

**TOWN COUNCIL AGENDA**  
**September 28, 2020**  
**Moose Hill Council Chambers**  
**7:00 P.M.**

Regular meetings are cablecast live and videotaped for the convenience of our viewers at home. 7:00 PM.

**A. CALL TO ORDER**

**B. PUBLIC COMMENT**

- 1.) Update on NHPUC CPA Rulemaking  
**Presented by Bart Fromuth**

**C. PUBLIC HEARING**

**D. NEW BUSINESS**

- 1.) **Order #2020-14** – An Order Relative to the Distribution of Fire Equipment Capital Reserve Funds  
**Presented by Chief O’Brien**
- 2.) **Order #2020-15** – An Order Relative to Withdrawal from the Fire Truck Capital Reserve  
**Presented by Chief O’Brien**

**E. OLD BUSINESS**

- 1.) S&S Metals Recycling Junkyard License  
**Presented by Richard Canuel**
- 2.) Discussion Regarding Ordinance 2020—03:  
Ordinance Restricting Lawn Watering

**F. APPROVAL OF MINUTES**

**Approval of September 14, 2020 Town Council Minutes**

**G. APPOINTMENTS/REAPPOINTMENTS**

- 1.) Interview of Lynn Wiles for Planning Board
- 2.) Resignation of Richard Floyd from the Conservation Commission
- 3.) Resignation of Jim Tirabassi from the ZBA
- 4.) Appointments to the Planning Board and Traffic Safety Committee

**H. OTHER BUSINESS**

1. Liaison Reports
2. Town Manager Report
3. Assistant Town Manager Report

**I. ADJOURNMENT**

**J. MEETING SCHEDULE**

- A. Town Council Meeting – 10/05/20  
Moose Hill Council Chambers, 7:00PM
  - B. Town Council Meeting – 10/19/2020  
Moose Hill Council Chambers, 7:00PM
-

# ORDER 2020- 14

An Order Relative to  
**WITHDRAWAL OF FIRE DEPARTMENT EQUIPMENT CAPITAL RESERVE  
FUNDS**

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First Reading: 09/28/20  
Second Reading: Waived  
Adopted: 09/28/20

**WHEREAS** the Town of Londonderry, by adoption of Warrant Article 6 at the March 13, 2012 annual meeting, established the Fire Equipment Capital Reserve and authorized the Town Council as agents to expend from this capital reserve, and;

**WHEREAS** the Fire Department desires to purchase various pieces of equipment to be added to their vehicles to help provide the necessary items needed to the firefighting staff totaling \$8,500.00, and;

**WHEREAS** the fire department desires to purchase five (5) ladders, in varying sizes for varying purposes that fit the needs of the fire department totaling \$4,032.00, and;

**WHEREAS** the fire department wishes to purchase the first year of an extended five (5) year warranty for seven (7) of their defibrillators totaling \$9,607.50,

**WHEREAS** the total of these purchases equals \$22,139.50 and there are sufficient funds are available in the Fire Department Equipment Capital Reserve,

**NOW THEREFORE BE IT ORDERED** by the Londonderry Town Council that the Town Treasurer is hereby directed to disburse \$22,139.50 from the Fire Department Equipment Capital Reserve Fund for the purposes previously stated.

\_\_\_\_\_  
John Farrell - Chairman  
Town Council

( TOWN SEAL )

\_\_\_\_\_  
Sharon Farrell - Town Clerk

**A TRUE COPY ATTEST:**  
09/28/20

FIRE TECH & SAFETY OF NEW ENGLAND, INC.  
 100 Business Park Dr., Unit 6  
 Tyngsborough, MA 01879  
 1-800-256-8700 Fax (978) 649-6833

