

TOWN COUNCIL AGENDA
March 15, 2021
Moose Hill Council Chambers
7:00 P.M.

Regular meetings are cablecast live and videotaped for the convenience of our viewers at home. 7:00 PM.

A. CALL TO ORDER

- 1.) Election of Officers

B. PUBLIC COMMENT

C. PUBLIC HEARING

- 1.) **Resolution #2021-06** - Acceptance of Unanticipated Revenue Under RSA 31:95-b – Reimbursement from State for Vaccination Site Costs
Presented by Justin Campo
- 2.) **Resolution #2021-07** - Acceptance of Unanticipated Revenue Under RSA 31:95-b – Assistance to Firefighters Supplemental Grant
Presented by Justin Campo
- 3.) **Resolution #2021-05** – A Resolution Relative to Expansion of the Londonderry Housing and Redevelopment Authority

D. NEW BUSINESS

- 1.) Discussion on Police Body Cameras
Presented by Chief Hart and Captain Cheetham
- 2.) Update from Freedom Energy and Vote on Community Aggregation Plan
Presented by Bart Fromuth and Thomas Carter
- 3.) **Order #2021-07** – An Order Relative to the Expenditure of Maintenance Trust Fund for Various Projects
Presented by Steve Cotton
- 4.) **Order #2021-08** – An Order Relative to the Distribution of Fire Equipment Capital Reserve Funds
Presented by Darren O'Brien
- 5.) **Department Head Recommendations/Appointments**

E. OLD BUSINESS

F. APPROVAL OF MINUTES

Approval of March 1, 2021 Town Council Minutes

G. APPOINTMENTS/REAPPOINTMENTS

H. OTHER BUSINESS

1. Liaison Reports
2. Town Manager Report
3. Assistant Town Manager Report

I. ADJOURNMENT

J. MEETING SCHEDULE

- A. Town Council Meeting – 04/05/2021
Moose Hill Council Chambers, 7:00PM

RESOLUTION 2021-06

A Resolution Relative to the
Acceptance of Unanticipated Revenue Under RSA 31:95-b

First Reading: 03/15/21
Second Reading: Waived
Adopted: 03/15/21

WHEREAS the Town of Londonderry adopted the provisions of RSA 31:95-b with the passage of Warrant Article 18 at their March, 1994 town meeting; and,

WHEREAS the Town Council desires to and has complied with RSA 31:95-b, III (a) relative to unanticipated monies received in amounts more than \$10,000; and,

WHEREAS the Town will be receiving periodic reimbursement, from the State of New Hampshire Department of Health and Human Services (the "State"), for providing Town of Londonderry first responders to work at COVID vaccination sites during the period from January 15, 2021 through September 30, 2021 under contracts between the Londonderry Fire Department and the Londonderry Police Department and the State (the "Contracts"), and

WHEREAS the periodic reimbursement amount(s) to be received will be determined based upon the ongoing need for and utilization of Town employee services as well as funding availability from the State of New Hampshire Department of Health and Human Services, and

WHEREAS the Town, mindful that there will be numerous monthly reimbursements for the foreseeable future, desires to accept this revenue prospectively, obviating the need for numerous hearings and resolutions on the same topic.

NOW THEREFORE BE IT RESOLVED by the Londonderry Town Council that any reimbursement received under the Contracts for the provision of services at COVID vaccination sites is hereby accepted.

John Farrell - Chairman
Town Council

(TOWN SEAL)

Sharon Farrell - Town Clerk

A TRUE COPY ATTEST:03/15/21

RESOLUTION 2021-07

A Resolution Relative to the
Acceptance of Unanticipated Revenue Under RSA 31:95-b

First Reading: 03/15/21
Second Reading: Waived
Adopted: 03/15/21

WHEREAS the Town of Londonderry adopted the provisions of RSA 31:95-b with the passage of Warrant Article 18 at their March, 1994 town meeting; and,

WHEREAS the Town Council desires to and has complied with RSA 31:95-b, III (a) relative to unanticipated monies received in amounts more than \$10,000; and,

WHEREAS the Town has been awarded the Assistance to Firefighters – COVID-19 Supplemental Grant by the U.S. Department of Homeland Security, in the amount of \$30,540.51, for the purpose of assisting in the costs incurred due to the Coronavirus Pandemic, with a local match of \$3,054.05 totaling \$33,594.56.

WHEREAS the local match has been met through purchasing supplies necessary to combat COVID-19 since the start of the pandemic.

