

TOWN COUNCIL AGENDA
Jul 13, 2020
Londonderry High School Cafeteria
7:00 P.M.

The Town Council meeting will be held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry, NH. Regular meetings are cablecast live and videotaped for the convenience of our viewers at home. 7:00 PM.

A. CALL TO ORDER

B. PUBLIC COMMENT

C. PUBLIC HEARING

- 1.) 85 Rear Meadow Drive Land Donation

D. OLD BUSINESS

- 1.) PFOA Update
Presented by Kevin Smith

E. NEW BUSINESS

- 1.) **Ordinance 2020-03** – An Ordinance Restricting Outdoor Lawn Watering (**First Reading**)
Presented by Lisa Drabik
- 2.) Discussion of whether to implement residential water restrictions pursuant to Ordinance 2017-04
Presented by Lisa Drabik
- 3.) **Resolution #2020-10** – A Resolution Relative to an Addition to the Town's Financial Management Policy
Presented by Justin Campo

F. APPROVAL OF MINUTES

Approval of June 29, 2020 Town Council Minutes

G. APPOINTMENTS/REAPPOINTMENTS

H. OTHER BUSINESS

1. Liaison Reports
2. Town Manager Report
Update regarding Old Home Day
3. Assistant Town Manager Report

I. ADJOURNMENT

J. MEETING SCHEDULE

- A. Town Council Meeting – 08/17/20 LHS Cafeteria Chambers,
7:00PM

LEGAL NOTICE

The Londonderry Town Council will hold a PUBLIC HEARING on the following item:

85 Rear Meadow Drive Land Donation for Conservation

The Public Hearing is scheduled for Monday, July 13, 2020 at 7:00 PM at the Londonderry Town Hall, 268B Mammoth Road, Londonderry, NH 03053.

Londonderry Town Council

85 REAR MEADOW DR

Location 85 REAR MEADOW DR

Mblu 004/ 055/ 0/ /

Acct# 4940

Owner ROBIE FAMILY TRUST

PBN

Assessment \$2,200

Appraisal \$2,200

PID 4852

Building Count 1

Current Value

Appraisal			
Valuation Year	Improvements	Land	Total
2020	\$0	\$2,200	\$2,200

Assessment			
Valuation Year	Improvements	Land	Total
2020	\$0	\$2,200	\$2,200

Owner of Record

Owner ROBIE FAMILY TRUST
Co-Owner ROBIE, JOHN E + ROBERTA A TRUSTEES
Address 25 CHESTER RD
 DERRY, NH 03038

Sale Price \$0
Certificate
Book & Page 4307/2360
Sale Date 06/09/2004
Instrument 1T

Ownership History

Ownership History					
Owner	Sale Price	Certificate	Book & Page	Instrument	Sale Date
ROBIE FAMILY TRUST	\$0		4307/2360	1T	06/09/2004
ROBIE JOHN E	\$0		401/239	00	01/09/1980

Building Information

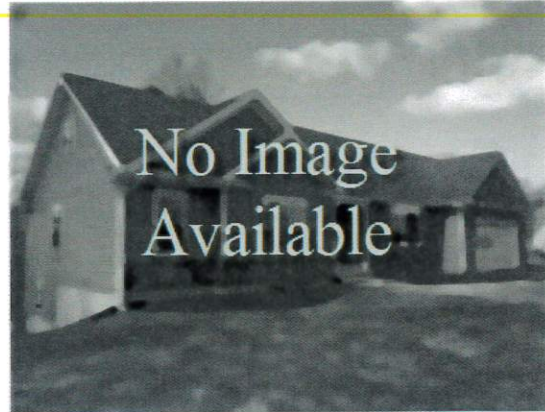
Building 1 : Section 1

Year Built:
Living Area: 0
Replacement Cost: \$0
Building Percent Good:

