

Michael Malaguti
Town Manager

Kellie Caron
Assistant Town Manager



Town Council
Chair John Farrell
Vice Chair Chad Franz
Jim Butler
Ted Combes
Ron Dunn

Town of Londonderry • 268B Mammoth Road • Londonderry, NH 03053

Londonderry Town Council Meeting
Monday, November 6, 2023, 7:00 p.m., Moose Hill Council Chambers

A. CALL TO ORDER

B. PUBLIC COMMENT

C. PUBLIC HEARINGS

- 1. Resolution #2023-21 – Acceptance of Unanticipated Revenue from the U.S. Department of Justice, Office of Community Oriented Policing Services**
(Justin Campo, Director of Finance)
- 2. Resolution #2023-22 – Acceptance of Unanticipated Revenue from the State of New Hampshire Department of Safety**
(Justin Campo, Director of Finance)
- 3. Resolution #2023-23 – Acceptance of Unanticipated Revenue from the New Hampshire State Council on the Arts**
(Justin Campo, Director of Finance)

D. NEW BUSINESS

- 1. Adoption of New Electronic Ballot Counting Devices**
(Jonathan Kipp, Town Moderator)
- 2. Order #2023-15 – The Expenditure of Maintenance Trust Funds for Winter Maintenance**
(Dave Wholley, Director of Public Works & Municipal Facilities)
- 3. Winter Operations Presentation**
(Dave Wholley, Director of Public Works & Municipal Facilities)

E. OLD BUSINESS

1. Town Treasurer Warrant Article Discussion

(Michael Malaguti, Town Manager & Justin Campo, Finance Director)

2. Old Mammoth Road Gate Petition

(Michael Malaguti, Town Manager)

F. APPROVAL OF MINUTES

1. October 16, 2023 Town Council Minutes

G. APPOINTMENTS/REAPPOINTMENTS

1. None

H. OTHER BUSINESS

1. Liaison Reports
2. Town Manager Report
3. Assistant Town Manager Report

I. ADJOURNMENT

J. MEETING SCHEDULE

1. November 20, 2023; Moose Hill Council Chambers; 7:00 p.m.
2. December 4, 2023; Moose Hill Council Chambers; 7:00 p.m.
3. December 18, 2023; Moose Hill Council Chambers; 7:00 p.m.

In addition to the items listed on the agenda the Town Council may consider other matters not on the posted agenda and may enter a non-public session or convene in a non-meeting in accordance with RSA 91-A if the need arises.

RESOLUTION 2023-21

A Resolution Relative to the
Acceptance of Unanticipated Revenue Under RSA 31:95-b

First Reading: 11/6/2023
Public Hearing: 11/6/2023
Adopted: 11/6/2023

WHEREAS the Town of Londonderry adopted the provisions of RSA 31:95-b with the passage of warrant article 18 at their March 1994 town meeting; and,

WHEREAS the Town Council desires to and has complied with RSA 31:95-b, III (a) relative to unanticipated moneys received in amounts greater than \$10,000; and,

WHEREAS the Town of Londonderry was awarded a grant from the U.S. Department of Justice, Office of Community Oriented Policing Services in the amount of up to \$75,000.

NOW THEREFORE BE IT RESOLVED by the Londonderry Town Council to enter into and approve a grant agreement and further to authorize the Town Manager to move forward in accepting this award and to sign any paperwork associated with such grant on behalf of the Town.

A TRUE COPY TO ATTEST:

11/6/2023

John Farrell-Chairman
Town Council

Sharon Farrell
Town Clerk

(TOWN SEAL)

RESOLUTION 2023-22

A Resolution Relative to the
Acceptance of Unanticipated Revenue Under RSA 31:95-b

First Reading: 11/6/2023
Public Hearing: 11/6/2023
Adopted: 11/6/2023

WHEREAS the Town of Londonderry adopted the provisions of RSA 31:95-b with the passage of warrant article 18 at their March 1994 town meeting; and,

WHEREAS the Town Council desires to and has complied with RSA 31:95-b, III (a) relative to unanticipated moneys received in amounts greater than \$10,000; and,

WHEREAS the Town of Londonderry was awarded a grant from the State of New Hampshire's Department of Safety in the amount of up to \$10,000.

NOW THEREFORE BE IT RESOLVED by the Londonderry Town Council to enter into and approve a grant agreement and further to authorize the Town Manager to move forward in accepting this award and to sign any paperwork associated with such grant on behalf of the Town.

