



# LONDONDERRY TOWN COUNCIL AGENDA

JANUARY 23, 2023 • 7:00 P.M. • MOOSE HILL COUNCIL CHAMBERS

John Farrell • Chair  
Joe Green • Vice Chair  
Jim Butler • Councilor  
Deb Paul • Councilor  
Chad Franz • Councilor

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Michael Malaguti • Town Manager  
Kellie Caron • Assistant Town Manager | Director of Economic Development  
Justin Campo • Finance Director  
Kirby Brown • Executive Assistant

**A. CALL TO ORDER**

**B. PUBLIC COMMENT**

**C. PUBLIC HEARINGS**

**D. NEW BUSINESS**

1. Fee Changes for the Fire Prevention Division and Ambulance Transports Presentation  
*(Bo Butler, Deputy Fire Chief; Brian Johnson, Division Chief of Fire Prevention; and Fred Heinrich, Deputy Fire Chief)*
2. Proposed Plan of Reorganization – Planning & Economic Development Department  
*(Michael Malaguti, Town Manager)*

**E. OLD BUSINESS**

**F. APPROVAL OF MINUTES**

January 9, 2023 Town Council Minutes

**G. APPOINTMENTS/REAPPOINTMENTS**

1. Zoning Board of Adjustment Interviews
2. Recreation Commission Interviews

**H. OTHER BUSINESS**

1. Liaison Reports
2. Town Manager Report
3. Assistant Town Manager Report

**I. ADJOURNMENT**

**J. MEETING SCHEDULE**

1. Town Council Meeting 02/06/2023  
Moose Hill Council Chambers, 7:00 P.M.
2. Deliberative Session 2/11/2023  
LHS Café – 9:00 A.M.



**DEPUTY CHIEFS**  
FRED HEINRICH  
BO BUTLER

**FIRE PREVENTION**  
BRIAN JOHNSON

**CHIEF OF DEPARTMENT**  
**EMERGENCY MANAGEMENT DIRECTOR**  
DARREN M. O'BRIEN  
*dobrien@londonderryrh.org*

**BATTALION CHIEFS**  
JEREMY MAGUE  
PHILIP LEBLANC  
BRUCE HALLOWELL  
JEFFREY ANDERSON

Deputy Chief Butler,

Here is an outline of my presentation to the Town Council requesting an update to our fee schedule as well as our Fire Department regulations.

- Fees have not been increased since 2008
- New Fees
  - Radio box monitoring
    - Requesting \$400 annually
    - We currently monitor 285 radio boxes in Londonderry
      - 19 are government or municipal boxes (Town decides on billing)
    - Currently would bring in \$114,000 in revenue for example to fund the Fire Inspector Position.
      - Funding this position would allow for LFD to return to town wide safety inspections on such building as commercial by the airport, strip malls, common areas in multi family buildings. Would also allow for LFD to meet RSA 155:34 requiring semi-annual Assembly inspections. The revenue from the semi-annual inspections would also assist in funding the position. Currently we have 77 assembly permits issued for \$3275 annually, with the new fees and semi-annual inspections we would receive \$9500 annually.
    - Additional 22 boxes from Woodmont apartments and Vista East & West
      - 317 boxes to bring in \$126,800
    - Average private alarm co fees - \$900-\$3500 annually
  - Fire suppression plans review
    - Currently do plans review without fee
  - BDA Installation fee
    - Currently do inspections without fees
  - Standpipe systems
    - Currently do inspections without fees
  - Fire pump installation and plans review
    - Currently do plans review and inspections without fees
  - Healthcare facility inspections
    - New codes require certain healthcare facilities to be inspected, no current fee



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- 
- School Inspections
    - Current NH law requires annual school inspections
    - Private schools currently get inspected without fees
  - Fee Increases
    - Blasting from annually to weekly
      - Londonderry requires blasting mats on all blasts, pay to supervise blasting
      - This would bring us inline with neighboring communities fees.
    - Fire alarm installation – currently \$30, raise to \$50 min. \$1 per device to mimic plans review fees
      - Ex. – FW Webb – 3 days to inspect, paid \$30
    - Sprinkler System installation – currently \$30, raise to \$50 min. \$1 per device to mimic plans review fees
      - Ex. – FW Webb – 3 days to inspect, paid \$30
    - Class B Fireworks (Commercial display) Was \$1000 prior to 2008, a typo changed it.
  - Londonderry Fire Department Regulations
    - Have not been updated since 2008
    - Major Updates:
      - Adding fee for after-hours inspection or events
        - Currently if I come in after hours town pays overtime; no additional fee is imposed on applicant.
          - Early morning or late-night fire drills
          - Fire pump testing on weekends
      - Allowing private alarm companies for monitoring if using an AES radio box system.
        - This removes the monopoly we have on fire alarm monitoring
        - Allows subscribers that don't want to pay the \$400 annual fee to go to a private monitoring company.
      - Allowing 6 zone radio boxes
        - We currently allow the new technology but it is not allowed in our regulations
          - The technology was not available prior to 2008
      - Requirements for larger elevators in all buildings



