| Telecommunications Operator/Records Clerk | 1               | \$ 36,855.00 | \$ 36,855.00  |
| Vehicle Technician                        | 1               | \$ 33,270.00 | \$ 33,270.00  |
| Total Part-Time Salaries Cost:            |                 |              | \$ 148,125.00 |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description          | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-22) | Over/(Under) Default |
|--|------------------------------|--------------------|--------------------|--------------------|----------------------|----------------------|---------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>  |                              |                    |                    |                    |                      |                      |                     |                          |                      |
| EXPENSES   |                              |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Department: 20 - Police</b>   |                              |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Division: 13 - Animal Control</b>   |                              |                    |                    |                    |                      |                      |                     |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>   |                              |                    |                    |                    |                      |                      |                     |                          |                      |
| 4120-000   | Part-time Salaries           | \$ 23,602.87       | \$ 16,410.98       | \$ 40,453.20       | \$ 44,072.00         | \$ 35,190.00         | \$ 35,190.00        | \$ (8,882.00)            | \$ - *               |
| <i>Account Classification Total: PS Salaries - Personnel services - salaries</i>                 |                              | \$ 23,602.87       | \$ 16,410.98       | \$ 40,453.20       | \$ 44,072.00         | \$ 35,190.00         | \$ 35,190.00        | \$ (8,882.00)            | \$ -                 |
| <i>PS Benefits - Personnel services - benefits</i>   |                              |                    |                    |                    |                      |                      |                     |                          |                      |
| 4220-000   | FICA Benefits                | \$ 1,460.08        | \$ 1,069.78        | \$ 2,143.22        | \$ 2,733.00          | \$ 2,063.00          | \$ 2,063.00         | \$ (670.00)              | \$ -                 |
| 4225-000   | Medicare Benefits            | \$ 341.47          | \$ 250.19          | \$ 502.31          | \$ 639.00            | \$ 483.00            | \$ 483.00           | \$ (156.00)              | \$ -                 |
| 4260-000   | Workers' comp Benefits       | \$ 355.38          | \$ 356.93          | \$ 346.00          | \$ 434.00            | \$ 449.00            | \$ 449.00           | \$ 15.00                 | \$ -                 |
| <i>Account Classification Total: PS Benefits - Personnel services - benefits</i>                 |                              | \$ 2,156.93        | \$ 1,676.90        | \$ 2,991.53        | \$ 3,806.00          | \$ 2,995.00          | \$ 2,995.00         | \$ (811.00)              | \$ -                 |
| <i>PS prof - Purchased services - professional &amp; technical</i>                               |                              |                    |                    |                    |                      |                      |                     |                          |                      |
| 4290-000   | Uniforms & cleaning Benefits | \$ 294.78          | \$ 390.00          | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| <i>Account Classification Total: PS prof - Purchased services - professional &amp; technical</i> |                              | \$ 294.78          | \$ 390.00          | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| <i>Supplies - Supplies</i>   |                              |                    |                    |                    |                      |                      |                     |                          |                      |
| 4610-000   | General expenses Supplies    | \$ -               | \$ -               | \$ 351.94          | \$ 200.00            | \$ 200.00            | \$ 200.00           | \$ -                     | \$ -                 |
| <i>Account Classification Total: Supplies - Supplies</i>   |                              | \$ -               | \$ -               | \$ 351.94          | \$ 200.00            | \$ 200.00            | \$ 200.00           | \$ -                     | \$ -                 |
| <b>Division Total: 13 - Animal Control</b>   |                              | \$ 26,054.58       | \$ 18,477.88       | \$ 43,796.67       | \$ 48,078.00         | \$ 38,385.00         | \$ 38,385.00        | \$ (9,693.00)            | \$ -                 |

| <i>*Breakout of Personnel Salaries</i> |                 |              |              |
|--|-----------------|--------------|--------------|
| Transactions                           | Number of Units | Cost Per     | Total        |
| Animal Control Officer                 | 1               | \$ 33,270.00 | \$ 33,270.00 |
| Holiday Pay for ACO                    | 1               | \$ 1,920.00  | \$ 1,920.00  |
| <i>Total Part-Time Salaries Cost:</i>  |                 | \$           | \$ 35,190.00 |



# FIRE

## Division: Fire Department

### Mission Statement:

To protect the lives and property of the community by strategic resource planning, training and supporting the missions of all divisions. Manage resources for enhancing community survivability from fire, environmental, natural, and manmade emergencies.

### Major Services/Responsibilities:

Administration  
Operations  
Emergency Medical Services  
Fire Prevention/Investigation  
Communications  
Technical Rescue/Special hazard Services  
Community Relations/Public Education  
Emergency Management/Homeland Security

### Key Fiscal Year Objectives:

Continue to maintain efficient & Professional emergency response to the community, while planning for appropriate staffing of emergency vehicles, equipment, and the department facilities.

Work with Town Officials, staff, boards and committees to identify the needs for additional staffing with the increased call volume the department is facing.

Provide emergency preparedness activities to educate the general population.

### Performance Measures:

| Description                       | Actual | Actual | Actual | Actual | Projected |
|-----------------------------------|--------|--------|--------|--------|-----------|
|                                   | 2018   | 2019   | 2020   | 2021   | 2022      |
| Fire Stations                     | 3      | 3      | 3      | 3      | 3         |
| Personnel - Administration        | 3      | 3      | 2      | 2      | 3         |
| Personnel - Fire Prevention FT/PT | 1      | 1      | 1      | 1      | 1         |
| Personnel - Operations            | 40     | 44     | 47     | 47     | 48        |
| Personnel - Communications FT/PT  | 5/1    | 5/1    | 5/1    | 5/1    | 5/1       |
| Fire Pumpers                      | 4      | 4      | 4      | 4      | 4         |
| Aerial Tower Truck                | 1      | 1      | 1      | 1      | 1         |
| Rescue Truck                      | 1      | 1      | 1      | 1      | 1         |
| Ambulances                        | 4      | 4      | 4      | 4      | 4         |
| Speciality vehicles               | 1      | 2      | 1      | 1      | 2         |
| Forestry Units                    | 3      | 3      | 3      | 3      | 3         |
| Tanker                            | 1      | 1      | 1      | 1      | 1         |
| Ladder                            | 1      | 1      | 1      | 1      | 1         |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Division                        | Division Description | 2019 Actual<br>Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-<br>22) | Over/(Under) Default |
|---------------------------------|----------------------|-----------------------|--------------------|--------------------|----------------------|----------------------|---------------------|------------------------------|----------------------|
| <b>Fund: 100 - General Fund</b> |                      |                       |                    |                    |                      |                      |                     |                              |                      |
| <b>EXPENSES</b>                 |                      |                       |                    |                    |                      |                      |                     |                              |                      |
| <b>Department:</b>              | <b>23 - Fire</b>     |                       |                    |                    |                      |                      |                     |                              |                      |
| Division: 01                    | Administration       | \$ 1,951,679.72       | \$ 2,087,638.69    | \$ 1,814,903.00    | \$ 1,932,352.00      | \$ 1,956,708.00      | \$ 1,956,708.00     | \$ 24,356.00                 | \$ -                 |
| Division: 02                    | Station              | \$ 131,932.72         | \$ 574,283.53      | \$ 153,403.34      | \$ 139,870.00        | \$ 139,870.00        | \$ 139,870.00       | \$ -                         | \$ -                 |
| Division: 22                    | Fire Fighting        | \$ 5,282,798.11       | \$ 5,861,101.45    | \$ 5,006,412.32    | \$ 5,186,639.00      | \$ 5,183,561.00      | \$ 5,182,561.00     | \$ (3,078.00)                | \$ 1,000.00          |
| Division: 23                    | Fire Prevention      | \$ 146,594.38         | \$ 162,322.30      | \$ 144,061.61      | \$ 152,191.00        | \$ 159,007.00        | \$ 154,007.00       | \$ 6,816.00                  | \$ 5,000.00          |
| Division: 24                    | Fire Communications  | \$ 662,660.12         | \$ 530,401.69      | \$ 387,639.87      | \$ 479,314.00        | \$ 520,255.00        | \$ 520,255.00       | \$ 40,941.00                 | \$ -                 |
| Division: 25                    | Emergency Management | \$ 449.00             | \$ 16,258.48       | \$ 7,008.95        | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00         | \$ -                         | \$ -                 |
| <b>Fire Department Total:</b>   |                      | \$ 8,176,114.05       | \$ 9,232,006.14    | \$ 7,513,429.09    | \$ 7,891,366.00      | \$ 7,960,401.00      | \$ 7,954,401.00     | \$ 69,035.00                 | \$ 6,000.00          |

# FIRE

## Division: Administration

### Mission Statement:

To protect the lives and property of the community by strategic resource planning, supporting the missions of other department divisions, with the efficient management of existing resources and enhancing community survivability from fire, environmental, natural and manmade emergencies.

### Major Services/Responsibilities:

|                                   |                                  |
|-----------------------------------|----------------------------------|
| Strategic Planning                | Community Relations/Public Ed.   |
| Emergency Medical Services        | Fire Prevention                  |
| Fire Suppression                  | Communications                   |
| Hazardous Materials Mitigation    | Capital improvement planning     |
| Rescue/Technical                  | Identifying & Managing Resources |
| Emergency Management              | Support for Technical Services   |
| Identifying and Managing Resource | Fire/Arson Investigation         |
| All hazard mitigation             | Staffing/resource planning       |

### Key Fiscal Year Objectives:

Continue to maintain efficient and professional emergency response while planning for the appropriate staffing, emergency vehicles, equipment, and department facilities.

Planning and implementation for department needs and resources with a strategic plan for future development and growth within the community

Continue to provide the necessary resources with proper staffing levels, response times and mitigation of all emergencies in a fiscally responsible manner.

### Performance Measures:

| Description                    | Projected | Projected | Projected | Projected | Projected |
|--------------------------------|-----------|-----------|-----------|-----------|-----------|
|                                | FY 17/18  | FY 18/19  | FY 19/20  | FY 20/21  | FY 21/22  |
| % Follow up Svc Complaints     | 100       | 100       | 100       | 100       | 100       |
| Review Opeprational Guides     | Continual | Continual | Continual | Continual | Continual |
| Review Administrative Policies | Continual | Continual | Continual | Continual | Continual |
| Provide proper staffing levels | Continual | Continual | Continual | Continual | Continual |
| Complete Fire Station Project  | Continual | Continual | Continual | Completed | Completed |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description             | 2019 Actual Amount     | 2020 Actual Amount     | 2021 Actual Amount     | 2022 Approved Budget   | 2023 Proposed Budget   | 2023 Default Budget    | Change in budget (23-22) | Over/(Under) Default |
|--|---------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>  |                                 |                        |                        |                        |                        |                        |                        |                          |                      |
| <b>EXPENSES</b>  |                                 |                        |                        |                        |                        |                        |                        |                          |                      |
| <b>Department: 23 - Fire</b>   |                                 |                        |                        |                        |                        |                        |                        |                          |                      |
| <b>Division: 01 - Administration</b>   |                                 |                        |                        |                        |                        |                        |                        |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>   |                                 |                        |                        |                        |                        |                        |                        |                          |                      |
| 4110-000   | Regular Salaries                | \$ 620,829.24          | \$ 707,055.95          | \$ 664,174.67          | \$ 713,120.00          | \$ 727,049.00          | \$ 727,049.00          | \$ 13,929.00             | \$ - *               |
| 4140-000   | Overtime Salaries               | \$ 78,323.49           | \$ 128,687.38          | \$ 121,162.53          | \$ 116,566.00          | \$ 122,735.00          | \$ 122,735.00          | \$ 6,169.00              | \$ -                 |
| 4150-000   | Replacement coverage - Salaries | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| 4193-000   | Holiday Salaries                | \$ 24,562.86           | \$ -                   | \$ 16,789.96           | \$ 19,289.00           | \$ 15,455.00           | \$ 15,455.00           | \$ (3,834.00)            | \$ -                 |
| <b>Account Classification Total: PS Salaries - Personnel services - salaries</b>                 |                                 | <b>\$ 723,715.59</b>   | <b>\$ 835,743.33</b>   | <b>\$ 802,127.16</b>   | <b>\$ 848,975.00</b>   | <b>\$ 865,239.00</b>   | <b>\$ 865,239.00</b>   | <b>\$ 16,264.00</b>      | <b>\$ -</b>          |
| <i>PS Benefits - Personnel services - benefits</i>   |                                 |                        |                        |                        |                        |                        |                        |                          |                      |
| 4210-000   | Health Ins Benefits             | \$ 155,510.64          | \$ 171,933.21          | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| 4215-000   | Life Ins Benefits               | \$ 1,480.88            | \$ -                   | \$ -                   | \$ 45,664.00           | \$ 47,503.00           | \$ 47,503.00           | \$ 1,839.00              | \$ -                 |
| 4219-000   | Dental Ins Benefits             | \$ 9,662.64            | \$ 9,139.98            | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| 4220-000   | FICA Benefits                   | \$ 3,295.93            | \$ 3,559.15            | \$ 3,676.82            | \$ 4,021.00            | \$ 4,186.00            | \$ 4,186.00            | \$ 165.00                | \$ -                 |
| 4225-000   | Medicare Benefits               | \$ 10,207.94           | \$ 11,701.99           | \$ 11,673.62           | \$ 12,311.00           | \$ 12,546.00           | \$ 12,546.00           | \$ 235.00                | \$ -                 |
| 4230-000   | Retirement Benefits             | \$ 219,885.72          | \$ 237,055.76          | \$ 235,399.20          | \$ 267,801.00          | \$ 272,661.00          | \$ 272,661.00          | \$ 4,860.00              | \$ -                 |
| 4260-000   | Workers' comp Benefits          | \$ 21,104.95           | \$ 21,196.97           | \$ 20,545.07           | \$ 25,701.00           | \$ 26,694.00           | \$ 26,694.00           | \$ 993.00                | \$ -                 |
| <b>Account Classification Total: PS Benefits - Personnel services - benefits</b>                 |                                 | <b>\$ 421,148.70</b>   | <b>\$ 454,587.06</b>   | <b>\$ 271,294.71</b>   | <b>\$ 355,498.00</b>   | <b>\$ 363,590.00</b>   | <b>\$ 363,590.00</b>   | <b>\$ 8,092.00</b>       | <b>\$ -</b>          |
| <i>PS prof - Purchased services - professional &amp; technical</i>                               |                                 |                        |                        |                        |                        |                        |                        |                          |                      |
| 4241-000   | Training Benefits               | \$ 6,368.00            | \$ 4,500.00            | \$ 4,000.00            | \$ 8,000.00            | \$ 8,000.00            | \$ 8,000.00            | \$ -                     | \$ -                 |
| 4341-000   | Telephone Services              | \$ 14,560.18           | \$ 15,705.08           | \$ 15,304.12           | \$ 13,000.00           | \$ 13,000.00           | \$ 13,000.00           | \$ -                     | \$ -                 |
| 4440-000   | Rental and leases Services      | \$ 3,854.95            | \$ 5,280.26            | \$ 5,017.33            | \$ 3,500.00            | \$ 3,500.00            | \$ 3,500.00            | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS prof - Purchased services - professional &amp; technical</b> |                                 | <b>\$ 24,783.13</b>    | <b>\$ 25,485.34</b>    | <b>\$ 24,321.45</b>    | <b>\$ 24,500.00</b>    | <b>\$ 24,500.00</b>    | <b>\$ 24,500.00</b>    | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>PS property - Purchased services - property services</i>                                      |                                 |                        |                        |                        |                        |                        |                        |                          |                      |
| 4490-000   | Clothing allowance Services     | \$ 7,800.00            | \$ -                   | \$ 6,100.00            | \$ 6,100.00            | \$ 6,100.00            | \$ 6,100.00            | \$ -                     | \$ -                 |
| 4531-000   | Safety program Services         | \$ 47,684.40           | \$ 42,645.41           | \$ 53,764.28           | \$ 38,000.00           | \$ 38,000.00           | \$ 38,000.00           | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS property - Purchased services - property services</b>        |                                 | <b>\$ 55,484.40</b>    | <b>\$ 42,645.41</b>    | <b>\$ 59,864.28</b>    | <b>\$ 44,100.00</b>    | <b>\$ 44,100.00</b>    | <b>\$ 44,100.00</b>    | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>PS other - Purchased services - other</i>   |                                 |                        |                        |                        |                        |                        |                        |                          |                      |
| 4530-000   | Public education Services       | \$ 980.95              | \$ 790.97              | \$ 208.16              | \$ 2,500.00            | \$ 2,500.00            | \$ 2,500.00            | \$ -                     | \$ -                 |
| 4550-000   | Printing Services               | \$ 1,461.74            | \$ 655.87              | \$ 1,212.26            | \$ 450.00              | \$ 450.00              | \$ 450.00              | \$ -                     | \$ -                 |
| 4560-000   | Dues & subs Services            | \$ 464.00              | \$ 315.00              | \$ 560.00              | \$ 300.00              | \$ 300.00              | \$ 300.00              | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS other - Purchased services - other</b>                       |                                 | <b>\$ 2,906.69</b>     | <b>\$ 1,761.84</b>     | <b>\$ 1,980.42</b>     | <b>\$ 3,250.00</b>     | <b>\$ 3,250.00</b>     | <b>\$ 3,250.00</b>     | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Supplies - Supplies</i>   |                                 |                        |                        |                        |                        |                        |                        |                          |                      |
| 4610-000   | General expenses Supplies       | \$ 10,441.61           | \$ 3,016.48            | \$ 1,287.18            | \$ 2,000.00            | \$ 2,000.00            | \$ 2,000.00            | \$ -                     | \$ -                 |
| 4620-000   | Office supplies Supplies        | \$ 4,906.47            | \$ 3,105.03            | \$ 3,376.16            | \$ 3,500.00            | \$ 3,500.00            | \$ 3,500.00            | \$ -                     | \$ -                 |
| 4625-000   | Postage Supplies                | \$ 160.68              | \$ 290.76              | \$ 130.65              | \$ 600.00              | \$ 600.00              | \$ 600.00              | \$ -                     | \$ -                 |
| 4634-000   | Hazardous materials Supplies    | \$ 13,221.11           | \$ 13,826.88           | \$ 13,801.97           | \$ 14,000.00           | \$ 14,000.00           | \$ 14,000.00           | \$ -                     | \$ -                 |
| 4660-000   | Vehicle repairs Supplies        | \$ 63,946.25           | \$ 94,246.09           | \$ 101,772.75          | \$ 85,000.00           | \$ 85,000.00           | \$ 85,000.00           | \$ -                     | \$ -                 |
| 4690-000   | Other misc Supplies             | \$ 4,255.08            | \$ 5,937.87            | \$ 6,190.68            | \$ 5,000.00            | \$ 5,000.00            | \$ 5,000.00            | \$ -                     | \$ -                 |
| <b>Account Classification Total: Supplies - Supplies</b>   |                                 | <b>\$ 96,931.20</b>    | <b>\$ 120,423.11</b>   | <b>\$ 126,559.39</b>   | <b>\$ 110,100.00</b>   | <b>\$ 110,100.00</b>   | <b>\$ 110,100.00</b>   | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Property - Property</i>   |                                 |                        |                        |                        |                        |                        |                        |                          |                      |
| 4744-000   | Capital leases Property         | \$ 565,888.51          | \$ 528,577.66          | \$ 528,578.09          | \$ 545,929.00          | \$ 545,929.00          | \$ 545,929.00          | \$ -                     | \$ -                 |
| <b>Account Classification Total: Property - Property</b>   |                                 | <b>\$ 565,888.51</b>   | <b>\$ 528,577.66</b>   | <b>\$ 528,578.09</b>   | <b>\$ 545,929.00</b>   | <b>\$ 545,929.00</b>   | <b>\$ 545,929.00</b>   | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Other - Other objects</i>   |                                 |                        |                        |                        |                        |                        |                        |                          |                      |
| 4890-000   | Grant exp Other                 | \$ 60,821.50           | \$ 78,414.94           | \$ 177.50              | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| <b>Account Classification Total: Other - Other objects</b>                                       |                                 | <b>\$ 60,821.50</b>    | <b>\$ 78,414.94</b>    | <b>\$ 177.50</b>       | <b>\$ -</b>            | <b>\$ -</b>            | <b>\$ -</b>            | <b>\$ -</b>              | <b>\$ -</b>          |
| <b>Division Total: 01 - Administration</b>   |                                 | <b>\$ 1,951,679.72</b> | <b>\$ 2,087,638.69</b> | <b>\$ 1,814,903.00</b> | <b>\$ 1,932,352.00</b> | <b>\$ 1,956,708.00</b> | <b>\$ 1,956,708.00</b> | <b>\$ 24,356.00</b>      | <b>\$ -</b>          |

| <i>*Breakout of Personnel Salaries</i> |                 |               |                      |
|--|-----------------|---------------|----------------------|
| Transactions                           | Number of Units | Cost Per      | Total                |
| Administrative Time                    | 1               | \$ 6,098.00   | \$ 6,098.00          |
| Battalion Chief                        | 1               | \$ 102,833.00 | \$ 102,833.00        |
| Battalion Chief                        | 1               | \$ 101,251.00 | \$ 101,251.00        |
| Battalion Chief                        | 1               | \$ 96,091.00  | \$ 96,091.00         |
| Battalion Chief                        | 1               | \$ 88,567.00  | \$ 88,567.00         |
| Deputy Fire Chief                      | 1               | \$ 110,098.00 | \$ 110,098.00        |
| Executive Secretary                    | 1               | \$ 66,241.00  | \$ 66,241.00         |
| Fire Chief                             | 1               | \$ 144,055.00 | \$ 144,055.00        |
| Vacation Cash Out                      | 1               | \$ 11,815.00  | \$ 11,815.00         |
| <b>Total Regular Salaries Cost:</b>    |                 |               | <b>\$ 727,049.00</b> |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number  | Account Description       | 2019 Actual<br>Amount | 2020 Actual<br>Amount | 2021 Actual Amount   | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget  | Change in budget (23-<br>22) | Over/(Under)<br>Default |
|---|---------------------------|-----------------------|-----------------------|----------------------|----------------------|----------------------|----------------------|------------------------------|-------------------------|
| <b>Fund: 100 - General Fund</b>   |                           |                       |                       |                      |                      |                      |                      |                              |                         |
| <b>EXPENSES</b>   |                           |                       |                       |                      |                      |                      |                      |                              |                         |
| <b>Department: 23 - Fire</b>  |                           |                       |                       |                      |                      |                      |                      |                              |                         |
| <b>Division: 02 - Station</b>   |                           |                       |                       |                      |                      |                      |                      |                              |                         |
| <i>PS property - Purchased services - property services</i>                       |                           |                       |                       |                      |                      |                      |                      |                              |                         |
| 4410-000  | Electric Services         | \$ 42,210.05          | \$ 49,070.28          | \$ 66,150.04         | \$ 55,850.00         | \$ 55,850.00         | \$ 55,850.00         | \$ -                         | \$ -                    |
| 4411-000  | Heat & oil Services       | \$ 11,927.47          | \$ 8,588.12           | \$ 13,868.74         | \$ 31,320.00         | \$ 31,320.00         | \$ 31,320.00         | \$ -                         | \$ -                    |
| 4412-000  | Water Services            | \$ 9,159.10           | \$ 10,142.08          | \$ 13,768.03         | \$ 12,000.00         | \$ 12,000.00         | \$ 12,000.00         | \$ -                         | \$ -                    |
| 4430-000  | Repairs & maint Service   | \$ 43,355.69          | \$ 21,007.08          | \$ 25,193.48         | \$ 24,700.00         | \$ 24,700.00         | \$ 24,700.00         | \$ -                         | \$ -                    |
| <b>Classification Total: PS property - Purchased services - property services</b> |                           | <b>\$ 106,652.31</b>  | <b>\$ 88,807.56</b>   | <b>\$ 118,980.29</b> | <b>\$ 123,870.00</b> | <b>\$ 123,870.00</b> | <b>\$ 123,870.00</b> | <b>\$ -</b>                  | <b>\$ -</b>             |
| <i>Supplies - Supplies</i>  |                           |                       |                       |                      |                      |                      |                      |                              |                         |
| 4610-000  | General expenses Supplies | \$ 24,755.41          | \$ 485,333.60         | \$ 33,801.50         | \$ 15,000.00         | \$ 15,000.00         | \$ 15,000.00         | \$ -                         | \$ -                    |
| <b>Account Classification Total: Supplies - Supplies</b>                          |                           | <b>\$ 24,755.41</b>   | <b>\$ 485,333.60</b>  | <b>\$ 33,801.50</b>  | <b>\$ 15,000.00</b>  | <b>\$ 15,000.00</b>  | <b>\$ 15,000.00</b>  | <b>\$ -</b>                  | <b>\$ -</b>             |
| <i>Property - Property</i>  |                           |                       |                       |                      |                      |                      |                      |                              |                         |
| 4740-000  | Mach & equip Property     | \$ 525.00             | \$ 142.37             | \$ 621.55            | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00          | \$ -                         | \$ -                    |
| <b>Account Classification Total: Property - Property</b>                          |                           | <b>\$ 525.00</b>      | <b>\$ 142.37</b>      | <b>\$ 621.55</b>     | <b>\$ 1,000.00</b>   | <b>\$ 1,000.00</b>   | <b>\$ 1,000.00</b>   | <b>\$ -</b>                  | <b>\$ -</b>             |
| <b>Division Total: 02 - Station</b>   |                           | <b>\$ 131,932.72</b>  | <b>\$ 574,283.53</b>  | <b>\$ 153,403.34</b> | <b>\$ 139,870.00</b> | <b>\$ 139,870.00</b> | <b>\$ 139,870.00</b> | <b>\$ -</b>                  | <b>\$ -</b>             |

# FIRE

## Division: Operations

### Mission Statement:

To protect life and property of the citizens and business owners of this community through the response and mitigation to all emergencies in a professional and courteous manner.

### Major Services/Responsibilities:

Fire Suppression/  
Emergency Medical Services  
Technical Rescue  
Hazardous Materials  
All hazard mitigation

### Key Fiscal Year Objectives:

Continue to maintain a high level of training for the response and mitigation to all emergencies; and to respond to the needs of the community and its citizens in a professional and courteous manner. Provide assistance to other department divisions to maintain department emergency vehicles, equipment, and facilities. To be prepared for all natural and manmade disasters and emergencies.

### Performance Measures:

| Description                                  | Actual |      |      | Projected |      |
|--|--------|------|------|-----------|------|
|  | 2018   | 2019 | 2020 | 2021      | 2022 |
| Emergency Responses                          | 4013   | 3955 | 3731 | 4078      | 4457 |
| Rescue/EMS Responses                         | 2249   | 2399 | 2033 | 2533      | 2635 |
| % Personnel Certified - EMT                  | 100%   | 100% | 100% | 100%      | 100% |
| % Personnel Certified Paramedic              | 50%    | 50%  | 50%  | 50%       | 50%  |
| % Personnel Certified - Firefighter level I  | 100%   | 100% | 100% | 100%      | 100% |
| % Personnel Certified - Firefighter level II | 100%   | 100% | 100% | 100%      | 100% |
| % Personnel Certified - Hazmat Awareness     | 100%   | 100% | 100% | 100%      | 100% |
| % Personnel Certified - Hazmat DeCon         | 100%   | 100% | 100% | 100%      | 100% |
| % Personnel Certified - Hazmat Operations    | 100%   | 100% | 100% | 100%      | 100% |
| % Personnel Certified - Driver/Pump Operator | 95%    | 95%  | 100% | 100%      | 100% |
| % Personnel Certified - Aerial Apparatus     | 90%    | 90%  | 100% | 100%      | 100% |
| ARFF (Aircraft Rescue and Firefighting)      | 95%    | 95%  | 95%  | 95%       | 95%  |
| Confined Space Rescue                        | 90%    | 90%  | 95%  | 95%       | 95%  |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number  | Account Description             | 2019 Actual Amount     | 2020 Actual Amount     | 2021 Actual Amount     | 2022 Approved Budget   | 2023 Proposed Budget   | 2023 Default Budget    | Change in budget (23-22) | Over/(Under) Default |
|---|---------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>   |                                 |                        |                        |                        |                        |                        |                        |                          |                      |
| <b>EXPENSES</b>   |                                 |                        |                        |                        |                        |                        |                        |                          |                      |
| <b>Department: 23 - Fire</b>  |                                 |                        |                        |                        |                        |                        |                        |                          |                      |
| <b>Division: 22 - Fire Fighting</b>   |                                 |                        |                        |                        |                        |                        |                        |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>                                    |                                 |                        |                        |                        |                        |                        |                        |                          |                      |
| 4110-000  | Regular Salaries                | \$ 2,441,484.31        | \$ 2,637,512.31        | \$ 2,573,363.97        | \$ 2,827,765.00        | \$ 2,755,828.00        | \$ 2,755,828.00        | \$ (71,937.00)           | \$ - *               |
| 4120-000  | Part-time Salaries              | \$ 6,090.15            | \$ 5,663.40            | \$ 3,500.00            | \$ 20,000.00           | \$ 20,000.00           | \$ 20,000.00           | \$ -                     | \$ -                 |
| 4140-000  | Overtime Salaries               | \$ 516,884.74          | \$ 817,980.85          | \$ 786,313.39          | \$ 612,456.00          | \$ 676,177.00          | \$ 676,177.00          | \$ 63,721.00             | \$ -                 |
| 4150-000  | Replacement coverage - Salaries | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| 4193-000  | Holiday Salaries                | \$ 99,373.89           | \$ -                   | \$ 116,946.93          | \$ 138,288.00          | \$ 135,654.00          | \$ 135,654.00          | \$ (2,634.00)            | \$ -                 |
| <b>Account Classification Total: PS Salaries - Personnel services - salaries</b>      |                                 | <b>\$ 3,063,833.09</b> | <b>\$ 3,461,156.56</b> | <b>\$ 3,480,124.29</b> | <b>\$ 3,598,509.00</b> | <b>\$ 3,587,659.00</b> | <b>\$ 3,587,659.00</b> | <b>\$ (10,850.00)</b>    | <b>\$ -</b>          |
| <i>PS Benefits - Personnel services - benefits</i>                                    |                                 |                        |                        |                        |                        |                        |                        |                          |                      |
| 4210-000  | Health Ins Benefits             | \$ 760,181.84          | \$ 849,119.60          | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| 4215-000  | Life Ins Benefits               | \$ 58,091.64           | \$ 60,806.48           | \$ 50,028.53           | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| 4219-000  | Dental Ins Benefits             | \$ 49,532.06           | \$ 49,095.38           | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| 4220-000  | FICA Benefits                   | \$ 170.28              | \$ 452.26              | \$ 2,706.83            | \$ 1,240.00            | \$ 1,240.00            | \$ 1,240.00            | \$ -                     | \$ -                 |
| 4225-000  | Medicare Benefits               | \$ 42,254.13           | \$ 50,426.26           | \$ 51,191.53           | \$ 52,179.00           | \$ 52,022.00           | \$ 52,022.00           | \$ (157.00)              | \$ -                 |
| 4230-000  | Retirement Benefits             | \$ 983,403.75          | \$ 1,064,038.53        | \$ 1,052,421.27        | \$ 1,180,544.00        | \$ 1,176,971.00        | \$ 1,176,971.00        | \$ (3,573.00)            | \$ -                 |
| 4240-000  | Tuition reimbursement Benefits  | \$ 15,000.00           | \$ 14,999.98           | \$ 15,000.00           | \$ 15,000.00           | \$ 15,000.00           | \$ 15,000.00           | \$ -                     | \$ -                 |
| 4260-000  | Workers' comp Benefits          | \$ 116,899.51          | \$ 117,409.23          | \$ 113,812.38          | \$ 142,367.00          | \$ 147,869.00          | \$ 147,869.00          | \$ 5,502.00              | \$ -                 |
| <b>Account Classification Total: PS Benefits - Personnel services - benefits</b>      |                                 | <b>\$ 2,025,533.21</b> | <b>\$ 2,206,347.72</b> | <b>\$ 1,285,160.54</b> | <b>\$ 1,391,330.00</b> | <b>\$ 1,393,102.00</b> | <b>\$ 1,393,102.00</b> | <b>\$ 1,772.00</b>       | <b>\$ -</b>          |
| <i>PS prof - Purchased services - professional &amp; technical</i>                    |                                 |                        |                        |                        |                        |                        |                        |                          |                      |
| 4241-000  | Training Benefits               | \$ 40,145.83           | \$ 23,841.14           | \$ 62,409.93           | \$ 50,000.00           | \$ 50,000.00           | \$ 50,000.00           | \$ -                     | \$ -                 |
| 4290-000  | Uniforms & cleaning Benefits    | \$ 35,211.37           | \$ 44,475.81           | \$ 43,440.01           | \$ 37,800.00           | \$ 37,800.00           | \$ 37,800.00           | \$ -                     | \$ -                 |
| 4330-000  | MGMT services Services          | \$ 35,110.38           | \$ 37,800.04           | \$ 38,126.36           | \$ 40,000.00           | \$ 40,000.00           | \$ 40,000.00           | \$ -                     | \$ -                 |
| <b>ssification Total: PS prof - Purchased services - professional &amp; technical</b> |                                 | <b>\$ 110,467.58</b>   | <b>\$ 106,116.99</b>   | <b>\$ 143,976.30</b>   | <b>\$ 127,800.00</b>   | <b>\$ 127,800.00</b>   | <b>\$ 127,800.00</b>   | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Supplies - Supplies</i>  |                                 |                        |                        |                        |                        |                        |                        |                          |                      |
| 4610-000  | General expenses Supplies       | \$ 26,621.66           | \$ 28,154.80           | \$ 24,892.16           | \$ 25,000.00           | \$ 25,000.00           | \$ 25,000.00           | \$ -                     | \$ -                 |
| 4630-000  | Maint & repairs Supplies        | \$ 14,481.30           | \$ 13,937.07           | \$ 15,717.06           | \$ 15,000.00           | \$ 21,000.00           | \$ 20,000.00           | \$ 6,000.00              | \$ 1,000.00          |
| 4660-000  | Vehicle repairs Supplies        | \$ 20,079.87           | \$ 25,631.17           | \$ 15,617.47           | \$ 14,000.00           | \$ 14,000.00           | \$ 14,000.00           | \$ -                     | \$ -                 |
| 4680-000  | Dept. expense Supplies          | \$ 21,781.40           | \$ 19,757.14           | \$ 40,924.50           | \$ 15,000.00           | \$ 15,000.00           | \$ 15,000.00           | \$ -                     | \$ -                 |
| <b>Account Classification Total: Supplies - Supplies</b>                              |                                 | <b>\$ 82,964.23</b>    | <b>\$ 87,480.18</b>    | <b>\$ 97,151.19</b>    | <b>\$ 69,000.00</b>    | <b>\$ 75,000.00</b>    | <b>\$ 74,000.00</b>    | <b>\$ 6,000.00</b>       | <b>\$ 1,000.00</b>   |
| <b>Division Total: 22 - Fire Fighting</b>   |                                 | <b>\$ 5,282,798.11</b> | <b>\$ 5,861,101.45</b> | <b>\$ 5,006,412.32</b> | <b>\$ 5,186,639.00</b> | <b>\$ 5,183,561.00</b> | <b>\$ 5,182,561.00</b> | <b>\$ (3,078.00)</b>     | <b>\$ 1,000.00</b>   |