# Quote

Date	Quote #
9/22/2020	190611

Name / Address
LONDONDERRY FIRE DEPT-NH 280 MAMMOTH RD. LONDONDERRY, NH 03053



Project	Terms	Rep
	Net 30	BS

Qty	Description	Unit Price	Total
4	MERCEDES 1" X 100' WEEPING FORESTRY HOSE COUPLED	179.00	716.00
7	NAFHC 5" X 100' YELLOW POLY-FLOW HOSE COUPLED 5" STORZ	868.00	6,076.00
1	TASK FORCE TIPS-TWISTER TIP 1" NH	60.00	60.00
1	TASK FORCE TIPS-MID-MATIC NOZZLE W/GRIP, 1 1/2" NPSH	798.00	798.00
1	FIRE HOOKS-FLAT HEAD AXE FIBERGLASS	50.00	50.00
1	FIRE HOOKS 30" PRO-BAR	217.00	217.00
2	TELE-LITE PORTABLE FLOODLITE, 500 WATT 120 VOLT, W/L520 PLUG	395.00	790.00
1	FIRE HOOKS MARRYING STRAP	15.00	15.00
1	SHIPPING & HANDLING	0.00	0.00

<b>Total</b>		\$8,722.00
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7805.50

# Quote

## Allegiance Fire & Rescue

2181 Providence Highway

Walpole, MA 02081

Phone: 800-225-4808

Quote # AFR082520

Date: 10-Sep-20

Fax: 508-216-6368

**Sales representative:** JEFFREY FOURNIER

**Customer :** LONDONDERRY

**Project description:** LADDER PURCHASE

**Bid #** NA

**Terms:** NET 30

QTY	DESCRIPTION	UNIT PRICE	COST
1.00	35' ALUM 3-SEC EXT LADDER	\$ 1,203.00	\$ 1,203.00
1.00	28' ALUM 2-SEC EXT LADDER	889.00	\$ 889.00
2.00	24' ALUM 2-SEC EXT LADDER	718.00	\$ 1,436.00
1.00	14' ALUM ROOF LADDER	504.00	\$ 504.00
			\$ -
	PRICES INCLUDE SHIPPING AND DELIVERY TO THE		\$ -
	LONDONDERRY FIRE DEPT. LONDONDERRY NH		\$ -
		<b>SUBTOTAL</b>	\$ 4,032.00
		<b>TOTAL</b>	\$ 4,032.00





**EXPERTCARE EXTENDED WARRANTY & PREVENTIVE MAINTENANCE CONTRACT**

**Londonderry Fire Department (Customer # 152163)**

**ZOLL Medical Corporation**

269 Mill Road  
Chelmsford, MA 01824-4105  
(978) 421-9655 Main  
(800) 348-9011  
(978) 421-0022 Fax

**Attn:** Fred Heinrich (603) 432-1124 / fheinrich@londonderrynh.org

**Bill To:** Londonderry Fire Department  
280 Mammoth Road  
Londonderry, NH 3053

**Ship To:** Londonderry Fire Department  
280 Mammoth Road  
Londonderry, NH 03053

**From:** Jennifer McCormick  
Service Contracts Representative  
(978) 805-6472 / jmccormick3@zoll.com

**QUOTATION:** 00030263  
Quote Date: August 7, 2020  
Quote Pricing: Valid for 60 Days

**PM Contact:** Fred Heinrich - (603) 432-1124 fheinrich@londonderrynh.org

**X Series**

Part No	Description	Contract Dates	Qty	Price	Adj. Price	Ext. Price
8889-89005-WF	<b>5 Year Worry-Free Service Plan - ZOLL X Series</b> Includes: Annual preventive maintenance, discounts of 27% on new cables, 27% discount on additional lithium SurePower Batteries, 27% discount on parameter upgrades, Lithium-ion SurePower II Battery replacement upon failure, and accidental damage coverage (see comments). Shipping and use of a Service Loaner during repairs, no charge shipping. Extended warranty is a continuation of the EMS One Year Product Limited Warranty.  Serial Number(s): AR12F001365 AR12G001405 AR12G001431 AR12G001433 AR12G001449 AR12H001554 AR15J015578	09/01/2020 to 08/31/2025	7	\$7,625.00	\$6,862.50	\$48,037.50

**TOTAL: \$48,037.50**

**COMMENTS:** ANNUAL PAYMENTS: Five (5) payments of \$ 9,607.50 to be paid annually. Payment terms are Net 30 days per each invoice.