Replacement Cost
Less Depreciation: \$0

Building Photo

Building Attributes	
Field	Description
Style	Vacant Land
Model	
Grade	
Stories	
Foundation	
Exterior Wall 1	
Exterior Wall 2	
Roof Structure	
Roof Cover	
Interior Wall 1	
Interior Wall 2	
Interior Floor 1	
Interior Floor 2	
Heat Fuel	
Heat Type	
AC Percent	
Bedrooms	
Full Baths	
Half Baths	
Extra Fixtures	
Total Rooms	
Bath Rating	
Kitchen Rating	
Extra Kitchens	
Interior/Exterior	
2nd Floor %	
Fireplace Rating	
WS Flue Rating	
Electric	
Insulation	
Unfinished Area	
Fireplace(s)	
2nd Ext Wall %	
Basement Area	
Bsmt Garage	
WS Flues	
2nd Heat Type	
# Heat Systems	



(./robie tax card_files/default.jpg)

Building Layout

(<http://gis.vgsi.com/londonderry/nh/ParcelSketch.ashx?pid=4852&bid=4852>)

Building Sub-Areas (sq ft)	LegendLegend
No Data for Building Sub-Areas	

Extra Features

Extra Features	<u>Legend</u> <u>Legend</u>
No Data for Extra Features	

Land

Land Use

Use Code 1320
 Description Vacant Land - Unbuild.
 Zone AR-I
 Neighborhood MA
 Alt Land Appr No
 Category

Land Line Valuation

Size (Sqr Feet) 43560
 Frontage
 Depth
 Assessed Value \$2,200
 Appraised Value \$2,200

Outbuildings

Outbuildings	<u>Legend</u> <u>Legend</u>
No Data for Outbuildings	

Valuation History

Appraisal			
Valuation Year	Improvements	Land	Total
2018	\$0	\$1,900	\$1,900
2017	\$0	\$1,900	\$1,900
2016	\$0	\$1,900	\$1,900

Assessment			
Valuation Year	Improvements	Land	Total
2018	\$0	\$1,900	\$1,900
2017	\$0	\$1,900	\$1,900
2016	\$0	\$1,900	\$1,900

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ORDINANCE 2020 - 03

Ordinance Restricting Outdoor Lawn Watering

First Reading: 07/13/2020

Second Reading/Public Hearing: 08/17/2020
Adopted: 08/17/2020

SECTION I: PURPOSE AND AUTHORITY

Pursuant to RSA 41:11-d, the Town Council adopts this Ordinance in order to protect public health and safety by restricting the use of water from private wells and public water systems for outdoor lawn watering (including residential and commercial properties) during a state or federally declared drought.

SECTION II: APPLICABILITY

This Ordinance shall apply immediately after the public notice period described in Section V to all outdoor lawn watering within the Town of Londonderry when the executive or administrative agencies of the state or federal government have designated the region as being under a declared state or condition of drought.

SECTION III: DEFINITIONS

A. Drought: A sustained and regionally extensive occurrence of appreciably below average natural water availability in the form of precipitation, stream flow or groundwater. The following resources are among those used by the Town of Londonderry to determine the existence of a drought condition: (i) the New Hampshire Drought Management Team as designated by the New Hampshire Drought Management Plan and the U.S. Drought Monitor; and/or (ii) State of Emergency Declaration by the Governor's Office.

B. Lawn Watering: The application of water to decorative grass at a property. The grass playing turf of a recreational field, the grass playing surfaces of a golf course, or grass agricultural fields, including fields used for the production of sod, may be excluded by the Council from the restrictions set forth in Section IV, below.

SECTION IV: RESTRICTIONS UNDER DROUGHT CONDITIONS

The following limits to lawn watering will apply under drought conditions. The specified levels (Level 1 through 3) will be determined by the Londonderry Town Council and will be included in the public notice required in Section V of this Ordinance.