| *Breakout of Personnel Salaries |                 |              |       |              |
|---------------------------------|-----------------|--------------|-------|--------------|
| Transactions                    | Number of Units | Cost Per     | Total |              |
| FF/Medic                        | 1               | \$ 52,908.00 | \$    | 52,908.00    |
| FF/Medic                        | 1               | \$ 54,245.00 | \$    | 54,245.00    |
| FF/Medic                        | 1               | \$ 60,724.00 | \$    | 60,724.00    |
| FF/Medic                        | 1               | \$ 61,401.00 | \$    | 61,401.00    |
| FF/Medic                        | 1               | \$ 61,613.00 | \$    | 61,613.00    |
| FF/Medic                        | 1               | \$ 62,858.00 | \$    | 62,858.00    |
| FF/Medic                        | 1               | \$ 62,902.00 | \$    | 62,902.00    |
| FF/Medic                        | 1               | \$ 64,722.00 | \$    | 64,722.00    |
| FF/Medic                        | 1               | \$ 71,724.00 | \$    | 71,724.00    |
| FF/Medic                        | 1               | \$ 71,746.00 | \$    | 71,746.00    |
| FF/Medic                        | 1               | \$ 71,855.00 | \$    | 71,855.00    |
| FF/Medic                        | 1               | \$ 71,986.00 | \$    | 71,986.00    |
| Fire Lieutenant                 | 1               | \$ 70,899.00 | \$    | 70,899.00    |
| Fire Lieutenant                 | 1               | \$ 74,142.00 | \$    | 74,142.00    |
| Fire Lieutenant                 | 1               | \$ 78,488.00 | \$    | 78,488.00    |
| Fire Lieutenant                 | 1               | \$ 78,772.00 | \$    | 78,772.00    |
| Firefighter                     | 2               | \$ 47,081.00 | \$    | 94,162.00    |
| Firefighter                     | 1               | \$ 48,252.00 | \$    | 48,252.00    |
| Firefighter                     | 1               | \$ 48,449.00 | \$    | 48,449.00    |
| Firefighter                     | 1               | \$ 50,043.00 | \$    | 50,043.00    |
| Firefighter                     | 1               | \$ 49,455.00 | \$    | 49,455.00    |
| Firefighter                     | 1               | \$ 50,679.00 | \$    | 50,679.00    |
| Firefighter                     | 1               | \$ 50,985.00 | \$    | 50,985.00    |
| Firefighter                     | 1               | \$ 51,182.00 | \$    | 51,182.00    |
| Firefighter                     | 1               | \$ 51,662.00 | \$    | 51,662.00    |
| Firefighter                     | 1               | \$ 52,779.00 | \$    | 52,779.00    |
| Firefighter                     | 1               | \$ 54,796.00 | \$    | 54,796.00    |
| Firefighter                     | 1               | \$ 56,041.00 | \$    | 56,041.00    |
| Firefighter                     | 1               | \$ 58,252.00 | \$    | 58,252.00    |
| Firefighter                     | 1               | \$ 59,198.00 | \$    | 59,198.00    |
| Firefighter                     | 1               | \$ 64,177.00 | \$    | 64,177.00    |
| Firefighter                     | 1               | \$ 64,395.00 | \$    | 64,395.00    |
| Firefighter                     | 1               | \$ 65,443.00 | \$    | 65,443.00    |
| Firefighter                     | 1               | \$ 65,575.00 | \$    | 65,575.00    |
| Lieutenant/Medic                | 1               | \$ 72,264.00 | \$    | 72,264.00    |
| Lieutenant/Medic                | 1               | \$ 75,125.00 | \$    | 75,125.00    |
| Lieutenant/Medic                | 1               | \$ 74,745.00 | \$    | 74,745.00    |
| Lieutenant/Medic                | 1               | \$ 75,051.00 | \$    | 75,051.00    |
| Lieutenant/Medic                | 1               | \$ 80,794.00 | \$    | 80,794.00    |
| Lieutenant/Medic                | 1               | \$ 85,009.00 | \$    | 85,009.00    |
| Lieutenant/Medic                | 1               | \$ 86,385.00 | \$    | 86,385.00    |
| Lieutenant/Medic                | 1               | \$ 87,346.00 | \$    | 87,346.00    |
| Vacation Buyout                 | 1               | \$ 12,599.00 | \$    | 12,599.00    |
| Total Regular Salaries Cost:    |                 |              | \$    | 2,755,828.00 |
| On Call Firefighter             | 1               | \$ 20,000.00 | \$    | 20,000.00    |
| Total Part-Time Salaries Cost:  |                 |              | \$    | 20,000.00    |



# FIRE

## Division: Fire Prevention

### Mission Statement:

Protect the lives and property of the community, and to assist businesses in development through active enforcement of fire codes and the delivery of Fire Prevention Programs.

### Major Services/Responsibilities:

|  |   |
|--|---|
| Inspect places of assembly                     | Juvenile fire setter counseling           |
| Inspect business establishments                | Liaison to building inspector             |
| Issue permit for blasting                      | Knox box administration                   |
| Investigate fires for cause and origin         | Inspect multi-family dwellings            |
| Enforce the Life Safety Codes                  | Inspect oil burning heating installations |
| Inspect sprinkler and fire alarm installations | Investigate code violations               |

### Key Fiscal Year Objectives:

Maintain the Community Relations and Education Program  
Continued support for code compliance for businesses  
Continue quality and timely inspection services

### Performance Measures:

| Description           | Actual |      |      | Projected |         |
|-----------------------|--------|------|------|-----------|---------|
|                       | 2019   | 2020 | 2021 | 2022      | 2023    |
| Permits               | 354    | 313  | 389  | 428       | 471     |
| Inspections           | 524    | 512  | 549  | 604       | 664     |
| Meetings              | 109    | 118  | 62   | 68        | 75      |
| Plans Reviewed        | 138    | 122  | 92   | 101       | 111     |
| Fire Investigations   | 12     | 9    | 18   | 20        | 22      |
| Other                 | 495    | 560  | 651  | 716       | 788     |
| Total without permits | 1278   | 1321 | 1372 | 1509.2    | 1660.12 |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description         | 2019 Actual Amount   | 2020 Actual Amount   | 2021 Actual Amount   | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget  | Change in budget (23-22) | Over/(Under) Default |
|--|-----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>  |                             |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>EXPENSES</b>  |                             |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>Department: 23 - Fire</b>   |                             |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>Division: 23 - Fire Prevention</b>  |                             |                      |                      |                      |                      |                      |                      |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>   |                             |                      |                      |                      |                      |                      |                      |                          |                      |
| 4110-000   | Regular Salaries            | \$ 84,653.41         | \$ 93,514.21         | \$ 90,975.48         | \$ 100,340.00        | \$ 102,320.00        | \$ 102,320.00        | \$ 1,980.00              | \$ - *               |
| 4140-000   | Overtime Salaries           | \$ 2,087.94          | \$ 3,298.83          | \$ 5,994.79          | \$ 2,951.00          | \$ 2,951.00          | \$ 2,951.00          | \$ -                     | \$ -                 |
| 4193-000   | Holiday Salaries            | \$ 3,381.44          | \$ -                 | \$ 3,961.72          | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS Salaries - Personnel services - salaries</b>                 |                             | <b>\$ 90,122.79</b>  | <b>\$ 96,813.04</b>  | <b>\$ 100,931.99</b> | <b>\$ 103,291.00</b> | <b>\$ 105,271.00</b> | <b>\$ 105,271.00</b> | <b>\$ 1,980.00</b>       | <b>\$ -</b>          |
| <i>PS Benefits - Personnel services - benefits</i>   |                             |                      |                      |                      |                      |                      |                      |                          |                      |
| 4210-000   | Health Ins Benefits         | \$ 27,374.96         | \$ 31,996.79         | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4215-000   | Life Ins Benefits           | \$ 490.52            | \$ -                 | \$ 1,167.00          | \$ 1,167.00          | \$ -                 | \$ -                 | \$ (1,167.00)            | \$ -                 |
| 4219-000   | Dental Ins Benefits         | \$ 1,879.80          | \$ 1,923.48          | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4220-000   | FICA Benefits               | \$ 5,380.17          | \$ 5,721.93          | \$ 6,061.15          | \$ 6,403.00          | \$ 6,527.00          | \$ 6,527.00          | \$ 124.00                | \$ -                 |
| 4225-000   | Medicare Benefits           | \$ 1,258.26          | \$ 1,338.20          | \$ 1,417.55          | \$ 1,497.00          | \$ 1,527.00          | \$ 1,527.00          | \$ 30.00                 | \$ -                 |
| 4230-000   | Retirement Benefits         | \$ 10,235.08         | \$ 10,740.44         | \$ 11,374.48         | \$ 14,523.00         | \$ 15,360.00         | \$ 15,360.00         | \$ 837.00                | \$ -                 |
| 4260-000   | Workers' comp Benefits      | \$ 254.21            | \$ 255.32            | \$ 247.50            | \$ 310.00            | \$ 322.00            | \$ 322.00            | \$ 12.00                 | \$ -                 |
| <b>Account Classification Total: PS Benefits - Personnel services - benefits</b>                 |                             | <b>\$ 46,873.00</b>  | <b>\$ 51,976.16</b>  | <b>\$ 20,267.68</b>  | <b>\$ 23,900.00</b>  | <b>\$ 23,736.00</b>  | <b>\$ 23,736.00</b>  | <b>\$ (164.00)</b>       | <b>\$ -</b>          |
| <i>PS prof - Purchased services - professional &amp; technical</i>                               |                             |                      |                      |                      |                      |                      |                      |                          |                      |
| 4241-000   | Training Benefits           | \$ 969.00            | \$ 205.00            | \$ 100.00            | \$ 1,200.00          | \$ 1,200.00          | \$ 1,200.00          | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS prof - Purchased services - professional &amp; technical</b> |                             | <b>\$ 969.00</b>     | <b>\$ 205.00</b>     | <b>\$ 100.00</b>     | <b>\$ 1,200.00</b>   | <b>\$ 1,200.00</b>   | <b>\$ 1,200.00</b>   | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>PS property - Purchased services - property services</i>                                      |                             |                      |                      |                      |                      |                      |                      |                          |                      |
| 4490-000   | Clothing allowance Services | \$ -                 | \$ -                 | \$ 800.00            | \$ 800.00            | \$ 800.00            | \$ 800.00            | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS property - Purchased services - property services</b>        |                             | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ 800.00</b>     | <b>\$ 800.00</b>     | <b>\$ 800.00</b>     | <b>\$ 800.00</b>     | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>PS other - Purchased services - other</i>   |                             |                      |                      |                      |                      |                      |                      |                          |                      |
| 4560-000   | Dues & subs Services        | \$ 1,860.00          | \$ 1,972.50          | \$ 1,665.00          | \$ 2,000.00          | \$ 2,000.00          | \$ 2,000.00          | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS other - Purchased services - other</b>                       |                             | <b>\$ 1,860.00</b>   | <b>\$ 1,972.50</b>   | <b>\$ 1,665.00</b>   | <b>\$ 2,000.00</b>   | <b>\$ 2,000.00</b>   | <b>\$ 2,000.00</b>   | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Supplies - Supplies</i>   |                             |                      |                      |                      |                      |                      |                      |                          |                      |
| 4680-000   | Dept. expense Supplies      | \$ 6,769.59          | \$ 11,355.60         | \$ 20,296.94         | \$ 21,000.00         | \$ 26,000.00         | \$ 21,000.00         | \$ 5,000.00              | \$ 5,000.00          |
| <b>Account Classification Total: Supplies - Supplies</b>   |                             | <b>\$ 6,769.59</b>   | <b>\$ 11,355.60</b>  | <b>\$ 20,296.94</b>  | <b>\$ 21,000.00</b>  | <b>\$ 26,000.00</b>  | <b>\$ 21,000.00</b>  | <b>\$ 5,000.00</b>       | <b>\$ 5,000.00</b>   |
| <b>Division Total: 23 - Fire Prevention</b>  |                             | <b>\$ 146,594.38</b> | <b>\$ 162,322.30</b> | <b>\$ 144,061.61</b> | <b>\$ 152,191.00</b> | <b>\$ 159,007.00</b> | <b>\$ 154,007.00</b> | <b>\$ 6,816.00</b>       | <b>\$ 5,000.00</b>   |

| <i>*Breakout of Personnel Salaries</i> |                 |               |                      |
|--|-----------------|---------------|----------------------|
| Transactions                           | Number of Units | Cost Per      | Total                |
| Fire Prevention Division Chief         | 1               | \$ 100,390.00 | \$ 100,390.00        |
| Vacation Cash Out                      | 1               | \$ 1,930.00   | \$ 1,930.00          |
| <i>Total Regular Salaries Cost:</i>    |                 |               | <i>\$ 102,320.00</i> |

**FIRE****Division: Communications****Mission Statement:**

The primary mission of the communications division is to serve as the vital link between the citizens of our member communities and the fire and rescue agencies that serve them. The goal of our staff is to effectively and efficiently send firefighters, EMT's and Paramedics to those that request assistance through calling us directly or dialing 911. Staff disseminate and dispatch emergency/non-emergency calls, receive alarms, dispatching emergency vehicles and equipment to calls for service, providing pertinent information to responding apparatus, issuing permits, scheduling of inspections, providing data entry, gathering of statistical information and interaction with the general public.

**Major Services/Responsibilities:**

Manages Emergency and Non-Emergency calls for service for regional area  
 Maintain department radio communication equipment  
 Maintain professional interactions with regional communities' employees and citizens  
 Provide related clerical services.  
 Data entry and documentation (NFIRS, SARA Title III reports)  
 24-hour customer service, permits and general info & scheduling of code inspections

**Key Fiscal Year Objectives:**

Continue to maintain professional telephone and radio communications  
 Begin the upgrading process of communication infrastructure  
 Provide updated training to new EMD standards  
 Continue to update Standard operating guidelines  
 Provide continuing education relative to dispatch services

**Performance Measures:**

| <i>Description</i>                 | <i>Actual<br/>FY2018</i> | <i>Actual<br/>FY2019</i> | <i>Actual<br/>FY2020</i> | <i>Actual<br/>FY2021</i> | <i>Projected<br/>FY2022</i> |
|------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-----------------------------|
| Londonderry Emerg. Calls Disp.     | 3,818                    | 4013                     | 3,955                    | 3,860                    | 3,767                       |
| Hampstead Emerg. Calls Disp.       | 1,123                    | 1200                     | 1,088                    | 1,099                    | 1,265                       |
| Pelham Emerg. Calls Disp.          | N/A                      | 1672                     | 1,455                    | 1,503                    | 1,500                       |
| North Station District Responses   | 1,298                    | 1274                     | 1278                     | 1175                     | 1349                        |
| South Station District Responses   | 1,586                    | 1915                     | 1789                     | 1724                     | 1648                        |
| Central Station District Responses | 741                      | 821                      | 723                      | 816                      | 770                         |
| Mutual Given                       | 178                      | 186                      | 175                      | 181                      | 187                         |
| Mutual Received                    | 299                      | 375                      | 87                       | 187                      | 205                         |
| Average Response Time              | 6.42                     | 6.19                     | 5.56                     | 5.46                     | 5.36                        |
| Avg. Resp Time Engine One          | 7.47                     | 7.36                     | 6.49                     | 6.40                     | 6.31                        |
| Avg. Resp Time Engine Two          | 7.01                     | 6.50                     | 5.02                     | 5.37                     | 5.74                        |
| Avg. Resp. Time Ladder 2           | 6.53                     | 6.19                     | 5.55                     | 5.59                     | 5.63                        |
| Avg. Resp Time Medic One           | 7.23                     | 7.32                     | 6.53                     | 8.26                     | 10.45                       |
| Avg. Resp Time Medic Two           | 5.41                     | 5.21                     | 4.53                     | 5.33                     | 6.27                        |
| Avg. Resp. Time Medic Three        | 6.33                     | 5.27                     | 5.25                     | 5.10                     | 4.95                        |
|                                    |                          |                          |                          |                          |                             |
|                                    |                          |                          |                          |                          |                             |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description             | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-22) | Over/(Under) Default |
|--|---------------------------------|--------------------|--------------------|--------------------|----------------------|----------------------|---------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>  |                                 |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>EXPENSES</b>  |                                 |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Department: 23 - Fire</b>   |                                 |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Division: 24 - Fire Communications</b>  |                                 |                    |                    |                    |                      |                      |                     |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>   |                                 |                    |                    |                    |                      |                      |                     |                          |                      |
| 4110-000   | Regular Salaries                | \$ 246,919.58      | \$ 233,962.54      | \$ 210,664.83      | \$ 254,989.00        | \$ 266,162.00        | \$ 266,162.00       | \$ 11,173.00             | \$ - *               |
| 4120-000   | Part-time Salaries              | \$ 4,697.00        | \$ 17,353.50       | \$ 15,990.00       | \$ 20,000.00         | \$ 20,000.00         | \$ 20,000.00        | \$ -                     | \$ - *               |
| 4140-000   | Overtime Salaries               | \$ 109,104.97      | \$ 82,877.53       | \$ 37,817.11       | \$ 83,840.00         | \$ 77,962.00         | \$ 77,962.00        | \$ (5,878.00)            | \$ -                 |
| 4150-000   | Replacement coverage - Salaries | \$ -               | \$ -               | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| 4193-000   | Holiday Salaries                | \$ 8,185.80        | \$ -               | \$ 8,140.03        | \$ 11,769.00         | \$ 12,075.00         | \$ 12,075.00        | \$ 306.00                | \$ -                 |
| <i>Account Classification Total: PS Salaries - Personnel services - salaries</i>                 |                                 | \$ 368,907.35      | \$ 334,193.57      | \$ 272,611.97      | \$ 370,598.00        | \$ 376,199.00        | \$ 376,199.00       | \$ 5,601.00              | \$ -                 |
| <i>PS Benefits - Personnel services - benefits</i>   |                                 |                    |                    |                    |                      |                      |                     |                          |                      |
| 4210-000   | Health Ins Benefits             | \$ 88,748.18       | \$ 113,997.94      | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| 4215-000   | Life Ins Benefits               | \$ 1,388.04        | \$ -               | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| 4219-000   | Dental Ins Benefits             | \$ 5,054.42        | \$ 5,914.89        | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| 4220-000   | FICA Benefits                   | \$ 20,003.15       | \$ 18,843.40       | \$ 16,743.83       | \$ 23,254.00         | \$ 23,374.00         | \$ 23,374.00        | \$ 120.00                | \$ -                 |
| 4225-000   | Medicare Benefits               | \$ 5,195.93        | \$ 4,801.71        | \$ 3,876.76        | \$ 5,439.00          | \$ 5,467.00          | \$ 5,467.00         | \$ 28.00                 | \$ -                 |
| 4230-000   | Retirement Benefits             | \$ 37,417.94       | \$ 32,122.67       | \$ 27,093.53       | \$ 49,921.00         | \$ 65,700.00         | \$ 65,700.00        | \$ 15,779.00             | \$ -                 |
| 4260-000   | Workers' comp Benefits          | \$ 905.31          | \$ 909.26          | \$ 881.41          | \$ 1,102.00          | \$ 1,147.00          | \$ 1,147.00         | \$ 45.00                 | \$ -                 |
| <i>Account Classification Total: PS Benefits - Personnel services - benefits</i>                 |                                 | \$ 158,712.97      | \$ 176,589.87      | \$ 48,595.53       | \$ 79,716.00         | \$ 95,688.00         | \$ 95,688.00        | \$ 15,972.00             | \$ -                 |
| <i>PS prof - Purchased services - professional &amp; technical</i>                               |                                 |                    |                    |                    |                      |                      |                     |                          |                      |
| 4241-000   | Training Benefits               | \$ 939.00          | \$ 414.00          | \$ 49.00           | \$ 3,000.00          | \$ 3,000.00          | \$ 3,000.00         | \$ -                     | \$ -                 |
| <i>Account Classification Total: PS prof - Purchased services - professional &amp; technical</i> |                                 | \$ 939.00          | \$ 414.00          | \$ 49.00           | \$ 3,000.00          | \$ 3,000.00          | \$ 3,000.00         | \$ -                     | \$ -                 |
| <i>PS property - Purchased services - property services</i>                                      |                                 |                    |                    |                    |                      |                      |                     |                          |                      |
| 4490-000   | Clothing allowance Services     | \$ 5,148.79        | \$ 1,187.00        | \$ 4,000.00        | \$ 4,000.00          | \$ 4,000.00          | \$ 4,000.00         | \$ -                     | \$ -                 |
| <i>Account Classification Total: PS property - Purchased services - property services</i>        |                                 | \$ 5,148.79        | \$ 1,187.00        | \$ 4,000.00        | \$ 4,000.00          | \$ 4,000.00          | \$ 4,000.00         | \$ -                     | \$ -                 |
| <i>Supplies - Supplies</i>   |                                 |                    |                    |                    |                      |                      |                     |                          |                      |
| 4630-000   | Maint & repairs Supplies        | \$ 10,700.81       | \$ 9,983.84        | \$ 38,132.38       | \$ 12,000.00         | \$ 12,000.00         | \$ 12,000.00        | \$ -                     | \$ -                 |
| <i>Account Classification Total: Supplies - Supplies</i>   |                                 | \$ 10,700.81       | \$ 9,983.84        | \$ 38,132.38       | \$ 12,000.00         | \$ 12,000.00         | \$ 12,000.00        | \$ -                     | \$ -                 |
| <i>Property - Property</i>   |                                 |                    |                    |                    |                      |                      |                     |                          |                      |
| 4740-000   | Mach & equip Property           | \$ 118,251.20      | \$ 8,033.41        | \$ 24,250.99       | \$ 10,000.00         | \$ 29,368.00         | \$ 29,368.00        | \$ 19,368.00             | \$ -                 |
| <i>Account Classification Total: Property - Property</i>   |                                 | \$ 118,251.20      | \$ 8,033.41        | \$ 24,250.99       | \$ 10,000.00         | \$ 29,368.00         | \$ 29,368.00        | \$ 19,368.00             | \$ -                 |
| <b>Division Total: 24 - Fire Communications</b>  |                                 | \$ 662,660.12      | \$ 530,401.69      | \$ 387,639.87      | \$ 479,314.00        | \$ 520,255.00        | \$ 520,255.00       | \$ 40,941.00             | \$ -                 |

| *Breakout of Personnel Salaries       |                 |              |               |
|---------------------------------------|-----------------|--------------|---------------|
| Transactions                          | Number of Units | Cost Per     | Total         |
| Shift Differential                    | 1               | \$ 4,545.00  | \$ 4,545.00   |
| Telecommunications Operator           | 1               | \$ 48,886.00 | \$ 48,886.00  |
| Telecommunications Operator           | 1               | \$ 49,243.00 | \$ 49,243.00  |
| Telecommunications Operator           | 1               | \$ 50,241.00 | \$ 50,241.00  |
| Telecommunications Operator           | 1               | \$ 55,093.00 | \$ 55,093.00  |
| Telecommunications Supervisor         | 1               | \$ 58,154.00 | \$ 58,154.00  |
| <i>Total Regular Salaries Cost:</i>   |                 |              | \$ 266,162.00 |
|                                       |                 |              |               |
| Part Time Dispatchers                 | 1               | \$ 20,000.00 | \$ 20,000.00  |
| <i>Total Part-Time Salaries Cost:</i> |                 |              | \$ 20,000.00  |
|                                       |                 |              |               |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description        | 2019 Actual Amount | 2020 Actual Amount  | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-22) | Over/(Under) Default |
|--|----------------------------|--------------------|---------------------|--------------------|----------------------|----------------------|---------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>                          |                            |                    |                     |                    |                      |                      |                     |                          |                      |
| EXPENSES   |                            |                    |                     |                    |                      |                      |                     |                          |                      |
| <b>Department: 23 - Fire</b>                             |                            |                    |                     |                    |                      |                      |                     |                          |                      |
| <b>Division: 25 - Emergency Management</b>               |                            |                    |                     |                    |                      |                      |                     |                          |                      |
| <i>Supplies - Supplies</i>                               |                            |                    |                     |                    |                      |                      |                     |                          |                      |
| 4614-000   | Civil defense exp Supplies | \$ -               | \$ 15,303.89        | \$ 7,008.95        | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00         | \$ -                     | \$ -                 |
| 4615-000   | Forest fire exp Supplies   | \$ -               | \$ 954.59           | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| 4690-000   | Other misc Supplies        | \$ 449.00          | \$ -                | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| <b>Account Classification Total: Supplies - Supplies</b> |                            | <b>\$ 449.00</b>   | <b>\$ 16,258.48</b> | <b>\$ 7,008.95</b> | <b>\$ 1,000.00</b>   | <b>\$ 1,000.00</b>   | <b>\$ 1,000.00</b>  | <b>\$ -</b>              | <b>\$ -</b>          |
| <b>Division Total: 25 - Emergency Management</b>         |                            | <b>\$ 449.00</b>   | <b>\$ 16,258.48</b> | <b>\$ 7,008.95</b> | <b>\$ 1,000.00</b>   | <b>\$ 1,000.00</b>   | <b>\$ 1,000.00</b>  | <b>\$ -</b>              | <b>\$ -</b>          |

# PUBLIC SAFETY

## Division: Building

### Mission Statement:

To administer the Town's building codes, health ordinances and zoning regulations in a fair, efficient and professional manner while providing assistance to the applicants seeking permits, inspections and information

### Major Services/Responsibilities:

Issue building, electrical, plumbing and other permits  
Maintain records of building activity  
Perform building code compliance inspections  
Issue certificates of occupancy  
Perform health & zoning inspections & enforcement actions as required  
Handle complaints  
Real estate background information research  
Provide information for environmental site assessment  
Miscellaneous information to Town residents  
Perform plan reviews

### Key Fiscal Year Objectives:

Streamline the permit application process using the New World system to allow electronic application filing and payment on line. Develop protocol for submittal of plans and permit information I electronic format.

### Performance Measures:

| <i>Description</i>               |              |              |               |              | <i>Remainder 2020<br/>Projection</i> |
|----------------------------------|--------------|--------------|---------------|--------------|--------------------------------------|
|                                  | <i>2017</i>  | <i>2018</i>  | <i>2019</i>   | <i>2020</i>  | <i>11/5/2021 -<br/>12/31/2021</i>    |
| Total Building Permits Issued    | 550          | 513          | 531           | 654          | 54                                   |
| Single Family Dwelling Permits   | 100          | 37           | 42            | 97           | 8                                    |
| Two Family Dwellings             | 4 (8 units)  | 0            | 3 (6 units)   | 6 (12 units) | 2 (4 units)                          |
| Multi-Family Dwellings           | 5 (33 units) | 4 (96 units) | 5 (120 units) | 0            | 0                                    |
| New Commercial Buildings         | 20           | 11           | 7             | 4            | 1                                    |
| Commercial Additions/Remodel     | 75           | 77           | 67            | 56           | 4                                    |
| Additional Permits issued        | 1550         | 1812         | 1820          | 1642         | 140                                  |
| Septic Reviews                   | 100          | 72           | NA            | NA           | NA                                   |
| Inspections performed (approx.)  | 3600         | 3727         | 3258          | 4204         | 350                                  |
| Certificate of Occupancies Issue | 200          | 259          | 291           | 218          | 10                                   |
|                                  |              |              |               |              |                                      |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