NOW THEREFORE BE IT RESOLVED by the Londonderry Town Council to authorize the Town Manager to enter into and accept the grant mentioned in this resolution and therefore the Town Council resolves that the unanticipated revenues in the amount of \$30,540.51 for the fiscal year ended June 30, 2021, are hereby accepted

John Farrell - Chairman
Town Council

(TOWN SEAL)

Sharon Farrell - Town Clerk
A TRUE COPY ATTEST: 03/15/21

LEGAL NOTICE

The Londonderry Town Council will hold a Public Hearing on the following item:

Resolution #2021-05 – A Resolution Relative to Expansion of the Londonderry Housing and
Redevelopment Authority

The public hearing will occur on Monday, March 15, 2021
at 7:00 PM in Moose Hill Council Chambers, Town Hall, 268B Mammoth Road,
Londonderry, NH 03053.

Londonderry Town Council

RESOLUTION 2021-05

A Resolution Relative to Expansion of the **Londonderry Housing and Redevelopment Authority**

First Reading: 03/01/21
Second Reading: Not required
Adopted: 03/15/21

WHEREAS in March 1968, the voters of the Town of Londonderry voted to create the Londonderry Housing and Redevelopment Authority (“LHRA”), thereby declaring a need for a public body to function under RSA Chapters 203, 204, and 205 within the area and for the purposes outlined in an approved “Redevelopment Plan”;

WHEREAS in October 1998, the Londonderry Town Council extended the LHRA’s authority and also expanded the geographic area included in the approved Redevelopment Plan;

WHEREAS the Town Council recognizes the LHRA’s success in obtaining a maximum amount of taxable industrial buildings in the Redevelopment Plan area with the lowest amount of Town services required while maintaining the integrity of the area consistent with existing property owners;

WHEREAS it is the intent of the Town Council that the LHRA shall continue to exercise its authority and perform its duties within the Project Area so as to enhance property values, and perform the functions set out in this Resolution consistent with the Master Plan, Zoning Ordinances and Land Use Regulations of the Town of Londonderry; and

WHEREAS the Town Council desires to expand the geographic area of the Redevelopment Plan area to extend throughout all industrial or commercially zoned districts within the municipal boundaries of the Town.

NOW THEREFORE BE IT RESOLVED by the Londonderry Town Council that the Londonderry Housing and Redevelopment Authority’s Redevelopment Plan area be expanded to extend throughout all industrial or commercially zoned districts within the Town’s municipal boundaries in accordance with the attached, approved Redevelopment Plan.

Sharon Farrell
Town Clerk

John Farrell, Chairman
Town Council

(TOWN SEAL)

A TRUE COPY ATTEST:

LONDONDERRY HOUSING AND REDEVELOPMENT AUTHORITY

REDEVELOPMENT PLAN

I. DESCRIPTION OF THE PROJECT

Project Boundary Description: The Project Area includes all industrial or commercially zoned districts within the boundaries of the Town of Londonderry.

II. LAND TO BE DEVELOPED

1. Properties for Acquisition: Interests in real property as may become available to LHRA within the Project Area, including but not limited to easements and rights-of-way for the construction of utilities, streets, and access roads, as are necessary to meet the objectives of this Plan.

2. Plan Objectives: It is the objective of this Redevelopment Plan to redevelop these areas for industrial and commercial use to strengthen the economic bases of the Town by enhancing land values for the Londonderry tax rolls and providing employment and providing or encouraging infrastructure required to facilitate industrial and commercial development.

3. Proposed Redevelopment: Proposed action within the Project Area consists of developing the redevelopment area, including the area surrounding the Manchester-Boston Regional Airport, to adapt the area for industrial and commercial use. First priority shall be given to new highway access to the Project Area from the Londonderry side of the airport.

III. LAND USE PLAN

1. Permitted Uses: All parcels are in an Industrial or Commercial District in accordance with the Zoning Ordinance of the Town of Londonderry (“Zoning Ordinance”). Uses permitted in the Project Area will be in accordance with those permitted by the Zoning Ordinance and the Regulations adopted thereunder and as amended from time to time.

2. Prohibited Uses: Uses prohibited by the Zoning Ordinance and such other uses as may be prohibited by the Airport Zoning Regulations will not be permitted.

3. Interim Use: Any property acquired by the LHRA may be devoted to a temporary use prior to the permanent redevelopment and disposition of the property in accordance with such standards, controls, and regulations as the LHRA may deem appropriate.

IV. GENERAL REGULATIONS AND CONTROLS

Applicability: The provisions of this Section shall apply to all land within the Project Area. The provisions of all zoning regulations, including the Zoning Ordinance, Subdivision and Site Plan Regulations of the Town of Londonderry, and Airport Zoning Regulations now or hereafter in force, shall apply to the use of land in the Project Area.

ORDER #2021-07

An Order Relative to
EXPENDITURE OF
MAINTENANCE TRUST FUNDS FOR VARIOUS PROJECTS

Reading: 03/15/2021

Adopted: 03/15/2021

WHEREAS voters since 2003 have approved funding for the maintenance and repair of public buildings and grounds in the town; and

WHEREAS by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend \$2,155.00 from the Expendable Maintenance Trust Fund for the aforementioned repairs and improvements.