- A. If the Town of Londonderry issues a **Level 1 restriction**, then:
- i. Lawn watering by odd numbered addresses is allowed on odd numbered days.
 - ii. Lawn watering by even numbered addresses is allowed on even numbered days.
 - iii. Lawn watering shall not occur between the hours of 8AM and 7PM.
- B. If the Town of Londonderry issues a **Level 2 restriction**, then:
- i. Lawn watering by odd numbered addresses is allowed on Mondays and Thursdays.
 - ii. Lawn watering by even numbered addresses is allowed on Tuesdays and Fridays.
 - iii. Lawn watering shall not occur between the hours of 8AM and 7PM.
- C. If the Town of Londonderry issues a **Level 3 restriction**, then:
- i. Lawn watering is prohibited.

SECTION V: PUBLIC NOTIFICATION OF WATER USE RESTRICTIONS

Notification of any intention to restrict water use and the requirements associated with Section IV shall be given at least three calendar days before implementation. Notice of the regulations shall be posted in a paper of general circulation and shall be posted in at least two public places.

SECTION VI: TERMINATION OF WATER USE RESTRICTIONS

Public notification of termination of water use restrictions shall be given in accordance with Section V,

SECTION VII: ENFORCEMENT

Any sworn officer of the Londonderry Police Department is hereby granted the authority to initiate any enforcement action against any violation of the provisions of this Ordinance.

SECTION VIII: PENALTIES

Any property owner failing to comply with the restrictions imposed pursuant to this Ordinance shall be deemed to be in violation and subject to penalties pursuant to RSA 651:2. Violations shall be cumulative within a given calendar year, and shall reset at the end of a calendar year (i.e., the first violation at the start of a calendar year shall be deemed to be a first violation, notwithstanding the prior calendar year's history of violations, if any). Note that a property owner shall be deemed to be in compliance with Level 1 restrictions if their outdoor lawn watering complies with the more restrictive parameters of the Level 2 restrictions.

- First violation: Warning
- Second violation: \$200 fine
- Additional violations: \$1,000 fine.

SECTION IX: SEVERABILITY

If any section, provision, or phrase of this Ordinance shall be held to be invalid or unconstitutional by any court of competent authority, such holding shall not affect, impair or invalidate any other section, provision, or phrase of this Ordinance.

SECTION X: WAIVERS AND APPEALS

Waivers of this Ordinance may be granted by a majority vote of the Town Council for good cause shown. Upon request of a property owner, the Town Council shall hear appeals to any penalties assessed against that owner, subject to a 30-day limit within which to file an appeal with the Town Council.

SECTION XI: AMENDMENTS

This Ordinance may, from time to time, be amended by a majority vote of the Town Council at a regularly scheduled Town Council meeting, provided notice of said meeting has been duly posted at least seven (7) business days in advance of same.

SECTION XII: EFFECTIVE DATE

This Ordinance shall take effect immediately upon adoption by the Town Council.

Adopted this _____ day of _____, 2020.