|  |                           |                     |                    |                    |                    |                      |                      |                     |            | Change in budget (23-22) |            | Over/(Under) Default |             |            |            |             |    |   |
|--|---------------------------|---------------------|--------------------|--------------------|--------------------|----------------------|----------------------|---------------------|------------|--------------------------|------------|----------------------|-------------|------------|------------|-------------|----|---|
| Account Number   |                           | Account Description | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget |            |                          |            |                      |             |            |            |             |    |   |
| Fund: 100 - General Fund   |                           |                     |                    |                    |                    |                      |                      |                     |            |                          |            |                      |             |            |            |             |    |   |
| EXPENSES   |                           |                     |                    |                    |                    |                      |                      |                     |            |                          |            |                      |             |            |            |             |    |   |
| Department: 24 - Building  |                           |                     |                    |                    |                    |                      |                      |                     |            |                          |            |                      |             |            |            |             |    |   |
| Division: 00 - Non-Divisional  |                           |                     |                    |                    |                    |                      |                      |                     |            |                          |            |                      |             |            |            |             |    |   |
| PS Salaries - Personnel services - salaries  |                           |                     |                    |                    |                    |                      |                      |                     |            |                          |            |                      |             |            |            |             |    |   |
| 4110-000   | Regular Salaries          | \$                  | 206,702.37         | \$                 | 221,245.80         | \$                   | 224,690.19           | \$                  | 217,957.00 | \$                       | 217,957.00 | \$                   | (24,107.00) | \$         | -          | *           |    |   |
| 4120-000   | Part-time Salaries        | \$                  | 59,314.44          | \$                 | 69,812.96          | \$                   | 68,215.20            | \$                  | 81,652.00  | \$                       | 81,652.00  | \$                   | 7,018.00    | \$         | -          | *           |    |   |
| 4140-000   | Overtime Salaries         | \$                  | 9,257.49           | \$                 | 3,614.22           | \$                   | -                    | \$                  | 7,000.00   | \$                       | 7,000.00   | \$                   | 7,000.00    | \$         | -          | -           |    |   |
| Account Classification Total: PS Salaries - Personnel services - salaries          |                           |                     | \$                 | 275,274.30         | \$                 | 294,672.98           | \$                   | 292,905.39          | \$         | 323,698.00               | \$         | 306,609.00           | \$          | 306,609.00 | \$         | (17,089.00) | \$ | - |
| PS Benefits - Personnel services - benefits  |                           |                     |                    |                    |                    |                      |                      |                     |            |                          |            |                      |             |            |            |             |    |   |
| 4210-000   | Health Ins Benefits       | \$                  | 48,684.96          | \$                 | 56,115.44          | \$                   | -                    | \$                  | -          | \$                       | -          | \$                   | -           | \$         | -          | -           | -  |   |
| 4215-000   | Life Ins Benefits         | \$                  | 4,018.96           | \$                 | 4,001.24           | \$                   | 2,885.26             | \$                  | 2,821.00   | \$                       | 2,765.00   | \$                   | 2,765.00    | \$         | (56.00)    | \$          | -  |   |
| 4219-000   | Dental Ins Benefits       | \$                  | 2,951.52           | \$                 | 3,020.16           | \$                   | -                    | \$                  | -          | \$                       | -          | \$                   | -           | \$         | -          | -           | -  |   |
| 4220-000   | FICA Benefits             | \$                  | 16,960.64          | \$                 | 17,954.30          | \$                   | 18,212.61            | \$                  | 20,070.00  | \$                       | 19,010.00  | \$                   | 19,010.00   | \$         | (1,060.00) | \$          | -  |   |
| 4225-000   | Medicare Benefits         | \$                  | 3,966.61           | \$                 | 4,198.99           | \$                   | 4,259.43             | \$                  | 4,694.00   | \$                       | 4,446.00   | \$                   | 4,446.00    | \$         | (248.00)   | \$          | -  |   |
| 4230-000   | Retirement Benefits       | \$                  | 24,036.87          | \$                 | 24,067.51          | \$                   | 25,458.57            | \$                  | 35,019.00  | \$                       | 31,629.00  | \$                   | 31,629.00   | \$         | (3,390.00) | \$          | -  |   |
| 4260-000   | Workers' comp Benefits    | \$                  | 4,627.73           | \$                 | 4,647.91           | \$                   | 4,505.52             | \$                  | 5,636.00   | \$                       | 5,853.00   | \$                   | 5,853.00    | \$         | 217.00     | \$          | -  |   |
| Account Classification Total: PS Benefits - Personnel services - benefits          |                           |                     | \$                 | 105,247.29         | \$                 | 114,005.55           | \$                   | 55,321.39           | \$         | 68,240.00                | \$         | 63,703.00            | \$          | 63,703.00  | \$         | (4,537.00)  | \$ | - |
| PS prof - Purchased services - professional & technical                            |                           |                     |                    |                    |                    |                      |                      |                     |            |                          |            |                      |             |            |            |             |    |   |
| 4330-000   | MGMT Services Services    | \$                  | 283.40             | \$                 | 1,223.99           | \$                   | 320.00               | \$                  | 3,500.00   | \$                       | 3,500.00   | \$                   | 3,500.00    | \$         | -          | \$          | -  |   |
| 4341-000   | Telephone Services        | \$                  | 988.63             | \$                 | 1,451.19           | \$                   | 1,186.03             | \$                  | 1,500.00   | \$                       | 1,500.00   | \$                   | 1,500.00    | \$         | -          | \$          | -  |   |
| 4580-000   | Mosquito Control          | \$                  | 36,770.00          | \$                 | 36,770.00          | \$                   | 38,510.00            | \$                  | 37,000.00  | \$                       | 38,510.00  | \$                   | 38,510.00   | \$         | 1,510.00   | \$          | -  |   |
| ount Classification Total: PS prof - Purchased services - professional & technical |                           |                     | \$                 | 38,042.03          | \$                 | 39,445.18            | \$                   | 40,016.03           | \$         | 42,000.00                | \$         | 43,510.00            | \$          | 43,510.00  | \$         | 1,510.00    | \$ | - |
| PS other - Purchased services - other  |                           |                     |                    |                    |                    |                      |                      |                     |            |                          |            |                      |             |            |            |             |    |   |
| 4550-000   | Printing Services         | \$                  | 717.40             | \$                 | 672.00             | \$                   | 509.39               | \$                  | 700.00     | \$                       | 700.00     | \$                   | 700.00      | \$         | -          | \$          | -  |   |
| 4560-000   | Dues & subs Services      | \$                  | 863.32             | \$                 | 510.00             | \$                   | 791.00               | \$                  | 1,395.00   | \$                       | 1,395.00   | \$                   | 1,395.00    | \$         | -          | \$          | -  |   |
| 4570-000   | Sem & workshops Services  | \$                  | 2,603.50           | \$                 | 650.00             | \$                   | 395.00               | \$                  | 3,400.00   | \$                       | 3,400.00   | \$                   | 3,400.00    | \$         | -          | \$          | -  |   |
| 4575-000   | Travel & mileage Services | \$                  | 978.01             | \$                 | -                  | \$                   | 215.00               | \$                  | 250.00     | \$                       | 250.00     | \$                   | 250.00      | \$         | -          | \$          | -  |   |
| Account Classification Total: PS other - Purchased services - other                |                           |                     | \$                 | 5,162.23           | \$                 | 1,832.00             | \$                   | 1,910.39            | \$         | 5,745.00                 | \$         | 5,745.00             | \$          | 5,745.00   | \$         | -           | \$ | - |
| Supplies - Supplies  |                           |                     |                    |                    |                    |                      |                      |                     |            |                          |            |                      |             |            |            |             |    |   |
| 4620-000   | Office supplies Supplies  | \$                  | 480.42             | \$                 | 330.39             | \$                   | 340.45               | \$                  | 450.00     | \$                       | 450.00     | \$                   | 450.00      | \$         | -          | \$          | -  |   |
| 4625-000   | Postage Supplies          | \$                  | 730.21             | \$                 | 541.70             | \$                   | 584.98               | \$                  | 500.00     | \$                       | 500.00     | \$                   | 500.00      | \$         | -          | \$          | -  |   |
| Account Classification Total: Supplies - Supplies                                  |                           |                     | \$                 | 1,210.63           | \$                 | 872.09               | \$                   | 925.43              | \$         | 950.00                   | \$         | 950.00               | \$          | 950.00     | \$         | -           | \$ | - |
| Division Total: 00 - Non-Divisional  |                           |                     | \$                 | 424,936.48         | \$                 | 450,827.80           | \$                   | 391,078.63          | \$         | 440,633.00               | \$         | 420,517.00           | \$          | 420,517.00 | \$         | (20,116.00) | \$ | - |
| Department Total: 24 - Building  |                           |                     | \$                 | 424,936.48         | \$                 | 450,827.80           | \$                   | 391,078.63          | \$         | 440,633.00               | \$         | 420,517.00           | \$          | 420,517.00 | \$         | (20,116.00) | \$ | - |

| *Breakout of Personnel Salaries           |                 |          |           |              |
|---|-----------------|----------|-----------|--------------|
| Transactions                              | Number of Units | Cost Per | Total     |              |
| Administrative Time                       | 1               | \$       | 1,583.00  | \$ 1,583.00  |
| Assistant Building Inspector              | 1               | \$       | 64,281.00 | \$ 64,281.00 |
| Chief Building Inspector & Health Officer | 1               | \$       | 82,359.00 | \$ 82,359.00 |
| Permit Technician                         | 1               | \$       | 66,864.00 | \$ 66,864.00 |
| Vacation Cash Out                         | 1               | \$       | 2,870.00  | \$ 2,870.00  |
| Total Regular Salaries Cost:              |                 |          | \$        | 217,957.00   |
| Code Enforcement Officer                  | 1               | \$       | 42,387.00 | \$ 42,387.00 |
| Department Assistant                      | 1               | \$       | 39,266.00 | \$ 39,266.00 |
| Total Part-Time Salaries Cost:            |                 |          | \$        | 81,653.00    |

# PUBLIC WORKS & ENGINEERING DEPT

## Division: Highway and Engineering

### Mission Statement:

To efficiently and effectively maintain the Town's roadways and other supporting infrastructure. To provide efficient and timely snow and ice removal from Town roads and Town facilities. To provide efficient maintenance and repair of Public Works vehicles and equipment. To provide technical engineering expertise and support.

### Major Services/Responsibilities:

Timely snow and ice removal for Town roads, Town and School facilities,  
Repair of Town roads, catch basins, drainage pipes and swales,  
Perform ground maintenance along the Town's right of ways,  
Repair and replace regulatory street signage,  
Maintain seasonal Drop Off Center,  
Maintain and repair Department's vehicles and heavy equipment and facilities,  
House the Public Works plans and records,  
Review and issue permits to conduct work within the Town's right of way or easement,  
Review projects and provide technical assistance for the Planning Board,  
Inspect roadway projects, subdivision and site improvements for compliance with Town standards,  
Assist and oversee design and preparation of plans and cost estimates for Town sponsored roadway projects

### Key Fiscal Year Objectives:

To maintain the Town's roadways and other supporting infrastructure within the limits of our approved budget.

### Performance Measures:

| Description                        | Actual   |          |          | Projected |          |
|------------------------------------|----------|----------|----------|-----------|----------|
|                                    | FY-18/19 | FY-19/20 | FY-20/21 | FY-21/22  | FY-22/23 |
| Tons of Asphalt applied            | 17,981   | 3,016    | 4,729    | 14,000    | 14,000   |
| Pounds of Crack Sealant Applied    | 2,975    | 16,326   | 0        | 12,960    | 12,960   |
| # of Snow Removal Operations       | 20       | 17       | 18       | 21+/-     | 21+/-    |
| Tons of Road Sand/Salt Applied     | 7,484    | 5,989    | 5,536    | 8,000     | 8,000    |
| Centerline marking/stripping (ft.) | 896,584  | 843,060  | 815,779  | 897,000   | 897,000  |





## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description         | 2019 Actual Amount     | 2020 Actual Amount     | 2021 Actual Amount     | 2022 Approved Budget   | 2023 Proposed Budget   | 2023 Default Budget    | Change in budget (23-22) | Over/(Under) Default |
|--|-----------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>  |                             |                        |                        |                        |                        |                        |                        |                          |                      |
| <b>EXPENSES</b>  |                             |                        |                        |                        |                        |                        |                        |                          |                      |
| <b>Department: 26 - Public Works</b>   |                             |                        |                        |                        |                        |                        |                        |                          |                      |
| <b>Division: 01 - Administration</b>   |                             |                        |                        |                        |                        |                        |                        |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>                                       |                             |                        |                        |                        |                        |                        |                        |                          |                      |
| 4110-000   | Regular Salaries            | \$ 1,048,134.01        | \$ 1,079,886.38        | \$ 1,093,563.27        | \$ 1,136,092.00        | \$ 1,215,579.00        | \$ 1,215,579.00        | \$ 79,487.00             | \$ - *               |
| 4120-000   | Part-time Salaries          | \$ 40,137.03           | \$ 34,698.20           | \$ 33,244.07           | \$ 53,597.00           | \$ 54,325.00           | \$ 54,325.00           | \$ 728.00                | \$ - *               |
| 4140-000   | Overtime Salaries           | \$ 152,769.02          | \$ 156,604.69          | \$ 152,539.73          | \$ 181,665.00          | \$ 184,555.00          | \$ 184,555.00          | \$ 2,890.00              | \$ -                 |
| 4145-000   | Snow overtime Salaries      | \$ 119,765.58          | \$ 132,970.14          | \$ 91,817.16           | \$ 157,027.00          | \$ 157,027.00          | \$ 157,027.00          | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS Salaries - Personnel services - salaries</b>         |                             | <b>\$ 1,360,805.64</b> | <b>\$ 1,404,159.41</b> | <b>\$ 1,371,164.23</b> | <b>\$ 1,528,381.00</b> | <b>\$ 1,611,486.00</b> | <b>\$ 1,611,486.00</b> | <b>\$ 83,105.00</b>      | <b>\$ -</b>          |
| <i>PS Benefits - Personnel services - benefits</i>                                       |                             |                        |                        |                        |                        |                        |                        |                          |                      |
| 4210-000   | Health Ins Benefits         | \$ 250,883.83          | \$ 289,282.14          | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| 4215-000   | Life Ins Benefits           | \$ 19,065.90           | \$ 18,059.69           | \$ 14,822.95           | \$ 12,701.00           | \$ 14,863.00           | \$ 14,863.00           | \$ 2,162.00              | \$ -                 |
| 4219-000   | Dental Ins Benefits         | \$ 15,584.52           | \$ 15,952.54           | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| 4220-000   | FICA Benefits               | \$ 82,888.54           | \$ 84,245.20           | \$ 84,054.68           | \$ 85,024.00           | \$ 90,176.00           | \$ 90,176.00           | \$ 5,152.00              | \$ -                 |
| 4225-000   | Medicare Benefits           | \$ 19,385.24           | \$ 19,779.39           | \$ 19,818.03           | \$ 19,885.00           | \$ 21,090.00           | \$ 21,090.00           | \$ 1,205.00              | \$ -                 |
| 4230-000   | Retirement Benefits         | \$ 150,192.71          | \$ 151,096.18          | \$ 151,998.94          | \$ 190,760.00          | \$ 202,342.00          | \$ 202,342.00          | \$ 11,582.00             | \$ -                 |
| 4260-000   | Workers' comp Benefits      | \$ 26,124.38           | \$ 26,238.29           | \$ 25,434.47           | \$ 31,817.00           | \$ 33,047.00           | \$ 33,047.00           | \$ 1,230.00              | \$ -                 |
| <b>Account Classification Total: PS Benefits - Personnel services - benefits</b>         |                             | <b>\$ 564,125.12</b>   | <b>\$ 604,653.43</b>   | <b>\$ 296,129.07</b>   | <b>\$ 340,187.00</b>   | <b>\$ 361,518.00</b>   | <b>\$ 361,518.00</b>   | <b>\$ 21,331.00</b>      | <b>\$ -</b>          |
| <i>PS prof - Purchased services - professional &amp; technical</i>                       |                             |                        |                        |                        |                        |                        |                        |                          |                      |
| 4241-000   | Training Benefits           | \$ 5,435.32            | \$ 7,510.32            | \$ 765.00              | \$ 5,000.00            | \$ 5,000.00            | \$ 5,000.00            | \$ -                     | \$ -                 |
| 4311-000   | Engineering Services        | \$ 55,574.50           | \$ 52,973.50           | \$ 50,000.00           | \$ 50,000.00           | \$ 50,000.00           | \$ 50,000.00           | \$ -                     | \$ -                 |
| 4330-000   | MGMT services Services      | \$ 60,000.00           | \$ 57,089.52           | \$ 60,040.00           | \$ 60,000.00           | \$ 60,000.00           | \$ 60,000.00           | \$ -                     | \$ -                 |
| 4341-000   | Telephone Services          | \$ 1,936.00            | \$ 1,070.85            | \$ 1,056.70            | \$ 2,500.00            | \$ 2,500.00            | \$ 2,500.00            | \$ -                     | \$ -                 |
| 4440-000   | Rental and leases Services  | \$ -                   | \$ -                   | \$ -                   | \$ 1,290.00            | \$ 1,290.00            | \$ 1,290.00            | \$ -                     | \$ -                 |
| <b>Classification Total: PS prof - Purchased services - professional &amp; technical</b> |                             | <b>\$ 122,945.82</b>   | <b>\$ 118,644.19</b>   | <b>\$ 111,861.70</b>   | <b>\$ 118,790.00</b>   | <b>\$ 118,790.00</b>   | <b>\$ 118,790.00</b>   | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>PS property - Purchased services - property services</i>                              |                             |                        |                        |                        |                        |                        |                        |                          |                      |
| 4410-000   | Electric Services           | \$ 8,833.71            | \$ 8,611.50            | \$ 9,112.28            | \$ 8,000.00            | \$ 8,000.00            | \$ 8,000.00            | \$ -                     | \$ -                 |
| 4430-000   | Electric Services           | \$ -                   | \$ -                   | \$ 100.00              | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| 4490-000   | Clothing allowance Services | \$ 14,859.69           | \$ 13,810.51           | \$ 13,638.54           | \$ 15,200.00           | \$ 15,200.00           | \$ 15,200.00           | \$ -                     | \$ -                 |
| <b>unt Classification Total: PS property - Purchased services - property services</b>    |                             | <b>\$ 23,693.40</b>    | <b>\$ 22,422.01</b>    | <b>\$ 22,850.82</b>    | <b>\$ 23,200.00</b>    | <b>\$ 23,200.00</b>    | <b>\$ 23,200.00</b>    | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>PS other - Purchased services - other</i>   |                             |                        |                        |                        |                        |                        |                        |                          |                      |
| 4550-000   | Printing Services           | \$ 1,199.75            | \$ 912.18              | \$ 915.58              | \$ 1,500.00            | \$ 1,500.00            | \$ 1,500.00            | \$ -                     | \$ -                 |
| 4560-000   | Dues & subs Services        | \$ 2,095.00            | \$ 940.00              | \$ 1,990.50            | \$ 1,100.00            | \$ 1,100.00            | \$ 1,100.00            | \$ -                     | \$ -                 |
| 4575-000   | Travel & mileage Services   | \$ 833.88              | \$ 1,514.98            | \$ 35.90               | \$ 500.00              | \$ 500.00              | \$ 500.00              | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS other - Purchased services - other</b>               |                             | <b>\$ 4,128.63</b>     | <b>\$ 3,367.16</b>     | <b>\$ 2,941.98</b>     | <b>\$ 3,100.00</b>     | <b>\$ 3,100.00</b>     | <b>\$ 3,100.00</b>     | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Supplies - Supplies</i>   |                             |                        |                        |                        |                        |                        |                        |                          |                      |
| 4620-000   | Office supplies Supplies    | \$ 1,831.08            | \$ 1,885.05            | \$ 1,720.80            | \$ 2,000.00            | \$ 2,000.00            | \$ 2,000.00            | \$ -                     | \$ -                 |
| 4625-000   | Postage Supplies            | \$ 196.94              | \$ 252.60              | \$ 197.15              | \$ 350.00              | \$ 350.00              | \$ 350.00              | \$ -                     | \$ -                 |
| 4630-000   | Maint & repairs Supplies    | \$ 89,624.03           | \$ 124,720.21          | \$ 114,435.95          | \$ 50,000.00           | \$ 50,000.00           | \$ 50,000.00           | \$ -                     | \$ -                 |
| 4635-000   | Gasoline Supplies           | \$ 54,525.10           | \$ 51,946.77           | \$ 43,925.90           | \$ 90,000.00           | \$ 90,000.00           | \$ 90,000.00           | \$ -                     | \$ -                 |
| 4680-000   | Dept. expense Supplies      | \$ 23,783.69           | \$ 19,442.33           | \$ 28,494.15           | \$ 27,000.00           | \$ 27,000.00           | \$ 27,000.00           | \$ -                     | \$ -                 |
| <b>Account Classification Total: Supplies - Supplies</b>                                 |                             | <b>\$ 169,960.84</b>   | <b>\$ 198,246.96</b>   | <b>\$ 188,773.95</b>   | <b>\$ 169,350.00</b>   | <b>\$ 169,350.00</b>   | <b>\$ 169,350.00</b>   | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Property - Property</i>   |                             |                        |                        |                        |                        |                        |                        |                          |                      |
| 4744-000   | Capital leases Property     | \$ -                   | \$ 121,713.61          | \$ 138,363.61          | \$ 183,797.00          | \$ 183,797.00          | \$ 183,797.00          | \$ -                     | \$ -                 |
| <b>Account Classification Total: Property - Property</b>                                 |                             | <b>\$ -</b>            | <b>\$ 121,713.61</b>   | <b>\$ 138,363.61</b>   | <b>\$ 183,797.00</b>   | <b>\$ 183,797.00</b>   | <b>\$ 183,797.00</b>   | <b>\$ -</b>              | <b>\$ -</b>          |
| <b>Division Total: 01 - Administration</b>   |                             | <b>\$ 2,245,659.45</b> | <b>\$ 2,473,206.77</b> | <b>\$ 2,132,085.36</b> | <b>\$ 2,366,805.00</b> | <b>\$ 2,471,241.00</b> | <b>\$ 2,471,241.00</b> | <b>\$ 104,436.00</b>     | <b>\$ -</b>          |
| <b>Division: 31 - Highways and Streets</b>   |                             |                        |                        |                        |                        |                        |                        |                          |                      |
| <i>PS prof - Purchased services - professional &amp; technical</i>                       |                             |                        |                        |                        |                        |                        |                        |                          |                      |
| 4395-000   | Snow removal Services       | \$ 36,502.50           | \$ 48,115.00           | \$ 56,407.50           | \$ 35,000.00           | \$ 35,000.00           | \$ 35,000.00           | \$ -                     | \$ -                 |
| <b>Classification Total: PS prof - Purchased services - professional &amp; technical</b> |                             | <b>\$ 36,502.50</b>    | <b>\$ 48,115.00</b>    | <b>\$ 56,407.50</b>    | <b>\$ 35,000.00</b>    | <b>\$ 35,000.00</b>    | <b>\$ 35,000.00</b>    | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>PS property - Purchased services - property services</i>                              |                             |                        |                        |                        |                        |                        |                        |                          |                      |
| 4414-000   | Hydrants Services           | \$ 513,287.64          | \$ 541,673.50          | \$ 539,941.16          | \$ 541,000.00          | \$ 541,000.00          | \$ 541,000.00          | \$ -                     | \$ -                 |
| 4415-000   | Street lighting Service     | \$ 25,494.08           | \$ 24,033.07           | \$ 21,307.79           | \$ 40,000.00           | \$ 40,000.00           | \$ 40,000.00           | \$ -                     | \$ -                 |
| 4436-000   | Road Maintenance Services   | \$ 655,800.81          | \$ 1,022,788.25        | \$ 865,559.52          | \$ 864,421.00          | \$ 864,421.00          | \$ 864,421.00          | \$ -                     | \$ -                 |
| 4438-000   | Storm drain const Services  | \$ 75,316.00           | \$ 72,700.00           | \$ 72,660.00           | \$ 72,700.00           | \$ 72,700.00           | \$ 72,700.00           | \$ -                     | \$ -                 |
| <b>unt Classification Total: PS property - Purchased services - property services</b>    |                             | <b>\$ 1,269,898.53</b> | <b>\$ 1,661,194.82</b> | <b>\$ 1,499,468.47</b> | <b>\$ 1,518,121.00</b> | <b>\$ 1,518,121.00</b> | <b>\$ 1,518,121.00</b> | <b>\$ -</b>              | <b>\$ -</b>          |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number                                    |                       | Account Description |              | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-22) |              | Over/(Under) Default |            |    |   |
|---|-----------------------|---------------------|--------------|--------------------|--------------------|--------------------|----------------------|----------------------|---------------------|--------------------------|--------------|----------------------|------------|----|---|
| Supplies - Supplies                               |                       |                     |              |                    |                    |                    |                      |                      |                     |                          |              |                      |            |    |   |
| 4695-000  | Gravel Supplies       | \$                  | 5,360.04     | \$                 | 4,810.88           | \$                 | 4,905.70             | \$                   | 5,000.00            | \$                       | 5,000.00     | \$                   | -          | \$ | - |
| 4696-000  | Street signs Supplies | \$                  | 10,562.03    | \$                 | 7,591.79           | \$                 | 8,948.80             | \$                   | 8,000.00            | \$                       | 8,000.00     | \$                   | -          | \$ | - |
| 4697-000  | Salt Supplies         | \$                  | 205,347.11   | \$                 | 188,131.13         | \$                 | 201,248.48           | \$                   | 220,000.00          | \$                       | 220,000.00   | \$                   | -          | \$ | - |
| 4698-000  | Sand Supplies         | \$                  | 20,000.00    | \$                 | 20,000.00          | \$                 | 20,000.00            | \$                   | 25,000.00           | \$                       | 25,000.00    | \$                   | -          | \$ | - |
| Account Classification Total: Supplies - Supplies |                       | \$                  | 241,269.18   | \$                 | 220,533.80         | \$                 | 235,102.98           | \$                   | 258,000.00          | \$                       | 258,000.00   | \$                   | -          | \$ | - |
| Division Total: 31 - Highways and Streets         |                       | \$                  | 1,547,670.21 | \$                 | 1,929,843.62       | \$                 | 1,790,978.95         | \$                   | 1,811,121.00        | \$                       | 1,811,121.00 | \$                   | -          | \$ | - |
| Department Total: 26 - Public Works               |                       | \$                  | 3,793,329.66 | \$                 | 4,403,050.39       | \$                 | 3,923,064.31         | \$                   | 4,177,926.00        | \$                       | 4,282,362.00 | \$                   | 104,436.00 | \$ | - |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number                                  | Account Description | 2019 Actual Amount | 2020 Actual Amount     | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-22) | Over/(Under) Default |
|---|---------------------|--------------------|------------------------|--------------------|----------------------|----------------------|---------------------|--------------------------|----------------------|
| <b>*Breakout of Personnel Salaries</b>          |                     |                    |                        |                    |                      |                      |                     |                          |                      |
| Transactions                                    | Number of Units     | Cost Per           | Total                  |                    |                      |                      |                     |                          |                      |
| Administrative Assistant                        | 1                   | \$                 | 66,864.00              | \$                 | 66,864.00            |                      |                     |                          |                      |
| Administrative Time                             | 1                   | \$                 | 6,191.00               | \$                 | 6,191.00             |                      |                     |                          |                      |
| Assistant Public Works Director                 | 1                   | \$                 | 98,886.00              | \$                 | 98,886.00            |                      |                     |                          |                      |
| C-1 Truck Driver                                | 1                   | \$                 | 46,468.00              | \$                 | 46,468.00            |                      |                     |                          |                      |
| C-1 Truck Driver                                | 2                   | \$                 | 48,818.00              | \$                 | 97,636.00            |                      |                     |                          |                      |
| C-1 Truck Driver                                | 1                   | \$                 | 51,293.00              | \$                 | 51,293.00            |                      |                     |                          |                      |
| C-1 Truck Driver                                | 1                   | \$                 | 62,608.00              | \$                 | 62,608.00            |                      |                     |                          |                      |
| C-1 Truck Driver                                | 1                   | \$                 | 66,248.00              | \$                 | 66,248.00            |                      |                     |                          |                      |
| C-2 Equipment Operator                          | 2                   | \$                 | 73,820.00              | \$                 | 147,640.00           |                      |                     |                          |                      |
| C-3 Mechanic/Equipment Operator                 | 1                   | \$                 | 60,528.00              | \$                 | 60,528.00            |                      |                     |                          |                      |
| C-3 Mechanic/Equipment Operator                 | 1                   | \$                 | 74,173.00              | \$                 | 74,173.00            |                      |                     |                          |                      |
| C-4 Assistant Foreman                           | 1                   | \$                 | 64,751.00              | \$                 | 64,751.00            |                      |                     |                          |                      |
| C-4 Assistant Foreman                           | 1                   | \$                 | 61,610.00              | \$                 | 61,610.00            |                      |                     |                          |                      |
| C-5 Foreman                                     | 1                   | \$                 | 82,077.00              | \$                 | 82,077.00            |                      |                     |                          |                      |
| Director of Public Works and Municipal Faciliti | 1                   | \$                 | 108,152.00             | \$                 | 108,152.00           |                      |                     |                          |                      |
| Director of Engineering & Environmental Servi   | 1                   | \$                 | 114,879.00             | \$                 | 114,879.00           |                      |                     |                          |                      |
| Vacation Cash out                               | 1                   | \$                 | 5,575.00               | \$                 | 5,575.00             |                      |                     |                          |                      |
| <i>Total Regular Salaries Cost:</i>             |                     |                    | <i>\$ 1,215,579.00</i> |                    |                      |                      |                     |                          |                      |
| Department Assistant                            | 1                   | \$                 | 15,325.00              | \$                 | 15,325.00            |                      |                     |                          |                      |
| Part Time Snow Plow Drivers                     | 1                   | \$                 | 39,000.00              | \$                 | 39,000.00            |                      |                     |                          |                      |
| <i>Total Part-Time Salaries Cost:</i>           |                     |                    | <i>\$ 54,325.00</i>    |                    |                      |                      |                     |                          |                      |

# **PUBLIC WORKS & ENGINEERING DEPT.**

## **Division: Environmental Services - Solid Waste/ Recycling**

### **Mission Statement:**

To manage the collection and disposal of solid waste for the Town, encourage reduction of solid waste tonnages and increased recycling participation with the aim of improving environmental quality while lowering solid waste collection and disposal costs.

### **Major Services/Responsibilities:**

Maintain current recycling outlets and generate new recycling market. Negotiate and manage the Town contracts for curbside Solid Waste and Recycling collection. Coordinate between Londonderry residents and waste haulers to provide waste disposal options.

Focus on reducing the quantity and toxicity of the residential solid waste stream  
Educate and promote programs on waste reduction, reuse, composting, recycling, non-toxic alternatives and disposal of wastes (such as the quarterly newsletter, recycling hotline, Buried Treasure, etc.).

Manage the waste oil collection facility, Londonderry Drop Off Center and Household Hazardous Waste Collection day

### **Key Fiscal Year Objectives**

To maintain solid waste tonnages despite population growth in the town.  
Divert more materials to the Londonderry Drop Off Center for recycling.  
Increase recycling in the Londonderry Schools.

### **Performance Measures:**

| <b>Description</b>         | <b>Actual</b>   |                 |                 | <b>Projected</b> |                 |
|----------------------------|-----------------|-----------------|-----------------|------------------|-----------------|
|                            | <b>FY-18/19</b> | <b>FY-19/20</b> | <b>FY-20/21</b> | <b>FY-21/22</b>  | <b>FY-22/23</b> |
| Drop Off Center Tonnage    | 1,098           | 1,088           | 1,544           | 1,250            | 1,300           |
| Curbside Recycling Tonnage | 2,586           | 2,650           | 2,638           | 2,750            | 2,800           |
| Solid Waste Tonnage        | 8,350           | 8,439           | 8,839           | 9,300            | 9,400           |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description       | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-22) | Over/(Under) Default |
|--|---------------------------|--------------------|--------------------|--------------------|----------------------|----------------------|---------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>  |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>EXPENSES</b>  |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Department: 27 - Solid Waste</b>  |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Division: 01 - Administration</b>   |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>   |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| 4110-000   | Regular Salaries          | \$ -               | \$ -               | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| 4120-000   | Part-time Salaries        | \$ 14,227.83       | \$ 12,167.62       | \$ 10,934.54       | \$ 19,825.00         | \$ 19,030.00         | \$ 19,030.00        | \$ (795.00)              | \$ - *               |
| <b>Account Classification Total: PS Salaries - Personnel services - salaries</b>                 |                           | \$ 14,227.83       | \$ 12,167.62       | \$ 10,934.54       | \$ 19,825.00         | \$ 19,030.00         | \$ 19,030.00        | \$ (795.00)              | \$ -                 |
| <i>PS Benefits - Personnel services - benefits</i>   |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| 4220-000   | FICA Benefits             | \$ 882.42          | \$ 766.09          | \$ 685.95          | \$ 1,230.00          | \$ 1,180.00          | \$ 1,180.00         | \$ (50.00)               | \$ -                 |
| 4225-000   | Medicare Benefits         | \$ 206.38          | \$ 179.16          | \$ 160.41          | \$ 288.00            | \$ 276.00            | \$ 276.00           | \$ (12.00)               | \$ -                 |
| 4260-000   | Workers' comp Benefits    | \$ 158.24          | \$ 158.93          | \$ 154.06          | \$ 194.00            | \$ 202.00            | \$ 202.00           | \$ 8.00                  | \$ -                 |
| <b>Account Classification Total: PS Benefits - Personnel services - benefits</b>                 |                           | \$ 1,247.04        | \$ 1,104.18        | \$ 1,000.42        | \$ 1,712.00          | \$ 1,658.00          | \$ 1,658.00         | \$ (54.00)               | \$ -                 |
| <i>PS prof - Purchased services - professional &amp; technical</i>                               |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| 4335-000   | Waste collection Services | \$ 1,364,999.94    | \$ 1,416,282.50    | \$ 1,542,612.45    | \$ 1,581,041.00      | \$ 1,610,293.00      | \$ 1,610,293.00     | \$ 29,252.00             | \$ - ~               |
| 4336-000   | Recycling Services        | \$ 529,822.96      | \$ 539,686.80      | \$ 549,950.94      | \$ 621,359.00        | \$ 668,053.00        | \$ 668,053.00       | \$ 46,694.00             | \$ -                 |
| 4341-000   | Telephone Services        | \$ -               | \$ -               | \$ -               | \$ 348.00            | \$ 348.00            | \$ 348.00           | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS prof - Purchased services - professional &amp; technical</b> |                           | \$ 1,894,822.90    | \$ 1,955,969.30    | \$ 2,092,563.39    | \$ 2,202,748.00      | \$ 2,278,694.00      | \$ 2,278,694.00     | \$ 75,946.00             | \$ -                 |
| <i>PS property - Purchased services - property services</i>                                      |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| 4410-000   | Electric Services         | \$ 257.96          | \$ 269.41          | \$ 221.54          | \$ 285.00            | \$ 285.00            | \$ 285.00           | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS property - Purchased services - property services</b>        |                           | \$ 257.96          | \$ 269.41          | \$ 221.54          | \$ 285.00            | \$ 285.00            | \$ 285.00           | \$ -                     | \$ -                 |
| <i>PS other - Purchased services - other</i>   |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| 4550-000   | Printing Services         | \$ 466.50          | \$ 619.70          | \$ 554.40          | \$ 1,500.00          | \$ 1,500.00          | \$ 1,500.00         | \$ -                     | \$ -                 |
| 4560-000   | Dues & subs Services      | \$ 2,550.27        | \$ 2,550.27        | \$ 2,325.27        | \$ 2,360.00          | \$ 2,360.00          | \$ 2,360.00         | \$ -                     | \$ -                 |
| 4570-000   | Sem & workshops Services  | \$ 1,214.37        | \$ -               | \$ 125.00          | \$ 800.00            | \$ 800.00            | \$ 800.00           | \$ -                     | \$ -                 |
| 4575-000   | Travel & mileage Services | \$ 60.56           | \$ -               | \$ -               | \$ 250.00            | \$ 250.00            | \$ 250.00           | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS other - Purchased services - other</b>                       |                           | \$ 4,291.70        | \$ 3,169.97        | \$ 3,004.67        | \$ 4,910.00          | \$ 4,910.00          | \$ 4,910.00         | \$ -                     | \$ -                 |
| <i>Supplies - Supplies</i>   |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| 4610-000   | General expenses Supplies | \$ 844.02          | \$ 1,800.60        | \$ 225.21          | \$ 930.00            | \$ 930.00            | \$ 930.00           | \$ -                     | \$ -                 |
| 4620-000   | Office supplies Supplies  | \$ 262.60          | \$ 18.62           | \$ 227.84          | \$ 270.00            | \$ 270.00            | \$ 270.00           | \$ -                     | \$ -                 |
| 4625-000   | Postage Supplies          | \$ 272.18          | \$ 756.65          | \$ 804.24          | \$ 425.00            | \$ 425.00            | \$ 425.00           | \$ -                     | \$ -                 |
| 4690-000   | Other misc Supplies       | \$ 142.21          | \$ -               | \$ 72.40           | \$ 110.00            | \$ 110.00            | \$ 110.00           | \$ -                     | \$ -                 |
| <b>Account Classification Total: Supplies - Supplies</b>   |                           | \$ 1,521.01        | \$ 2,575.87        | \$ 1,329.69        | \$ 1,735.00          | \$ 1,735.00          | \$ 1,735.00         | \$ -                     | \$ -                 |
| <b>Division Total: 01 - Administration</b>   |                           | \$ 1,916,368.44    | \$ 1,975,256.35    | \$ 2,109,054.25    | \$ 2,231,215.00      | \$ 2,306,312.00      | \$ 2,306,312.00     | \$ 75,097.00             | \$ -                 |
| <b>Department Total: 27 - Solid Waste</b>  |                           | \$ 1,916,368.44    | \$ 1,975,256.35    | \$ 2,109,054.25    | \$ 2,231,215.00      | \$ 2,306,312.00      | \$ 2,306,312.00     | \$ 75,097.00             | \$ -                 |

| <i>*Breakout of Personnel Salaries</i> |                 |                                |              |
|--|-----------------|--------------------------------|--------------|
| Transactions                           | Number of Units | Cost Per                       | Total        |
| Transfer Station Attende               | 2               | \$ 9,515.00                    | \$ 19,030.00 |
|  |                 | Total Part-Time Salaries Cost: | \$ 19,030.00 |

| <i>~Breakout of Waste Collection Services</i> |                 |                                       |                 |
|---|-----------------|---------------------------------------|-----------------|
| Transactions                                  | Number of Units | Cost Per                              | Total           |
| Curbside Collection and Transportation        | 1               | \$ 1,450,293.00                       | \$ 1,450,293.00 |
| Drop Off Center                               | 1               | \$ 110,000.00                         | \$ 110,000.00   |
| Household Hazardous Waste Collection          | 1               | \$ 30,000.00                          | \$ 30,000.00    |
| Trash Carts                                   | 400             | \$ 50.00                              | \$ 20,000.00    |
|   |                 | Total Waste Collection Services Cost: | \$ 1,610,293.00 |

# ADMINISTRATIVE SERVICES

## **Division: Welfare**

### **Mission Statement:**

Provide limited, short-term, financial assistance to eligible individuals or families until they qualify for employment or other financial assistance programs.