NOW THEREFORE BE IT ORDERED by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend \$2,155.00, from the Expendable Maintenance Trust Fund for the aforementioned repairs and improvements.

John Farrell, Chairman
Town Council

Sharon Farrell
Town Clerk

A TRUE COPY ATTEST:
03/15/2021

**Expendable Maintenance Trust TC Order Request
for Town Council Meeting "3/15/2021"**

Description	Vendor	Amount
Winter Maintenance - TH, LFD, LPD, Library, Morrison & Access Ctr. Plowing, salting, and shoveling on 2/19/2021 at our various town buildings (TH, Library, LPD, Access Center, Central Fire, Morrison House). This EMTF request is for the materials and labor for winter maintenance for the parking lots, walkways, steps, fire lanes at our buildings.	Shady Hill - Invoice # 1-1149309	\$ 1,595.00
		\$ -
		\$ -
		\$ -
		\$ -
	Shady Hill Sub-Total	\$ 1,595.00
Winter Maintenance - Senior Center Plowing, salting, and shoveling on 2/23, 2/24, 2/27 and 2/28/2021 at our senior center. This EMTF request is for the materials and labor for winter maintenance for the parking lots, walkways, steps, fire lanes at our senior center.	Green Magic - Invoice # 3921	\$ 335.00
	Green Magic - Invoice # 3923	\$ 75.00
	Green Magic - Invoice # 3925	\$ 75.00
	Green Magic - Invoice # 3927	\$ 75.00
		\$ -
	Green Magic Sub-Total	\$ 560.00
Total Town Council EMTF Order		\$ 2,155.00

ORDER 2021-08

An order relative to

The Distribution of Fire Equipment Capital Reserve Funds

First Reading: 03/15/2021
Second Reading: Waived
Adopted: 03/15/2021

WHEREAS

the Town of Londonderry, by adoption of Warrant Article 6 at the March 13, 2012, established the Fire Equipment Capital Reserve and authorized the Town Council as agents to expend from this capital reserve, and;

WHEREAS

the Fire Department desires to purchase twenty-nine (29) X3 Pro 4.5 air packs with SEMS+ QC, seven (7) X3 with SEMS + uEBSS, thirty-four (34) Air Cylinders, fifty-six (56) C5 Masks, one (1) SEMS Gateway, five (5) SEMS Tally Tags (10 pack), one (1) SEMES Reader/Writer and one (1) one-hour RIT Bottle, and one (1) C5 Mask Lens Kit; and

WHEREAS

the Fire Department has selected Fire Tech and Safety of New England as the vendor for the purchase of the aforementioned equipment. A majority of the funding for this equipment comes from a previously accepted grant (Resolution 2020-13) which requires a local match amount of \$23,530.91. This request also includes additional equipment not covered by the grant for a total of \$30,983.00. The total withdrawal request is for \$54,513.91; and

WHEREAS

there is sufficient funds in the Fire Equipment Capital Reserve for the purchase of the aforementioned equipment;

NOW THEREFORE BE IT ORDERED by the Londonderry Town Council that the Finance Department is hereby directed and authorized to expend from the Fire Department Equipment Reserve Fund the sum \$54,513.91.

John Farrell - Chairman
Town Council

(TOWN SEAL)

Sharon Farrell - Town Clerk

A TRUE COPY ATTEST:
03/15/2021

LONDONDERRY TOWN COUNCIL MEETING MINUTES

1 **March 1, 2021**

2
3 The meeting took place in the Moose Hill Council Chambers, 268B Mammoth Rd,
4 Londonderry, NH 03053.

5
6 Present: Chairman John Farrell; Councilor Tom Dolan, Deb Paul, and Jim Butler; Town
7 Manager Kevin Smith; Assistant Town Manager Lisa Drabik; Absent: Executive Assistant
8 Kirby Brown and Vice Chairman Joe Green

9
10 **CALL TO ORDER**

11
12 Chairman Farrell called the Town Council meeting to order. Chairman Farrell reminded
13 residents of the upcoming daylight savings time.

14
15 **PUBLIC COMMENT**

16
17 County Commissioner Brian Chirichiello, Derry, gave an updated the Council on two things
18 that will benefit the citizens of Londonderry. One of them is an LNA class program. The
19 County will pay you to go to school and pay you while you learn. At the end you will get a
20 job at the County. Chirichiello said there is also a signing bonus of \$4,000. Chirichiello
21 stated that they are looking for people in nursing homes. Councilor Butler asked if they had
22 to be employed for a certain period of time before receiving benefits. Chirichiello stated that
23 they do but he is not sure of the timeframe. Councilor Paul asked if there was a limit and
24 how many students are accepted. Chirichiello stated that what they will do is they will have
25 weekend classes.