A TRUE COPY TO ATTEST:

11/6/2023

John Farrell-Chairman
Town Council

Sharon Farrell
Town Clerk

(TOWN SEAL)

RESOLUTION 2023-23

A Resolution Relative to the
Acceptance of Unanticipated Revenue Under RSA 31:95-b

First Reading: 11/6/2023
Public Hearing: 11/6/2023
Adopted: 11/6/2023

WHEREAS the Town of Londonderry adopted the provisions of RSA 31:95-b with the passage of warrant article 18 at their March 1994 town meeting; and,

WHEREAS the Town Council desires to and has complied with RSA 31:95-b, III (a) relative to unanticipated moneys received in amounts greater than \$10,000; and,

WHEREAS the Town of Londonderry was awarded a grant from the New Hampshire State Council on the Arts in the amount of \$5,400.00.

NOW THEREFORE BE IT RESOLVED by the Londonderry Town Council to enter into and approve a grant agreement and further to authorize the Town Manager to move forward in accepting this award and to sign any paperwork associated with such grant on behalf of the Town.

A TRUE COPY TO ATTEST:

11/6/2023

John Farrell-Chairman
Town Council

Sharon Farrell
Town Clerk

(TOWN SEAL)

Londonderry Town Council
Adoption of New Electronic Ballot Counting Devices
November 6, 2023

New Hampshire law requires the governing body to vote to adopt a new device in a properly noticed public meeting and to send the Secretary of State a notice of that decision, clearly specifying which make and model of ballot counting device will be used in that town/city (RSA 656:40).

	RECOMMENDED	
Considerations	LHS Dominion ImageCast Precinct 2	VotingWorks VxSuite v3.2
Financial		
Purchase price for 6 tabulators	\$39,600.00	\$37,000.00
Warranty	1 year hardware included	5 years included
Service, support, maintenance (3 years)	\$3,600.00	\$5,250.00
3-year total cost	\$43,200.00	\$42,250.00
Training and Support		
Pre-Election	<ul style="list-style-type: none"> * 2 hours staff training * 2 hours moderator training * 8 Poll Worker Guides (tailored) * Instructional video tutorial 	<ul style="list-style-type: none"> * In-person training with all new equipment * Video training refreshers * Complete online documentation
Election Day	<ul style="list-style-type: none"> * Help desk around the clock * 10 techs stationed throughout New England * Response to equipment issues within 30 minutes 	<ul style="list-style-type: none"> * Immediate phone/email. * In-person within 2 hours
Device Deployment		
Total number of <u>jurisdictions</u> where devices deployed	Over 700 in New England (42 this device)	5 counties in Mississippi
Total number of <u>devices</u> deployed in those jurisdictions	Over 2000 in New England (349 this device)	72
Notes		
Write-in ballots	Phsically separated	Adjudicated electronically (laptop)
General	Long-standing relationship with Londonderry	Open-source

First Reading: 11/6/2023
Hearing/Second Reading: Waived
Adopted: 11/6/2023

ORDER #2023-15

An Order Relative to
***THE EXPENDITURE OF MAINTENANCE TRUST FUNDS
FOR WINTER MAINTENANCE***

WHEREAS voters since 2003 have approved funding for the maintenance and repair of public building and grounds in the town; and

WHEREAS by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend \$18,000 from the Expendable Maintenance Trust Fund for the aforementioned repairs and improvements.

NOW THEREFORE BE IT ORDERED by the Town Council of the Town of Londonderry that the Town Treasurer is hereby authorized to expend up to \$18,000 from the Expendable Maintenance Trust Fund for the aforementioned repairs and improvements.

John Farrell - Chairman
Town Council

Sharon Farrell - Town Clerk

(TOWN SEAL)

A TRUE COPY ATTEST:
10/16/2023

Description	Vendor	Amount
<p><u>Winter Maintenance - TH, LFD, LPD, Library, Morrison & Access Ctr.</u></p> <p>This EMTF request is to allow for a draw down on Winter Maintenance funds. The request is for \$18,000 which is slightly over 50% of the average amount spent over the previous 5 fiscal years from the Expendable Maintenance Trust fund. This is being requested in order to prevent requesting a withdrawal of funds after the expense has already occurred. This request will be used for Plowing, salting, and shoveling and any other winter maintenance items that may occur at our various town buildings.</p> <p>If the total amount of Winter Maintenance does not total \$18,000 this request will be void after June 30, 2024. If the total amount of Winter Maintenance exceeds \$18,000 there will be a secondary request for an amount that will be determined based on what month the funds are utilized fully. Invoices for the services paid for can be provided upon request at the following council meeting.</p>	FY 2018	\$ 37,970.50
	FY 2019	\$ 36,020.00
	FY 2020	\$ 36,324.00
	FY 2021	\$ 26,730.00
	FY 2022	\$ 35,935.00
	Average:	\$ 34,595.90
	50% of Avg:	\$ 17,297.95
Requested		\$ 18,000.00