### **Major Services/Responsibilities:**

Review and grant general assistance to qualified applicants in accordance with Town guidelines.  
Assist needy citizens in non-financial ways by acting as liaison with other private and public services.  
Maintain complete statistical, case, and financial records in accordance with RSA 41:46.  
Assist other Londonderry municipal departments or civic organizations that serve the needy.

### **Key Fiscal Year Objectives:**

Continue to coordinate efforts for the administration of the Town's assistance programs through our service provider, Greater Derry Community Health Services.

### **Performance Measures:**

Not Applicable



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description           | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-22) | Over/(Under) Default |
|--|-------------------------------|--------------------|--------------------|--------------------|----------------------|----------------------|---------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>  |                               |                    |                    |                    |                      |                      |                     |                          |                      |
| EXPENSES   |                               |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Department: 28 - General Assistance</b>   |                               |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Division: 00 - Non-Divisional</b>   |                               |                    |                    |                    |                      |                      |                     |                          |                      |
| <i>Other - Other objects</i>   |                               |                    |                    |                    |                      |                      |                     |                          |                      |
| 4830-000   | Social service agencies Other | \$ 46,847.00       | \$ 50,000.00       | \$ 50,000.00       | \$ 50,000.00         | \$ 50,000.00         | \$ 50,000.00        | \$ -                     | \$ -                 |
| <i>Account Classification Total: Other - Other objects</i>                                       |                               | \$ 46,847.00       | \$ 50,000.00       | \$ 50,000.00       | \$ 50,000.00         | \$ 50,000.00         | \$ 50,000.00        | \$ -                     | \$ -                 |
| <b>Division Total: 00 - Non-Divisional</b>   |                               | \$ 46,847.00       | \$ 50,000.00       | \$ 50,000.00       | \$ 50,000.00         | \$ 50,000.00         | \$ 50,000.00        | \$ -                     | \$ -                 |
| <b>Division: 41 - General Assistance</b>   |                               |                    |                    |                    |                      |                      |                     |                          |                      |
| <i>PS prof - Purchased services - professional &amp; technical</i>                               |                               |                    |                    |                    |                      |                      |                     |                          |                      |
| 4332-000   | Contracted services Services  | \$ 54,999.96       | \$ 50,416.63       | \$ 54,999.96       | \$ 71,500.00         | \$ 63,250.00         | \$ 63,250.00        | \$ (8,250.00)            | \$ - ^               |
| <i>Account Classification Total: PS prof - Purchased services - professional &amp; technical</i> |                               | \$ 54,999.96       | \$ 50,416.63       | \$ 54,999.96       | \$ 71,500.00         | \$ 63,250.00         | \$ 63,250.00        | \$ (8,250.00)            | \$ -                 |
| <i>PS property - Purchased services - property services</i>                                      |                               |                    |                    |                    |                      |                      |                     |                          |                      |
| 4410-000   | Electric Services             | \$ 1,726.31        | \$ 135.72          | \$ -               | \$ 4,000.00          | \$ 4,000.00          | \$ 4,000.00         | \$ -                     | \$ -                 |
| <i>Account Classification Total: PS property - Purchased services - property services</i>        |                               | \$ 1,726.31        | \$ 135.72          | \$ -               | \$ 4,000.00          | \$ 4,000.00          | \$ 4,000.00         | \$ -                     | \$ -                 |
| <i>Supplies - Supplies</i>   |                               |                    |                    |                    |                      |                      |                     |                          |                      |
| 4690-000   | Other misc Supplies           | \$ 50.00           | \$ 1,136.11        | \$ 1,500.00        | \$ 500.00            | \$ 500.00            | \$ 500.00           | \$ -                     | \$ -                 |
| 4693-000   | Welfare rent Supplies         | \$ 6,658.00        | \$ 2,824.00        | \$ 1,080.45        | \$ 16,000.00         | \$ 16,000.00         | \$ 16,000.00        | \$ -                     | \$ -                 |
| 4694-000   | Welfare medical Supplies      | \$ -               | \$ -               | \$ -               | \$ 500.00            | \$ 500.00            | \$ 500.00           | \$ -                     | \$ -                 |
| 4699-000   | Welfare Heat & Oil Supplies   | \$ -               | \$ 182.35          | \$ 279.90          | \$ 2,000.00          | \$ 2,000.00          | \$ 2,000.00         | \$ -                     | \$ -                 |
| <i>Account Classification Total: Supplies - Supplies</i>   |                               | \$ 6,708.00        | \$ 4,142.46        | \$ 2,860.35        | \$ 19,000.00         | \$ 19,000.00         | \$ 19,000.00        | \$ -                     | \$ -                 |
| <b>Division Total: 41 - General Assistance</b>   |                               | \$ 63,434.27       | \$ 54,694.81       | \$ 57,860.31       | \$ 94,500.00         | \$ 86,250.00         | \$ 86,250.00        | \$ (8,250.00)            | \$ -                 |
| <b>Department Total: 28 - General Assistance</b>   |                               | \$ 110,281.27      | \$ 104,694.81      | \$ 107,860.31      | \$ 144,500.00        | \$ 136,250.00        | \$ 136,250.00       | \$ (8,250.00)            | \$ -                 |

| <i>^Contracted Services Breakdown</i>            |                 |                             |                     |
|--|-----------------|-----------------------------|---------------------|
| Transactions                                     | Number of Units | Cost Per                    | Total               |
| Greater Derry Community Health Services Contract | 1               | \$ 63,250.00                | \$ 63,250.00        |
|  |                 | <i>Contracted Services:</i> | <i>\$ 63,250.00</i> |

# ADMINISTRATIVE SERVICES

## Division: Cable

### Mission Statement:

Provide a variety of cable services to community members as defined in the franchise agreement with the cable operator. Promote the community use of PEG Access through cable channels (CTV-20, LEO-21, GOV-22, GOV-30 and Dig170) and streaming media to both view and create a diversity of programming. Foster and perpetuate a sense of community cohesiveness via electronic mediums.

### Major Services/Responsibilities:

Monitor Cable Franchise Agreement  
Advise Town of cable technology capabilities, present and future.  
Function as a consumer advocate on behalf of cable & broadband subscribers.  
Manage all aspects of Londonderry Access Center, PEG Access Channels (Cable, Live Streaming and On-Demand) and the I-LOOP (institutional network) and provide volunteer opportunities.

### Key Fiscal Year Objectives:

Increase visibility to and use by community at large.  
Encourage more proactive use by government and organizations.

### Performance Measures:

| <i>Description</i>        | <i>Actual</i>  |                |                | <i>Projected</i> |                |
|---------------------------|----------------|----------------|----------------|------------------|----------------|
|                           | <i>FY18/19</i> | <i>FY19/20</i> | <i>FY20/21</i> | <i>FY21/22</i>   | <i>FY22/23</i> |
| # of training enrollments | 1,155          | 1,165          | 1,170          | 1,170            | 1,172          |
| # of first run programs   | 1,675          | 1,710          | 1,735          | 1,740            | 1,745          |
| # active volunteers       | 177            | 180            | 180            | 180              | 180            |
| # educational users       | 65             | 65             | 65             | 65               | 65             |

Numbers will likely remain static due to time, space and usage constraint





## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description          | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-22) | Over/(Under) Default |
|--|------------------------------|--------------------|--------------------|--------------------|----------------------|----------------------|---------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>  |                              |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>EXPENSES</b>  |                              |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Department: 29 - Cable</b>  |                              |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Division: 00 - Non-Divisional</b>   |                              |                    |                    |                    |                      |                      |                     |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>   |                              |                    |                    |                    |                      |                      |                     |                          |                      |
| 4110-000   | Regular Salaries             | \$ 135,349.01      | \$ 140,506.63      | \$ 145,356.76      | \$ 149,243.00        | \$ 149,064.00        | \$ 149,064.00       | \$ (179.00)              | \$ - *               |
| 4120-000   | Part-time Salaries           | \$ 2,080.00        | \$ -               | \$ -               | \$ 4,160.00          | \$ 4,160.00          | \$ 4,160.00         | \$ -                     | \$ - *               |
| 4140-000   | Overtime Salaries            | \$ 1,919.73        | \$ 1,208.07        | \$ 100.35          | \$ 950.00            | \$ 950.00            | \$ 950.00           | \$ -                     | \$ -                 |
| <i>Account Classification Total: PS Salaries - Personnel services - salaries</i>                 |                              | \$ 139,348.74      | \$ 141,714.70      | \$ 145,457.11      | \$ 154,353.00        | \$ 154,174.00        | \$ 154,174.00       | \$ (179.00)              | \$ -                 |
| <i>PS Benefits - Personnel services - benefits</i>   |                              |                    |                    |                    |                      |                      |                     |                          |                      |
| 4210-000   | Health Ins Benefits          | \$ 31,193.88       | \$ 35,930.56       | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| 4215-000   | Life Ins Benefits            | \$ 2,583.00        | \$ 2,531.65        | \$ 2,108.29        | \$ 1,823.00          | \$ 1,938.00          | \$ 1,938.00         | \$ 115.00                | \$ -                 |
| 4219-000   | Dental Ins Benefits          | \$ 1,629.16        | \$ 1,667.12        | \$ -               | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| 4220-000   | FICA Benefits                | \$ 8,327.01        | \$ 8,412.33        | \$ 8,830.14        | \$ 9,570.00          | \$ 9,559.00          | \$ 9,559.00         | \$ (11.00)               | \$ -                 |
| 4225-000   | Medicare Benefits            | \$ 1,947.45        | \$ 1,967.41        | \$ 2,065.11        | \$ 2,239.00          | \$ 2,236.00          | \$ 2,236.00         | \$ (3.00)                | \$ -                 |
| 4230-000   | Retirement Benefits          | \$ 15,261.71       | \$ 15,539.16       | \$ 16,179.76       | \$ 21,117.00         | \$ 21,092.00         | \$ 21,092.00        | \$ (25.00)               | \$ -                 |
| 4260-000   | Workers' comp Benefits       | \$ 189.36          | \$ 190.19          | \$ 184.36          | \$ 230.00            | \$ 241.00            | \$ 241.00           | \$ 11.00                 | \$ -                 |
| <i>Account Classification Total: PS Benefits - Personnel services - benefits</i>                 |                              | \$ 61,131.57       | \$ 66,238.42       | \$ 29,367.66       | \$ 34,979.00         | \$ 35,066.00         | \$ 35,066.00        | \$ 87.00                 | \$ -                 |
| <i>PS prof - Purchased services - professional &amp; technical</i>                               |                              |                    |                    |                    |                      |                      |                     |                          |                      |
| 4241-000   | Training Benefits            | \$ 3,566.11        | \$ 4,406.00        | \$ 1,798.00        | \$ 7,000.00          | \$ 7,000.00          | \$ 7,000.00         | \$ -                     | \$ -                 |
| 4330-000   | MGMT services Services       | \$ 4,877.04        | \$ 2,999.98        | \$ 3,014.85        | \$ 4,331.00          | \$ 4,331.00          | \$ 4,331.00         | \$ -                     | \$ -                 |
| 4355-000   | Photo services Services      | \$ 208.90          | \$ -               | \$ -               | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00         | \$ -                     | \$ -                 |
| 4360-000   | Custodial Services           | \$ 6,980.00        | \$ 6,910.00        | \$ 8,944.00        | \$ 8,000.00          | \$ 8,000.00          | \$ 8,000.00         | \$ -                     | \$ -                 |
| <i>Account Classification Total: PS prof - Purchased services - professional &amp; technical</i> |                              | \$ 15,632.05       | \$ 14,315.98       | \$ 13,756.85       | \$ 20,331.00         | \$ 20,331.00         | \$ 20,331.00        | \$ -                     | \$ -                 |
| <i>PS property - Purchased services - property services</i>                                      |                              |                    |                    |                    |                      |                      |                     |                          |                      |
| 4410-000   | Electric Services            | \$ 6,177.79        | \$ 6,879.33        | \$ 6,943.91        | \$ 8,800.00          | \$ 8,800.00          | \$ 8,800.00         | \$ -                     | \$ -                 |
| 4411-000   | Heat & oil Services          | \$ 5,020.01        | \$ 4,102.00        | \$ 4,686.35        | \$ 5,000.00          | \$ 5,000.00          | \$ 5,000.00         | \$ -                     | \$ -                 |
| 4412-000   | Water Services               | \$ 877.51          | \$ 823.47          | \$ 877.08          | \$ 900.00            | \$ 900.00            | \$ 900.00           | \$ -                     | \$ -                 |
| <i>Account Classification Total: PS property - Purchased services - property services</i>        |                              | \$ 12,075.31       | \$ 11,804.80       | \$ 12,507.34       | \$ 14,700.00         | \$ 14,700.00         | \$ 14,700.00        | \$ -                     | \$ -                 |
| <i>PS other - Purchased services - other</i>   |                              |                    |                    |                    |                      |                      |                     |                          |                      |
| 4550-000   | Printing Services            | \$ -               | \$ 125.25          | \$ -               | \$ 150.00            | \$ 150.00            | \$ 150.00           | \$ -                     | \$ -                 |
| 4560-000   | Dues & subs Services         | \$ 1,092.78        | \$ 220.97          | \$ -               | \$ 1,200.00          | \$ 1,200.00          | \$ 1,200.00         | \$ -                     | \$ -                 |
| 4575-000   | Travel & mileage Services    | \$ 3,378.55        | \$ 1,202.39        | \$ -               | \$ 2,000.00          | \$ 2,000.00          | \$ 2,000.00         | \$ -                     | \$ -                 |
| <i>Account Classification Total: PS other - Purchased services - other</i>                       |                              | \$ 4,471.33        | \$ 1,548.61        | \$ -               | \$ 3,350.00          | \$ 3,350.00          | \$ 3,350.00         | \$ -                     | \$ -                 |
| <i>Supplies - Supplies</i>   |                              |                    |                    |                    |                      |                      |                     |                          |                      |
| 4610-000   | General expenses Supplies    | \$ 1,261.89        | \$ 751.06          | \$ 22.56           | \$ 2,500.00          | \$ 2,500.00          | \$ 2,500.00         | \$ -                     | \$ -                 |
| 4620-000   | Office supplies Supplies     | \$ 1,138.99        | \$ 1,248.26        | \$ 301.24          | \$ 750.00            | \$ 750.00            | \$ 750.00           | \$ -                     | \$ -                 |
| 4625-000   | Postage Supplies             | \$ 20.00           | \$ 33.00           | \$ 11.00           | \$ 100.00            | \$ 100.00            | \$ 100.00           | \$ -                     | \$ -                 |
| 4630-000   | Maint & repairs Supplies     | \$ 180.00          | \$ 930.98          | \$ 23,163.07       | \$ 4,000.00          | \$ 4,000.00          | \$ 4,000.00         | \$ -                     | \$ -                 |
| 4670-000   | Books & periodicals Supplies | \$ -               | \$ -               | \$ -               | \$ 100.00            | \$ 100.00            | \$ 100.00           | \$ -                     | \$ -                 |
| <i>Account Classification Total: Supplies - Supplies</i>   |                              | \$ 2,600.85        | \$ 2,963.30        | \$ 23,497.87       | \$ 7,450.00          | \$ 7,450.00          | \$ 7,450.00         | \$ -                     | \$ -                 |
| <i>Property - Property</i>   |                              |                    |                    |                    |                      |                      |                     |                          |                      |
| 4740-000   | Mach & equip Property        | \$ 49,039.32       | \$ 48,866.25       | \$ 12,675.73       | \$ 53,980.00         | \$ 53,980.00         | \$ 53,980.00        | \$ -                     | \$ -                 |
| <i>Account Classification Total: Property - Property</i>   |                              | \$ 49,039.32       | \$ 48,866.25       | \$ 12,675.73       | \$ 53,980.00         | \$ 53,980.00         | \$ 53,980.00        | \$ -                     | \$ -                 |
| <i>Other - Other objects</i>   |                              |                    |                    |                    |                      |                      |                     |                          |                      |
| 4824-000   | Programs Other               | \$ 4,843.99        | \$ 1,412.50        | \$ 41.42           | \$ 9,500.00          | \$ 9,500.00          | \$ 9,500.00         | \$ -                     | \$ -                 |
| <i>Account Classification Total: Other - Other objects</i>                                       |                              | \$ 4,843.99        | \$ 1,412.50        | \$ 41.42           | \$ 9,500.00          | \$ 9,500.00          | \$ 9,500.00         | \$ -                     | \$ -                 |
| <b>Division Total: 00 - Non-Divisional</b>   |                              | \$ 289,143.16      | \$ 288,864.56      | \$ 237,303.98      | \$ 298,643.00        | \$ 298,551.00        | \$ 298,551.00       | \$ (92.00)               | \$ -                 |
| <b>Department Total: 29 - Cable</b>  |                              | \$ 289,143.16      | \$ 288,864.56      | \$ 237,303.98      | \$ 298,643.00        | \$ 298,551.00        | \$ 298,551.00       | \$ (92.00)               | \$ -                 |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number                         | Account Description                   | 2019 Actual Amount     | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-22) | Over/(Under) Default |
|--|---------------------------------------|------------------------|--------------------|--------------------|----------------------|----------------------|---------------------|--------------------------|----------------------|
| <i>*Breakout of Personnel Salaries</i> |                                       |                        |                    |                    |                      |                      |                     |                          |                      |
|  | <b>Transactions</b>                   | <b>Number of Units</b> | <b>Cost Per</b>    | <b>Total</b>       |                      |                      |                     |                          |                      |
|  | Administrative Time                   | 1                      | \$ 2,469.00        | \$ 2,469.00        |                      |                      |                     |                          |                      |
|  | Cable & Technical Services Director   | 1                      | \$ 85,570.00       | \$ 85,570.00       |                      |                      |                     |                          |                      |
|  | Training Coordinator                  | 1                      | \$ 59,381.00       | \$ 59,381.00       |                      |                      |                     |                          |                      |
|  | Vacation Cash Out                     | 1                      | \$ 1,644.00        | \$ 1,644.00        |                      |                      |                     |                          |                      |
|  | <i>Total Regular Salaries Cost:</i>   |                        |                    | \$ 149,064.00      |                      |                      |                     |                          |                      |
|  | Meeting Recorders - Part Time         | 1                      | \$ 4,160.00        | \$ 4,160.00        |                      |                      |                     |                          |                      |
|  | <i>Total Part-Time Salaries Cost:</i> |                        |                    | \$ 4,160.00        |                      |                      |                     |                          |                      |

## COMMUNITY SERVICES

### Division: Recreation

#### Mission Statement:

Provide recreational activities and facilities for residents of all ages by coordinating with similar organizations established in the community and providing administrative support and direction to the department's staff and volunteers.

#### Major Services/Responsibilities:

Coordinate the scheduling and maintenance of Town athletic fields / facilities.  
Coordination of the Recreation Department with Town departments, Boards and School District.  
Support and assist adult and youth sport leagues and other recreational activity groups.  
Plan for future recreational needs of the Town.

#### Key Fiscal Year Objectives:

Provide quality programs and services within budgetary constraints by coordinating with community and school recreational organizations.  
Continue effort to provide maintenance service for the Nelson Road, LAFA, Skateboard Park, Tennis Court and Continental Park Fields.  
Continue to improve field maintenance to insure the safety and wellbeing of all recreation participants.

#### Performance Measures:

| Description                | Actual   |          |          | Projected |          |
|----------------------------|----------|----------|----------|-----------|----------|
|                            | FY-16/17 | FY-18/19 | FY-19/20 | FY-20/21  | FY-21/22 |
| Programs Offered - Indoor  | 11       | 11       | 11       | 11        | 11       |
| Programs Offered - Outdoor | 15       | 14       | 14       | 13        | 14       |
| Town/Schools Fields        | 35       | 35       | 35       | 35        | 36       |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number  | Account Description       | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-22) | Over/(Under) Default |
|---|---------------------------|--------------------|--------------------|--------------------|----------------------|----------------------|---------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>   |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| EXPENSES  |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Department: 30 - Recreation</b>  |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Division: 00 - Non-Divisional</b>  |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>  |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| 4110-000  | Regular Salaries          | \$ 26,556.76       | \$ 26,592.45       | \$ 26,927.31       | \$ 27,444.00         | \$ 27,992.00         | \$ 27,992.00        | \$ 548.00                | \$ - *               |
| 4120-000  | Part-time Salaries        | \$ 48,935.95       | \$ 46,370.04       | \$ 33,564.00       | \$ 61,591.00         | \$ 64,840.00         | \$ 64,840.00        | \$ 3,249.00              | \$ - *               |
| <i>Account Classification Total: PS Salaries - Personnel services - salaries</i>          |                           | \$ 75,492.71       | \$ 72,962.49       | \$ 60,491.31       | \$ 89,035.00         | \$ 92,832.00         | \$ 92,832.00        | \$ 3,797.00              | \$ -                 |
| <i>PS Benefits - Personnel services - benefits</i>  |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| 4220-000  | FICA Benefits             | \$ 4,649.84        | \$ 4,495.49        | \$ 3,810.93        | \$ 5,520.00          | \$ 5,574.00          | \$ 5,574.00         | \$ 54.00                 | \$ -                 |
| 4225-000  | Medicare Benefits         | \$ 1,087.46        | \$ 1,051.34        | \$ 891.29          | \$ 1,291.00          | \$ 1,304.00          | \$ 1,304.00         | \$ 13.00                 | \$ -                 |
| 4260-000  | Workers' comp Benefits    | \$ 1,138.77        | \$ 1,143.74        | \$ 1,108.70        | \$ 1,386.00          | \$ 1,440.00          | \$ 1,440.00         | \$ 54.00                 | \$ -                 |
| <i>Account Classification Total: PS Benefits - Personnel services - benefits</i>          |                           | \$ 6,876.07        | \$ 6,690.57        | \$ 5,810.92        | \$ 8,197.00          | \$ 8,318.00          | \$ 8,318.00         | \$ 121.00                | \$ -                 |
| <i>PS property - Purchased services - property services</i>                               |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| 4410-000  | Electric Services         | \$ 8,873.56        | \$ 13,166.81       | \$ 11,854.22       | \$ 10,000.00         | \$ 10,000.00         | \$ 10,000.00        | \$ -                     | \$ -                 |
| 4411-000  | Heat & oil Services       | \$ -               | \$ 147.55          | \$ 221.94          | \$ 200.00            | \$ 200.00            | \$ 200.00           | \$ -                     | \$ -                 |
| 4412-000  | Water Services            | \$ 10,939.19       | \$ 23,999.21       | \$ 30,302.24       | \$ 22,500.00         | \$ 22,500.00         | \$ 22,500.00        | \$ -                     | \$ -                 |
| <i>Account Classification Total: PS property - Purchased services - property services</i> |                           | \$ 19,812.75       | \$ 37,313.57       | \$ 42,378.40       | \$ 32,700.00         | \$ 32,700.00         | \$ 32,700.00        | \$ -                     | \$ -                 |
| <i>PS other - Purchased services - other</i>  |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| 4560-000  | Dues & subs Services      | \$ 185.00          | \$ 260.00          | \$ 200.00          | \$ 500.00            | \$ 500.00            | \$ 500.00           | \$ -                     | \$ -                 |
| 4575-000  | Travel & mileage Services | \$ -               | \$ -               | \$ -               | \$ 400.00            | \$ 400.00            | \$ 400.00           | \$ -                     | \$ -                 |
| <i>Account Classification Total: PS other - Purchased services - other</i>                |                           | \$ 185.00          | \$ 260.00          | \$ 200.00          | \$ 900.00            | \$ 900.00            | \$ 900.00           | \$ -                     | \$ -                 |
| <i>Supplies - Supplies</i>  |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| 4610-000  | General expenses Supplies | \$ 16,929.85       | \$ 18,673.40       | \$ 25,646.95       | \$ 27,514.00         | \$ 27,514.00         | \$ 27,514.00        | \$ -                     | \$ -                 |
| 4630-000  | Maint & repairs Supplies  | \$ 30,936.08       | \$ 4,550.74        | \$ 20,022.03       | \$ 9,000.00          | \$ 9,000.00          | \$ 9,000.00         | \$ -                     | \$ -                 |
| <i>Account Classification Total: Supplies - Supplies</i>                                  |                           | \$ 47,865.93       | \$ 23,224.14       | \$ 45,668.98       | \$ 36,514.00         | \$ 36,514.00         | \$ 36,514.00        | \$ -                     | \$ -                 |
| <i>Property - Property</i>  |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| 4740-000  | Mach & equip Property     | \$ 305.84          | \$ 826.99          | \$ 3,659.01        | \$ 5,000.00          | \$ 5,000.00          | \$ 5,000.00         | \$ -                     | \$ -                 |
| <i>Account Classification Total: Property - Property</i>                                  |                           | \$ 305.84          | \$ 826.99          | \$ 3,659.01        | \$ 5,000.00          | \$ 5,000.00          | \$ 5,000.00         | \$ -                     | \$ -                 |
| <i>Other - Other objects</i>  |                           |                    |                    |                    |                      |                      |                     |                          |                      |
| 4821-000  | Adult programs Other      | \$ 591.84          | \$ -               | \$ -               | \$ 600.00            | \$ 600.00            | \$ 600.00           | \$ -                     | \$ -                 |
| 4823-000  | Summer programs Other     | \$ 75.00           | \$ 1,069.38        | \$ 678.81          | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00         | \$ -                     | \$ -                 |
| <i>Account Classification Total: Other - Other objects</i>                                |                           | \$ 666.84          | \$ 1,069.38        | \$ 678.81          | \$ 1,600.00          | \$ 1,600.00          | \$ 1,600.00         | \$ -                     | \$ -                 |
| <b>Division Total: 00 - Non-Divisional</b>  |                           | \$ 151,205.14      | \$ 142,347.14      | \$ 158,887.43      | \$ 173,946.00        | \$ 177,864.00        | \$ 177,864.00       | \$ 3,918.00              | \$ -                 |
| <b>Department Total: 30 - Recreation</b>  |                           | \$ 151,205.14      | \$ 142,347.14      | \$ 158,887.43      | \$ 173,946.00        | \$ 177,864.00        | \$ 177,864.00       | \$ 3,918.00              | \$ -                 |

| *Breakout of Personnel Salaries       |                 |              |              |
|---------------------------------------|-----------------|--------------|--------------|
| Transactions                          | Number of Units | Cost Per     | Total        |
| Recreation Director                   | 1               | \$ 27,992.00 | \$ 27,992.00 |
| <i>Total Regular Salaries Cost:</i>   |                 |              | \$ 27,992.00 |
| Field Maintenance Worker/Laborer      | 2               | \$ 6,781.00  | \$ 13,562.00 |
| Recreation Maintenance                | 1               | \$ 7,685.00  | \$ 7,685.00  |
| Recreation Senior Maintenance/Laborer | 1               | \$ 23,107.00 | \$ 23,107.00 |
| Summer Rec Co-Director                | 2               | \$ 5,593.00  | \$ 11,186.00 |
| Summer Rec Counselor (5)              | 1               | \$ 9,300.00  | \$ 9,300.00  |
| <i>Total Part-Time Salaries Cost:</i> |                 |              | \$ 64,840.00 |

# CULTURE & RECREATION

## Division: Library

### Mission Statement:

To provide materials, information and services for community residents of all ages designed to meet their personal, educational and recreational needs. The library's primary focus is to provide a collection of materials, both print and digital, which serves the diverse needs of Londonderry's residents.

### Major Services/Responsibilities:

Select, purchase and maintain an adequate collection of print, non-print and digital resources.  
Maintain the library's physical plant and grounds in order to protect the Town's \$2.3M investment.  
Provide remote access to the library's full-text databases.  
Provide and assist in the use of the reference collection and other informational resources.  
Provide access to resources of other libraries through interlibrary loans.  
Provide access to the Internet and external databases.  
Develop and maintain an historical and in depth collection of current information on Londonderry.  
Provide programs for adults, young adults and children.  
Provide access to cultural and educational institutions via the Museum Pass Program.

### Key Fiscal Year Objectives:

Increase circulation of items and registered borrowers.  
Maintain level of efficient and effective services.  
Offer a diverse collection.

### Performance Measures:

| <b>Description</b>             | <b>Actual</b>    |                  |                  | <b>Projected</b> |                  |
|--------------------------------|------------------|------------------|------------------|------------------|------------------|
|                                | <b>FY- 18/19</b> | <b>FY- 19/20</b> | <b>FY- 20/21</b> | <b>FY- 21/22</b> | <b>FY- 22/23</b> |
| Circulation - No. of Items     | 486,488          | 413,446          | 243,660          | 248,533          | 253,503          |
| Registered Borrowers           | 16,550           | 16,592           | 16,665           | 16,698           | 17,032           |
| # Reference Transactions/ Year | 25,691           | 21,983           | 32,145*          | 22,423           | 22,871           |

\*From July 1, 2020-April 15, 2021 the library was drive through service only – Reference sored with questions by phone, email and mail.

\*Our projections are based on FY19/20 due to FY20/21 being an unusual year with COVID restrictions.