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- 
- Currently only required in the code for medical facilities and buildings over 4 stories in height
  - Would allow a stretcher to fit in at least one elevator in all new construction
  - Violation Fee Schedule
    - Code violations
      - 1<sup>st</sup> Written warning
      - 2<sup>nd</sup> \$100
      - 3<sup>rd</sup> \$200
      - 4<sup>th</sup> or more \$500
    - False alarms in one year
      - 1-3 written warning
      - 4<sup>th</sup> \$100
      - 5<sup>th</sup> \$200
      - 6<sup>th</sup> or more \$500
      - These are to gain compliance not as a money maker. The idea is to prevent multiple false alarms or lengthy code violations without repair.



# Londonderry FIRE/RESCUE Ambulance Fee Schedule



## Basic Life Support (BLS)

Basic life support (BLS) is transportation by ground ambulance vehicle and the provision of medically necessary supplies and services, including BLS ambulance services as defined by the State. The ambulance must be staffed by an individual who is qualified in accordance with State and local laws as an emergency medical technician basic (EMT-Basic).



## Advanced Life Support, Level 1 (ALS1)

ALS1 is the transportation by ground ambulance vehicle and the provision of medically necessary supplies and services including the provision of an ALS assessment by ALS personnel or at least one ALS intervention.

- An advanced Life Support (ALS) intervention is a procedure that is in accordance with State and local laws, required to be done by an Advanced EMT or EMT-Paramedic.

## Advanced Life Support, Level 2 (ALS2)

ALS2 is the transportation by ground ambulance vehicle and the provision of medically necessary supplies and services including at least three separate administrations of one or more medications by intravenous (IV) push/bolus or by continuous infusion (excluding crystalloid fluids) or ground ambulance transport, medically necessary supplies and services, and the provision of at least one of the following ALS2 procedures:

- Manual defibrillation/cardioversion
- Endotracheal intubation
- Cardiac pacing
- Chest decompression
- Surgical airway
- Intraosseous line

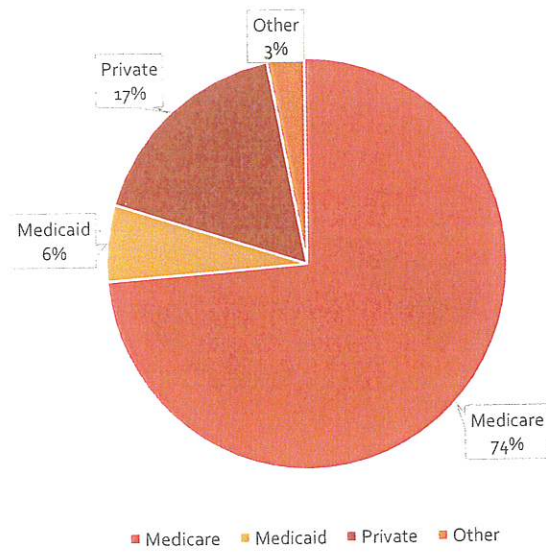
# Mileage

- Billable mileage is only transported miles with patient.
- Does not include miles to the scene or returning to station.
- Medicare mileage rate is \$8.54