\$137,044.50

12/28/2017	Snow Removal	\$ 3,015.00	\$ 34,261.13	\$ 17,130.56
12/28/2017	Snow Removal	\$ 1,940.00		
12/29/2017	Snow Removal	\$ 515.00		
12/29/2017	Snow Removal	\$ 1,650.00		
1/3/2018	Snow Removal	\$ 1,560.00		
1/3/2018	Snow Removal	\$ 925.00		
1/20/2018	Snow Removal	\$ 990.00		
1/20/2018	Snow Removal	\$ 1,505.00		
1/20/2018	Snow Removal	\$ 1,588.00		
1/20/2018	Snow Removal	\$ 1,945.00		
1/20/2018	Snow Removal	\$ 875.00		
1/19/2018	Snow Removal	\$ 1,080.00		
2/12/2018	Snow Removal	\$ 1,120.00		
2/4/2018	Snow Removal	\$ 1,760.00		
2/4/2018	Snow Removal	\$ 1,305.00		
2/12/2018	Snow Removal	\$ 2,035.00		
2/12/2018	Snow Removal	\$ 970.00		
2/12/2018	Snow Removal	\$ 50.00		
2/16/2018	Snow Removal	\$ 200.00		
2/28/2018	Snow Removal	\$ 635.00		
3/5/2018	Snow Removal	\$ 810.00		
3/12/2018	Snow Removal	\$ 305.00		
3/12/2018	Snow Removal	\$ 1,755.00		
3/12/2018	Snow Removal	\$ 1,730.00		
3/18/2018	Snow Removal	\$ 1,675.00		
3/19/2018	Snow Removal	\$ 1,515.00		
3/19/2018	Snow Removal	\$ 1,162.50		
3/28/2018	Snow Removal	\$ 640.00		
2/20/2018	Snow Removal	\$ 1,040.00		
3/19/2018	Snow Removal	\$ 1,675.00	\$ 37,970.50	

11/25/2018	Snow Removal	\$895.00
11/28/2018	Snow Removal	\$4,415.00
12/11/2018	Snow Removal	\$845.00
12/11/2018	Snow Removal	\$410.00
1/2/2019	Snow Removal	\$540.00
1/3/2019	Snow Removal	\$515.00
1/16/2019	Snow Removal	\$1,095.00
1/16/2019	Snow Removal	\$865.00
1/16/2019	Snow Removal	\$845.00
1/28/2019	Snow Removal	\$520.00
1/28/2019	Snow Removal	\$905.00
1/28/2019	Snow Removal	\$1,250.00
1/28/2019	Snow Removal	\$385.00
2/4/2019	Snow Removal	\$4,480.00

2/4/2019	Snow Removal	\$2,415.00	
2/27/2019	Snow Removal	\$8,585.00	
2/27/2019	Snow Removal	\$1,740.00	
3/11/2019	Snow Removal	\$340.00	
3/11/2019	Snow Removal	\$1,230.00	
3/2/2019	Snow Removal	\$385.00	
3/2/2019	Snow Removal	\$850.00	
3/10/2019	Snow Removal	\$2,180.00	
3/10/2019	Snow Removal	\$330.00	\$36,020.00

12/6/2019	Snow Removal	\$ 595.00	
12/6/2019	Snow Removal	\$ 1,029.00	
12/9/2019	Snow Removal	\$ 75.00	
12/11/2019	Snow Removal	\$ 145.00	
12/11/2019	Snow Removal	\$ 3,200.00	
12/11/2019	Snow Removal	\$ 2,370.00	
12/11/2019	Snow Removal	\$ 870.00	
12/11/2019	Snow Removal	\$ 1,275.00	
12/12/2019	Snow Removal	\$ 825.00	
12/14/2019	Snow Removal	\$ 590.00	
12/17/2019	Snow Removal	\$ 2,730.00	
12/19/2019	Snow Removal	\$ 1,135.00	
12/17/2019	Snow Removal	\$ 600.00	
12/18/2019	Snow Removal	\$ 745.00	
12/27/2019	Snow Removal	\$ 90.00	
1/13/2020	Snow Removal	\$ 4,680.00	
1/13/2020	Snow Removal	\$ 200.00	
1/27/2020	Snow Removal	\$ 3,915.00	
1/27/2020	Snow Removal	\$ 920.00	
2/18/2020	Snow Removal	\$ 3,355.00	
2/18/2020	Snow Removal	\$ 1,195.00	
3/9/2020	Snow Removal	\$ 1,070.00	
3/9/2020	Snow Removal	\$ 3,560.00	
3/9/2020	Snow Removal	\$ 480.00	
4/13/2020	Snow Removal	\$ 675.00	\$ 36,324.00