John Farrell - Chairman
Town Council

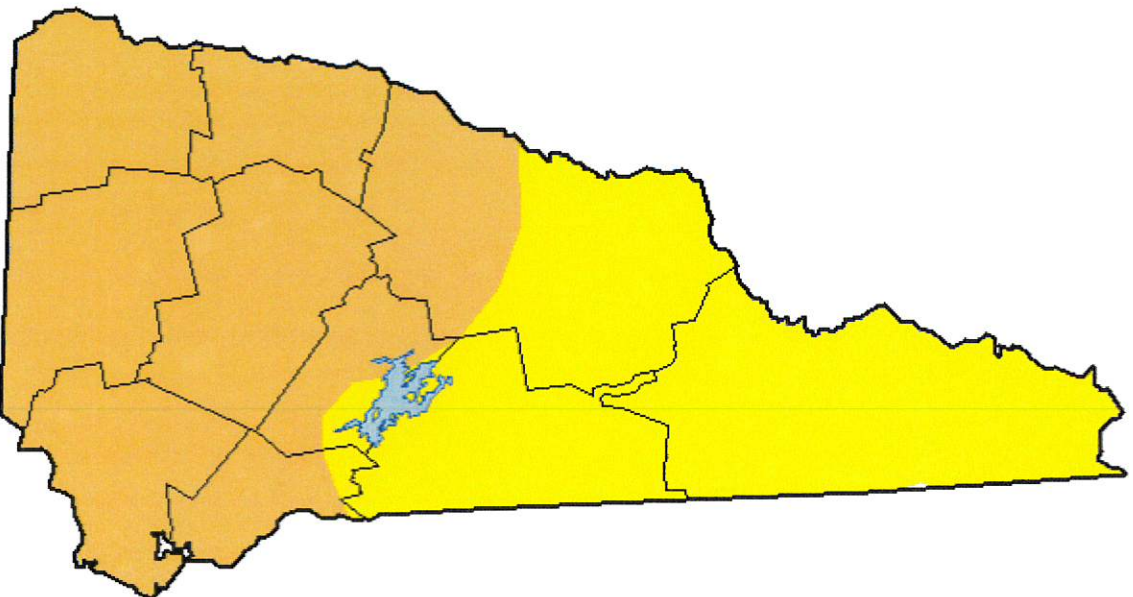
Sharon Farrell - Town Clerk

(TOWN SEAL)







A TRUE COPY ATTEST:

U.S. Drought Monitor New Hampshire

July 7, 2020
(Released Thursday, Jul. 9, 2020)
Valid 8 a.m. EDT



Intensity:

-  None
-  D0 Abnormally Dry
-  D1 Moderate Drought
-  D2 Severe Drought
-  D3 Extreme Drought
-  D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

Author:

David Miskus
NOAA/NWS/NCEP/CPC



droughtmonitor.unl.edu

RESOLUTION 2020-09

A Resolution Relative to the
Addition to the Town's Financial Management Policy

First Reading: 07/13/20
Second Reading:
Adopted:

WHEREAS the Londonderry Town Council desires to enact a clear and concise policy with regards to federal funds and concurs with the importance of being compliant with the OMB Uniform guidance; and,

WHEREAS the Londonderry Town Council wishes to amend the Municipal Code, Title VI – Town Policy, Chapter XVII-Financial Management policy, to include an additional section in the policy, Section XVII-Federal Funds to act as guidance for federal funds the town shall receive.

NOW THEREFORE BE IT RESOLVED by the Londonderry Town Council that the Municipal Code, Title VI – Town Policy, Chapter XVII-Financial Management Policy, shall be amended to include the addition of a new section, Section XVII-Federal Funds as presented in the attachment of this resolution.

John Farrell - Chairman
Town Council

Sharon Farrell - Town Clerk

(TOWN SEAL)

A TRUE COPY ATTEST:

Section XVII- Federal Funds Policy

The Town of Londonderry, New Hampshire maintains procedures for cash management of federal funds as follows:

All federal contracts entered into by or with the Town of Londonderry, New Hampshire (either directly or indirectly) must include the following and be retained by the Finance Department:

1. Requirements for subawards if allowed;
2. Requirements for cost analysis, match requirements, record keeping and billing procedures;
3. Specifics for suspension or extension options of contract; and
4. Any and all appropriate federal requirements and regulations that pertain to the award.

All grants and projects must be tracked and recorded to include:

- CFDA title and number
- Federal award identification number and year
- Name of Federal Agency
- Name of pass-through entity, if any

All federal requirements pertaining to the specific contract and award shall be followed. Reimbursement requests for costs previously incurred shall follow stated guidelines and rules within the contract or award. The Town of Londonderry, New Hampshire shall monitor each contract's costs and expenditures closely to ensure that they do not go over budget and that the cash is available for spending. All efforts shall be taken to avoid spending monies that are unavailable or incurring costs not expected to be reimbursed.