Battery replacement for X Series batteries acquired from ZOLL in 2019 to present.

**\*ACCIDENTAL DAMAGE COVERAGE**

Includes one case replacement per year per device. This coverage excludes devices that are deemed beyond repair and/or catastrophic damage. ZOLL shall not be responsible for any equipment defect, the failure of the equipment to perform any specified function, or any other nonconformance of the equipment, caused by or attributable to: (i) any modification of the equipment by the Customer, unless such modification is made with the prior written approval of ZOLL; (ii) the use of the equipment with any associated or complementary equipment, accessory or software not supplied by ZOLL; (iii) any misuse or abuse of the equipment; (iv) exposure of the equipment to conditions beyond the environmental, power or operating constraints specified by ZOLL; or (v) installation or wiring of the equipment other than in accordance with ZOLL's instructions.

1. Applicable tax will be added at the time of invoicing.
2. Payment terms are Net 30.
3. 5% Multi-Unit Discount.

**TERMS & CONDITIONS:** The terms and conditions of this contract are set forth in the attachments. By signing this contract, Customer acknowledges having read the terms and conditions and agrees to be bound by them.



**EXTENDED WARRANTY & PREVENTIVE MAINTENANCE CONTRACT**

**Londonderry Fire Department (Customer # 152163)**

**Quote No: 00030263 Continued**

**ZOLL Medical Corporation**

269 Mill Road  
Chelmsford, MA 01824-4105  
(978) 421-9655 Main  
(800) 348-9011  
(978) 421-0022 Fax

ZOLL Medical Corporation

Signature:

\_\_\_\_\_

Name: Jennifer McCormick

Title: Service Contracts Representative

Date: \_\_\_\_\_

Londonderry Fire Department

Authorized Signature:

\_\_\_\_\_

Print Name \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**Harrison Shrader Enterprises**  
 13 Westminster Street  
 Lewiston, Me 04240  
 207-241-0325 Fax: 207-553-2288  
[www.hsefiresafety.com](http://www.hsefiresafety.com)

# Quotation

Date: 9/19/20	Submitted By: Russ Osgood
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**Quotation For:**  
 Londonderry Fire Department  
 280 Mammoth R  
 Londonderry, NH 03053

CONTACT:	EST. SHIP DATE	SHIP VIA	TERMS
BC Michael McQuillen			Net 30 Days

QUANTITY	DESCRIPTION		EXT. PRICE
1	Flat Head Axe 8lb FA-8	\$105.00	\$ 105.00
1	30" Probar PB-30	\$225.00	\$ 225.00
1	Marrying Strap MS-1	\$13.00	\$ 13.00
1	Irons Shoulder Strap ISS82	\$45.00	\$ 45.00
1	Streamlight Portable Scene Light II - Part 46000	\$535.00	\$ 535.00
1	Alco-Lite 24' Pump Ladder PEL-24	\$710.00	\$ 710.00
1	ALco-Lite 28' Pump Ladder PEL-28	\$900.00	\$ 900.00
1	Alco-Lite 35' Pump Ladder PEL-35	\$1,100.00	\$ 1,100.00
	Ladder Shipping Estimated at \$1300.00. All ladders must be unpacked while still on the freight carrier, and completely inspected for damage.		
7	100' Length Mercedes 5" MegaFlo Breather DJ LDH Permatek Color Treated w/5" Ireflect Storz Couplings	\$750.00	\$ 5,250.00
4	100' Length Mercedes Textiles 1" Weeping forestry Hose w/1" NPSH Couplings	\$155.00	\$ 620.00
1	TFT HM-VPGIS -1.5" Mid-matic 100psi Automatic Nozzle w/pistol Grip	\$990.00	\$ 990.00
1	ForestryNozzle fog / stright stream 1" C/W NPSH Part 70FL10ZFGPS	\$22.50	\$ 22.50
		<b>TOTAL</b>	

SIGNATURE:	ABOVE PRICING WILL BE HONORED FOR:	30 Days
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# ORDER 2020- 15