12/10/2020	Snow Removal	\$3,035.00	
12/15/2020	Snow Removal	\$75.00	
12/18/2020	Snow Removal	\$410.00	
12/19/2020	Snow Removal	\$75.00	
12/21/2020	Snow Removal	\$410.00	
12/20/2020	Snow Removal	\$445.00	
12/20/2020	Snow Removal	\$3,365.00	
12/20/2020	Snow Removal	\$445.00	
12/22/2020	Snow Removal	\$75.00	
12/24/2020	Snow Removal	\$635.00	
1/3/2021	Snow Removal	\$335.00	

1/4/2021	Snow Removal	\$75.00	
1/6/2021	Snow Removal	\$1,335.00	
1/15/2021	Snow Removal	\$75.00	
1/12/2021	Snow Removal	\$685.00	
1/17/2021	Snow Removal	\$445.00	
1/24/2021	Snow Removal	\$145.00	
1/27/2021	Snow Removal	\$335.00	
1/28/2021	Snow Removal	\$75.00	
1/30/2021	Snow Removal	\$590.00	
1/30/2021	Snow Removal	\$1,625.00	
2/3/2021	Snow Removal	\$410.00	
2/4/2021	Snow Removal	\$75.00	
2/5/2021	Snow Removal	\$75.00	
2/6/2021	Snow Removal	\$75.00	
2/8/2021	Snow Removal	\$335.00	
2/6/2021	Snow Removal	\$2,780.00	
2/6/2021	Snow Removal	\$890.00	
2/10/2021	Snow Removal	\$295.00	
2/13/2021	Snow Removal	\$2,140.00	
2/13/2021	Snow Removal	\$890.00	
2/16/2021	Snow Removal	\$75.00	
2/17/2021	Snow Removal	\$75.00	
2/20/2021	Snow Removal	\$665.00	
2/22/2021	Snow Removal	\$1,105.00	
2/23/2021	Snow Removal	\$335.00	
2/24/2021	Snow Removal	\$75.00	
2/27/2021	Snow Removal	\$75.00	
2/28/2021	Snow Removal	\$75.00	
2/19/2021	Snow Removal	\$1,595.00	\$26,730.00

A photograph of a winter landscape. The scene is dominated by snow-covered trees and a path. The trees are heavily laden with snow, and the path is a mix of snow and dark earth. The overall tone is cold and wintry.

Londonderry DPW
Winter Emergency Operations Plan
2023-2024

Fire Dept. & Police Dept. *“Red and Blue follow Yellow”*

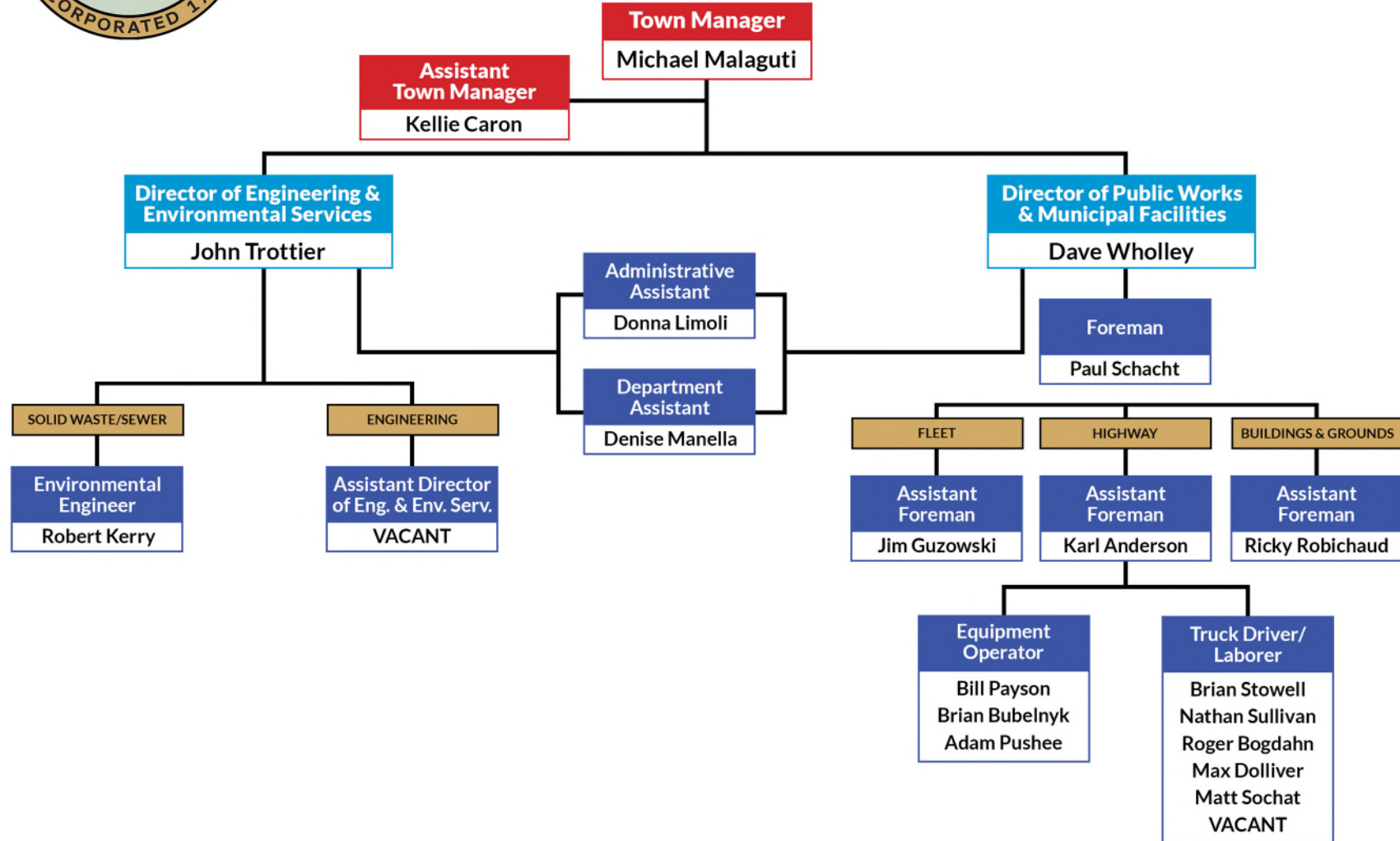
- 2003 President George W. Bush issued Policy Directive 8 (PPD-8) recognizing PW as first responders.
- 2010 Mississippi HB664 1st state recognize PW first responders
- 2019 National First Responders Day October 28th Public Works was specifically included.
- 2022 Governor Chris Sununu signed into law SB325 formally recognizing PW as first responders