26
27 Chirichiello discussed another program regarding emergency rental assistance. Rockingham
28 County is the only county that signed up. They were given \$20M to help residents renting
29 an apartment. It would pay the landlords directly. You can also use it for utilities. Hopefully
30 it will be up within two to three weeks. The state will have \$180M.

31
32 Tony Defrancesco, 1 Cheshire Ct, shared that the NH Realtor magazine and Londonderry
33 was voted #4 in the top 10 places to live in New Hampshire.

LONDONDERRY TOWN COUNCIL MEETING MINUTES

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NEW BUSINESS

Chairman Farrell introduced Order #2021-06, an Order relative to the expenditure of Maintenance Trust Fund for various projects. Steve Cotton presented and stated it was for winter maintenance and various projects at town buildings. Motion to approve Order #2021-07 made by Councilor Dolan and second by Councilor Butler. Chair votes 4-0-0.

Chairman Farrell introduced Resolution #2021-04, a Resolution amending the composition of the PFAS Task Force. Chairman Farrell stated that this adds three non-voting alternates. Motion to approve Resolution #2021-04 and add three alternates made by Councilor Butler and second by Councilor Dolan. Chair votes 4-0-0.

Chairman Farrell introduced Resolution #2021-05, a Resolution relative to the expansion of Londonderry Housing and Redevelopment Authority for a first reading. The Public Hearing will take place at the March 15th meeting. Town Manager Kevin Smith presented. First reading is waived by Councilor Butler and second by Councilor Dolan. Chair votes 4-0-0.

Town Solicitor Mike Malaguti gave an update about the Charter Commission to the Council. The idea was raised a few times during budget season. One resident raised the issue because the Charter Commission is not allowing the School District and the Town to work together. Malaguti stated that he doesn't feel a Charter Commission is appropriate to achieve these goals. Malaguti went over the difference of an amendment and a change. Malaguti stated that under law, the School District and the Town can't be combined. They are two separate entities. Malaguti went over some research he found and gave an update as to how everyone can move forward.

OLD BUSINESS

NONE

APPROVAL OF MINUTES

Motion to approve the Town Council minutes from February 16, 2021 made by Councilor

LONDONDERRY TOWN COUNCIL MEETING MINUTES

67 Dolan and second by Councilor Butler. Chair votes 4-0-0.

68

69 APPOINTMENTS/RESIGNATIONS

70

71 Town Council interviewed Kristen Endyke, 10 Mallard Lane, interviewed for the Heritage
72 Commission. The Council interviewed and expressed that she is happy she stepped forward.
73 Motion to appoint Kristen Endyke as a member on the Heritage Commission with a term
74 expiring 12/31/2023 made by Councilor Butler and second by Councilor Dolan. Chair votes
75 4-0-0.

76

77 The Council interviewed Brian Lockhart, 6 Partridge Lane, who works in conservation and
78 natural resources, and David Robinson, Red Deer Rd, who is a Civil Engineer, for the PFAS
79 Task Force. Both candidates gave an opening statement and had their wells test high
80 recently.

81

82 Assistant Town Manager Lisa Drabik gave an update on the members who have interviewed
83 so far and the Task Force. The Town's internal Environmental Engineer and Councilor
84 Dolan will be serving on the Task Force as well.

85

86 The Council took a brief recess at 7:45 to discuss appointments to the PFAs Task Force.

87

88 Councilor Dolan recommended members for the Alternate positions. Councilor Dolan
89 recommended David Robinson, Kate MacDonald and Brian Lockhart as Alternate Members
90 on the PFAS Task Force. Second by Councilor Paul. Chair votes 4-0-0.

91

92 Councilor Dolan recommended Jim Doucakis, Craig Durrett, Anne Fenn, Thomas Garside,
93 George Kadzoila, and Paul Lockwood as members on the PFAS Task Force. Second by
94 Councilor Butler. Chair votes 4-0-0.

95

96 Chairman Farrell reminded members to see the clerk to be sworn in. Town Manager Smith
97 stated that the meetings will be televised and they will be public meetings.

98

99

LONDONDERRY TOWN COUNCIL MEETING MINUTES

ADJOURNMENT

- 100
- 101
- 102 Motion to adjourn made by Councilor Dolan and second by Councilor Butler. Chair votes
- 103 4-0-0.
- 104
- | | | | |
|-----|---------------------|--------------|-----------------|
| 105 | Notes and Tapes by: | Kirby Brown | Date: 3/01/2021 |
| 106 | Minutes Typed by: | Kirby Brown | Date: 3/10/2021 |
| 107 | Approved by: | Town Council | Date: 3/15/2021 |