Responsibility for determining how required match amounts or limits for matching, levels of effort, or earmarking will be secured, are those of the department applying for the award and shall be communicated to, and approved by, the Finance Department prior to the submission of any grant application.

Methods of valuing matching requirements and in-kind contributions of property and/or services, calculations of effort, etc. will be calculated by the department requesting it, reviewed by the Finance Department, and overseen by the head of the applying department throughout the duration of the contract to ensure compliance. These methods are to be based upon the federal requirements specific to that award as stated in the award contract, or based upon accepted federal policies for that program.

Subcontracts between Town of Londonderry, New Hampshire and another entity will be established consistent with federal requirements governing the award. Payments will be as required by the contract agreement and invoices must be received by the Finance Department by the 15th of each month to be included in the following billing cycle, unless otherwise specified in

the contract with the sub-grantee. Unless explicitly forbidden by the granting agency, the Town of Londonderry, New Hampshire is not obliged to make a payment disbursement under a sub-agreement for grant funds which are not first made available by the federal granting agency.

The Town of Londonderry, New Hampshire uses the following federal requirements in establishing its procedures for administering all awards for federally funded program agreements:

- OMB Uniform Guidance, Subpart E (Cost Principles)

Additionally, the allowability of costs is further determined by any additional federal requirements pertaining to the specific contract and award.

Subsequent to the identification of any instances of non-compliance, the Town of Londonderry, New Hampshire shall take prompt action to remedy the situation. All such action shall be documented in writing.

Equipment Purchase and Disposition

The Finance Department shall maintain all records for acquisitions and disposition of property acquired with federal awards by retaining purchase receipts and confirmation of purchase paperwork, attaching them to expense vouchers for review and approval. Such documentation is to be maintained for equipment with a useful life greater than one year and acquisition cost equal to or greater than \$10,000.

Backup documentation will be retained in the Town's active Enterprise Resource Planning (ERP) Software (as of June 2020, this software is New World).

The Finance Department will maintain and record equipment purchases in the ERP system showing date of purchase, model, status and location of equipment, and price.

Upon receipt, all inadequate or broken equipment received shall be returned to the vendor with a request for full refund or replacement. If refund is given, the federal award shall be credited for the refund amount that was originally requested through the contract, unless the Town of Londonderry, New Hampshire is able to find the equipment through another Federally approved vendor.

Support contracts and warranty paperwork items will be filed with the Finance Department and the requesting department as applicable.

There are risks from vendor inadequacy, quality of goods, or services and delivery, warranty assurances, user support, etc. The Town of Londonderry, New Hampshire shall scrutinize each situation and purchase choice and attempt to make intelligent and responsible choices. Some monetary risks may be avoided by using previously known established and reliable vendors.

Disposition instructions from the federal awarding agency will be requested if required by the terms and condition of the award.

Equipment items with a FMV of \$10,000 or less will be retained, sold or otherwise disposed of with no further obligation of the federal awarding agency.

Procurement Policies

The following Procurement Policies shall apply to all Contracts for and Purchases of goods and services.

All procurements made with Federal funds will be consistent with 2 CFR §200.317 through §200.326 Procurement Standards. These policies are to ensure that goods and services are procured at the best available price consistent with high quality, that sound business and ethical practices are adhered to in all Town of Londonderry business transactions and that all transactions are completed in a manner that provides for open and free competition.

The Town Manager has primary responsibility and oversight for purchasing activities of the Town of Londonderry and has the authority to delegate purchasing responsibilities as appropriate. The Town Manager will periodically review and evaluate these procedures to ensure the best internal controls possible.

All purchases shall comply with appropriate and relevant federal, state and local laws as well as with the Town of Londonderry's policies. In the event that federal, state or local laws, regulations, grants or requirements are more restrictive than this policy, such laws, regulations, grants or requirements shall be followed.