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description            | 2019 Actual Amount     | 2020 Actual Amount     | 2021 Actual Amount     | 2022 Approved Budget   | 2023 Proposed Budget   | 2023 Default Budget    | Change in budget (23-22) | Over/(Under) Default |
|--|--------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>  |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| <b>EXPENSES</b>  |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| <b>Department: 31 - Library</b>  |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| <b>Division: 00 - Non-Divisional</b>   |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>   |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| 4110-000   | Regular Salaries               | \$ 537,136.16          | \$ 550,818.12          | \$ 543,404.13          | \$ 572,129.00          | \$ 574,030.00          | \$ 574,030.00          | \$ 1,901.00              | \$ - *               |
| 4120-000   | Part-time Salaries             | \$ 233,367.17          | \$ 258,614.31          | \$ 269,997.11          | \$ 297,726.00          | \$ 302,606.00          | \$ 302,606.00          | \$ 4,880.00              | \$ - *               |
| <b>Account Classification Total: PS Salaries - Personnel services - salaries</b>                 |                                | <b>\$ 770,503.33</b>   | <b>\$ 809,432.43</b>   | <b>\$ 813,401.24</b>   | <b>\$ 869,855.00</b>   | <b>\$ 876,636.00</b>   | <b>\$ 876,636.00</b>   | <b>\$ 6,781.00</b>       | <b>\$ -</b>          |
| <i>PS Benefits - Personnel services - benefits</i>   |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| 4210-000   | Health Ins Benefits            | \$ 89,900.31           | \$ 110,202.64          | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| 4215-000   | Life Ins Benefits              | \$ 8,969.57            | \$ 9,198.62            | \$ 5,880.85            | \$ 7,069.00            | \$ 7,757.00            | \$ 7,757.00            | \$ 688.00                | \$ -                 |
| 4219-000   | Dental Ins Benefits            | \$ 4,651.92            | \$ 5,045.56            | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| 4220-000   | FICA Benefits                  | \$ 43,545.53           | \$ 46,248.30           | \$ 48,221.90           | \$ 53,930.00           | \$ 54,352.00           | \$ 54,352.00           | \$ 422.00                | \$ -                 |
| 4225-000   | Medicare Benefits              | \$ 10,184.09           | \$ 10,816.18           | \$ 11,277.68           | \$ 12,613.00           | \$ 12,712.00           | \$ 12,712.00           | \$ 99.00                 | \$ -                 |
| 4230-000   | Retirement Benefits            | \$ 54,060.46           | \$ 56,955.42           | \$ 55,857.21           | \$ 80,441.00           | \$ 80,709.00           | \$ 80,709.00           | \$ 268.00                | \$ -                 |
| 4240-000   | Tuition reimbursement Benefits | \$ 13,947.30           | \$ 8,541.00            | \$ 1,671.00            | \$ 4,770.00            | \$ 4,770.00            | \$ 4,770.00            | \$ -                     | \$ -                 |
| 4260-000   | Workers' comp Benefits         | \$ 1,079.11            | \$ 1,083.82            | \$ 1,050.61            | \$ 1,315.00            | \$ 1,366.00            | \$ 1,366.00            | \$ 51.00                 | \$ -                 |
| <b>Account Classification Total: PS Benefits - Personnel services - benefits</b>                 |                                | <b>\$ 226,338.29</b>   | <b>\$ 248,091.54</b>   | <b>\$ 123,959.25</b>   | <b>\$ 160,138.00</b>   | <b>\$ 161,666.00</b>   | <b>\$ 161,666.00</b>   | <b>\$ 1,528.00</b>       | <b>\$ -</b>          |
| <i>PS prof - Purchased services - professional &amp; technical</i>                               |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| 4330-000   | MGMT services Services         | \$ 25,778.69           | \$ 27,857.22           | \$ 4,991.01            | \$ 15,681.00           | \$ 15,681.00           | \$ 15,681.00           | \$ -                     | \$ -                 |
| 4341-000   | Telephone Services             | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| 4360-000   | Custodial Services             | \$ 25,479.00           | \$ 24,887.50           | \$ 18,332.00           | \$ 27,540.00           | \$ 27,540.00           | \$ 27,540.00           | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS prof - Purchased services - professional &amp; technical</b> |                                | <b>\$ 51,257.69</b>    | <b>\$ 52,744.72</b>    | <b>\$ 23,323.01</b>    | <b>\$ 43,221.00</b>    | <b>\$ 43,221.00</b>    | <b>\$ 43,221.00</b>    | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>PS property - Purchased services - property services</i>                                      |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| 4410-000   | Electric Services              | \$ 39,692.42           | \$ 38,192.73           | \$ 41,185.62           | \$ 41,383.00           | \$ 42,211.00           | \$ 41,383.00           | \$ 828.00                | \$ 828.00            |
| 4411-000   | Heat & oil Services            | \$ 16,930.74           | \$ 15,527.48           | \$ 15,669.99           | \$ 22,707.00           | \$ 22,677.00           | \$ 22,707.00           | \$ (30.00)               | \$ (30.00)           |
| 4412-000   | Water Services                 | \$ 4,502.42            | \$ 4,260.40            | \$ 4,009.44            | \$ 4,100.00            | \$ 4,182.00            | \$ 4,100.00            | \$ 82.00                 | \$ 82.00             |
| <b>Account Classification Total: PS property - Purchased services - property services</b>        |                                | <b>\$ 61,125.58</b>    | <b>\$ 57,980.61</b>    | <b>\$ 60,865.05</b>    | <b>\$ 68,190.00</b>    | <b>\$ 69,070.00</b>    | <b>\$ 68,190.00</b>    | <b>\$ 880.00</b>         | <b>\$ 880.00</b>     |
| <i>PS other - Purchased services - other</i>   |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| 4550-000   | Printing Services              | \$ 6,772.25            | \$ 1,667.12            | \$ -                   | \$ 3,927.00            | \$ 3,500.00            | \$ 3,927.00            | \$ (427.00)              | \$ (427.00)          |
| 4560-000   | Dues & subs Services           | \$ 5,755.00            | \$ 4,540.00            | \$ 3,840.00            | \$ 4,445.00            | \$ 4,445.00            | \$ 4,445.00            | \$ -                     | \$ -                 |
| 4570-000   | Sem & workshops Services       | \$ 51.05               | \$ 325.88              | \$ -                   | \$ 2,500.00            | \$ 2,000.00            | \$ 2,500.00            | \$ (500.00)              | \$ (500.00)          |
| <b>Account Classification Total: PS other - Purchased services - other</b>                       |                                | <b>\$ 12,578.30</b>    | <b>\$ 6,533.00</b>     | <b>\$ 3,840.00</b>     | <b>\$ 10,872.00</b>    | <b>\$ 9,945.00</b>     | <b>\$ 10,872.00</b>    | <b>\$ (927.00)</b>       | <b>\$ (927.00)</b>   |
| <i>Supplies - Supplies</i>   |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| 4610-000   | General expenses Supplies      | \$ 21,301.47           | \$ 9,609.56            | \$ 1,830.70            | \$ 14,603.00           | \$ 14,603.00           | \$ 14,603.00           | \$ -                     | \$ -                 |
| 4620-000   | Office supplies Supplies       | \$ 35,713.14           | \$ 29,385.92           | \$ 12,267.51           | \$ 19,300.00           | \$ 19,300.00           | \$ 19,300.00           | \$ -                     | \$ -                 |
| 4625-000   | Postage Supplies               | \$ 2,681.08            | \$ 2,744.53            | \$ 2,699.85            | \$ 2,320.00            | \$ 2,367.00            | \$ 2,320.00            | \$ 47.00                 | \$ 47.00             |
| 4630-000   | Maint & repairs Supplies       | \$ 25,547.60           | \$ 24,661.93           | \$ 16,140.49           | \$ 25,000.00           | \$ 25,000.00           | \$ 25,000.00           | \$ -                     | \$ -                 |
| 4670-000   | Books & periodicals Supplies   | \$ 161,243.54          | \$ 124,596.68          | \$ 70,359.53           | \$ 95,000.00           | \$ 95,000.00           | \$ 95,000.00           | \$ -                     | \$ -                 |
| <b>Account Classification Total: Supplies - Supplies</b>   |                                | <b>\$ 246,486.83</b>   | <b>\$ 190,998.62</b>   | <b>\$ 103,298.08</b>   | <b>\$ 156,223.00</b>   | <b>\$ 156,270.00</b>   | <b>\$ 156,223.00</b>   | <b>\$ 47.00</b>          | <b>\$ 47.00</b>      |
| <i>Property - Property</i>   |                                |                        |                        |                        |                        |                        |                        |                          |                      |
| 4740-000   | Mach & equip Property          | \$ 13,987.92           | \$ 320.00              | \$ 352.59              | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| 4750-000   | Furniture & fixtures Property  | \$ 4,125.13            | \$ 885.38              | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                     | \$ -                 |
| <b>Account Classification Total: Property - Property</b>   |                                | <b>\$ 18,113.05</b>    | <b>\$ 1,205.38</b>     | <b>\$ 352.59</b>       | <b>\$ -</b>            | <b>\$ -</b>            | <b>\$ -</b>            | <b>\$ -</b>              | <b>\$ -</b>          |
| <b>Division Total: 00 - Non-Divisional</b>   |                                | <b>\$ 1,386,403.07</b> | <b>\$ 1,366,986.30</b> | <b>\$ 1,129,039.22</b> | <b>\$ 1,308,499.00</b> | <b>\$ 1,316,808.00</b> | <b>\$ 1,316,808.00</b> | <b>\$ 8,309.00</b>       | <b>\$ -</b>          |
| <b>Department Total: 31 - Library</b>  |                                | <b>\$ 1,386,403.07</b> | <b>\$ 1,366,986.30</b> | <b>\$ 1,129,039.22</b> | <b>\$ 1,308,499.00</b> | <b>\$ 1,316,808.00</b> | <b>\$ 1,316,808.00</b> | <b>\$ 8,309.00</b>       | <b>\$ -</b>          |

| *Breakout of Personnel Salaries        |                 |              |       |               |
|--|-----------------|--------------|-------|---------------|
| Transactions                           | Number of Units | Cost Per     | Total |               |
| Head of Circulation Services           | 1               | \$ 72,312.00 | \$    | 72,312.00     |
| Head of Reference & Technical Services | 1               | \$ 80,741.00 | \$    | 80,741.00     |
| Librarian                              | 1               | \$ 75,080.00 | \$    | 75,080.00     |
| Librarian                              | 1               | \$ 70,183.00 | \$    | 70,183.00     |
| Librarian                              | 1               | \$ 50,191.00 | \$    | 50,191.00     |
| Library Assistant Director             | 1               | \$ 70,088.00 | \$    | 70,088.00     |
| Library Director                       | 1               | \$ 95,006.00 | \$    | 95,006.00     |
| Library Technician                     | 1               | \$ 60,429.00 | \$    | 60,429.00     |
| Total Regular Salaries Cost:           |                 |              |       | \$ 574,030.00 |
| Library Assistant                      | 1               | \$ 30,129.00 | \$    | 30,129.00     |
| Library Page                           | 1               | \$ 5,981.00  | \$    | 5,981.00      |
| Library Technician                     | 2               | \$ 42,300.00 | \$    | 84,600.00     |
| Library Technician                     | 1               | \$ 40,680.00 | \$    | 40,680.00     |
| Library Technician                     | 1               | \$ 37,598.00 | \$    | 37,598.00     |
| Library Technician                     | 1               | \$ 39,846.00 | \$    | 39,846.00     |
| Library Technician                     | 2               | \$ 31,886.00 | \$    | 63,772.00     |
| Total Part-Time Salaries Cost:         |                 |              |       | \$ 302,606.00 |

# COMMUNITY SERVICES

## Division: Senior Affairs

### Mission Statement:

To assist and facilitate Londonderry seniors by providing programs and information that support and promote financial and social independence.

### Major Services/Responsibilities:

Provide information and referral to town seniors as needed regarding fiscal, medical and social issues.

Provide coordination of senior recreational, educational and social programs

Manage program budget for town senior program.

Maintain a need / interest database, update as needed.

Maintain and oversee meals / lunch program at the Londonderry Senior Center.

Manage senior center staff and volunteers

### Key Fiscal Year Objectives:

Maintain Programs to seniors

Maintain/improve attendance levels

Improve outreach efforts to the Londonderry Community

### Performance Measures: (Averages)

| Description      | Actual            |                   |                   | Projected         |             |
|------------------|-------------------|-------------------|-------------------|-------------------|-------------|
|                  | FY 2019           | FY 2020           | FY 2021           | FY 2022           | FY 2023     |
| LSC Attendance   | 1200-1250 monthly | 1250-1300 monthly | 1275-1400 monthly | 1400-1450 monthly | 1450-1500   |
| Special Programs | 1000 monthly      | 950 monthly       | 300 monthly       | 200 monthly       | 300 monthly |

\*The attendance at the senior center has increased since the shutdown. The department continues to work with seniors during this Covid-19 situation.





## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number  | Account Description       | 2019 Actual Amount  | 2020 Actual Amount  | 2021 Actual Amount  | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-22) | Over/(Under) Default |
|---|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|---------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>   |                           |                     |                     |                     |                      |                      |                     |                          |                      |
| <b>EXPENSES</b>   |                           |                     |                     |                     |                      |                      |                     |                          |                      |
| <b>Department: 32 - Senior Affairs</b>                                      |                           |                     |                     |                     |                      |                      |                     |                          |                      |
| <b>Division: 00 - Non-Divisional</b>  |                           |                     |                     |                     |                      |                      |                     |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>                          |                           |                     |                     |                     |                      |                      |                     |                          |                      |
| 4110-000  | Regular Salaries          | \$ 46,668.71        | \$ 52,636.29        | \$ 49,945.05        | \$ 50,736.00         | \$ 51,757.00         | \$ 51,757.00        | \$ 1,021.00              | \$ - *               |
| 4120-000  | Part-time Salaries        | \$ -                | \$ 1,959.58         | \$ -                | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ - *               |
| <b>Classification Total: PS Salaries - Personnel services - salaries</b>    |                           | <b>\$ 46,668.71</b> | <b>\$ 54,595.87</b> | <b>\$ 49,945.05</b> | <b>\$ 50,736.00</b>  | <b>\$ 51,757.00</b>  | <b>\$ 51,757.00</b> | <b>\$ 1,021.00</b>       | <b>\$ -</b>          |
| <i>PS Benefits - Personnel services - benefits</i>                          |                           |                     |                     |                     |                      |                      |                     |                          |                      |
| 4220-000  | FICA Benefits             | \$ 2,857.09         | \$ 3,399.85         | \$ 3,111.34         | \$ 3,146.00          | \$ 3,209.00          | \$ 3,209.00         | \$ 63.00                 | \$ -                 |
| 4225-000  | Medicare Benefits         | \$ 668.19           | \$ 795.13           | \$ 727.65           | \$ 736.00            | \$ 751.00            | \$ 751.00           | \$ 15.00                 | \$ -                 |
| 4260-000  | Workers' comp Benefits    | \$ 7.78             | \$ 57.32            | \$ 55.56            | \$ 70.00             | \$ 71.00             | \$ 71.00            | \$ 1.00                  | \$ -                 |
| <b>Classification Total: PS Benefits - Personnel services - benefits</b>    |                           | <b>\$ 3,533.06</b>  | <b>\$ 4,252.30</b>  | <b>\$ 3,894.55</b>  | <b>\$ 3,952.00</b>   | <b>\$ 4,031.00</b>   | <b>\$ 4,031.00</b>  | <b>\$ 79.00</b>          | <b>\$ -</b>          |
| <i>PS prof - Purchased services - professional &amp; technical</i>          |                           |                     |                     |                     |                      |                      |                     |                          |                      |
| 4341-000  | Telephone Services        | \$ -                | \$ -                | \$ (1.00)           | \$ -                 | \$ -                 | \$ -                | \$ -                     | \$ -                 |
| <b>n Total: PS prof - Purchased services - professional &amp; technical</b> |                           | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ (1.00)</b>    | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>         | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>PS other - Purchased services - other</i>                                |                           |                     |                     |                     |                      |                      |                     |                          |                      |
| 4870-000  | Senior Transportation     | \$ 5,061.00         | \$ 5,000.00         | \$ 5,000.00         | \$ 18,200.00         | \$ 18,200.00         | \$ 18,200.00        | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS other - Purchased services - other</b>  |                           | <b>\$ 5,061.00</b>  | <b>\$ 5,000.00</b>  | <b>\$ 5,000.00</b>  | <b>\$ 18,200.00</b>  | <b>\$ 18,200.00</b>  | <b>\$ 18,200.00</b> | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Supplies - Supplies</i>  |                           |                     |                     |                     |                      |                      |                     |                          |                      |
| 4610-000  | General expenses Supplies | \$ 1,347.30         | \$ 341.28           | \$ 1,294.44         | \$ 1,300.00          | \$ 1,300.00          | \$ 1,300.00         | \$ -                     | \$ -                 |
| 4625-000  | Postage Supplies          | \$ 42.50            | \$ -                | \$ -                | \$ 200.00            | \$ 200.00            | \$ 200.00           | \$ -                     | \$ -                 |
| <b>Account Classification Total: Supplies - Supplies</b>                    |                           | <b>\$ 1,389.80</b>  | <b>\$ 341.28</b>    | <b>\$ 1,294.44</b>  | <b>\$ 1,500.00</b>   | <b>\$ 1,500.00</b>   | <b>\$ 1,500.00</b>  | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Other - Other objects</i>  |                           |                     |                     |                     |                      |                      |                     |                          |                      |
| 4820-000  | Sr. affairs program Other | \$ 12,068.05        | \$ 9,665.59         | \$ 15,268.83        | \$ 12,364.00         | \$ 12,364.00         | \$ 12,364.00        | \$ -                     | \$ -                 |
| <b>Account Classification Total: Other - Other objects</b>                  |                           | <b>\$ 12,068.05</b> | <b>\$ 9,665.59</b>  | <b>\$ 15,268.83</b> | <b>\$ 12,364.00</b>  | <b>\$ 12,364.00</b>  | <b>\$ 12,364.00</b> | <b>\$ -</b>              | <b>\$ -</b>          |
| <b>Division Total: 00 - Non-Divisional</b>                                  |                           | <b>\$ 68,720.62</b> | <b>\$ 73,855.04</b> | <b>\$ 75,401.87</b> | <b>\$ 86,752.00</b>  | <b>\$ 87,852.00</b>  | <b>\$ 87,852.00</b> | <b>\$ 1,100.00</b>       | <b>\$ -</b>          |
| <b>Department Total: 32 - Senior Affairs</b>                                |                           | <b>\$ 68,720.62</b> | <b>\$ 73,855.04</b> | <b>\$ 75,401.87</b> | <b>\$ 86,752.00</b>  | <b>\$ 87,852.00</b>  | <b>\$ 87,852.00</b> | <b>\$ 1,100.00</b>       | <b>\$ -</b>          |

| <i>*Breakout of Personnel Salaries</i> |                 |              |                  |
|--|-----------------|--------------|------------------|
| Transactions                           | Number of Units | Cost Per     | Total            |
| Senior Affairs Director                | 1               | \$ 51,757.00 | \$ 51,757.00     |
| <b>Total Regular Salaries Cost:</b>    |                 | <b>\$</b>    | <b>51,757.00</b> |

# OTHER

## Division: Planning/Economic Development

### Mission Statement:

The Londonderry Planning & Economic Development Department will actively work towards being the most innovative, knowledgeable and responsive department in the State of NH. We will provide planning, GIS and development review services to our customers, including other Departments, residents, developers and the Town's Boards and Committees with improved efficiency, lower cost and better service and we will continue to strive to promote growth that is in the best long-term interests of the Community.

### Major Services/Responsibilities:

**Economic Development:** Provide long range and technical planning assistance to the Town's Boards and Committees and business community and provide for a welcoming environment for new or existing businesses to thrive in Londonderry. Implement economic development recommendations in accordance with the 2013 Master Plan. Cooperate with regional economic development agencies to achieve complementary goals. Maintain a current and positive web presence that promotes ease of access to town development codes and information.

**Planning:** Oversee all site plan and subdivision applications through the development review process and ensure compliance with local codes. Continue to update regulations, checklist and review processes to improve and streamline the Planning Board review experience. Provide technical assistance to other departments regarding development activities in Londonderry. Assist the Planning Board with Master Plan implementation. Provide staff services to the CIP, Planning Board, Town Council, Heritage Commission, Conservation Commission and other Boards and Committees as determined by the Town Manager.

**Geographic Information System (GIS):** Provide technical mapping assistance to Town Staff, residents, Boards and Committees and the development community. Maintain geographic records for local infrastructure, property boundaries, property addresses and land conditions to facilitate efficient delivery of services and assessments. Maintain a web mapping presence permitting on-line access to geographic records, including assessing files, zoning districts and conservation holdings.

### Key Fiscal Year Objectives:

- Prepare for and begin 2022 Master Plan Update.
- Continue to identify ways to streamline the local development review process.
- Increase use and awareness of AppTrak feature for project tracking and viewing project files.
- Continue to support growth and development in the Pettengill Road area and encourage/promote buildout of Woodmont Commons.
- Continue to support and enhance the use of MapGeo and MapGeo Docs to provide GIS resources to the public.
- Continue to implement GIS services in core department functions, including planning, emergency services, dispatch and assessing.

- Continue to develop amendments to the Zoning Ordinance, Site Plan Regulations and Subdivision Regulations as appropriate to guide development and implement the Master Plan.
- Coordinate the implementation of Water Resource Protection recommendations outlined in the Water Resource Management Plan, Environmental Baseline Study and Master Plan.

|                              |
|------------------------------|
| <b>Performance Measures:</b> |
|------------------------------|

|                             | <i>Actual</i>  |                |                | <i>Projected</i> |                |
|-----------------------------|----------------|----------------|----------------|------------------|----------------|
| <i>Description</i>          | <b>FY 2019</b> | <b>FY 2020</b> | <b>FY 2021</b> | <b>FY 2022</b>   | <b>FY 2023</b> |
| Plans Reviewed              | 32             | 27             | 38             | 30               | 25             |
| SF-Comm/Ind Approved        | 66,000         | 187,000        | 125,000        | 200,000          | 150,000        |
| Contacts-Business Prospects | 30             | 25             | 25             | 25               | 25             |
| Exp/Relocate Commitments    | 7              | 7              | 12             | 5                | 5              |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description           | 2019 Actual Amount   | 2020 Actual Amount   | 2021 Actual Amount   | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget  | Change in budget (23-22) | Over/(Under) Default |
|--|-------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>  |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>EXPENSES</b>  |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>Department: 33 - Community Development</b>  |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| <b>Division: 00 - Non-Divisional</b>   |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| <i>PS Salaries - Personnel services - salaries</i>   |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| 4110-000   | Regular Salaries              | \$ 229,302.44        | \$ 238,454.96        | \$ 250,631.89        | \$ 266,909.00        | \$ 275,860.00        | \$ 275,860.00        | \$ 8,951.00              | \$ - *               |
| 4120-000   | Part-time Salaries            | \$ 33,198.36         | \$ 36,215.17         | \$ 36,856.69         | \$ 43,868.00         | \$ 46,892.00         | \$ 46,892.00         | \$ 3,024.00              | \$ - *               |
| 4140-000   | Overtime Salaries             | \$ 6,172.00          | \$ 3,070.38          | \$ 5,342.88          | \$ 5,500.00          | \$ 5,500.00          | \$ 5,500.00          | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS Salaries - Personnel services - salaries</b>                 |                               | <b>\$ 268,672.80</b> | <b>\$ 277,740.51</b> | <b>\$ 292,831.46</b> | <b>\$ 316,277.00</b> | <b>\$ 328,252.00</b> | <b>\$ 328,252.00</b> | <b>\$ 11,975.00</b>      | <b>\$ -</b>          |
| <i>PS Benefits - Personnel services - benefits</i>   |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| 4210-000   | Health Ins Benefits           | \$ 58,168.92         | \$ 66,694.84         | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4215-000   | Life Ins Benefits             | \$ 3,894.76          | \$ 3,819.07          | \$ 3,250.24          | \$ 2,823.00          | \$ 3,022.00          | \$ 3,022.00          | \$ 199.00                | \$ -                 |
| 4219-000   | Dental Ins Benefits           | \$ 3,759.60          | \$ 3,846.96          | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| 4220-000   | FICA Benefits                 | \$ 16,431.78         | \$ 16,851.38         | \$ 18,467.24         | \$ 19,609.00         | \$ 20,352.00         | \$ 20,352.00         | \$ 743.00                | \$ -                 |
| 4225-000   | Medicare Benefits             | \$ 3,842.92          | \$ 3,941.07          | \$ 4,318.94          | \$ 4,586.00          | \$ 4,760.00          | \$ 4,760.00          | \$ 174.00                | \$ -                 |
| 4230-000   | Retirement Benefits           | \$ 26,553.12         | \$ 26,751.39         | \$ 28,981.56         | \$ 38,301.00         | \$ 39,560.00         | \$ 39,560.00         | \$ 1,259.00              | \$ -                 |
| 4260-000   | Workers' comp Benefits        | \$ 474.71            | \$ 476.78            | \$ 462.17            | \$ 578.00            | \$ 602.00            | \$ 602.00            | \$ 24.00                 | \$ -                 |
| <b>Account Classification Total: PS Benefits - Personnel services - benefits</b>                 |                               | <b>\$ 113,125.81</b> | <b>\$ 122,381.49</b> | <b>\$ 55,480.15</b>  | <b>\$ 65,897.00</b>  | <b>\$ 68,296.00</b>  | <b>\$ 68,296.00</b>  | <b>\$ 2,399.00</b>       | <b>\$ -</b>          |
| <i>PS prof - Purchased services - professional &amp; technical</i>                               |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| 4330-000   | MGMT services Services        | \$ 3,856.78          | \$ 733.00            | \$ -                 | \$ 37,000.00         | \$ 37,000.00         | \$ 37,000.00         | \$ -                     | \$ -                 |
| 4341-000   | Telephone Services            | \$ 601.84            | \$ 599.08            | \$ 543.49            | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ -                     | \$ -                 |
| 4640-000   | GIS Services & Supplies       | \$ 636.96            | \$ 1,975.75          | \$ 522.08            | \$ 10,000.00         | \$ 10,000.00         | \$ 10,000.00         | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS prof - Purchased services - professional &amp; technical</b> |                               | <b>\$ 5,095.58</b>   | <b>\$ 3,307.83</b>   | <b>\$ 1,065.57</b>   | <b>\$ 47,500.00</b>  | <b>\$ 47,500.00</b>  | <b>\$ 47,500.00</b>  | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>PS other - Purchased services - other</i>   |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| 4550-000   | Printing Services             | \$ 5,057.52          | \$ 2,828.95          | \$ 2,741.53          | \$ 4,800.00          | \$ 4,800.00          | \$ 4,800.00          | \$ -                     | \$ -                 |
| 4560-000   | Dues & subs Services          | \$ 1,214.00          | \$ 1,099.65          | \$ 1,007.00          | \$ 1,645.00          | \$ 1,645.00          | \$ 1,645.00          | \$ -                     | \$ -                 |
| 4570-000   | Sem & workshops Services      | \$ 1,701.59          | \$ 705.66            | \$ 312.40            | \$ 2,215.00          | \$ 2,215.00          | \$ 2,215.00          | \$ -                     | \$ -                 |
| 4575-000   | Travel & mileage Services     | \$ 2,534.61          | \$ 216.91            | \$ -                 | \$ 2,540.00          | \$ 2,540.00          | \$ 2,540.00          | \$ -                     | \$ -                 |
| <b>Account Classification Total: PS other - Purchased services - other</b>                       |                               | <b>\$ 10,507.72</b>  | <b>\$ 4,851.17</b>   | <b>\$ 4,060.93</b>   | <b>\$ 11,200.00</b>  | <b>\$ 11,200.00</b>  | <b>\$ 11,200.00</b>  | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Supplies - Supplies</i>   |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| 4620-000   | Office supplies Supplies      | \$ 821.14            | \$ 1,260.41          | \$ 398.58            | \$ 750.00            | \$ 750.00            | \$ 750.00            | \$ -                     | \$ -                 |
| 4625-000   | Postage Supplies              | \$ 9,096.73          | \$ 5,061.95          | \$ 5,633.45          | \$ 5,700.00          | \$ 5,700.00          | \$ 5,700.00          | \$ -                     | \$ -                 |
| 4690-000   | Other misc Supplies           | \$ 665.32            | \$ 1,256.18          | \$ -                 | \$ 750.00            | \$ 750.00            | \$ 750.00            | \$ -                     | \$ -                 |
| <b>Account Classification Total: Supplies - Supplies</b>   |                               | <b>\$ 10,583.19</b>  | <b>\$ 7,578.54</b>   | <b>\$ 6,032.03</b>   | <b>\$ 7,200.00</b>   | <b>\$ 7,200.00</b>   | <b>\$ 7,200.00</b>   | <b>\$ -</b>              | <b>\$ -</b>          |
| <i>Property - Property</i>   |                               |                      |                      |                      |                      |                      |                      |                          |                      |
| 4750-000   | Furniture & fixtures Property | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                     | \$ -                 |
| <b>Account Classification Total: Property - Property</b>   |                               | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>              | <b>\$ -</b>          |
| <b>Division Total: 00 - Non-Divisional</b>   |                               | <b>\$ 407,985.10</b> | <b>\$ 415,859.54</b> | <b>\$ 359,470.14</b> | <b>\$ 448,074.00</b> | <b>\$ 462,448.00</b> | <b>\$ 462,448.00</b> | <b>\$ 14,374.00</b>      | <b>\$ -</b>          |
| <b>Department Total: 33 - Community Development</b>  |                               | <b>\$ 407,985.10</b> | <b>\$ 415,859.54</b> | <b>\$ 359,470.14</b> | <b>\$ 448,074.00</b> | <b>\$ 462,448.00</b> | <b>\$ 462,448.00</b> | <b>\$ 14,374.00</b>      | <b>\$ -</b>          |

| <i>*Breakout of Personnel Salaries</i> |                 |               |                      |
|--|-----------------|---------------|----------------------|
| Transactions                           | Number of Units | Cost Per      | Total                |
| Administrative Time                    | 1               | \$ 3,671.00   | \$ 3,671.00          |
| Associate Planner                      | 1               | \$ 81,215.00  | \$ 81,215.00         |
| GIS Manager/Comprehensive Planner      | 1               | \$ 88,391.00  | \$ 88,391.00         |
| Town Planner/Department Manager        | 1               | \$ 102,583.00 | \$ 102,583.00        |
| <b>Total Regular Salaries Cost:</b>    |                 | <b>\$</b>     | <b>\$ 275,860.00</b> |
|  |                 |               |                      |
| Land Use Change Assistant              | 1               | \$ 36,284.00  | \$ 36,284.00         |
| Recording Secretary                    | 1               | \$ 10,608.00  | \$ 10,608.00         |
| <b>Total Part-Time Salaries Cost:</b>  |                 | <b>\$</b>     | <b>\$ 46,892.00</b>  |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Budget

| Account Number   | Account Description | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | 2023 Default Budget | Change in budget (23-22) | Over/(Under) Default |
|--|---------------------|--------------------|--------------------|--------------------|----------------------|----------------------|---------------------|--------------------------|----------------------|
| <b>Fund: 100 - General Fund</b>                            |                     |                    |                    |                    |                      |                      |                     |                          |                      |
| EXPENSES   |                     |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Department: 34 - Debt Service</b>                       |                     |                    |                    |                    |                      |                      |                     |                          |                      |
| <b>Division: 51 - Debt Service - Principal</b>             |                     |                    |                    |                    |                      |                      |                     |                          |                      |
| <i>Other - Other objects</i>                               |                     |                    |                    |                    |                      |                      |                     |                          |                      |
| 4980-000   | Principal Other     | \$ 1,610,800.00    | \$ 1,890,800.00    | \$ 1,905,800.00    | \$ 1,800,800.00      | \$ 1,555,800.00      | \$ 1,555,800.00     | \$ (245,000.00)          | \$ - ~               |
| <i>Account Classification Total: Other - Other objects</i> |                     | \$ 1,610,800.00    | \$ 1,890,800.00    | \$ 1,905,800.00    | \$ 1,800,800.00      | \$ 1,555,800.00      | \$ 1,555,800.00     | \$ (245,000.00)          | \$ -                 |
| <b>Division Total: 51 - Debt Service - Principal</b>       |                     | \$ 1,610,800.00    | \$ 1,890,800.00    | \$ 1,905,800.00    | \$ 1,800,800.00      | \$ 1,555,800.00      | \$ 1,555,800.00     | \$ (245,000.00)          | \$ -                 |
| <b>Division: 52 - Debt Service - Interest</b>              |                     |                    |                    |                    |                      |                      |                     |                          |                      |
| <i>Other - Other objects</i>                               |                     |                    |                    |                    |                      |                      |                     |                          |                      |
| 4981-000   | Interest Other      | \$ 317,058.26      | \$ 613,517.45      | \$ 539,574.73      | \$ 466,055.00        | \$ 399,274.00        | \$ 399,274.00       | \$ (66,781.00)           | \$ - ~               |
| <i>Account Classification Total: Other - Other objects</i> |                     | \$ 317,058.26      | \$ 613,517.45      | \$ 539,574.73      | \$ 466,055.00        | \$ 399,274.00        | \$ 399,274.00       | \$ (66,781.00)           | \$ -                 |
| <b>Division Total: 52 - Debt Service - Interest</b>        |                     | \$ 317,058.26      | \$ 613,517.45      | \$ 539,574.73      | \$ 466,055.00        | \$ 399,274.00        | \$ 399,274.00       | \$ (66,781.00)           | \$ -                 |
| <b>Department Total: 34 - Debt Service</b>                 |                     | \$ 1,927,858.26    | \$ 2,504,317.45    | \$ 2,445,374.73    | \$ 2,266,855.00      | \$ 1,955,074.00      | \$ 1,955,074.00     | \$ (311,781.00)          | \$ -                 |

| <i>*Breakout of Debt Principal - FY indicates final year of payment</i> |                 |               |                     |
|---|-----------------|---------------|---------------------|
| Transactions  | Number of Units | Cost Per      | Total               |
| Exit 4A & Central Fire Station FY 2039                                  | 1               | \$ 425,000.00 | \$ 425,000.00       |
| Exit 4A (2016) FY 2026  | 1               | \$ 115,800.00 | \$ 115,800.00       |
| Exit 4A (2018) FY 2029  | 1               | \$ 125,000.00 | \$ 125,000.00       |
| Multi Purpose Bond FY 2024  | 1               | \$ 680,000.00 | \$ 680,000.00       |
| Refunding Bonds (2015) FY 2027  | 1               | \$ 210,000.00 | \$ 210,000.00       |
| <i>Total Principal Cost:</i>  |                 | \$            | <i>1,555,800.00</i> |
| <i>*Breakout of Debt Interest - FY indicates final year of payment</i>  |                 |               |                     |
| Exit 4A & Central Fire Station FY 2039                                  | 1               | \$ 290,263.00 | \$ 290,263.00       |
| Exit 4A (2016) FY 2026  | 1               | \$ 16,636.00  | \$ 16,636.00        |
| Exit 4A (2018) FY 2029  | 1               | \$ 31,875.00  | \$ 31,875.00        |
| Multi Purpose Bond FY 2024  | 1               | \$ 42,500.00  | \$ 42,500.00        |
| Refunding Bonds (2015) FY 2027  | 1               | \$ 18,000.00  | \$ 18,000.00        |
| <i>Total Interest Cost:</i>   |                 | \$            | <i>399,274.00</i>   |