An Order Relative to  
***WITHDRAWAL OF FIRE TRUCK CAPITAL RESERVE FUNDS***

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First Reading: 09/28/20  
Second Reading: Waived  
Adopted: 09/28/20

***WHEREAS*** the Town of Londonderry, by adoption of Warrant Article 11 at its 1995 Town Meeting, established the Fire Truck Capital Reserve and authorized the Town Council as agents to expend from this capital reserve, and;

***WHEREAS*** the fire department desires to upfit both the interior and exterior of the Fire Command vehicle and is currently in negotiations with 3 vendors and the fire department is currently seeking the best price for this upfitting and wants to be able to leverage the quick funding to potentially help secure the best price, and;

***WHEREAS*** the total of this upfitting will not exceed \$18,702.00 based on the current negotiations, the Fire department requests to withdraw up to \$18,702.00, but will only withdraw the amount of the expense once a price has been agreed upon, should the upfitting costs become more than the requested withdrawal amount in this order, the fire department will request additional funding from the capital reserve through a separate order, or seek to fund it through its operating budget.

***NOW THEREFORE BE IT ORDERED*** by the Londonderry Town Council that the Town Treasurer is hereby directed to disburse \$18,702 from the Fire Truck Capital Reserve Fund for the purposes previously stated.

\_\_\_\_\_  
John Farrell - Chairman  
Town Council

( TOWN SEAL )

\_\_\_\_\_  
Sharon Farrell - Town Clerk

***A TRUE COPY ATTEST:***  
09/28/20

# LONDONDERRY TOWN COUNCIL MEETING MINUTES

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1 September 14, 2020

2  
3 The meeting took place in Moose Hill Council Chambers at Town.

4  
5 Present: Chairman John Farrell; Vice-Chairman Joe Green; Councilor Tom Dolan and Deb  
6 Paul; Town Manager Kevin Smith; Assistant Town Manager Lisa Drabik; Executive  
7 Assistant Kirby Brown; Absent: Councilor Jim Butler

8  
9 CALL TO ORDER

10  
11 Chairman Farrell called the Town Council meeting to order. Chairman Farrell discussed  
12 the 9/11 ceremony held in town on 9/11. Chairman Farrell also read the meeting guidelines  
13 into the record. Chairman Farrell also discussed the mask policy. This was followed by the  
14 Pledge of Allegiance. This was followed by a moment of silence for our country.

15  
16 PUBLIC COMMENT

17  
18 ~~Chief Darren O'Brien spoke on behalf of an elderly resident who couldn't make the~~  
19 ~~meeting about her concerns over the water restriction ordinance. Chief O'Brien stated that~~  
20 ~~she wants to ask the Council to reconsider on the ordinance. Chief O'Brien stated that~~  
21 ~~Londonderry is nine inches below the normal drought.~~

22  
23 Randy Fesh, 9 Darrow Way, stated that he isn't in favor of the water ordinance. Fesh stated  
24 that he understands the concern. Fesh stated that he doesn't think it's worth it to spend  
25 money on resources like police to enforce it and the different levels, there's ways around  
26 everything and he doesn't think the ordinance will be very impactful. Fesh also discussed  
27 the recreation program in town and what it costs. Fesh asked how we can contribute more  
28 money to the recreation department to help children out with some of the programs offered,  
29 those who need the help. Fesh also asked for a breakdown of the CARES money the town  
30 received and where some of the money went. Chairman Farrell stated that some of the  
31 CARE items are on the agenda tonight. Chairman Farrell also stated that the Council will  
32 look into the recreation program,



## LONDONDERRY TOWN COUNCIL MEETING MINUTES

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34 Town manager gave an update to free dump day that was discussed before. Smith invited  
35 up Assistant Public Works Director John Trottier to discuss the logistics to see if this could  
36 work out. Trottier stated that the town has been accommodating 180 to 190 customers that  
37 are paying for disposal of debris. There are people that come in with yard waste. Biggest  
38 concern is the capacity. Trottier stated if there is a free day, the numbers would be a lot.  
39 COVID is also a concern. Councilor Paul stated that it's sad that the town can't give back  
40 to the taxpayers. Councilor Paul stated that as the town grows, what are we doing once we  
41 start getting more people there. Vice Chairman Green suggested splitting the weeks up by  
42 last name. Chairman Farrell stated that there are some options to figure out.