Procurement Standards

To ensure open and free competition:

- Unreasonable requirements shall not be placed on firms and/or individuals in order for them to qualify to do business.
- No geographical preferences shall be used in the evaluation of bids or proposals unless State/Federal statutes expressly mandate or encourage a geographic preference.
- Contract specifications or statements of work may not unduly restrict competition and must identify the requirements that proposing firms or individuals must fulfill and the factors to be used in evaluating bids or proposals.
- Splitting purchases or contracts to avoid competition is prohibited.

Purchase Types and Proposal Evaluation Requirements:

- Competitive Proposals (all purchases will comply with the Town's competitive purchasing policy if applicable): Competitive proposals are required through a sealed bid process. All qualified sources must submit formal written bids, proposals or qualifications. RFPs or RFQs may be used. If only one proposal is received, the procurement may qualify as a single source and would require review by the Town Manager. Proposal documentation must include:
 - Formal written bids, proposals, or qualifications from all qualified sources.
 - The method of procurement.
 - The evaluation and selection process.
 - The basis for the contract price.
 - Final labor and overhead rates.

Requirements for Requests for Proposals/Qualifications

- Request for Proposals (RFP) are used when the specific requirements and/or technical specifications of a project are unclear and criteria in addition to pricing are needed. The proposal is a solution which typically includes a scope of project and/or service, approach, technical capabilities, financial information and references.
- Request for Qualifications (RFQ) are used to evaluate the qualifications of firms and/or consultants to determine which are most qualified to provide the service needed. RFQs are evaluated on technical factors and qualifications including education, experience, management and other applicable criteria. RFQs may be used in conjunction with RFPs.
- The following requirements apply to RFPs and RFQs:
 - All RFP/Qs must be reviewed and approved by the Town Manager before being issued;
 - The RFP/Q must be publicized and identify the evaluation factors and their relative importance, and state that all complete and timely submittals will be considered;
 - All RFP responses must contain cost or price estimates;
 - The primary selection criterion will be the ability of the firm/consultant to understand the issues and accomplish the tasks described in the RFP/Q;
 - For RFPs, the proposal most advantageous to the program will be selected, even when the preferred proposal is not the lowest priced; and
 - For RFQs, competitors' qualifications will be evaluated and the most qualified competitor will be selected, subject to negotiation of fair and reasonable compensation.

Procurement Process

1. Determine the applicable purchase type and requirements based upon the anticipated total cost. Costs shall not be divided in an attempt to create a lower total cost to avoid a procurement method or competition requirements. If one item being purchased requires another item to be complete or make a whole, the total cost of the two items together should be considered to determine the procurement method, unless the two items cannot be acquired from a single supplier. Total quantity, taxes, freight, and installation costs as well as the total costs expected for all phases of a multi-phase project are to be included when estimating the anticipated total costs.
2. Complete and document all requirements for the applicable purchase type.
3. Have materials reviewed and approved by the Town Manager. No payments may be made prior to receipt of goods or services unless approval is obtained from the Town Manager.
4. After steps 1-3 are complete, purchase or execute the contract for the goods and/or services.
5. Promptly submit all purchase requests and other commitment documentation to the Finance Director.

Contracts

Contracts funded directly under State/Federal grants shall adhere to State/Federal statutory and regulatory requirements. The Town Manager shall sign all contracts and contract amendments. Documentation in the contract file must include:

- The method of purchase or procurement.
- The evaluation and selection process.
- The basis for the contract price.
- Final labor and overhead rates.

Regarding contract texts, all contracts shall include:

- Termination clause for cause or convenience if over \$10,000
- Remedies for breach of contract if over \$50,000
- Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) certification for contracts exceeding \$100,000

The Town of Londonderry may request or require review from Legal counsel for any contracts the Town of Londonderry may enter.