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description                                 | 2019 Actual<br>Amount | 2020 Actual<br>Amount | 2021 Actual<br>Amount | 2022 Approved Budget | 2023 Proposed Budget | Separate Warrant<br>Article |
|--|---|-----------------------|-----------------------|-----------------------|----------------------|----------------------|-----------------------------|
| <b>Fund: 100 - General Fund</b>  |   |                       |                       |                       |                      |                      |                             |
| EXPENSES   |   |                       |                       |                       |                      |                      |                             |
| <b>Department: 35 - Capital Outlay</b>   |   |                       |                       |                       |                      |                      |                             |
| <b>Division: 71 - Land</b>   |   |                       |                       |                       |                      |                      |                             |
| <i>Property - Property</i>   |   |                       |                       |                       |                      |                      |                             |
| 4710-008   | Land - Other Property                               | \$ -                  | \$ -                  | \$ -                  | \$ 250,000.00        | \$ -                 | \$ -                        |
| 4710-009   | Land - Sargent Road                                 | \$ 95,000.00          | \$ -                  | \$ -                  | \$ -                 | \$ -                 | \$ -                        |
| <i>Account Classification Total: Property - Property</i>   |   | \$ 95,000.00          | \$ -                  | \$ -                  | \$ 250,000.00        | \$ -                 | \$ -                        |
| <b>Division Total: 71 - Land</b>   |   | \$ 95,000.00          | \$ -                  | \$ -                  | \$ 250,000.00        | \$ -                 | \$ -                        |
| <b>Division: 73 - Buildings</b>  |   |                       |                       |                       |                      |                      |                             |
| <i>Property - Property</i>   |   |                       |                       |                       |                      |                      |                             |
| 4720-005   | Senior Center Improvements Property                 | \$ -                  | \$ -                  | \$ -                  | \$ -                 | \$ -                 | \$ -                        |
| 4720-012   | Buildings Recreation Maintenance                    | \$ 135,883.00         | \$ -                  | \$ -                  | \$ -                 | \$ -                 | \$ -                        |
| 4721-000   | Buildings Fire Property                             | \$ -                  | \$ -                  | \$ -                  | \$ -                 | \$ -                 | \$ -                        |
| <i>Account Classification Total: Property - Property</i>   |   | \$ 135,883.00         | \$ -                  | \$ -                  | \$ -                 | \$ -                 | \$ -                        |
| <b>Division Total: 73 - Buildings</b>  |   | \$ 135,883.00         | \$ -                  | \$ -                  | \$ -                 | \$ -                 | \$ -                        |
| <b>Division: 74 - Improvements other than Building</b>   |   |                       |                       |                       |                      |                      |                             |
| <i>PS prof - Purchased services - professional &amp; technical</i>                               |   |                       |                       |                       |                      |                      |                             |
| 4735-000   | Air/Water Quality Study                             | \$ 35,000.00          | \$ -                  | \$ -                  | \$ -                 | \$ -                 | \$ -                        |
| <i>Account Classification Total: PS prof - Purchased services - professional &amp; technical</i> |   | \$ 35,000.00          | \$ -                  | \$ -                  | \$ -                 | \$ -                 | \$ -                        |
| <i>PS property - Purchased services - property services</i>                                      |   |                       |                       |                       |                      |                      |                             |
| 4736-000   | Nelson Road Field Light Replacement                 | \$ 130,000.00         | \$ -                  | \$ -                  | \$ -                 | \$ -                 | \$ -                        |
| <i>Account Classification Total: PS property - Purchased services - property services</i>        |   | \$ 130,000.00         | \$ -                  | \$ -                  | \$ -                 | \$ -                 | \$ -                        |
| <i>Property - Property</i>   |   |                       |                       |                       |                      |                      |                             |
| 4730-000   | Expendable Maint Trust Fund Property                | \$ 180,000.00         | \$ 180,000.00         | \$ -                  | \$ 180,000.00        | \$ -                 | \$ 180,000.00               |
| 4730-002   | Town Common Drainage Improvements Property          | \$ 235,000.00         | \$ -                  | \$ -                  | \$ -                 | \$ -                 | \$ -                        |
| 4730-003   | Improve Former S.D. Building Property               | \$ -                  | \$ 378,500.00         | \$ -                  | \$ -                 | \$ -                 | \$ -                        |
| 4730-005   | Town-Wide Emergency Communications Upgrade Property | \$ -                  | \$ -                  | \$ -                  | \$ -                 | \$ -                 | \$ -                        |
| 4730-006   | Recreation Court Resurfacing Property               | \$ -                  | \$ -                  | \$ -                  | \$ -                 | \$ -                 | \$ -                        |
| 4730-007   | Assessing Software Property                         | \$ -                  | \$ 60,000.00          | \$ -                  | \$ -                 | \$ -                 | \$ -                        |
| 4730-008   | Roadway Maint Trust Fund Roadway Maint Trust Fund   | \$ 650,000.00         | \$ 650,000.00         | \$ 650,000.00         | \$ 650,000.00        | \$ -                 | \$ 650,000.00               |
| 4733-000   | Rail Trail Improvements                             | \$ -                  | \$ 600,000.00         | \$ -                  | \$ -                 | \$ -                 | \$ -                        |
| 4734-000   | Water Main Improvements                             | \$ -                  | \$ -                  | \$ -                  | \$ 250,000.00        | \$ -                 | \$ -                        |
| 4760-000   | Imp Other than Building Other Property              | \$ -                  | \$ 30,000.00          | \$ 265,000.00         | \$ -                 | \$ -                 | \$ -                        |
| <i>Account Classification Total: Property - Property</i>   |   | \$ 1,065,000.00       | \$ 1,898,500.00       | \$ 915,000.00         | \$ 1,080,000.00      | \$ -                 | \$ 830,000.00               |
| <b>Division Total: 74 - Improvements other than Building</b>                                     |   | \$ 1,230,000.00       | \$ 1,898,500.00       | \$ 915,000.00         | \$ 1,080,000.00      | \$ -                 | \$ 830,000.00               |
| <b>Department Total: 35 - Capital Outlay</b>   |   | \$ 1,460,883.00       | \$ 1,898,500.00       | \$ 915,000.00         | \$ 1,330,000.00      | \$ -                 | \$ 830,000.00               |

# PUBLIC WORKS & ENGINEERING DEPARTMENT

## Division: Environmental Services - Sewer

### Mission Statement:

Build and maintain a public sewer infrastructure primarily in commercial and industrially zoned land to stimulate diversified business development and expand the tax base; provide environmentally friendly and superior sewage disposal alternatives for business and residential growth; monitor and regulate industrial discharges to the public system.

### Major Services/Responsibilities:

Administer and Enforce Industrial Pretreatment Program.  
Inspect, Maintain, Repair and Operate Sewer Collection and Transmission System  
Implement and Maintain Sewer Ordinance, Inter-municipal Sewer Agreements, Sewer Billing Program  
Review Sewer Development Proposals, Write Permits, and Inspect Sewer Construction  
Plan New Infrastructure Development.

### Key Fiscal Year Objectives:

Implement the January 2005 Wastewater Facilities Plan's recommendations to address future public sewer system needs  
Maintain 100 % Compliance with the Town's Industrial Pretreatment Program.  
Implement and execute asset management approach to cost effectively maximize the useful life of the \$35 million sewer collection and transmission systems.  
Maintain Sewer Operating Budget That Is Fully Funded by Sewer Users of the System.

### Performance Measures:

| Description                | Actual    |           |           | Projected |           |
|----------------------------|-----------|-----------|-----------|-----------|-----------|
|                            | FY- 18/19 | FY- 19/20 | FY- 20/21 | FY- 21/22 | FY- 22/23 |
| No. Sewer Service Accounts | 2,010     | 2,040     | 2,046     | 2,100     | 2,150     |
| No. Londonderry Flow-MGD*  | 1.50      | 1.60      | 1.60      | 1.70      | 1.80      |
| So. Londonderry Flow-MGD*  | 0.135     | 0.145     | 0.155     | 0.165     | 0.185     |
| Miles of Sewer Lines       | 42.00     | 42.00     | 42.00     | 42.00     | 42.00     |

\* MGD-Millions Gallons per Day



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description            | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | Change in budget (22-21) |
|--|--------------------------------|--------------------|--------------------|--------------------|----------------------|----------------------|--------------------------|
| <b>EXPENSES</b>  |                                |                    |                    |                    |                      |                      |                          |
| <b>Department: 50 - Sewer</b>  |                                |                    |                    |                    |                      |                      |                          |
| <b>Division: 00 - Non-Divisional</b>   |                                |                    |                    |                    |                      |                      |                          |
| <i>PS Salaries - Personnel services - salaries</i>   |                                |                    |                    |                    |                      |                      |                          |
| 4110-000   | Regular Salaries               | \$ 85,503.60       | \$ 90,023.52       | \$ 96,609.44       | \$ 102,659.00        | \$ 104,727.00        | \$ 2,068.00 *            |
| 4120-000   | Part-time Salaries             | \$ -               | \$ -               | \$ -               | \$ 14,597.00         | \$ 15,325.00         | \$ 728.00 *              |
| <i>Account Classification Total: PS Salaries - Personnel services - salaries</i>                 |                                | \$ 85,503.60       | \$ 90,023.52       | \$ 96,609.44       | \$ 117,256.00        | \$ 120,052.00        | \$ 2,796.00              |
| <i>PS Benefits - Personnel services - benefits</i>   |                                |                    |                    |                    |                      |                      |                          |
| 4210-000   | Health Ins Benefits            | \$ 20,795.92       | \$ 23,953.88       | \$ 24,801.13       | \$ 24,886.00         | \$ 23,991.00         | \$ (895.00)              |
| 4215-000   | Life Ins Benefits              | \$ 1,362.23        | \$ 1,340.11        | \$ 1,148.97        | \$ 1,022.00          | \$ 1,064.00          | \$ 42.00                 |
| 4219-000   | Dental Ins Benefits            | \$ 1,071.72        | \$ 1,096.68        | \$ 1,161.23        | \$ 1,140.00          | \$ 1,123.00          | \$ (17.00)               |
| 4220-000   | FICA Benefits                  | \$ 5,038.99        | \$ 5,277.49        | \$ 5,805.51        | \$ 7,270.00          | \$ 7,444.00          | \$ 174.00                |
| 4225-000   | Medicare Benefits              | \$ 1,178.47        | \$ 1,234.26        | \$ 1,357.73        | \$ 1,701.00          | \$ 1,741.00          | \$ 40.00                 |
| 4230-000   | Retirement Benefits            | \$ 9,545.47        | \$ 9,791.10        | \$ 10,736.18       | \$ 14,434.00         | \$ 14,725.00         | \$ 291.00                |
| 4260-000   | Workers' comp Benefits         | \$ 775.61          | \$ 778.99          | \$ 755.13          | \$ 945.00            | \$ 980.00            | \$ 35.00                 |
| <i>Account Classification Total: PS Benefits - Personnel services - benefits</i>                 |                                | \$ 39,768.41       | \$ 43,472.51       | \$ 45,765.88       | \$ 51,398.00         | \$ 51,068.00         | \$ (330.00)              |
| <i>PS prof - Purchased services - professional &amp; technical</i>                               |                                |                    |                    |                    |                      |                      |                          |
| 4315-000   | Usage Services                 | \$ 916,877.69      | \$ 900,519.48      | \$ 921,597.65      | \$ 1,333,785.00      | \$ 1,303,059.00      | \$ (30,726.00)           |
| 4320-000   | Legal general Services         | \$ -               | \$ -               | \$ -               | \$ 5,000.00          | \$ 5,000.00          | \$ -                     |
| 4330-000   | MGMT services Services         | \$ 492,689.71      | \$ 138,542.58      | \$ 17,204.53       | \$ 235,000.00        | \$ 437,000.00        | \$ 202,000.00            |
| 4341-000   | Telephone Services             | \$ 4,127.14        | \$ 3,991.47        | \$ 3,914.49        | \$ 4,200.00          | \$ 4,200.00          | \$ -                     |
| <i>Account Classification Total: PS prof - Purchased services - professional &amp; technical</i> |                                | \$ 1,413,694.54    | \$ 1,043,053.53    | \$ 942,716.67      | \$ 1,577,985.00      | \$ 1,749,259.00      | \$ 171,274.00            |
| <i>PS property - Purchased services - property services</i>                                      |                                |                    |                    |                    |                      |                      |                          |
| 4410-000   | Electric Services              | \$ 40,454.84       | \$ 31,650.12       | \$ 32,120.20       | \$ 34,000.00         | \$ 34,000.00         | \$ -                     |
| 4411-000   | Heat & oil Services            | \$ 6,153.33        | \$ 7,290.86        | \$ 5,749.85        | \$ 12,000.00         | \$ 12,000.00         | \$ -                     |
| 4412-000   | Water Services                 | \$ 258.56          | \$ 1,263.48        | \$ 264.00          | \$ 1,250.00          | \$ 1,250.00          | \$ -                     |
| 4417-000   | Water analysis Services        | \$ 9,358.00        | \$ 9,654.00        | \$ 11,280.00       | \$ 21,000.00         | \$ 21,000.00         | \$ -                     |
| 4418-000   | Pretreatment Services          | \$ 25,886.25       | \$ 17,351.25       | \$ 19,479.40       | \$ 35,000.00         | \$ 35,000.00         | \$ -                     |
| 4430-000   | Repairs & maint Service        | \$ 188,382.32      | \$ 131,027.98      | \$ 145,033.78      | \$ 246,400.00        | \$ 246,400.00        | \$ -                     |
| <i>Account Classification Total: PS property - Purchased services - property services</i>        |                                | \$ 270,493.30      | \$ 198,237.69      | \$ 213,927.23      | \$ 349,650.00        | \$ 349,650.00        | \$ -                     |
| <i>PS other - Purchased services - other</i>   |                                |                    |                    |                    |                      |                      |                          |
| 4550-000   | Printing Services              | \$ -               | \$ -               | \$ -               | \$ 950.00            | \$ 950.00            | \$ -                     |
| 4570-000   | Sem & workshops Services       | \$ 2,710.42        | \$ 3,360.41        | \$ 525.00          | \$ 3,000.00          | \$ 3,000.00          | \$ -                     |
| 4575-000   | Travel & mileage Services      | \$ 119.48          | \$ 73.85           | \$ -               | \$ 250.00            | \$ 250.00            | \$ -                     |
| <i>Account Classification Total: PS other - Purchased services - other</i>                       |                                | \$ 2,829.90        | \$ 3,434.26        | \$ 525.00          | \$ 4,200.00          | \$ 4,200.00          | \$ -                     |
| <i>Supplies - Supplies</i>   |                                |                    |                    |                    |                      |                      |                          |
| 4620-000   | Office supplies Supplies       | \$ 491.54          | \$ 408.20          | \$ 481.99          | \$ 950.00            | \$ 950.00            | \$ -                     |
| 4625-000   | Postage Supplies               | \$ 51.05           | \$ 22.90           | \$ 26.25           | \$ 2,700.00          | \$ 2,700.00          | \$ -                     |
| 4660-000   | Vehicle repairs Supplies       | \$ 29.95           | \$ 94.04           | \$ 81.04           | \$ 500.00            | \$ 500.00            | \$ -                     |
| 4680-000   | Dept. expense Supplies         | \$ 4,983,057.14    | \$ 365,379.81      | \$ 146,029.03      | \$ -                 | \$ -                 | \$ -                     |
| 4690-000   | Other misc Supplies            | \$ 117.95          | \$ 41.96           | \$ 294.52          | \$ 3,000.00          | \$ 3,000.00          | \$ -                     |
| <i>Account Classification Total: Supplies - Supplies</i>   |                                | \$ 4,983,747.63    | \$ 365,946.91      | \$ 146,912.83      | \$ 7,150.00          | \$ 7,150.00          | \$ -                     |
| <i>Property - Property</i>   |                                |                    |                    |                    |                      |                      |                          |
| 4740-000   | Mach & equip Property          | \$ 198,517.96      | \$ 295,263.91      | \$ 218,372.09      | \$ 486,219.00        | \$ 475,847.00        | \$ (10,372.00)           |
| <i>Account Classification Total: Property - Property</i>   |                                | \$ 198,517.96      | \$ 295,263.91      | \$ 218,372.09      | \$ 486,219.00        | \$ 475,847.00        | \$ (10,372.00)           |
| <i>Other - Other objects</i>   |                                |                    |                    |                    |                      |                      |                          |
| 4901-000   | Transfer to General Fund Other | \$ 220,000.00      | \$ 224,596.00      | \$ 225,581.52      | \$ 215,686.00        | \$ 92,686.00         | \$ (123,000.00)          |
| <i>Account Classification Total: Other - Other objects</i>                                       |                                | \$ 220,000.00      | \$ 224,596.00      | \$ 225,581.52      | \$ 215,686.00        | \$ 92,686.00         | \$ (123,000.00)          |



|  |    |              |    |              |    |              |    |              |    |              |    |           |
|--|----|--------------|----|--------------|----|--------------|----|--------------|----|--------------|----|-----------|
| <b>Division Total: 00 - Non-Divisional</b> | \$ | 7,214,555.34 | \$ | 2,264,028.33 | \$ | 1,890,410.66 | \$ | 2,809,544.00 | \$ | 2,849,912.00 | \$ | 40,368.00 |
| <b>Department Total: 50 - Sewer</b>        | \$ | 7,214,555.34 | \$ | 2,264,028.33 | \$ | 1,890,410.66 | \$ | 2,809,544.00 | \$ | 2,849,912.00 | \$ | 40,368.00 |
| EXPENSES Total                             | \$ | 7,214,555.34 | \$ | 2,264,028.33 | \$ | 1,890,410.66 | \$ | 2,809,544.00 | \$ | 2,849,912.00 | \$ | 40,368.00 |

| <i>*Breakout of Personnel Salaries</i>          |                 |              |                      |
|---|-----------------|--------------|----------------------|
| Transactions                                    | Number of Units | Cost Per     | Total                |
| Administrative Time                             | 1               | \$ 1,896.00  | \$ 1,896.00          |
| Environmental Engineer                          | 1               | \$ 98,595.00 | \$ 98,595.00         |
| On-Call/Stand-By Compensation                   | 117             | \$ 20.00     | \$ 2,340.00          |
| Vacation Cash Out                               | 1               | \$ 1,896.00  | \$ 1,896.00          |
| <i>Total Regular Salaries Cost:</i>             |                 |              | <i>\$ 104,727.00</i> |
| Department Assistant - Part Time - Split w/ DPW | 1               | \$ 15,325.00 | \$ 15,325.00         |
| <i>Total Part-Time Salaries Cost:</i>           |                 |              | <i>\$ 15,325.00</i>  |
|   |                 |              |                      |



## Town of Londonderry, New Hampshire

### Fiscal Year 2023 Proposed Sewer Revenues Budget

| Account Number                         | Account Description  | 2018 Actual<br>Amount  | 2019 Actual Amount     | 2020 Actual Amount     | 2021 Actual<br>Amount  | 2022 Approved Budget   | 2023 Proposed Budget   | Change in budget (23-<br>22) |
|--|--|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------------|
| <b>Fund: 200 - Sewer</b>               |  |                        |                        |                        |                        |                        |                        |                              |
| <b>REVENUES</b>                        |  |                        |                        |                        |                        |                        |                        |                              |
| <b>Department: 50 - Sewer</b>          |  |                        |                        |                        |                        |                        |                        |                              |
| <i>Taxes - Taxes</i>                   |  |                        |                        |                        |                        |                        |                        |                              |
| 3190-001                               | Interest and costs on late taxes Taxes                               | \$ 10,436.52           | \$ 7,176.43            | \$ 2,247.97            | \$ 9,397.12            | \$ -                   | \$ -                   | \$ -                         |
|  | <i>Account Classification Total: Taxes - Taxes</i>                   | \$ 10,436.52           | \$ 7,176.43            | \$ 2,247.97            | \$ 9,397.12            | \$ -                   | \$ -                   | \$ -                         |
| <i>Chs Svc - Charges for Services</i>  |  |                        |                        |                        |                        |                        |                        |                              |
| 3401-002                               | Use charge Departmental revenue                                      | \$ 2,608,124.70        | \$ 2,552,332.90        | \$ 3,914,056.74        | \$ 3,196,463.48        | \$ 2,400,000.00        | \$ 2,500,000.00        | \$ 100,000.00                |
|  | <i>Account Classification Total: Chs Svc - Charges for Services</i>  | \$ 2,608,124.70        | \$ 2,552,332.90        | \$ 3,914,056.74        | \$ 3,196,463.48        | \$ 2,400,000.00        | \$ 2,500,000.00        | \$ 100,000.00                |
| <i>Misc - Miscellaneous Revenues</i>   |  |                        |                        |                        |                        |                        |                        |                              |
| 3401-003                               | Miscellaneous Departmental revenue                                   | \$ 836,673.60          | \$ -                   | \$ -                   | \$ 17,894.00           | \$ -                   | \$ -                   | \$ -                         |
|  | <i>Account Classification Total: Misc - Miscellaneous Revenues</i>   | \$ 836,673.60          | \$ -                   | \$ -                   | \$ 17,894.00           | \$ -                   | \$ -                   | \$ -                         |
| <i>Other - Other Financing Sources</i> |  |                        |                        |                        |                        |                        |                        |                              |
| 3939-001                               | Use of fund balance Other financing sources                          | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ 409,544.00          | \$ 349,912.00          | \$ (59,632.00)               |
|  | <i>Account Classification Total: Other - Other Financing Sources</i> | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ 409,544.00          | \$ 349,912.00          | \$ (59,632.00)               |
|  | <b>Department Total: 50 - Sewer</b>                                  | <b>\$ 3,455,234.82</b> | <b>\$ 2,559,509.33</b> | <b>\$ 3,916,304.71</b> | <b>\$ 3,223,754.60</b> | <b>\$ 2,809,544.00</b> | <b>\$ 2,849,912.00</b> | <b>\$ 40,368.00</b>          |
|  | <b>REVENUES Total</b>  | <b>\$ 3,455,234.82</b> | <b>\$ 2,559,509.33</b> | <b>\$ 3,916,304.71</b> | <b>\$ 3,223,754.60</b> | <b>\$ 2,809,544.00</b> | <b>\$ 2,849,912.00</b> | <b>\$ 40,368.00</b>          |
|  | <b>Fund REVENUE Total: 200 - Sewer</b>                               | <b>\$ 3,455,234.82</b> | <b>\$ 2,559,509.33</b> | <b>\$ 3,916,304.71</b> | <b>\$ 3,223,754.60</b> | <b>\$ 2,809,544.00</b> | <b>\$ 2,849,912.00</b> | <b>\$ 40,368.00</b>          |

# POLICE

## Outside Detail

### Mission Statement:

To provide services to Londonderry in a manner consistent with Londonderry Police Department's overall progressive, pro-active approach to law enforcement. To be responsive to the needs of the community during events that are privately funded but have an effect on safety within the community.

### Major Services/Responsibilities:

Special events, traffic management and special duty detail management

### Key FY23 Objectives:

Funding this program insures the safety of the public during those instances when the taxpayer should not be responsible for the cost. The objective of this program is to have the Town fully reimbursed for the cost of the service along with the assurance that public safety is not jeopardized

### Performance Measures:

Not Applicable



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description                    | 2019 Actual<br>Amount | 2020 Actual<br>Amount | 2021 Actual<br>Amount | 2022 Approved<br>Budget | 2023 Proposed Budget | Change in budget (23-<br>22) |
|--|--|-----------------------|-----------------------|-----------------------|-------------------------|----------------------|------------------------------|
| <b>EXPENSES</b>  |  |                       |                       |                       |                         |                      |                              |
| <b>Department: 56 - Police Outside Detail</b>                                    |  |                       |                       |                       |                         |                      |                              |
| <b>Division: 11 - Uniformed Officer Division</b>                                 |  |                       |                       |                       |                         |                      |                              |
| <i>PS Salaries - Personnel services - salaries</i>                               |  |                       |                       |                       |                         |                      |                              |
| 4110-000   | Regular Salaries                       | \$ 450,507.16         | \$ 297,749.24         | \$ 313,620.37         | \$ 375,000.00           | \$ 385,000.00        | \$ 10,000.00                 |
| <i>Account Classification Total: PS Salaries - Personnel services - salaries</i> |  | \$ 450,507.16         | \$ 297,749.24         | \$ 313,620.37         | \$ 375,000.00           | \$ 385,000.00        | \$ 10,000.00                 |
| <i>PS Benefits - Personnel services - benefits</i>                               |  |                       |                       |                       |                         |                      |                              |
| 4220-000   | FICA Benefits                          | \$ -                  | \$ -                  | \$ 278.14             | \$ -                    | \$ -                 | \$ -                         |
| 4225-000   | Medicare Benefits                      | \$ 6,237.63           | \$ 4,039.01           | \$ 4,612.22           | \$ 5,439.00             | \$ 5,583.00          | \$ 144.00                    |
| 4230-000   | Retirement Benefits                    | \$ 89,783.60          | \$ 49,844.55          | \$ 40,073.79          | \$ 127,050.00           | \$ 130,438.00        | \$ 3,388.00                  |
| 4260-000   | Workers' comp Benefits                 | \$ 14,780.73          | \$ 14,795.66          | \$ 14,344.94          | \$ 17,945.00            | \$ 18,640.00         | \$ 695.00                    |
| <i>Account Classification Total: PS Benefits - Personnel services - benefits</i> |  | \$ 110,801.96         | \$ 68,679.22          | \$ 59,309.09          | \$ 150,434.00           | \$ 154,661.00        | \$ 4,227.00                  |
| <i>Property - Property</i>   |  |                       |                       |                       |                         |                      |                              |
| 4745-000   | Minor capital equip Property           | \$ 64,356.00          | \$ 38,739.95          | \$ 165,000.00         | \$ 30,000.00            | \$ 30,000.00         | \$ -                         |
| <i>Account Classification Total: Property - Property</i>                         |  | \$ 64,356.00          | \$ 38,739.95          | \$ 165,000.00         | \$ 30,000.00            | \$ 30,000.00         | \$ -                         |
| <i>Other - Other objects</i>   |  |                       |                       |                       |                         |                      |                              |
| 4905-002   | Transfer to Capital Project Fund Other | \$ -                  | \$ -                  | \$ -                  | \$ -                    | \$ -                 | \$ -                         |
| 4905-003   | Transfer to Trust & Agency Fund Other  | \$ -                  | \$ -                  | \$ -                  | \$ -                    | \$ -                 | \$ -                         |
| <i>Account Classification Total: Other - Other objects</i>                       |  | \$ -                  | \$ -                  | \$ -                  | \$ -                    | \$ -                 | \$ -                         |
| <b>Division Total: 11 - Uniformed Officer Division</b>                           |  | \$ 625,665.12         | \$ 405,168.41         | \$ 537,929.46         | \$ 555,434.00           | \$ 569,661.00        | \$ 14,227.00                 |
| <b>Department Total: 56 - Police Outside Detail</b>                              |  | \$ 625,665.12         | \$ 405,168.41         | \$ 537,929.46         | \$ 555,434.00           | \$ 569,661.00        | \$ 14,227.00                 |
| <b>EXPENSES Total</b>  |  | \$ 625,665.12         | \$ 405,168.41         | \$ 537,929.46         | \$ 555,434.00           | \$ 569,661.00        | \$ 14,227.00                 |

## **Police Department – Airport Division**

### **Mission Statement:**

The Mission of the Londonderry Police Department Airport Division is to function as the primary law enforcement agency of the Manchester-Boston Regional Airport in order to provide safety and security for the airport community and the traveling public by meeting or exceeding all federal and state standards to insure the safest and most secure airport possible.