Other advantages to high level of service snow plowing:

- School doesn't get called or delayed
- Traffic is not slowed due to accidents
- Commerce-limited impact
- Delivery's arrive as schedule
- Mail-prescriptions, bills, holiday cards, etc.
- Events-youth sports, plays, concerts, gatherings
- Medical calls- to hospitals, wellness checks, hospice care
- Pizza delivery-Door Dash-Grubhub!!!



Londonderry Department of Public Works & Engineering Organizational Chart FY2024



2023-2024 STATISTICS

Town Equipment

- (2) Loaders
- (12) 6-Wheelers w/plow, wing and salter
- (1) 6-Wheeler w/plow and salter
- (4) 1-Ton Dump trucks w/plow and salter
- (1) 1-Ton Utility body w/plow (supervisor vehicle)
- (2) 1-Ton Pick Up w/plow (supervisor vehicle)

22 Total pieces of snow fighting equipment with a combined 181 years in service. (Avg. age is 8.6)

Contracted Equipment

- (1) 6-Wheeler w/plow & salter
- (1) 1-Ton dump body w/plow & Salter

Personnel

- (1) Director of Public Works
- (1) Foreman
- (3) Assistant Foremen
- (1) Equipment Operators/Mechanics
- (3) Equipment Operators
- (6) Truck Driver/Laborers
- (3) Temporary part time truck drivers

14 Full time available employees with 135 years of experience.

17 Town personnel and 2 contracted personnel are provided with the equipment.

TOTAL 19 PLOW OPERATORS

Plowing by the numbers:

13 Routes

Covering 372.36 Lane Miles

Which include

187 Cul-de-sacs

44 Dead ends

19 Pieces of equipment plowing an average of almost 20 lane miles each, takes approximately 3 to 4 hours depending upon storms intensity and timing.



Impacts causing prolonged plowing

- Assumes all staff are available and able bodied –i.e. not ill (flu, covid), not on leave (injured, bereavement, FMLA, military)
- Assumes we are fully staffed (vacancies-currently 2, retirement, etc.)
- Equipment age/repairs (3 large trucks and 1 Ton utility on order)
- Staff trained on equipment and routes (including contractors)
- Duration of events-small staff ultimately needs rest at some point
- No mutual aid available to DPW
- The unknown!!! (Tree down, wires down, accidents, breakdowns, blown tires, etc.)