All Contracts over \$10,000 require a RFP or RFQ. The RFP/Q must be publicized and identify the evaluation factors and their relative importance. All RFP/Qs must contain cost or price estimates. Proposals or qualifications must be solicited from at least three qualified sources. For RFQs specifically, competitors' qualifications will be evaluated and the most qualified competitor will be selected, subject to negotiation of fair and reasonable compensation.

A contract will not be executed with parties listed on the government wide exclusions in the System for Award Management (SAM). Additionally, contractors will be required to submit annual audits to the Town of Londonderry to ensure the contractor has complied with good accounting practices and federal regulations.

Protest Procedure

Unsuccessful proposers will be afforded the opportunity of a debriefing conference if they so request. The request for a debriefing conference must be made within three days of receipt of the notification indicating that their proposal was not selected. Discussions will be informal and limited to a critique of the requesting consultant's proposal. Town of Londonderry representatives will explain the scoring of a consultant's proposal. Debriefings may be conducted in person, by telephone or by email and may be limited to a specific period of time.

Records of the RFP/Q solicitation, evaluation, scoring, and selection process shall be kept on file for the life of the project.

Contract Oversight

The Town of Londonderry's project managers will be responsible for day to day contract administration and will report any aberrations to the Town Manager.

The Town of Londonderry will ensure that contractors meet their responsibilities by making certain that contractors:

- know and understand applicable federal requirements.
- have adequate project delivery systems.
- have sufficient accounting controls to manage Federal funds properly.

The Town of Londonderry will provide adequate monitoring of the contractors' administrative actions to assure compliance with Federal and/or agreement requirements.

In the event that a contractor is unable to satisfactorily complete the work, and after unsuccessful attempts to remedy the situation, a contract may be terminated.

Conflicts of Interest

No employee, commissioner or agent of the Town of Londonderry shall participate in the selection, award or administration of a contract or authorization of a purchase if a conflict of interest, real or perceived, would be involved.

Such a conflict could arise when:

- The employee, officer or agent,
- Any member of his or her immediate family,
- His or her partner, or
- An organization which employs or is about to employ any of the above

...has:

- a financial or other interest in the firm selected for award,
- directly or indirectly given his/her opinion on the matter,
- has formed an opinion on the matter, or
- has prejudged the matter to any degree.

LONDONDERRY TOWN COUNCIL MEETING MINUTES

1 **June 29, 2020**

2
3 Present: Chairman John Farrell; Vice Chairman Joe Green; Councilor Jim Butler, Tom
4 Dolan and Deb Paul; Town Manager Kevin Smith; Assistant Town Manager Lisa Drabik;
5 Executive Assistant Kirby Brown

6
7 **CALL TO ORDER**

8
9 Chairman Farrell called the Town Council meeting to order. Chairman Farrell also read the
10 meeting guidelines into the record. Chairman Farrell also discussed the mask policy. This
11 was followed by the Pledge of Allegiance. This was followed by a moment of silence for
12 our country.

13
14 **PUBLIC COMMENT**

15
16 There was no public comment.

17 **PUBLIC HEARING**

18
19 There was no Public Hearing.

20
21 **NEW BUSINESS**

22
23 Chairman Farrell introduced Order #2020-12, an Order relative to licensing of a junkyard
24 pursuant to RSA 236, S & S Metals, which was continued from the last meeting on June
25 1st.

26
27 Councilor Paul stepped down due to a financial interest of interest with the applicant.

28
29 Building Inspector Richard Canuel presented. Canuel stated that at the last meeting the
30 Council made consideration to amend some of the licensing conditions for S & S Metals.
31 Canuel consulted with the Town Attorney and Attorney Ramsdell put together a new
32 agreement taking into consideration what the Council asked for at the last meeting. One of
33 the more important of the conditions has to do with the use of the front end of that
34 property for the storage and parking of vehicles that are for sale. That condition has been

LONDONDERRY TOWN COUNCIL MEETING MINUTES

35 amended. Another is the tractor trailers parked out front, it was amended to clarify stating
36 that any semi-trailer that is not attached to an operable tractor unit and currently located
37 outside the fence area, must be moved to inside the fence area on or before December 31,
38 2020. Any motor vehicles outside the fence area that are marked for sale must be sold by
39 May 31, 2021. If they are not sold by that date, the vehicles will be required to be moved
40 inside the fence area.