*(Note: The Manchester-Boston Regional Airport is owned and operated by the City of Manchester, NH. But, since the vast majority of the airport is in the Town of Londonderry we provide police services on a contracted basis. This contract pays for the Airport Division in its entirety, as well as providing a modest profit to the Town.)*

### **Major Services/Responsibilities:**

- Proactive security measures through high visibility patrols and officer presence to maintain overall safety and security of the airport
- Criminal and traffic accident investigation
- Emergency responses
- Conducting and planning security operations for political dignitary arrivals/departures
- Training and preparation for critical incidents
- Traffic and pedestrian safety
- Coordination and cooperation with Federal partners (i.e. TSA, FAA, DHS, FBI, USSS)

### **Key FY23 Objectives:**

- Keeping current with threat trends to aviation and mitigating the associated risks
- Continue to effectively manage the division in a fiscally prudent manner so that both the needs of the airport and the community are satisfied in an efficient and responsible manner
- Assist with security measures related to new airline and cargo operations
- Continue to assist the airport during the pandemic recovery through proper and flexible resource allocation
- Continue to foster effective and mutually beneficial partnerships with all of the Manchester-Boston Regional Airport stakeholders

- Always maintain the strong mutual and cohesive working relationship with the Airport Director along with the entire airport management team and develop successive leadership opportunities within our agency



## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Budget

| Account Number   | Account Description            | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | Change in budget (23-22) |
|--|--------------------------------|--------------------|--------------------|--------------------|----------------------|----------------------|--------------------------|
| <b>EXPENSES</b>  |                                |                    |                    |                    |                      |                      |                          |
| <b>Department: 57 - Police Airport Division</b>  |                                |                    |                    |                    |                      |                      |                          |
| <b>Division: 11 - Uniformed Officer Division</b>   |                                |                    |                    |                    |                      |                      |                          |
| <i>PS Salaries - Personnel services - salaries</i>   |                                |                    |                    |                    |                      |                      |                          |
| 4110-000   | Regular Salaries               | \$ 1,235,676.76    | \$ 1,195,434.98    | \$ 1,029,318.32    | \$ 1,426,180.00      | \$ 1,468,442.00      | \$ 42,262.00 *           |
| 4140-000   | Overtime Salaries              | \$ 130,890.96      | \$ 154,944.57      | \$ 155,788.72      | \$ 220,000.00        | \$ 220,000.00        | \$ -                     |
| <i>Account Classification Total: PS Salaries - Personnel services - salaries</i>                 |                                | \$ 1,366,567.72    | \$ 1,350,379.55    | \$ 1,185,107.04    | \$ 1,646,180.00      | \$ 1,688,442.00      | \$ 42,262.00             |
| <i>PS Benefits - Personnel services - benefits</i>   |                                |                    |                    |                    |                      |                      |                          |
| 4210-000   | Health Ins Benefits            | \$ 367,820.28      | \$ 434,276.12      | \$ 328,443.89      | \$ 440,983.00        | \$ 445,951.00        | \$ 4,968.00              |
| 4215-000   | Life Ins Benefits              | \$ 24,998.04       | \$ 23,989.44       | \$ 14,265.13       | \$ 16,227.00         | \$ 18,684.00         | \$ 2,457.00              |
| 4219-000   | Dental Ins Benefits            | \$ 34,219.92       | \$ 25,512.48       | \$ 20,051.35       | \$ 25,398.00         | \$ 25,568.00         | \$ 170.00                |
| 4220-000   | FICA Benefits                  | \$ -               | \$ -               | \$ 8.41            | \$ -                 | \$ -                 | \$ -                     |
| 4225-000   | Medicare Benefits              | \$ 20,606.79       | \$ 20,102.45       | \$ 17,045.85       | \$ 20,680.00         | \$ 21,293.00         | \$ 613.00                |
| 4230-000   | Retirement Benefits            | \$ 418,246.74      | \$ 394,146.89      | \$ 334,216.03      | \$ 483,189.00        | \$ 497,509.00        | \$ 14,320.00             |
| 4260-000   | Workers' comp Benefits         | \$ 20,918.00       | \$ 15,960.06       | \$ 14,348.98       | \$ 17,941.00         | \$ 25,764.00         | \$ 7,823.00              |
| <i>Account Classification Total: PS Benefits - Personnel services - benefits</i>                 |                                | \$ 886,809.77      | \$ 913,987.44      | \$ 728,379.64      | \$ 1,004,418.00      | \$ 1,034,769.00      | \$ 30,351.00             |
| <i>PS prof - Purchased services - professional &amp; technical</i>                               |                                |                    |                    |                    |                      |                      |                          |
| 4241-000   | Training Benefits              | \$ 49.95           | \$ 84.95           | \$ -               | \$ -                 | \$ -                 | \$ -                     |
| 4290-000   | Uniforms & cleaning Benefits   | \$ 147.00          | \$ 1,351.75        | \$ -               | \$ -                 | \$ -                 | \$ -                     |
| 4330-000   | MGMT services Services         | \$ 739.13          | \$ -               | \$ 3,547.57        | \$ 4,800.00          | \$ 4,800.00          | \$ -                     |
| <i>Account Classification Total: PS prof - Purchased services - professional &amp; technical</i> |                                | \$ 936.08          | \$ 1,436.70        | \$ 3,547.57        | \$ 4,800.00          | \$ 4,800.00          | \$ -                     |
| <i>PS other - Purchased services - other</i>   |                                |                    |                    |                    |                      |                      |                          |
| 4520-000   | Property ins Services          | \$ 15,971.24       | \$ 16,205.57       | \$ 13,387.13       | \$ 16,779.00         | \$ 17,618.00         | \$ 839.00                |
| <i>Account Classification Total: PS other - Purchased services - other</i>                       |                                | \$ 15,971.24       | \$ 16,205.57       | \$ 13,387.13       | \$ 16,779.00         | \$ 17,618.00         | \$ 839.00                |
| <i>Property - Property</i>   |                                |                    |                    |                    |                      |                      |                          |
| 4740-000   | Mach & equip Property          | \$ 8,838.19        | \$ 6,935.70        | \$ 4,078.89        | \$ -                 | \$ -                 | \$ -                     |
| <i>Account Classification Total: Property - Property</i>   |                                | \$ 8,838.19        | \$ 6,935.70        | \$ 4,078.89        | \$ -                 | \$ -                 | \$ -                     |
| <i>Other - Other objects</i>   |                                |                    |                    |                    |                      |                      |                          |
| 4901-000   | Transfer to General Fund Other | \$ 93,448.15       | \$ 88,961.25       | \$ 71,620.60       | \$ 70,000.00         | \$ 80,500.00         | \$ 10,500.00             |
| <i>Account Classification Total: Other - Other objects</i>                                       |                                | \$ 93,448.15       | \$ 88,961.25       | \$ 71,620.60       | \$ 70,000.00         | \$ 80,500.00         | \$ 10,500.00             |
| <b>Division Total: 11 - Uniformed Officer Division</b>   |                                | \$ 2,372,571.15    | \$ 2,377,906.21    | \$ 2,006,120.87    | \$ 2,742,177.00      | \$ 2,826,129.00      | \$ 83,952.00             |
| <b>Department Total: 57 - Police Airport Division</b>  |                                | \$ 2,372,571.15    | \$ 2,377,906.21    | \$ 2,006,120.87    | \$ 2,742,177.00      | \$ 2,826,129.00      | \$ 83,952.00             |
| <b>EXPENSES Total</b>  |                                | \$ 2,372,571.15    | \$ 2,377,906.21    | \$ 2,006,120.87    | \$ 2,742,177.00      | \$ 2,826,129.00      | \$ 83,952.00             |

| <i>*Breakout of Personnel Salaries</i> |                 |               |                 |
|--|-----------------|---------------|-----------------|
| Transactions                           | Number of Units | Cost Per      | Total           |
| Administrative Time                    | 1               | \$ 2,352.00   | \$ 2,352.00     |
| Captain                                | 1               | \$ 122,258.00 | \$ 122,258.00   |
| Patrol Officer                         | 1               | \$ 71,760.00  | \$ 71,760.00    |
| Patrol Officer                         | 6               | \$ 75,359.00  | \$ 452,154.00   |
| Patrol Officer                         | 2               | \$ 77,564.00  | \$ 155,128.00   |
| Patrol Officer                         | 2               | \$ 78,292.00  | \$ 156,584.00   |
| Sergeant                               | 5               | \$ 89,336.00  | \$ 446,680.00   |
| Union Contract Holiday Pay             | 1               | \$ 59,174.00  | \$ 59,174.00    |
| Vacation Cash Out                      | 1               | \$ 2,352.00   | \$ 2,352.00     |
| <i>Total Regular Salaries Cost:</i>    |                 |               | \$ 1,468,442.00 |

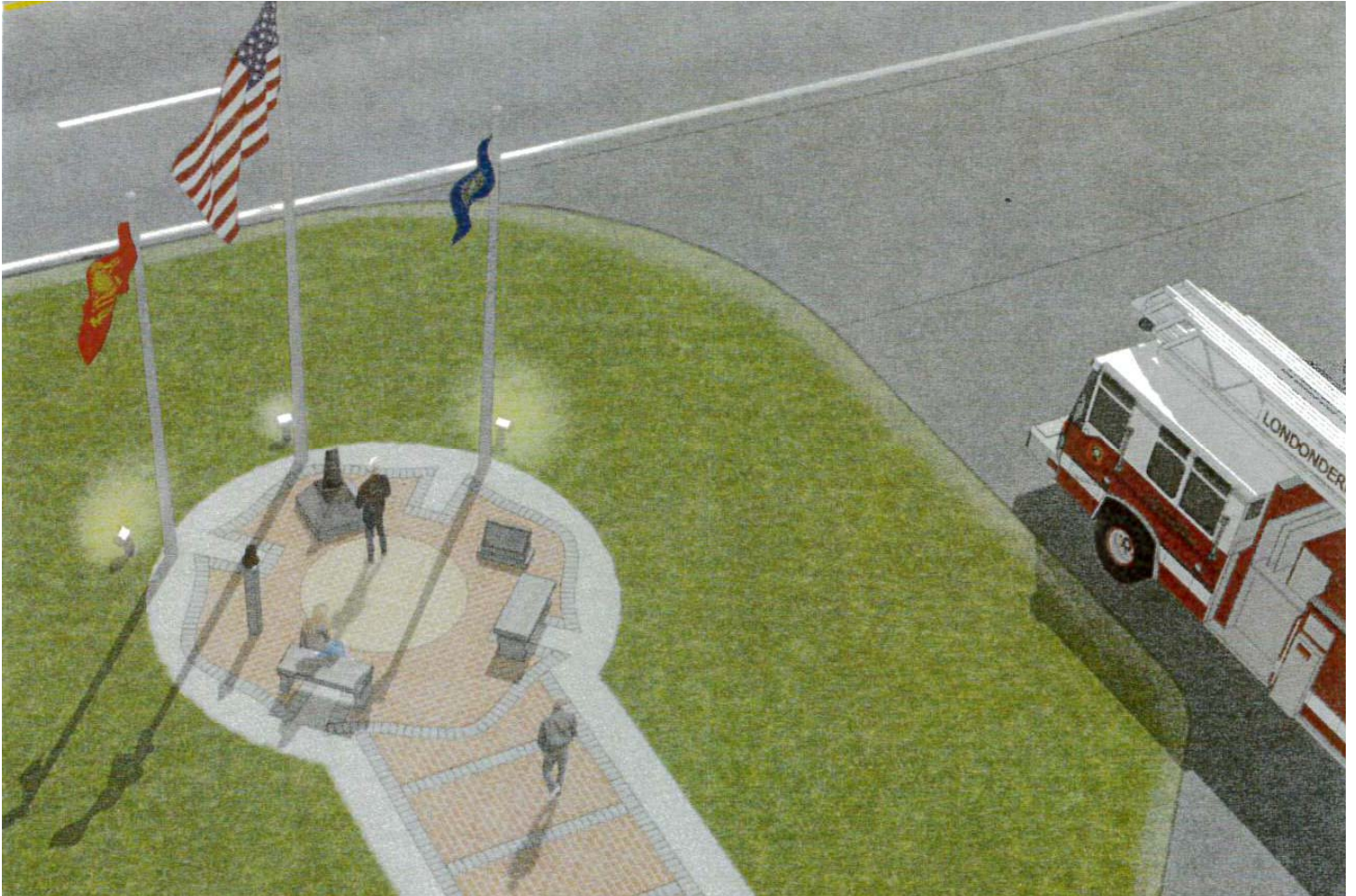


## Town of Londonderry, New Hampshire Fiscal Year 2023 Proposed Revenue Budget

| Account Number   | Account Description                  | 2018 Actual Amount | 2019 Actual Amount | 2020 Actual Amount | 2021 Actual Amount | 2022 Approved Budget | 2023 Proposed Budget | Change in budget (23-22) |
|--|--------------------------------------|--------------------|--------------------|--------------------|--------------------|----------------------|----------------------|--------------------------|
| <b>Fund: 220 - Police Outside Detail</b>                           |                                      |                    |                    |                    |                    |                      |                      |                          |
| REVENUES   |                                      |                    |                    |                    |                    |                      |                      |                          |
| <b>Department: 20 - Police</b>                                     |                                      |                    |                    |                    |                    |                      |                      |                          |
| <i>Misc - Miscellaneous Revenues</i>                               |                                      |                    |                    |                    |                    |                      |                      |                          |
| 3401-003   | Miscellaneous Departmental revenue   | \$ 785,722.16      | \$ 598,100.70      | \$ 440,005.50      | \$ 403,179.62      | \$ 555,434.00        | \$ 569,661.00        | \$ 14,227.00             |
| <i>Account Classification Total: Misc - Miscellaneous Revenues</i> |                                      | \$ 785,722.16      | \$ 598,100.70      | \$ 440,005.50      | \$ 403,179.62      | \$ 555,434.00        | \$ 569,661.00        | \$ 14,227.00             |
| <b>Department Total: 20 - Police</b>                               |                                      | \$ 785,722.16      | \$ 598,100.70      | \$ 440,005.50      | \$ 403,179.62      | \$ 555,434.00        | \$ 569,661.00        | \$ 14,227.00             |
| REVENUES Total   |                                      | \$ 785,722.16      | \$ 598,100.70      | \$ 440,005.50      | \$ 403,179.62      | \$ 555,434.00        | \$ 569,661.00        | \$ 14,227.00             |
|  |                                      |                    |                    |                    |                    |                      |                      |                          |
| Fund REVENUE   | Total: 220 - Police Outside Detail   | \$ 785,722.16      | \$ 598,100.70      | \$ 440,005.50      | \$ 403,179.62      | \$ 555,434.00        | \$ 569,661.00        | \$ 14,227.00             |
|  |                                      |                    |                    |                    |                    |                      |                      |                          |
| <b>Fund: 230 - Police Airport Division</b>                         |                                      |                    |                    |                    |                    |                      |                      |                          |
| REVENUES   |                                      |                    |                    |                    |                    |                      |                      |                          |
| <b>Department: 20 - Police</b>                                     |                                      |                    |                    |                    |                    |                      |                      |                          |
| <i>Misc - Miscellaneous Revenues</i>                               |                                      |                    |                    |                    |                    |                      |                      |                          |
| 3401-003   | Miscellaneous Departmental revenue   | \$ 2,395,731.97    | \$ 2,413,819.26    | \$ 2,410,296.40    | \$ 2,028,325.39    | \$ 2,742,177.00      | \$ 2,826,129.00      | \$ 83,952.00             |
| <i>Account Classification Total: Misc - Miscellaneous Revenues</i> |                                      | \$ 2,395,731.97    | \$ 2,413,819.26    | \$ 2,410,296.40    | \$ 2,028,325.39    | \$ 2,742,177.00      | \$ 2,826,129.00      | \$ 83,952.00             |
| <b>Department Total: 20 - Police</b>                               |                                      | \$ 2,395,731.97    | \$ 2,413,819.26    | \$ 2,410,296.40    | \$ 2,028,325.39    | \$ 2,742,177.00      | \$ 2,826,129.00      | \$ 83,952.00             |
| REVENUES Total   |                                      | \$ 2,395,731.97    | \$ 2,413,819.26    | \$ 2,410,296.40    | \$ 2,028,325.39    | \$ 2,742,177.00      | \$ 2,826,129.00      | \$ 83,952.00             |
|  |                                      |                    |                    |                    |                    |                      |                      |                          |
| Fund REVENUE   | Total: 230 - Police Airport Division | \$ 2,395,731.97    | \$ 2,413,819.26    | \$ 2,410,296.40    | \$ 2,028,325.39    | \$ 2,742,177.00      | \$ 2,826,129.00      | \$ 83,952.00             |



# ***Town of Londonderry, New Hampshire Capital Improvements Plan FY2023- FY2028***



## ***Prepared by the Londonderry Capital Improvement Planning Committee***

Chair: Steve Breault, Budget Committee  
Vice Chair: John Farrell, Town Council  
Jenn Ganem, School Board  
Jake Butler, Planning Board  
Bruce Hallowell, Planning Board

### ***Staff:***

Colleen Mailloux, AICP, Town Planner  
Amy Kizak, GIS Manager/Comprehensive Planner  
Justin Campo, Finance Director  
Peter Curro, School Department Business Administrator

## ***Adopted by the Londonderry Planning Board - October 6, 2021:***

Art Rugg, Chair  
Chris Davies, Vice Chair  
Al Sypek, Secretary  
Jake Butler, Assistant Secretary  
Ann Chiampa  
Jeff Penta  
Bruce Hallowell, Ex-Officio  
Giovanni Verani, Ex-Officio  
Roger Fillio, Alternate  
Jason Knight, Alternate  
Lynn Wiles, Alternate  
Deb Paul, Town Council Ex-Officio

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## Introduction

The preparation and adoption of a Capital Improvements Plan (CIP) is an important part of Londonderry's planning process. A CIP aims to recognize and resolve deficiencies in existing public facilities and anticipate and plan for future demand for capital facilities. A CIP is a multi-year schedule that lays out a series of municipal projects and their associated costs. Over the six-year period considered by the CIP, it shows how the Town should plan to expand or renovate facilities and services to meet the demands of existing or new population and businesses.

A CIP is an **advisory document** that can serve a number of purposes, among them to:

- Guide the Town Council, School Board, and the Budget Committee in the annual budgeting process;
- Contribute to stabilizing the Town's real property tax rate;
- Aid the prioritization, coordination, and sequencing of various municipal improvements;
- Inform residents, business owners, and developers of planned improvements;
- Provide the necessary legal basis for ongoing administration and periodic updates of a Growth Management Ordinance;
- Provide the necessary legal basis continued administration and periodic updates of an Impact Fee Ordinance.

*A CIP is purely advisory in nature. Ultimate funding decisions are subject to the budgeting process and the annual Town meeting. Inclusion of any given project in the CIP does not constitute an endorsement by the CIP Committee. Rather, the CIP Committee is bringing Department project requests to the attention of the Town, along with recommended priorities, in the hope of facilitating decision making by the Town.*

Information contained in this report was submitted to the Committee from the various town Departments and Boards and Committees that supplied information on their projects. Although this Capital Improvements Plan spans a six-year planning horizon the Plan is updated annually to reflect changing demands, new needs, and regular assessment of priorities.

This document contains those elements required by law to be included in a Capital Improvements Plan. The Londonderry Capital Improvement Planning Committee has prepared this report under the authority of the Planning Board and RSA 674:5-8 (Appendix A).

For purposes of the CIP, a "capital project" is defined as a tangible project or asset having a cost of at least \$100,000 and a useful life of at least five years. Eligible items include new buildings or additions, land purchases, studies, substantial road improvements and purchases of major vehicles and equipment. Operating expenditures for personnel and other general costs are not included. Expenditures for maintenance or repair are generally not included unless the cost or scope of the project is substantial enough to increase the level of a facility improvement.

## Population and Build Out

The 2020 Census P.L. 94-171 Redistricting Data indicates the population of Londonderry is approximately 25,826 people, up from 24,129 in 2010 (US Census). As of the 2020 US Census, Londonderry was the 9th largest community in the state. The 2020 populations for abutting communities is presented in the table below for perspective. Recent development activity for both residential and non-residential projects clearly illustrate that Londonderry will continue to be in a growth period for the duration of this CIP planning horizon.

Population projections may be obtained from either trend-line analysis or by conducting a "Build Out Analysis" that uses Geographic Information System (GIS) tools to derive development potential based on land potential and use assumptions. The latter tool allows capability to identify growth areas where provide guidance for locating community services.

In September of 2016 the NH Office of Strategic Initiatives (OSI) in partnership with the State's Regional Planning Commissions developed county level population projections by municipality for the period 2020 through 2040. The Londonderry 2040 population was projected to be roughly 27,036 in that study.

### *Population & Growth Rates: Londonderry, NH as Compared with First and Second Tier Abutting Communities (Source: NH OSI-2020 US Census Data)*

| Community          | 2020 Population | 2010 Population | Population Rank 2020 | Population Change ('10-'20) | Percent Change ('10-'20) |
|--------------------|-----------------|-----------------|----------------------|-----------------------------|--------------------------|
| <b>Londonderry</b> | <b>25,826</b>   | <b>24,129</b>   | <b>9</b>             | <b>1,697</b>                | <b>7%</b>                |
| Auburn             | 5,946           | 4,953           | 60                   | 993                         | 20%                      |
| Hudson             | 25,394          | 24,467          | 10                   | 927                         | 4%                       |
| Litchfield         | 8,478           | 8,271           | 36                   | 207                         | 3%                       |
| Manchester         | 115,644         | 109,565         | 1                    | 6,079                       | 6%                       |
| Windham            | 15,817          | 13,592          | 19                   | 2,225                       | 16%                      |
| Atkinson           | 7,087           | 6,751           | 47                   | 336                         | 5%                       |
| Bedford            | 23,322          | 21,203          | 11                   | 2,119                       | 10%                      |
| Candia             | 4,013           | 3,909           | 95                   | 104                         | 3%                       |
| Chester            | 5,232           | 4,768           | 68                   | 464                         | 10%                      |
| Derry              | 34,317          | 33,109          | 4                    | 1,208                       | 4%                       |
| Goffstown          | 18,577          | 17,651          | 14                   | 926                         | 5%                       |
| Hampstead          | 8,998           | 8,523           | 34                   | 475                         | 6%                       |
| Hooksett           | 14,871          | 13,451          | 21                   | 1,420                       | 11%                      |
| Merrimack          | 26,632          | 25,494          | 8                    | 1,138                       | 4%                       |
| Nashua             | 91,322          | 86,494          | 2                    | 4,828                       | 6%                       |
| Pelham             | 14,222          | 12,897          | 23                   | 1,325                       | 10%                      |
| Salem              | 30,089          | 28,776          | 7                    | 1,313                       | 5%                       |
| Sandown            | 6,548           | 5,986           | 51                   | 562                         | 9%                       |

As part of the 2013 Comprehensive Master Plan, the Town created a Build-Out Analysis to consider population growth according to two scenarios: 1) Trend Development, which assumed existing zoning conditions would remain into the future, and 2) Villages and Corridors, that assumed increased density and development within identified growth centers. These effectively provide baseline and accelerated growth estimates for build-out, or the point at which all available land is developed to maximum zoning capacity. Employment estimates are generated based on estimates of new square feet of building space under each scenario.

The Trend Development alternative supports a population of 30,786 and a labor force of 27,510 at build-out. This is an increase of 28% and 104% compared to current conditions, respectively. The Villages & Corridors alternative supports a population of 37,850 and a labor force of 55,380 at build-out. This is an increase of 57% and 311% compared to current conditions, respectively.

No firm date is associated with build out; rather, it should be considered a ceiling estimate, barring major redevelopment of existing residential areas.

### ***Master Plan Build-Out Analysis: Scenario Comparison***

|                      | <b>Trend<br/>Development<br/>Scenario</b> | <b>Villages and<br/>Corridors<br/>Scenario</b> |
|----------------------|---|--|
| Current Population   | 24,129                                    | 24,129   |
| Build-Out Population | 30,786                                    | 37,580   |
| Current Employment   | 13,474                                    | 13,474   |
| Build-Out Employment | 27,510                                    | 55,380   |

#### ***Trend Development Scenario***

This scenario continues to use low-density, single-use development patterns to meet future demand, which means rural areas will become new residential neighborhoods or strip center development

#### ***Villages and Corridors Scenario***

This scenario introduces the concept of mixed-use, walkable neighborhoods and activity centers to Londonderry, which should capture a significant amount of growth through build-out within small nodes. Development concentrated in these centers (impacting only 15% of the total land area in town) protects existing residential neighborhoods and provides the opportunity to permanently preserve more open space.

*Source: 2013 Comprehensive Master Plan. Build out Analysis conducted by  
Town Planning and Urban Design Collaborative for the Town of Londonderry.*



## Financing Methods

In the project summaries below, there are several different financing methods used. Four methods require appropriations, either as part of the Town's annual operating budget or as independent warrant articles at Town Meeting.

- The **1-Year Appropriation (GF)** is the most common method, and refers to those projects proposed to be funded by real property tax revenues within a single fiscal year.
- The **Capital Reserve (CRF)** method requires appropriations over more than one year, with the actual project being accomplished only when the total appropriations meet the project cost.
- **Lease/Purchase** method has been used by the Fire Department and other departments for the purchase of major vehicles.
- **Bonds (BD)** are generally limited to the most expensive capital projects, such as major renovations, additions, or new construction of school or municipal buildings or facilities, and allow capital facilities needs to be met immediately while spreading out the cost over many years in the future.
- **Impact fees (IF)** are collected from new development to pay for new facility capacity and placed in a fund until they are either expended within six years as part of the project finance or they are returned to the party they were collected from.
- **Grants (GR)** are also utilized to fund capital projects in Londonderry. Typically, grants will cover a portion of the overall project cost, and the Town is responsible for the remaining percentage of the project cost.
- **Tax Increment Financing (TIF)** TIF Districts allow the Town to use increases in valuation of property to directly pay off bonds for infrastructure improvements and capital projects within a defined district. TIF Districts are set up and administered according to NH RSA's, Chapter 162-K.
- **Access Fee (AF)** refers to money collected from users of a systems, dedicated to ongoing maintenance of town wide infrastructure.
- Lastly, the Town can take advantage of **Public/Private Partnerships**, where a private organization shares the costs of funding a capital project.

## **Identification of Departmental Capital Needs**

The Londonderry CIP Committee collects forms from Department Heads and Committee Chairs to identify potential capital needs and provide descriptions for the project requests. Forms are tailored by the CIP Committee and the Planning and Economic Development Department to generate information that defines the relative need and urgency for projects, and enables long-term monitoring of a project's useful life and returns. The CIP submittal form is included in Appendix B.

After written descriptions of potential capital projects are submitted, department heads or committee chairs are asked to come before the CIP Committee, as needed, to explain their capital needs and priorities and to explore with the CIP Committee the alternative approaches available to achieve the optimum level of capital needs and improvements.

The CIP Committee evaluates requests submitted from Department Heads, Boards & Committees, and assigns them to the 6-year schedule according to the priority of all capital requests. The following pages describe each of the requests that have been placed in the 6-year CIP program, and include: spreadsheets of the schedule, funding sources, tax impacts, and other required information.

The School District is currently conducting a School Facilities 10 year Master Plan that, when complete, will give a better understanding of what capital projects will be needed.

The Town Council approved Resolution 2019-11 (Taxpayer Relief Act of 2020) in December of 2019. This resolution states that there shall be no Town-side CIP requests prior to FY 2024.

With the COVID-19 global pandemic impacting the completion of the School Facilities Master Plan and the Town Council Resolution 2019-11, the Capital Improvement Program Committee recommends adoption of the current CIP with projects and priority rankings carried over from the 2021-2026 CIP plan.

## Priority System

The Committee has established a system to assess the relative priority of projects requested by the various departments, boards, and committees. Each proposed project is individually considered by the Committee and assessed a priority rank based on the descriptions below:

- **Priority 1 – Urgent**  
Cannot Be Delayed: Needed immediately for health & safety
- **Priority 2 - Necessary**  
Needed within 3 years to maintain basic level & quality of community services.
- **Priority 3 - Desirable**  
Needed within 4-6 years to improve quality or level of services.
- **Priority 4 - Deferrable**  
Can be placed on hold until after 6 year scope of current CIP, but supports community development goals.
- **Priority 5 - Premature**  
Needs more research, planning & coordination
- **Priority 6 - Inconsistent**  
Contrary to land-use planning or community development goals.

## Listing & Discussion of Projects by Priority

For an explanation of current CIP projects please see the Identification of Departmental Capital Needs section on page 6 of this report.

### Priority 2 School District

#### □ Kindergarten & Elementary School Space - \$38,000,000

##### *Project Description:*

The School District is working its way through a collection of options, some include moving the kindergarten program to a full time status. This option would provide the more costly option moving the kindergarten to full time program while at the same time adding classroom space to the elementary grades to handle the increase in enrollment. This option settles both issues with one project and funding plan.

**This project is a place holder until the School District finishes their School Facilities 10 Year Master Plan.**

*Funding Source: Bond*

*Proposed Funding Year: FY 2023 \$38,000,000*



## School District

### ❑ **District Wide School Renovations - \$15,000,000**

*Project Description:* Provides funding to upgrade the aging school buildings, using up-to-date materials and décor, and architectural improvements for better educational facilities. **This project is a place holder until the School District finishes their School Facilities 10 Year Master Plan.**

*Funding Source:* Bond

*Proposed Funding Year:* FY 2025 \$15,000,000

**Priority 2**

## School District

### ❑ **Auditorium - \$10,000,000**

*Project Description:*

Construction of new auditorium/function hall. **This project is a place holder until the School District finishes their School Facilities 10 Year Master Plan.**

*Funding Source:* Bond

**Priority 4**

## School District

### ❑ **High School Gym Renovation and Turf Field - \$3,000,000**

*Project Description:*

Finish construction of the high school gym and renovate the existing lacrosse/soccer game field to turf. **This project is a place holder until the School District finishes their School Facilities 10 Year Master Plan.**

*Funding Source:* Bond

*Proposed Funding Year:* FY 2027, \$3,000,000

**Priority 4**

## School District

### ❑ **SAU Building - \$4,000,000**

*Project Description:*

Construction of new SAU building or School District needs to renew lease at Kitty Hawk. **This project is a place holder until the School District finishes their School Facilities 10 Year Master Plan.**

*Funding Source:* Bond

*Proposed Funding Year:* FY 2027 \$4,000,000

**Priority 4**

**Note  
Regarding  
Previously  
Appropriated  
Exit 4A**

The bond for Exit 4A was approved by a prior Town Meeting, so to that extent, it is an existing project and is not included in the CIP. In 1989, the first drawdown from this bond took place, with roughly \$500,000 committed to the project's Environmental Impact Statement (EIS). The project's debt service is again impacting the community, as bonds have been issued in 2016, 2018 & 2019 for the remaining amount the project was approved for.

**Capital  
Reserve  
Accounts**

**Capital Reserve Accounts**

The Town has established a number of Capital Reserve accounts for which annual contributions are made to support long term investments, including fleet maintenance, regular repairs/replacements or recurring costs. The intent is to provide for regular contributions so that full funding is spread over multiple payments. Capital Reserve Fund accounts are created with a Town Meeting vote to authorize the fund. A vote of the Town Council or School Board is required to withdraw from the accounts.

On the Town side, the following accounts have been created:

Cable Division  
Cemetery Land  
Fire Apparatus  
Fire Equipment  
GIS Maintenance Program  
Highway  
Master Plan Update  
Pillsbury Cemetery Expansion  
Recreation

**Non-CIP  
Projects**

**Public Works & Engineering - Sewer Division**

**❑ Sewer Improvements**

There are a number of sewer construction projects that have been identified in the current Wastewater Facilities Plan, and the updated Facilities Plan currently under development.

It is anticipated the following three projects could begin within the next 6 years:

- Phase 2 of South Londonderry Interceptor – to service the area at the intersection of Rte. 128 and Rte. 102 (Cross Roads Mall, Elliot Hospital, Coach Stop) and to address failing septic systems on Sandstone Circle, Boulder Drive, and Granite Street) - Estimated Cost \$8.0M to \$10.0M
- Pump Station and Force Main to serve the future Woodmont project area located west of I-93 – (heading north toward Manchester Treatment Plant) - Estimated Cost \$5.0M
- Pump Station and Force Main to serve the future Woodmont project area located east of I-93 – (heading north toward Manchester Treatment Plant) - Estimated Cost \$5.0M

It is anticipated that these projects will be financed by developers and/or sewer access fees and so they are not reflected in the CIP tax impact analysis. They are presented here for informational purposes only.

## PROJECT SCORING AND PRIORITY SUMMARY

| Project  | Department       | Cost         | Placement in 2021-2026 CIP          | 2019 CIP Committee Score | 2020 Dept Score | 2020 CIP Committee Score | CIP Committee Priority Assignment | CIP Committee Placement in 22-27 CIP FY |
|--|------------------|--------------|-------------------------------------|--------------------------|-----------------|--------------------------|-----------------------------------|---|
| Kindergarten & Elementary School Space         | School District1 | \$38,000,000 | Priority 2<br>AE 2022<br>Const 2023 | 21                       | 23              | 21                       | 2                                 | FY 2023                                 |
| District Wide Building Renovations & Additions | School District2 | \$15,000,000 | Priority 2<br>AE 2024<br>Const 2025 | 18                       | 18              | 18                       | 2                                 | FY 2025                                 |
| Auditorium Construction                        | School District3 | \$10,000,000 | Priority 3<br>AE 2026<br>Const 2027 | 18                       | 17              | 18                       | 4                                 | FY 2027                                 |
| HS Gym Renovation & Turf Field                 | School District4 | \$3,000,000  | Priority 3<br>AE 2026<br>Const 2027 | 14                       | 14              | 14                       | 4                                 | FY 2027                                 |
| New SAU Office                                 | School District5 | \$4,000,000  | Priority 4<br>AE 2026<br>Const 2027 | 18                       | 11              | 18                       | 4                                 | FY 2027                                 |

- 1 - Urgent
- 2 - Necessary
- 3 - Desirable
- 4 - Deferrable
- 5 - Premature
- 6 - Inconsistent

Cannot be Delayed; Needed immediately for health & safety  
 Needed within 3 years to maintain basic level & quality of community services  
 Needed within 4-6 years to improve quality or level of services.  
 Can be placed on hold until after 6 year scope of current CIP, but supports community development goals.  
 Needs more research, planning & coordination  
 Contrary to land use planning or community development goals.

These projects are place holders until the School District finishes their School Facilities 10 Year Master Plan. For more information see the Identification of Departmental Capital Needs section on page 6 of this report.

