

# LONDONDERRY LEACH LIBRARY

## BOARD OF TRUSTEES Minutes of September 4, 2019

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### **Call to Order:**

The meeting was called to order at 7:03 p.m. by Chair Betsy McKinney. The following board members were in attendance: Melissa Coffey, John Curran, Carol Introne, Cynthia Peterson, and Vicki Stachowske. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; and Sally Nelson, Assistant Director.

### **Secretary's Report:**

The Secretary's Report for June 5, 2019 was distributed prior to the meeting. No changes were made. A **motion** was made by John Curran to accept the minutes as written. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried**.

### **Treasurer's Report:**

The Treasurer's Report for April 1, 2019, through June 30, 2019, was distributed by Vicki Stachowske. A **motion** was made by John Curran to accept Treasurer's Report. The **motion was seconded** by Cynthia Peterson. All in attendance accepted the motion, **motion carried**.

### **Friend's Report:**

The next meeting is scheduled for Monday, September 9, 2019 at 1:00 p.m. in the library meeting room.

### **Director's Report:**

#### Gifts Donated to the Leach Library –

- The 99 Restaurant donated five (5) \$10.00 gift cards to the library.
- Mr. Dan Bourque and family donated ten (10) \$10.00 gift cards from the 99 Restaurant to the library.
- Ms. Dianne Tajima donated \$25.00 to the library.
- Ms. Christine Patton donated a photograph to the Children's Room.
- Ms. Suzanne Powers donated \$20.00 in appreciation for the library providing museum passes.
- Mr. Richard Cardner donated a copy of his book "A Poet's Journey: Faith Humor Reflections" to the library.
- An anonymous donor gave a \$25.00 Restaurant Choice gift card to the library in appreciation for staff help.

A **motion** was made by John Curran to accept the gifts. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

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### Programs –

- On Thursday, June 13, the library offered Ms. Marya Danihel’s musical presentation “Pleasures of the Parlor: Playlists from a Victorian iPod”. 21 individuals attended the program.
- On Thursday, September 19, at 7:00 p.m., Ms. Christine Schadler will present “The Real Eastern Coyote” at Leach Library. Join her as she explains how and when the Eastern Coyote arrived in New England, how it lives among us but is rarely seen, and how it contributes to keep our forests and fields healthy. Ms. Schadler is a member of the Northeast Wolf Coalition, representative for Project Coyote in NH and VT, and co-founder of the NH Wildlife Coalition.
- On Thursday, October 17, at 7:00 p.m., Mr. Davis Bates will present “Halloween Harvest: Ghosts, Goblins & More.” Join Mr. Bates as he performs harvest stories from the past and present, songs of the supernatural, Native American stories, true-life ghost stories, and family tales. He has been telling stories for forty years in schools, libraries, colleges, and community settings around New England and across the country.
- On Thursday, November 14, at 7:00 p.m., Mr. Mike Rogers and Mrs. Beverly Rogers will present “Beginning Harmonica Workshop.” They will immerse participants in the world of music, teaching some basic harmonica techniques and easy blues songs. Mr. and Ms. Rogers have been performing together for over twenty-five years, and as one half of the group ‘Salt River,’ have been recognized as “folk singers in the purest sense” by Face Magazine. The first 75 participants will get a free harmonica.

### Announcements -

- The area near the front entrance of the library had rotted wood that needed to be replaced and painted. The project started on June 17 and was completed on June 26, 2019.
- On August 10, 2019, the boiler was very loud. Circulator pump 2 was disconnected and rebuilt, and was returned on August 16, 2019. Circulator pump 1 is currently being rebuilt.
- The Town’s auditing firm, Melanson Heath & Company, is scheduled to come on September 16, 2019 and audit the library’s financials records for FY18-19.
- Barbara Ostertag-Holtkamp drew the Board’s attention to the budget performance report and stated that the library is on track with current expenditures.
- John Curran asked about the library website that he had been unable to access over the weekend. Barbara Ostertag-Holtkamp responded that the Town has migrated to a new website and that not all components of it are functioning at this time.

Sandy Geisler arrived at 7:23 p.m.

### **Assistant Director’s Report:**

- The Children’s Room had another excellent summer with over 1,400 children participating in the Summer Reading Program. The last day to turn in reading logs is September 7, 2019.