41

42 Chairman Farrell stated that he doesn't have ability to grant the license after July 1st.

43

44 Vito Solomini, S & S Metals, stated he is getting an attorney and he doesn't think what
45 has been presented is fair because he has done business for years with no problems.
46 Solomini stated that he has not even seen the changes in the license. Solomini stated that
47 he feels like he's being put out of business. Chairman Farrell stated that the Council would
48 like him to continue to operate but some of the vehicles should be moved off the road.
49 Solomini stated that those vehicles run.

50

51 Councilor Dolan suggested adding a 90-day window in the agreement letting S & S
52 Metals continue to work under the original provisions for 90-days until the Town attorney
53 and Solomini's attorney can work something out.

54

55 Councilor Butler stated that he agrees with Councilor Dolan if Solomini and his attorney
56 haven't seen the new license agreement.

57

58 Chairman Farrell stated that he just spoke to Attorney Ramsdell and he can ask for a
59 motion to approve the license for 90-days as it stands today with the stipulation that there
60 will be a conversation between the attorneys that something will be worked out that is
61 amicable for both parties.

62

63 Motion to approve Order #2020-12 as is with the stipulations discussed above. Motion to
64 approve made by Councilor Dolan and second by Vice Chairman Green. Chair votes 5-0-
65 0.

66

67 Councilor Paul returned to the Council

68

69

LONDONDERRY TOWN COUNCIL MEETING MINUTES

70 Chairman Farrell introduced Resolution #2020-09 which is a Resolution relative to the
71 Coronavirus reconfiguration costs assistance and relief program. Town Manager Smith
72 presented. Smith stated that this is to codify the program we came up with using the
73 money appropriated to the town from the state for the municipal relief funds. We came up
74 with a \$50,000 program where businesses can apply for reimbursement of materials in the
75 way of tables, chairs, Plexiglas, things they have had to do to comply with the COVID
76 regulations. Motion to approve Resolution #2020-09 made by Councilor Dolan and
77 second by Vice Chairman Green. Chair votes 5-0-0.

78

OLD BUSINESS

80

81 There was no old business.

82

APPROVAL OF MINUTES

84

85 Motion to approve the Town Council minutes from June 15, 2020 made by Vice Chairman
86 Green and second by Councilor Paul. Chair votes 5-0-0 in roll call.

87

88 Town Manager Smith gave up update on the budget. Smith stated that we are one day
89 from the end of the fiscal year and he is very happy to report that the town is in excellent
90 financial state. As of today, revenues are running about \$750,000 above their projection.
91 On expenditures side the town is about \$450,000 under expended due to the budget freeze
92 since March.

93

94 Assistant Town Manager Lisa Drabik went over the water Ordinance that was passed a
95 few years ago and with the state in drought status, the Council should discuss whether
96 they want to enact the Ordinance now. The Council said wait until July to see what
97 happens. The Council director Smith to have a conversation with the Superintendent and
98 see what is going ton with the schools and see if they can get on board with this for
99 recreation fields.

100

ADJOURNMENT

102

103 Motion to adjourn made by Councilor Dolan and seconded by Councilor Butler. Chair votes
104 5-0-0.

LONDONDERRY TOWN COUNCIL MEETING MINUTES

105	Notes and Tapes by:	Kirby Brown	Date: 06/29/2020
106	Minutes Typed by:	Kirby Brown	Date: 07/03/2020
107	Approved by:	Town Council	Date: 07/13/2020