43

44

### PUBLIC HEARING

45

46

NONE

47

48

### NEW BUSINESS

49

50 Finance Director Justin Campo presented Order #2020-13, an order relative to the  
51 withdrawal of Cable Equipment Capital Reserve Fund. Campo stated that this money is  
52 for the Comcast franchise fee agreement that the town has entered into with the School  
53 District to give them \$8,000 per year for purposes of maintaining their cable. Councilor  
54 Paul asked if the town went out to bid for these services. Chairman Farrell stated a year or  
55 two ago the town signed a new franchise agreement contract with Comcast. There's a  
56 franchise fee that comes on residents bills and that money comes back to the town to help  
57 operate the cable center and fund these kinds of projects. This is being fund out of the bill  
58 people are paying now. Campo stated that this is in addition to that money and the schools  
59 to help support their program. Chairman Farrell stated that the contract is for twelve years.  
60 Motion to approve Order #2020-13 made by Vice Chairman Green and second by  
61 Councilor Dolan. Chair votes 4-0-0.

62

63 Chairman Farrell introduced Resolution #2020-14, an amendment to the CRCAR. Smith  
64 stated that he is looking to have an amendment to the initial program that was rolled out  
65 using some of the CARES act money. About \$50,000 was allocated to give back in  
66 reimbursement money to small businesses in town that had COVID related expenses. The  
67 town went through the first round and approximately \$25,000 of it was allocated. Smith  
68 stated that those were all the business who provided us with the detail needed. Smith

## LONDONDERRY TOWN COUNCIL MEETING MINUTES

69 stated that they want to amend it to up it to \$2,500 instead of \$1,000. Smith stated they  
70 would also like to open it to more businesses who missed the first time. Smith stated that  
71 this also includes reimbursement the town submitted for in ways of PPE. Campo went  
72 through the items the town sought reimbursement for. Motion to approve Resolution  
73 #2020-14 made by Vice Chairman Green and second by Councilor Dolan. Chair votes 4-  
74 0-0.

75

76 Chairman Farrell stated that the Council is having a discussion whether an Ordinance  
77 should be put in place regarding masks. It is just a discussion and there is no ordinance in  
78 place. A lot of places are already requiring masks. Vice Chairman Green stated that he  
79 would support an Ordinance that we could put into place in case the Fire Chief needed to.  
80 Councilor Dolan stated it should be specific and include that children under a certain age  
81 and deaf, hard or hearing, hard of breathing, shouldn't be required to wear a mask.  
82 Chairman Farrell advised the staff to work with the Fire Chief to get him any materials he  
83 will need.

84

85

### OLD BUSINESS

86

87 The Council discussed potential water restrictions. Councilor Paul requested the  
88 Ordinance goes on the agenda at the next meeting.

89

90

### APPROVAL OF MINUTES

91

92 Motion to approve the Town Council minutes from August 31, 2020 made by Councilor  
93 Dolan and second by Councilor Paul. Chair votes 3-0-1.

94

95

### APPOINTMENTS/REAPPOINTMENTS

96

97 Chairman Farrell suggested the Council do appointments at their next meeting when  
98 Councilor Butler is present.

99

100 The Council interviewed Jason Knights for the Planning Board and Paul Peddler for the  
101 Traffic Safety Committee.



## LONDONDERRY TOWN COUNCIL MEETING MINUTES

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### ADJOURNMENT

102

103

104 Motion to adjourn made by Vice Chairman Green and seconded by Councilor Dolan. Chair  
105 votes 4-0-0.

106

107 Notes and Tapes by: Kirby Brown Date: 09/14/2020

108 Minutes Typed by: Kirby Brown Date: 09/20/2020

109 Approved by: Town Council Date: 09/28/2020