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- In the month of August, the Children's Room had many popular programs, including *A Ballooniverse of Stories*, and *Animal Adventures* which each attracted over 95 participants.
- The Young Adult Summer Reading Program was also popular again this year with over 520 teens participating in the Summer Reading Program. The book discussion of *A Wrinkle in Time* by Madeleine L'Engle, has become so popular that we had two separate time slots for the discussion. These attracted a total of 75 teen participants. The last day to turn in reading logs is September 7, 2019.
- The Adult Summer Reading Program had another excellent year with over 650 participants registered.
- The library wishes to thank the Friends of the Londonderry Leach Library for their generous support of both the children's and the young adult programs.
- The library wishes to thank the following businesses for their wonderful donations in support of the adult, teen and children's programs this summer: the 99 Restaurant; Canobie Lake; the Coach Stop Restaurant; Cowabunga's; Gabi's Smoke Shack; Great American Subs; Janie's Uncommon Café; the Londonderry Country Club; McDonalds; Pasquale's Ristorante; Talia's Breakfast & Eatery; Water Country, Portsmouth; and Xtreme Craze.
- The Children's Room invites you to the library on Monday, September 9 from 4:00-5:00 p.m. for *Apple Season*. We'll read stories about animals that love apples, and sing a song about picking apples.
- Join Carol and Crew at the library on Monday, September 23 from 4:00-5:00 p.m. Carol will bring some of her puppet friends to tell stories and make us laugh. This program is open to 90 participants
- The library will be offering a Guess It Jar beginning at 9 a.m. on Tuesday, September 3 and ending at 5:00 p.m. on Monday, September 30. Stop by the Children's Room to see the jar and enter your best guess. The closest guess, under or over, will win a great prize!
- The library will be offering a new fun craft each week during September. At the start of each week, supplies for the new *Create a Craft* will be found in the box on the spotlight shelf. A new craft will be available each week starting at 9:00 a.m. on 9/4, 9/10, 9/17, and 9/24, and ending on the Saturday of each week.
- The library will be offering an exciting trivia challenge each week during the month of September. Stop by the Children's Room desk to answer our special *Delve into Knowledge* trivia challenge question. If you are not sure of the answer, use one of our books or the Internet to help you. All answers will be entered into a drawing for a chance to win a cool prize. A new challenge will be available each week starting at 9:00 a.m. on 9/4, 9/10, 9/17, and 9/24, and ending on the Saturday of each week.
- The library will be offering the following programs as part of Fall Session 1, starting on September 4 and ending on September 26: Craft Time, Shake, Move & Read and Toddler Time.
- Advance registration is required for all children's programs, beginning at 9:00 a.m. on the Monday of the previous week. To register, please stop by the Children's Room or call 603-432-1127.
- September's adult display theme will highlight net sports. Be sure to browse the central display tables in the adult room for new materials on a variety of net sports. The library

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- is offering two trivia games during the month related to this display: a net sports crossword puzzle, and a net sports word scramble. At the end of the month, one winner from each game will be drawn to receive a \$10 gift card for the 99 Restaurant.
- The Technical Services department cataloged 876 adult and children's materials in August.
  - The library has received the following donations:
    - Ms. Kelly McIntyre donated a copy of her book *Adventures in Fairy Meadows* to the children's collection.
    - Ms. Janice Spina donated a copy of her books *The First Star* and *Davey & Derek Junior Detectives, Book 6: The Case of the Mystery of the Bells* to the children's collection.
    - Ms. Elizabeth McKinney donated a copy of her book *My Buddy Bryant* to the children's collection.

A **motion** was made by John Curran to accept the gifts. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried**.

**Old Business:**

- None this month

**New Business:**

- FY20-21 Proposed Budget

Barbara Ostertag-Holtkamp distributed a copy of the FY20-21 Proposed Budget. A discussion ensued.

A **motion** was made at 7:54 p.m. by Carol Introne to adjourn the meeting. The **motion was seconded** by Cynthia Peterson. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson

Minutes Typed by: Sally Nelson

Date: September 4, 2019

Respectfully submitted,

Sally Nelson  
Assistant Director and Head of Circulation Services