Costly challenges:

- Londonderry has invested approximately \$3.15M into its 21 pieces of snow fighting equipment
- On average we use 2800 Tons of sand at a cost of \$51,800.00 (FY24 budget is \$25,000.00)
- On average we use 3900 Tons of salt at a cost of \$296,010.00 (FY24 budget is \$290,000.00) **Valuable adjustment!!!**
- A round of straight salt on the 13 routes is \$8,300.00 just for the salt.
- Fuel, plow cutting edges, equipment parts, etc. are other factors.
- HOWEVER, no operations decisions are based on money. Public Safety is always at the forefront of the decisions for the timeliness of an operations duration. These decisions are taken very serious.

Municipality Comparisons

&

Average snow fall accumulations

Municipality	Lane Miles	Pieces of Equipment	Avg. lane miles
Manchester	800	43	18.60
Nashua	624	61	10.23
Salem	384	75	5.12
Londonderry	372	19	19.58
Derry	340	30	11.33
Windham	228	20	11.40

AVERAGES	ACCUMULATION
Last year	68" Last storm 16" on 3/15/23
5 year Average	52.20"
7 year Average	61.43"
10 year Average	65.60"
15 year Average	66.53"

Questions:

From this



To this!!



Londonderry Town Council Minutes
Monday, October 16, 2023
7:00 PM
Moose Hill Council Chambers

Meeting Link: <http://173.166.17.35/CablecastPublicSite/show/12339?channel=4>

Attendance: Present: Chairman John Farrell; Councilors Ted Combes and Ron Dunn; Town Manager Michael Malaguti; Assistant Town Manager Kellie Caron

CALL TO ORDER

Chairman Farrell called the Town Council meeting to order at 7:00 PM. The Pledge was led by Chairman Farrell. This was followed by a moment of silence led by Chairman Farrell for the safety of the men and women of the United States who have been deployed to support the actions in the Middle East.

PUBLIC COMMENT

Chairman Farrell opened public comment.

Name: Doug Thomas

Address: 143 Mammoth Road

Mr. Thomas expressed his gratitude to the Londonderry Police Department for allowing him to ride along with Officer Reitze recently, and for their professionalism. He thanked Officer Reitze for the work she did when he was riding with her.

Name: Robert Lebreux

Address: 76 Hall Road

Mr. Lebreux thanked the Town Council, the Londonderry Traffic Safety Committee, Public Works, and Engineering for striping Mammoth Road.

Chairman Farrell closed public comment.

PUBLIC HEARINGS

Ordinance #2023-04 – Amending the Fee Schedule for the Issuance of Permits by the Londonderry Fire Department

Councilor Combes moved to open the public hearing. Councilor Dunn seconded the motion.

John Farrell	Yes
Ted Combes	Yes

Ron Dunn	Yes
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43
44 Motion passed 3-0-0.

45
46 Division Chief Brian Johnson appeared before the Council to present a revised fee schedule for
47 the issuance of permits by the Fire Department. The first reading of this ordinance was waived at
48 the last meeting. This updates the fee structure to bring it into line with that of other communities.
49 In many cases, the current fees do not cover the associated costs. The fees have not been updated
50 since 2008.

51
52 Councilor Combes asked for examples of the fees that have increased. Chief Johnson listed a
53 number of items, such as inspections and permits, as well as tasks that they do not charge for.

54
55 Chairman Farrell asked for public input; there was none.

56
57 Councilor Combes moved to approve Ordinance #2023-04. Council Dunn seconded the motion.
58

John Farrell	Yes
Ted Combes	Yes
Ron Dunn	Yes

59
60 Motion passed 3-0-0.

61
62 **Ordinance #2023-05 – An Amendment to Londonderry Zoning Ordinance, Building Code**
63 **Amendments, Section 9 Reflecting the Adoption of the 2018 Editions of the International**
64 **Codes**

65
66 Ms. Caron explained the purpose of this amendment is to update specific local regulations to
67 coincide with the adoption of the 2018 editions of the International Codes. This is in accordance
68 with the state building code. There are no substantive changes; this is merely updating sections
69 referenced and the year.

70
71 Chairman Farrell asked for public input; there was none.

72
73 Councilor Dunn moved to approve Ordinance #2023-05. Council Combes seconded the motion.
74

John Farrell	Yes
Ted Combes	Yes
Ron Dunn	Yes

75
76 Motion passed 3-0-0.

77
78 Councilor Combes moved to close the public hearing. Councilor Dunn seconded the motion.
79

John Farrell	Yes
Ted Combes	Yes
Ron Dunn	Yes

80
81 Motion passed 3-0-0.

82
83 **NEW BUSINESS**

84
85 **Elections update from the Supervisors of the Checklist**

86
87 Kristin Grages, chairman of the Supervisors of the Checklist, appeared before the Council to
88 present an update on the work they are doing to update the voter checklist. In 2021, they
89 participated in the statewide reconciliation that occurs every ten years, where anyone who hasn't
90 voted in the last four years is removed from the voter rolls. Approximately 4,000 voters were
91 removed who were no longer eligible. Only 10 to 15 of those individuals have re-registered. They
92 also have accessed permanent change of address information from the U.S. Postal Service, which
93 allows them to remove voters who are not eligible.