# MUNICIPAL PROJECTS FY 2022- 2027

| Department/Project                      | COST         | Funding Source | FY 2022     | FY 2023      | FY 2024     | FY 2025      | FY 2026      | FY 2027      | FY 2028     | TOTAL        |
|---|--------------|----------------|-------------|--------------|-------------|--------------|--------------|--------------|-------------|--------------|
| <b>POLICE DEPARTMENT</b>                |              |                |             |              |             |              |              |              |             |              |
| Police Cruisers                         | \$900,000    | GF/Lease       | \$450,000   | \$0          | \$0         | \$0          | \$450,000    | \$0          | \$0         | \$900,000    |
| Police Sub-Total                        | \$900,000    |                | \$450,000   | \$0          | \$0         | \$0          | \$450,000    | \$0          | \$0         | \$900,000    |
| <b>HIGHWAY</b>                          |              |                |             |              |             |              |              |              |             |              |
| Roadway Maintenance Trust               | \$4,550,000  | TF             | \$650,000   | \$650,000    | \$650,000   | \$650,000    | \$650,000    | \$650,000    | \$650,000   | \$4,550,000  |
| Hwy. Equipment/Trks                     | \$2,435,000  | GF/Lease       | \$450,000   | \$640,000    | \$385,000   | \$310,000    | \$185,000    | \$185,000    | \$280,000   | \$2,155,000  |
| Highway Sub-Total                       | \$6,985,000  |                | \$1,100,000 | \$1,290,000  | \$1,035,000 | \$960,000    | \$835,000    | \$835,000    | \$930,000   | \$6,705,000  |
| <b>FIRE DEPARTMENT</b>                  |              |                |             |              |             |              |              |              |             |              |
| Fire Apparatus/Vehicles                 | \$2,570,000  | GF/Lease       | \$270,000   | \$270,000    | \$0         | \$0          | \$580,000    | \$950,000    | \$500,000   | \$2,070,000  |
| CRF-FF Equipment                        | \$700,000    | CRF/Lease      | \$100,000   | \$100,000    | \$100,000   | \$100,000    | \$100,000    | \$100,000    | \$100,000   | \$700,000    |
| Fire Sub-Total                          | \$3,270,000  |                | \$370,000   | \$370,000    | \$100,000   | \$100,000    | \$680,000    | \$1,050,000  | \$600,000   | \$2,770,000  |
| <b>COMMUNITY DEVELOPMENT DEPARTMENT</b> |              |                |             |              |             |              |              |              |             |              |
| CRF - Master Plan                       | \$140,000    | CRF            | \$35,000    | \$70,000     | \$35,000    | \$0          | \$0          | \$0          | \$0         | \$140,000    |
| GIS Maintenance Program                 | \$196,000    | CRF            | \$0         | \$56,000     | \$28,000    | \$28,000     | \$28,000     | \$28,000     | \$28,000    | \$168,000    |
| Community Development Sub-Total         | \$196,000    |                | \$0         | \$56,000     | \$28,000    | \$28,000     | \$28,000     | \$28,000     | \$28,000    | \$168,000    |
| <b>GENERAL GOVERNMENT</b>               |              |                |             |              |             |              |              |              |             |              |
| CRF Recreation                          | \$35,000     | CRF            | \$5,000     | \$5,000      | \$5,000     | \$5,000      | \$5,000      | \$5,000      | \$5,000     | \$45,000     |
| Sub-Total - General Govt                | \$35,000     |                | \$5,000     | \$5,000      | \$5,000     | \$5,000      | \$5,000      | \$5,000      | \$5,000     | \$45,000     |
| Grand Total - Town Projects             | \$11,386,000 |                | \$1,925,000 | \$1,721,000  | \$1,168,000 | \$1,093,000  | \$1,998,000  | \$1,918,000  | \$1,563,000 | \$9,688,000  |
| <b>Summary - ALL CAPITAL PROJECTS</b>   |              |                |             |              |             |              |              |              |             |              |
| Town Projects                           | \$11,386,000 |                | \$1,925,000 | \$1,721,000  | \$1,168,000 | \$1,093,000  | \$1,998,000  | \$1,918,000  | \$1,563,000 | \$10,588,000 |
| School Projects                         | \$70,000     |                | \$0         | \$38,000,000 | \$0         | \$15,000,000 | \$15,000,000 | \$17,000,000 | \$0         | \$85,000,000 |
| <b>TOTAL - ALL CAPITAL PROJECTS</b>     | \$81,386,000 |                | \$1,925,000 | \$39,721,000 | \$1,168,000 | \$16,093,000 | \$16,998,000 | \$18,918,000 | \$1,563,000 | \$95,588,000 |

| Legend for Funding Source: |                     |
|----------------------------|---------------------|
| CRF- Capital Reserve Fund  | IF- Impact Fee      |
| BD- Bond                   | GR- Grant           |
| GF- General Fund           | TF- Trust Fund      |
| AF- Access Fee             | CR- Current Revenue |

# FINANCING PLAN FOR CIP MUNICIPAL PROJECTS FY 2022-2027

| DEPARTMENT                              | CAPITAL PROJECT                  | COST         | SOURCES OF   | FY 2022      | FY 2023      | FY 2024      | FY 2025      | FY 2026      | FY 2027      | FY 2028      |
|---|----------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| <b>HIGHWAY</b>                          |                                  |              |              |              |              |              |              |              |              |              |
|   | Roadway Maintenance Trust        | \$3,250,000  | Project Cost | \$650,000    | \$650,000    | \$650,000    | \$650,000    | \$650,000    | \$650,000    | \$650,000    |
|   | GF                               |              |              | -\$650,000   | -\$650,000   | -\$650,000   | -\$650,000   | -\$650,000   | -\$650,000   | -\$650,000   |
|   | Net Payout                       |              |              | \$650,000    | \$650,000    | \$650,000    | \$650,000    | \$650,000    | \$650,000    | \$650,000    |
|   | Highway Equipment/Trucks         | \$2,155,000  | Project Cost | \$450,000    | \$640,000    | \$385,000    | \$310,000    | \$185,000    | \$185,000    | \$210,000    |
|   | Lease                            |              |              | -\$450,000   | -\$640,000   | -\$385,000   | -\$310,000   | -\$185,000   | -\$185,000   | -\$210,000   |
|   | Annual Net Payout                |              |              | \$55,645     | \$136,645    | \$181,127    | \$219,002    | \$238,627    | \$245,107    | \$272,482    |
| <b>POLICE DEPARTMENT</b>                |                                  |              |              |              |              |              |              |              |              |              |
|   | Police Cruisers                  | \$450,000    | Project Cost | \$450,000    | \$0          | \$0          | \$0          | \$450,000    | \$0          | \$0          |
|   | Lease                            |              |              | -\$450,000   | \$0          | \$0          | \$0          | -\$450,000   | \$0          | \$0          |
|   | Net Payout                       |              |              | \$150,000    | \$150,000    | \$150,000    | \$150,000    | \$150,000    | \$150,000    | \$150,000    |
| <b>FIRE DEPARTMENT</b>                  |                                  |              |              |              |              |              |              |              |              |              |
|   | Fire Apparatus/Vehicles          | \$1,543,602  | Project Cost | \$270,000    | \$270,000    | \$0          | \$0          | \$580,000    | \$950,000    | \$500,000    |
|   | Lease                            |              |              | -\$270,000   | -\$270,000   | \$0          | \$0          | -\$580,000   | -\$950,000   | -\$500,000   |
|   | Net Payout                       |              |              | \$50,750     | \$101,500    | \$101,500    | \$101,500    | \$169,750    | \$278,500    | \$285,250    |
|   | CRF - FF/EMS Equipment           | \$650,000    | Project Cost | \$100,000    | \$100,000    | \$100,000    | \$100,000    | \$100,000    | \$100,000    | \$100,000    |
|   | Capital Reserve Funds            |              |              | -\$100,000   | -\$100,000   | -\$100,000   | -\$100,000   | -\$100,000   | -\$100,000   | -\$100,000   |
|   | Net Payout                       |              |              | \$100,000    | \$100,000    | \$100,000    | \$100,000    | \$100,000    | \$100,000    | \$100,000    |
| <b>COMMUNITY DEVELOPMENT DEPARTMENT</b> |                                  |              |              |              |              |              |              |              |              |              |
|   | CRF - Master Plan                | \$140,000    | Project Cost | \$35,000     | \$70,000     | \$35,000     | \$0          | \$0          | \$0          | \$0          |
|   | Capital Reserve Funds            |              |              | -\$35,000    | -\$70,000    | -\$35,000    | \$0          | \$0          | \$0          | \$0          |
|   | Net Payout                       |              |              | \$35,000     | \$70,000     | \$35,000     | \$0          | \$0          | \$0          | \$0          |
|   | CRF - GIS Maintenance Program    | \$140,000    | Project Cost | \$28,000     | \$28,000     | \$28,000     | \$28,000     | \$28,000     | \$28,000     | \$28,000     |
|   | Capital Reserve Funds            |              |              | -\$28,000    | -\$28,000    | -\$28,000    | -\$28,000    | -\$28,000    | -\$28,000    | -\$28,000    |
|   | Net Payout                       |              |              | \$28,000     | \$28,000     | \$28,000     | \$28,000     | \$28,000     | \$28,000     | \$28,000     |
| <b>GENERAL GOVERNMENT</b>               |                                  |              |              |              |              |              |              |              |              |              |
|   | Pillsbury Cemetery Expansion CRF | \$600,000    | Project Cost | \$100,000    | \$100,000    | \$100,000    | \$100,000    | \$100,000    | \$100,000    | \$100,000    |
|   | GF                               |              |              | -\$100,000   | -\$100,000   | -\$100,000   | -\$100,000   | -\$100,000   | -\$100,000   | -\$100,000   |
|   | Net Payout                       |              |              | \$100,000    | \$100,000    | \$100,000    | \$100,000    | \$100,000    | \$100,000    | \$100,000    |
|   | Cemeteries CRF                   | \$70,000     | Project Cost | \$10,000     | \$10,000     | \$10,000     | \$10,000     | \$10,000     | \$10,000     | \$10,000     |
|   | GF                               |              |              | -\$10,000    | -\$10,000    | -\$10,000    | -\$10,000    | -\$10,000    | -\$10,000    | -\$10,000    |
|   | Net Payout                       |              |              | \$10,000     | \$10,000     | \$10,000     | \$10,000     | \$10,000     | \$10,000     | \$10,000     |
|   | Recreation CRF                   | \$45,000     | Project Cost | \$5,000      | \$5,000      | \$5,000      | \$5,000      | \$5,000      | \$5,000      | \$5,000      |
|   | GF                               |              |              | -\$5,000     | -\$5,000     | -\$5,000     | -\$5,000     | -\$5,000     | -\$5,000     | -\$5,000     |
|   | Net Payout                       |              |              | \$5,000      | \$5,000      | \$5,000      | \$5,000      | \$5,000      | \$5,000      | \$5,000      |
| <b>MUNICIPAL GOV'T</b>                  |                                  |              |              |              |              |              |              |              |              |              |
|   |                                  | \$18,835,602 |              |              |              |              |              |              |              |              |
|   | Project Cost                     |              |              | \$2,063,000  | \$1,803,000  | \$1,278,000  | \$1,203,000  | \$2,108,000  | \$2,028,000  | \$1,603,000  |
|   | Applied Revenues                 |              |              | -\$2,063,000 | -\$1,803,000 | -\$1,278,000 | -\$1,203,000 | -\$2,108,000 | -\$2,028,000 | -\$1,603,000 |
|   | Net Payout                       |              |              | \$1,149,395  | \$1,281,145  | \$1,325,627  | \$1,363,502  | \$1,451,377  | \$1,566,607  | \$1,600,732  |
|   | Tax Rate Impact                  |              |              | \$0.25       | \$0.28       | \$0.28       | \$0.29       | \$0.31       | \$0.33       | \$0.33       |
|   | Proposed New Debt Payments       |              |              | \$256,395    | \$388,145    | \$432,627    | \$470,502    | \$558,377    | \$673,607    | \$707,732    |

SCHOOL DISTRICT PROJECTS CIP FY 2022-2027

| PROJECT   | School           | COST          | FY 2021 | FY 2022 | FY 2023 | FY 2024       | FY 2025     | FY 2026       | FY 2027     | FY 2028       |
|---|------------------|---------------|---------|---------|---------|---------------|-------------|---------------|-------------|---------------|
| <b>District Wide Renovations</b><br><i>20 Year 2.50% Rate assumptions</i>                   | General Use      | \$15,000,000  |         |         |         |               |             | \$15,000,000  |             |               |
|   | State Aid        |               |         |         |         |               |             |               |             |               |
|   | Bonds/Notes      |               |         |         |         |               |             | -\$15,000,000 |             |               |
|   | Net Impact       |               |         |         |         |               |             | \$1,162,500   | \$1,141,875 | \$1,121,250   |
| <b>New Elementary &amp; Full Time Kindergarten</b><br><i>20 Year 2.50% Rate assumptions</i> | General Use      | \$38,000,000  |         |         |         | \$38,000,000  |             |               |             |               |
|   | State Aid        |               |         |         |         |               |             |               |             |               |
|   | Bonds/Notes      |               |         |         |         | -\$38,000,000 |             |               |             |               |
|   | Net Impact       |               |         |         |         | \$2,945,000   | \$2,892,750 | \$2,840,500   | \$2,788,250 | \$2,736,000   |
| <b>New SAU building</b><br><i>10 Year 2.50% Rate assumptions</i>                            | General Use      | \$4,000,000   |         |         |         |               |             |               |             | \$4,000,000   |
|   | State Aid        |               |         |         |         |               |             |               |             |               |
|   | Bonds/Notes      |               |         |         |         |               |             |               |             | -\$4,000,000  |
|   | Net Impact       |               |         |         |         |               |             |               |             | \$510,000     |
| <b>Arts Center/Auditorium</b><br><i>10 Year 2.50% Rate assumptions</i>                      | General Use      | \$10,000,000  |         |         |         |               |             |               |             | \$10,000,000  |
|   | State Aid        |               |         |         |         |               |             |               |             |               |
|   | CR/Bonds/Notes   |               |         |         |         |               |             |               |             | -10,000,000   |
|   | Net Impact       |               |         |         |         |               |             |               |             | \$1,275,000   |
| <b>Gym Renovations &amp; Turf Field</b><br><i>10 Year 2.50% Rate assumptions</i>            | General Use      | \$3,000,000   |         |         |         |               |             |               |             | \$3,000,000   |
|   | State Aid        |               |         |         |         |               |             |               |             |               |
|   | CR/Bonds/Notes   |               |         |         |         |               |             |               |             | -3,000,000    |
|   | Net Impact       |               |         |         |         |               |             |               |             | \$382,500     |
| <b>GR TOTAL-SCHOOL</b>  | Project Cost     | \$70,000,000  | \$0     | \$0     | \$0     | \$38,000,000  | \$0         | \$15,000,000  | \$0         | \$17,000,000  |
|   | Applied Revenues | -\$70,000,000 | \$0     | \$0     | \$0     | -\$38,000,000 | \$0         | -\$15,000,000 | \$0         | -\$17,000,000 |
|   | Net Payout       | \$19,795,625  | \$0     | \$0     | \$0     | \$2,945,000   | \$2,892,750 | \$4,003,000   | \$3,930,125 | \$6,024,750   |
|   |                  |               |         |         |         |               |             |               |             |               |

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**Net Tax Impact Analysis Municipal Government  
Current Debt Schedule (Part 1)**

|                                       | FY 2022            | FY 2023            | FY 2024            | FY 2025            | FY 2026            | FY 2027            | FY 2028            |
|---------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b><u>MUNICIPAL GOVERNMENT</u></b>    |                    |                    |                    |                    |                    |                    |                    |
| Principle - Bonded Debt               | 1,800,800          | 1,555,800          | 1,550,800          | 865,800            | 874,271            | 745,000            | 550,000            |
| Interest - Bonded Debt                | 466,055            | 399,273            | 215,562            | 288,147            | 254,218            | 219,713            | 191,513            |
| Principle - Capital Leases            | 594,324            | 491,441            | 493,097            | 463,656            | 351,118            | 165,757            | 146,547            |
| Interest - Capital Leases             | 78,807             | 62,491             | 49,625             | 36,799             | 24,910             | 15,548             | 10,029             |
| Total Debt Pmts                       | \$2,939,985        | \$2,509,006        | \$2,309,084        | \$1,654,402        | \$1,504,517        | \$1,146,017        | \$898,088          |
| Revenues Applied to Debt              | \$120,000          | \$0                | \$0                | \$0                | \$0                | \$0                | \$0                |
| Net Current Debt Ann. Paymts          | \$2,819,985        | \$2,509,006        | \$2,309,084        | \$1,654,402        | \$1,504,517        | \$1,146,017        | \$898,088          |
| Net Tax Impact                        | \$0.61             | \$0.54             | \$0.49             | \$0.35             | \$0.32             | \$0.24             | \$0.19             |
| Debt Schedule as Proposed in CIP      | \$256,395          | \$388,145          | \$432,627          | \$470,502          | \$558,377          | \$673,607          | \$707,732          |
| <b>Proposed Debt Schedule</b>         | <b>\$3,076,380</b> | <b>\$2,897,151</b> | <b>\$2,741,711</b> | <b>\$2,124,904</b> | <b>\$2,062,894</b> | <b>\$1,819,624</b> | <b>\$1,605,820</b> |
| Net Tax Impact                        | \$0.67             | \$0.62             | \$0.58             | \$0.45             | \$0.43             | \$0.38             | \$0.33             |
| <b><u>PAY AS YOU GO PROJECTS</u></b>  |                    |                    |                    |                    |                    |                    |                    |
| <b>Capital Reserve Funds / EMTF:</b>  |                    |                    |                    |                    |                    |                    |                    |
| Contributions:                        |                    |                    |                    |                    |                    |                    |                    |
| Highway                               |                    |                    |                    |                    |                    |                    |                    |
| Fire Apparatus                        | \$100,000          | \$100,000          | \$100,000          | \$100,000          | \$100,000          | \$100,000          | \$100,000          |
| Fire Equipment                        | \$0                | \$10,000           | \$10,000           | \$10,000           | \$10,000           | \$10,000           | \$10,000           |
| Cemeteries                            | \$0                | \$0                | \$0                | \$0                | \$0                | \$0                | \$0                |
| Cable Division                        | \$5,000            | \$5,000            | \$5,000            | \$5,000            | \$5,000            | \$5,000            | \$5,000            |
| Recreation                            | \$75,000           | \$75,000           | \$75,000           | \$75,000           | \$75,000           | \$75,000           | \$75,000           |
| Pillsbury Cemetery Expansion          | \$35,000           | \$75,000           | \$35,000           | \$0                | \$0                | \$0                | \$0                |
| Master Plan                           | \$0                | \$56,000           | \$28,000           | \$28,000           | \$28,000           | \$28,000           | \$28,000           |
| GIS Maintenance Program               | \$180,000          | \$180,000          | \$180,000          | \$180,000          | \$180,000          | \$180,000          | \$180,000          |
| Expendable Maintenance Trust          | \$650,000          | \$650,000          | \$650,000          | \$650,000          | \$650,000          | \$650,000          | \$650,000          |
| Roadway Maintenance Trust             |                    |                    |                    |                    |                    |                    |                    |
| <b>Total CRFs / EMTF</b>              | <b>\$1,045,000</b> | <b>\$1,151,000</b> | <b>\$1,083,000</b> | <b>\$1,048,000</b> | <b>\$1,048,000</b> | <b>\$1,048,000</b> | <b>\$1,048,000</b> |
| Net Tax Impact                        | \$0.23             | \$0.25             | \$0.23             | \$0.22             | \$0.22             | \$0.22             | \$0.22             |
| CIP Projects-Pay As You Go            | \$0                | \$0                | \$0                | \$0                | \$0                | \$0                | \$0                |
| <b>Total Municipal Capital Outlay</b> | <b>\$4,121,380</b> | <b>\$4,048,151</b> | <b>\$3,824,711</b> | <b>\$3,172,904</b> | <b>\$3,110,894</b> | <b>\$2,867,624</b> | <b>\$2,653,820</b> |
| Net Municipal Tax Impact              | \$0.90             | \$0.87             | \$0.81             | \$0.67             | \$0.66             | \$0.60             | \$0.55             |



**Net Tax Impact Analysis Municipal Government  
Current Debt Schedule (Part 2)**

|  | FY 2022                | FY 2023                | FY 2024                | FY 2025                | FY 2026                | FY 2027                | FY 2028                |
|--|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| <b><u>SCHOOL DISTRICT</u></b>                          |                        |                        |                        |                        |                        |                        |                        |
| <b>School Current Debt:</b>                            |                        |                        |                        |                        |                        |                        |                        |
| Total Principle  | \$1,610,000            | \$1,605,000            | \$935,000              | \$920,000              | \$520,000              | \$255,000              | \$255,000              |
| Total Interest   | \$171,872              | \$113,490              | \$71,495               | \$46,306               | \$27,099               | \$17,101               | \$10,249               |
| Lease  | \$131,602              | \$112,501              | \$30,063               | \$30,063               | \$0                    | \$0                    | \$0                    |
| Total Gross Debt/Leases                                | \$1,913,474            | \$1,830,991            | \$1,036,558            | \$996,369              | \$547,099              | \$272,101              | \$265,249              |
| Deduct State Reimb                                     | (\$150,000)            | (\$150,000)            | (\$150,000)            | (\$150,000)            | (\$150,000)            | (\$150,000)            | (\$150,000)            |
| <b>Total Net Debt</b>                                  | <b>\$1,763,474</b>     | <b>\$1,680,991</b>     | <b>\$886,558</b>       | <b>\$846,369</b>       | <b>\$397,099</b>       | <b>\$122,101</b>       | <b>\$115,249</b>       |
| Net Tax Impact   | \$0.38                 | \$0.36                 | \$0.19                 | \$0.18                 | \$0.08                 | \$0.03                 | \$0.02                 |
| <b>Add:</b>  |                        |                        |                        |                        |                        |                        |                        |
| Proposed CIP Debt                                      | \$0                    | \$0                    | \$2,945,000            | \$2,892,750            | \$4,003,000            | \$3,930,125            | \$6,024,750            |
| Tax Impact CIP Proposed Debt                           | \$0.00                 | \$0.00                 | \$0.63                 | \$0.61                 | \$0.84                 | \$0.82                 | \$1.24                 |
| Adjusted Net Debt Pmts                                 | \$1,763,474            | \$1,680,991            | \$3,831,558            | \$3,739,119            | \$4,400,099            | \$4,052,226            | \$6,139,999            |
| Adjusted Debt Schedule                                 | \$1,763,474            | \$1,680,991            | \$3,831,558            | \$3,739,119            | \$4,400,099            | \$4,052,226            | \$6,139,999            |
| Adjusted Debt Tax Impact                               | \$0.38                 | \$0.36                 | \$0.82                 | \$0.79                 | \$0.93                 | \$0.85                 | \$1.27                 |
| <b><u>SCHOOL DISTRICT - PAY AS YOU GO PROJECTS</u></b> |                        |                        |                        |                        |                        |                        |                        |
| <b>Total Pay As You Go</b>                             | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             |
| Tax Impact Pay As You Go                               | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 |
| <b>TOTAL SCHOOL</b>                                    | <b>\$1,763,474</b>     | <b>\$1,680,991</b>     | <b>\$3,831,558</b>     | <b>\$3,739,119</b>     | <b>\$4,400,099</b>     | <b>\$4,052,226</b>     | <b>\$6,139,999</b>     |
| SCHOOL TAX IMPACT                                      | \$0.38                 | \$0.36                 | \$0.82                 | \$0.79                 | \$0.93                 | \$0.85                 | \$1.27                 |
| COMBINED DEBT PMTS                                     | \$4,839,854            | \$4,578,142            | \$6,573,269            | \$5,864,023            | \$6,462,993            | \$5,871,850            | \$7,745,819            |
| COMBINED PAY AS YOU GO                                 | \$1,045,000            | \$1,151,000            | \$1,083,000            | \$1,048,000            | \$1,048,000            | \$1,048,000            | \$1,048,000            |
| COMBINED TAX IMPACT                                    | \$1.28                 | \$1.23                 | \$1.63                 | \$1.46                 | \$1.58                 | \$1.44                 | \$1.82                 |
| <b>Tax Base</b>  | <b>\$4,589,876,330</b> | <b>\$4,644,374,475</b> | <b>\$4,699,840,092</b> | <b>\$4,746,838,493</b> | <b>\$4,746,838,493</b> | <b>\$4,794,306,878</b> | <b>\$4,842,249,947</b> |

Note: Tax base for FY 2021 from MS-1 2020 Tax Rate Calculation

## **Conclusion & Recommendations**

The Program of Capital Expenditures herein provides a guide for budgeting and development of Londonderry's public facilities. The Planning Board will review and update the CIP each year prior to budget deliberations. The CIP may be modified each year based on changes in needs and priorities. As noted in the Plan, there are projects proposed where the CIP Committee has determined that there is not enough information to make a recommendation concerning a proposed capital project. These are topics in the opinion of the Committee that should be studied in further detail before funding decisions should be made.

The Capital Improvements Planning Committee has worked hard to improve the effectiveness of capital facilities programming in Londonderry. It is hoped that the improvements made during this time can continue to be refined and evaluated for their effectiveness in future years. The CIP Committee believes that Londonderry has made great strides in process and format of the Capital Improvements Plan, and are hopeful that the improvements have made a difference to the Planning Board, Town Council, School Board, and Budget Committee as they prepare budgets each year.

**CHAPTER 674**  
**LOCAL LAND USE PLANNING AND REGULATORY POWERS**  
**Capital Improvements Program**

**Appendix A:**  
**Relevant State**  
**Statutes**

**674:5 Authorization.** – In a municipality where the planning board has adopted a master plan, the local legislative body may authorize the planning board to prepare and amend a recommended program of municipal capital improvement projects projected over a period of at least 6 years. As an alternative, the legislative body may authorize the governing body of a municipality to appoint a capital improvement program committee, which shall include at least one member of the planning board and may include but not be limited to other members of the planning board, the budget committee, or the town or city governing body, to prepare and amend a recommended program of municipal capital improvement projects projected over a period of at least years. The capital improvements program may encompass major projects being currently undertaken or future projects to be undertaken with federal, state, county and other public funds. The sole purpose and effect of the capital improvements program shall be to aid the mayor or selectmen and the budget committee in their consideration of the annual budget.

**Source.** 1983, 447:1, eff. Jan. 1, 1984. 2002, 90:1, eff. July 2, 2002.

**674:6 Purpose and Description.** – The capital improvements program shall classify projects according to the urgency and need for realization and shall recommend a time sequence for their implementation. The program may also contain the estimated cost of each project and indicate probable operating and maintenance costs and probable revenues, if any, as well as existing sources of funds or the need for additional sources of funds for the implementation and operation of each project. The program shall be based on information submitted by the departments and agencies of the municipality and shall take into account public facility needs indicated by the prospective development shown in the master plan of the municipality or as permitted by other municipal land use controls.

**Source.** 1983, 447:1, eff. Jan. 1, 1984.

**674:7 Preparation.** –

I. In preparing the capital improvements program, the planning board or the capital improvement program committee shall confer, in a manner deemed appropriate by the board or the committee, with the mayor or the board of selectmen, or the chief fiscal officer, the budget committee, other municipal officials and agencies, the school board or boards, and shall review the recommendations of the master plan in relation to the proposed capital improvements program.

II. Whenever the planning board or the capital improvement program committee is authorized and directed to prepare a capital improvements program, every municipal department, authority or agency, and every affected school district board, department or agency, shall, upon request of the planning board or the capital improvement program committee, transmit to the board or committee a statement of all capital projects it proposes to undertake during the term of the program. The planning board or the capital improvement program committee shall study each proposed capital project, and shall advise and make recommendations to the department, authority, agency, or school district board, department or agency, concerning the relation of its project to the capital improvements program being prepared.

**Source.** 1983, 447:1. 1995, 43:1, eff. July 2, 1995. 2002, 90:2, eff. July 2, 2002.

**674:8 Consideration by Mayor and Budget Committee.** – Whenever the planning board or the capital improvement program committee has prepared a capital improvements program under RSA 674:7, it shall submit its recommendations for the current year to the mayor or selectmen and the budget committee, if one exists, for consideration as part of the annual budget.

**Source.** 1983, 447:1, eff. Jan. 1, 1984. 2002, 90:3, eff. July 2, 2002.

## Appendix B: Capital Project Request Form



### Londonderry Capital Improvement Plan Capital Project Worksheet & Submission Form



|  |   |   |
|--|---|---|
| <b>Department:</b>   |   | Department Priority:<br>_____ of _____ projects |
| <b>Type of Project:</b><br>(check one)   | <b>Primary Effect of Project is to:</b><br><input type="checkbox"/> Replace or repair existing facilities or equipment<br><input type="checkbox"/> Improve quality of existing facilities or equipment<br><input type="checkbox"/> Expand capacity of existing service level/facility<br><input type="checkbox"/> Provide new facility or service capacity  |   |
| <b>Service Area of Project:</b><br>(check one)   | <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Region<br/> <input type="checkbox"/> Town-wide<br/> <input type="checkbox"/> School District<br/> <input type="checkbox"/> Neighborhood           </div> <div> <input type="checkbox"/> Town Center<br/> <input type="checkbox"/> Street<br/> <input type="checkbox"/> Other Area           </div> </div> |   |
| <b>Project Description:</b>  |   |   |
| <b>Rationale for Project:</b><br>(check those that apply, elaborate below) <div style="margin-left: 40px;"> <input type="checkbox"/> Urgent Need<br/> <input type="checkbox"/> Removes imminent threat to public health or safety<br/> <input type="checkbox"/> Alleviates substandard conditions or deficiencies<br/> <input type="checkbox"/> Responds to federal or state requirement to implement<br/> <input type="checkbox"/> Improves the quality of existing services<br/> <input type="checkbox"/> Provides added capacity to serve growth<br/> <input type="checkbox"/> Reduces long term operating costs<br/> <input type="checkbox"/> Provides incentive to economic development<br/> <input type="checkbox"/> Eligible for matching funds available for a limited time         </div> |   |   |
| <b>Narrative Justification:</b>  |   |   |

|   |   |   |
|---|---|---|
| <b>Cost Estimate:</b><br>(Itemize as Necessary) | <b>Capital Costs</b><br>Dollar Amount (In current \$)<br>\$ _____ Planning/Feasibility Analysis<br>\$ _____ Architecture & Engineering Fees<br>\$ _____ Real Estate aquisition<br>\$ _____ Site preparation<br>\$ _____ Construction<br>\$ _____ Furnishings & equipment<br>\$ _____ Vehicles & capital equipment<br>\$ _____<br>\$ _____<br>\$ _____<br>\$ _____<br><b>\$ _____ Total Project Cost</b> | <b>Impact on Operating &amp; Maint. Costs or Personnel Needs</b><br><br><input type="checkbox"/> Add Personnel<br><input type="checkbox"/> Increased O&M Costs<br><input type="checkbox"/> Reduce Personnel<br><input type="checkbox"/> Decreased O&M Costs<br><br>Dollar Cost of Impacts if known:<br>+ \$ _____ Annually<br>(-) \$ _____ Annually |
|---|---|---|

|                            |          |             |
|----------------------------|----------|-------------|
| <b>Source of Funding:</b>  |          |             |
| Grant From: _____          | \$ _____ | (show type) |
| Loan From: _____           | \$ _____ | (show type) |
| Donation/Bequest/private   | \$ _____ |             |
| User Fees & Charges        | \$ _____ |             |
| Capital Reserve Withdrawal | \$ _____ |             |
| Impact Fee Account         | \$ _____ |             |
| Current Revenue            | \$ _____ |             |
| General Obligation Bond    | \$ _____ |             |
| Revenue Bond               | \$ _____ |             |
| Special Assessment         | \$ _____ |             |
| _____                      | \$ _____ |             |
| _____                      | \$ _____ |             |
| <b>Total Project Cost:</b> | \$ _____ |             |

|                          |       |
|--------------------------|-------|
| <b>Form Prepared By:</b> |       |
| Signature:               | _____ |
| Title:                   | _____ |
| Dept./Agency:            | _____ |
| Date Prepared:           | _____ |

## Appendix C: Capital Project Scoring Sheet

| Evaluation Criteria   | Department<br>Score | Committee<br>Score |
|---|---------------------|--------------------|
| Addresses an emergency of public safety need                              |                     |                    |
| Addresses a deficiency in service or facility                             |                     |                    |
| Provides capacity needed to serve existing population<br>or future growth |                     |                    |
| Results in long-term cost savings   |                     |                    |
| Supports job development/increased tax base                               |                     |                    |
| Furtheres the goals of the 2012 Master Plan                               |                     |                    |
| Leverages the non-property tax revenues                                   |                     |                    |
| Matching funds available for a limited time                               |                     |                    |
| <b>Total</b>  | <b>0</b>            | <b>0</b>           |

CIP Priority Assignment

- 1 - Urgent - Cannot be Delayed; Needed immediately for health & safety
- 2 - Necessary - Needed within 3 years to maintain basic level & quality of community services
- 3 - Desirable - Needed within 4-6 years to improve quality or level of services
- 4 - Deferrable - Can be placed on hold until after 6 year scope of current CIP, but supports community development goals
- 5 - Premature - Needs more research, planning & coordination
- 6 - Inconsistent - Contrary to land use planning or community development goals

**Appendix D:  
Project  
Submission  
Materials and  
Backup  
Information**

# RESOLUTION 2019-11

## A Resolution Relative to *Creating the Taxpayer Relief Act of 2020*

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First Reading: 12/09/2019

Second Reading: Waived

Adopted: 12/09/2019

**WHEREAS** the Town of Londonderry recently went through a town-wide revaluation that reflects significant property value increases due to market trends and Londonderry's desirability as a community; and

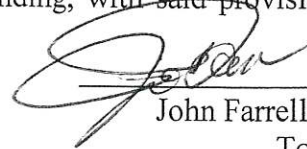
**WHEREAS** the property value increases shift the property tax burden slightly from the commercial to the residential taxpayers, resulting in a higher than expected property tax increase; and

**WHEREAS** the Town has prudently managed its Undesignated Fund Balance over the last six years resulting in a current balance of over six-million dollars; and

**WHEREAS** personnel salaries and benefits of full-time employees are the largest cost drivers of the general fund operating budget each year; and

**WHEREAS** the soon-to-be completed Central Fire Station represents the last known major capital expense on the Town-side of government for the foreseeable future, and because capital expenses often require bonding causing the Town to take on additional debt;

**NOW THEREFORE BE IT RESOLVED** by the Londonderry Town Council that it hereby creates the Taxpayer Relief Act of 2020, enacted to provide tax relief to the property taxpayers of Londonderry, as well as control the rate of Town-side spending, with said provisions of such attached hereto.



John Farrell - Chairman  
Town Council

  
Sharon Farrell - Town Clerk

**A TRUE COPY ATTEST:**

12/09/2019





## **Taxpayer Relief Act of 2020**

- 1. Apply one-million dollars of Undesignated Fund Balance toward reducing the tax rate beginning in 2020 and continuing through 2024.**
    - a. Two-hundred thousand dollars shall be applied each year over five years.
    - b. The only exception to this provision shall be if the UFB falls below the Town's recommended levels.
  - 2. There shall be no new full-time personnel requests until FY2023**
    - a. This provision shall not apply if the position(s) are funded at least 50% by an outside revenue source beginning in FY22
    - b. This provision excludes retirements and/or other department reorganizations
  - 3. There shall be no Town-side CIP requests prior to FY2024**
-