94
95 She reported that last week was the last opportunity for voters to change their party before the
96 presidential primary this winter.

97
98 Councilor Combes asked how many new voters have registered. Grages said they have seen
99 significant new registrations. He asked about the total number of registered voters and Grages
100 guessed it is probably around 14,000 or 15,000.

101
102 Grages noted at the last presidential election, there were 17 supervisors registering more than 1,100
103 people to vote on the same day. She also outlined the other duties and responsibilities of the three
104 full-time supervisors.

105
106 Malaguti said he is impressed by Grages knowledge of state election laws and her professionalism.
107 He has full confidence in the conduct of Londonderry's elections, due to the work of Grages and
108 her colleagues.

109
110 Grages expressed their gratitude for the collaboration and support from the Council, the School
111 Board, Town officials, and the Board of Elections. She encouraged all residents to vote.

112
113 **Authorization to submit Drinking Water & Groundwater Trust Fund Application for Water**
114 **Infrastructure Improvements**

115
116 Chairman Farrell noted the Town has been working for over a year with DES to resolve the water
117 issue in town.

118
 119 Mr. Malaguti appeared before the Council to present an update on the work that has been done to
 120 bring public water to Londonderry, including warrant articles on water infrastructure investments
 121 and improvements, and applications for state grant funding. He described the details involved in
 122 improving the infrastructure as well as supporting the full buildout of Londonderry's water system
 123 in the future.

124
 125 He is seeking the Council's authorization to proceed with a grant application to the Drinking and
 126 Groundwater Trust Fund to partially fund this project. He clarified this is not a request for approval
 127 of a particular plan or an obligation to spend money. He anticipates there will be changes to this
 128 project; this is a proposal to "get their foot in the door."

129
 130 Chairman Farrell clarified this is not the \$250 million water system the Town has been discussing;
 131 this is Day One of the entire project. There will be presentations in public forms in the future
 132 regarding additional plans and additional funding.

133
 134 Councilor Dunn moved to approve the funding application for New Hampshire Drinking and
 135 Groundwater Advisory Commission. Councilor Combes seconded the motion.

136

John Farrell	Yes
Ted Combes	Yes
Ron Dunn	Yes

137
 138 Motion passed 3-0-0.

139

140 **Order #2023-14 – The Expenditure of Maintenance Trust Funds for the Leach Library Roof**
 141 **Repair**

142

143 David Wholley, Director of Public Works and Municipal Facilities, appeared before the Council
 144 to discuss a permanent solution to the continuing issues with the flat rubber membrane roof over
 145 the library. An RFP was issued and a vendor chosen. He is seeking \$145,000, which covers the
 146 repairs, a bond, and contingency money to cover any unanticipated issues experienced during the
 147 process. The work should begin at the end of the month and take approximately two weeks.

148

149 Councilor Dunn asked if the work will be warrantied and Wholley verified that it will be. Wholley
 150 stressed the impeccable references of this vendor.

151

152 Council Combes asked about the state of other Town building roofs. Wholley said there are some
 153 concerns at Station 2 and while there are no other issues, the buildings are aging.

154

155 Councilor Dunn asked about the balance of the maintenance trust funds. Finance Director Justin
 156 Campo said once this project is fully expended, there will be between \$250,000 and \$260,000 in
 157 the fund, pending other outstanding authorized projects. Councilor Combes asked about the
 158 projected winter spenddown. Wholley predicted an expenditure of \$40,000 to \$50,000.

159
 160 Councilor Dunn moved to accept order #2023-14, Expenditure of Maintenance Trust Funds.
 161 Councilor Combes seconded the motion.
 162

John Farrell	Yes
Ted Combes	Yes
Ron Dunn	Yes

163
 164 Motion passed 3-0-0.
 165

166 **Resolution #2023-18 – Amending the Elderly Exemption Policy**

167
 168 The exemption program grants a benefit amount, which is effectively reduced by the impact of the
 169 revaluation that occurred this year. It is recommended that the elderly exemption amount for
 170 persons ages 65 to 74 be increased to \$175,000, for ages 75 to 79 to \$225,000, and for ages 80 or
 171 older to \$300,000. By examining the change in value for the properties that are impacted by this,
 172 these increases are about 23% per category, which is about the same increase in value as the Town
 173 overall.
 174

175 **Resolution #2023-19 – Amending the Disability Exemption Policy**

176
 177 The disability exemption is set at the amount of the lowest age category for the elderly exemption
 178 program.
 179

180 **Resolution #2023-20 – Readopting the Property Tax Credit Provided to Veterans**

181
 182 This is a readoption that has been recommended by the New Hampshire Department of Revenue
 183 Administration due to a change to the qualification statute. This readoption is necessary to maintain
 184 the credit at the level it had previously been adopted at.
 185

186 Councilor Dunn asked what the exemption costs the Town. Mr. Malaguti noted that it costs the
 187 Town nothing, as an exemption reallocates the tax burden. It does not change the amount of tax
 188 that is being collected.
 189

190 Councilor Combes moved to approve Resolution #2023-18, 19, and 20. Councilor Dunn seconded
 191 the motion.
 192

John Farrell	Yes
Ted Combes	Yes
Ron Dunn	Yes

193
 194 Motion passed 3-0-0.

195
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205

ARPA Request – Upgraded first aid kits for Town Hall

Administrative Support Coordinator Kirsten Hildonen noted at the Joint Loss Management Committee Meeting in July, it was proposed to enhance the medical supplies in Town Hall. With the help of Fire Department staff, it has been decided to place a trauma kit on each floor of Town Hall. She is requesting \$505.56 of ARPA funds to purchase these supplies.

Councilor Combes moved to approve the ARPA fund request. Councilor Dunn seconded the motion.

John Farrell	Yes
Ted Combes	Yes
Ron Dunn	Yes

206
207

Motion passed 3-0-0.

208

OLD BUSINESS

209

Town Treasurer Warrant Article Discussion

210

211

Mr. Malaguti said the Council requested that he research whether a background check can be legally performed on an appointed position. He said the answer appears to be yes, as long as the position involves the handling of money.

212

213

Mr. Campo clarified comments made by the Town's treasurer at the last meeting regarding deterrents and safeholds that she instituted to protect the Town's finances. He expressed his concern that the current qualifications to hold the treasurer position are not adequate, given the size of the Town's budget. He noted that the new treasurer could institute new procedures that are not as stringent as the current restrictions. He believes that if the position is appointed, a background check can be conducted and the applicant's resume and qualifications can be considered. Mr. Campo listed neighboring towns that have appointed treasurers, many of whom also hold the position of Town Finance Director, Deputy Finance Director, Controller, or Accountant.

214

215

216

217

Chairman Farrell asked if Campo's professional recommendation is that the Town move forward with a charter amendment to the ballot recommending the Town treasurer be an appointed position. Campo agreed and noted that if something goes awry, he believes it is easier to remove or freeze the ability of an appointed official quicker than with an elected official. Malaguti will obtain legal clarification of this.

218

219

220

221

222

Councilor Dunn asked if the person should be someone from outside Town Hall. Campo believes it should be someone from the Finance Department, to avoid duplication of efforts as well as the fact that these individuals are hired to do this work.

223

224

225

236
237 Malaguti said the next step in the process would be to hold a public hearing. The Council agreed
238 to make this decision at the next meeting, due to Council members being missing.
239

240 **APPROVAL OF MINUTES**

241
242 Councilor Combes moved to approve the October 2, 2023, Town Council minutes as presented.
243 Councilor Dunn seconded the motion.
244

John Farrell	Yes
Ted Combes	Yes
Ron Dunn	Yes

245
246 Motion passed 3-0-0.
247

248 Councilor Combes moved to approve the October 2, 2023, Unsealed Non-Public Town Council
249 minutes as presented. Councilor Dunn seconded the motion.
250

John Farrell	Yes
Ted Combes	Yes
Ron Dunn	Yes

251
252 Motion passed 3-0-0.
253

254 **APPOINTMENTS/REAPPOINTMENTS**

255
256 None
257

258 **OTHER BUSINESS**

259 **Liaison Reports**

261
262 Chairman Farrell attended the Lions Hall presentation. He has asked the Town Manager and the
263 Public Works director to present a phased understanding to the Council of what is and is not
264 possible.
265

266 **Town Manager Report**

267
268 There was no Town Manager report.
269
270 Assistant Town Manager Caron made her report.
271

272 **MEETING SCHEDULE**

273

- 274 • November 4, 2023: Budget Kick-off workshop, Moose Hill Council Chambers, 9:00 a.m.
- 275 • November 6, 2023: Moose Hill Council Chambers; 7:00 p.m.
- 276 • November 20, 2023: Moose Hill Council Chambers; 7:00 p.m.

277

278 **ADJOURNMENT**

279

280 Councilor Combes moved to adjourn. Councilor Dunn seconded the motion.

281

John Farrell	Yes
Ted Combes	Yes
Ron Dunn	Yes

282

283 Motion passed 3-0-0. Meeting adjourned at 8:09 p.m.

284

285 Minutes prepared by Beth Haggeli.