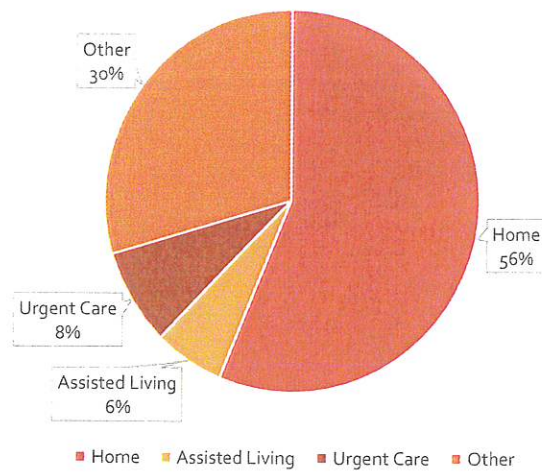
# Insurance

- **Self-Pay**  
The patient is responsible for 100% of the billed services
- **Medicaid (State of New Hampshire, Commonwealth of Massachusetts.)**  
The State sets a predetermined fee schedule. They pay 100% of their rate. The patient does not pay anything.
- **Medicare (Federal Government)**  
The Centers for Medicare & Medicaid Services (CMS) sets a predetermined fee schedule. They pay 80% of the fee and the patient is responsible for the remaining 20%. Medicare Supplement Insurance (Medigap) and Medicare Advantage Plans typically cover the 20% copay.
- **Private Insurance (Anthem, Tufts Health, Aetna)**  
Out-of-Network. We do not have any contracts with insurance providers. The fee schedule proposed in the past by the insurance companies were slightly above Medicare rates and do not accurately reflect costs. The patient is billed the difference in what their insurance pays.

## Ambulance Payer 2022



# Call location



## Current Billing Rates

### Base Rate

BLS	\$509.17
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ALS1	\$604.63
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ALS2	\$875.13
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### Additional Charges

Oxygen	\$75.00
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IV Therapy	\$150.00
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Expendable supplies	\$50.00
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Defibrillation	\$150.00
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Cardiac Monitor	\$150.00
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Adv. Airway	\$140.00
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Immobilization	\$75.00
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Mileage	\$9.93
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## Billing Matrix

Additional Charges	Rate	BLS	ALS1	ALS2
Oxygen	\$75.00	Yes	Yes	Yes
IV Therapy	\$150.00	No	Yes	Yes
Expendable supplies	\$50.00	Yes	Yes	Yes
Defibrillation	\$150.00	No	Yes	Yes
Cardiac Monitor	\$150.00	No	Yes	Yes
Advanced Airway	\$140.00	No	Yes	Yes
Immobilization	\$75.00	Yes	Yes	Yes
Mileage	\$9.93	Yes	Yes	Yes



## Rates Comparison

Town	BLS	ALS1	ALS2	Mileage
Londonderry*	\$509.17	\$604.63	\$875.13	\$9.93
Derry	\$1,000.00	\$1,539.85	\$2,261.52	\$36.75
Windham	\$1,533.00	\$2,420.00	\$3,571.00	\$37.31
Bedford	\$1,245.52	\$1,991.22	\$3,073.46	\$40.00
Merrimack*	\$613.94	\$729.05	\$1055.19	\$12.03
Hudson	\$610.00	\$1,021.76	\$1,522.14	\$10.74
Salem	\$1,313.12	\$1,775.63	\$2,666.06	\$40.00
Pelham	\$596.89	\$1,089.12	\$1,631.73	\$16.60
Medicare (2023)	\$435.57	\$517.24	\$748.64	\$8.54
NH Medicaid (2023)	\$204.65	\$243.02	\$351.73	\$4.01

\*Londonderry and Merrimack are the only Towns that use Additional Charges for service over base rate.

## Typical Ambulance Charge

Service	Cost
Motor Vehicle Accident	
BLS	\$509.17
Expendable Supplies	\$50.00
Immobilization	\$75.00
Mileage (10 @ \$9.93)	\$99.30
<b>Total Cost</b>	<b>\$733.47</b>

Services	Cost
Breathing difficulty	
ALS1	\$604.63
Oxygen	\$75.00
IV Therapy	\$150.00
Expendable Supplies	\$50.00
Cardiac Monitor	\$150.00
Mileage (10 @ \$9.93)	\$99.30
<b>Total Cost</b>	<b>\$1,128.93</b>

Services	Cost
Cardiac arrest	
ALS2	\$875.13
Oxygen	\$75.00
IV Therapy	\$150.00
Expendable Supplies	\$50.00
Defibrillation	\$150.00
Cardiac Monitor	\$150.00
Advanced Airway	\$140.00
Mileage (10 @ \$9.93)	\$99.30
<b>Total Cost</b>	<b>\$1764.43</b>

## Londonderry Examples Comparison

Town	BLS	ALS <sub>1</sub>	ALS <sub>2</sub>	Mileage
Londonderry	\$733.47	\$1,128.93	\$1,764.43	\$9.93
Derry	\$1,000.00	\$1,539.85	\$2,261.52	\$36.75
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## Additional Information

- We do not charge if the patient is not transport. For example a lift assist.
- Mutual aid ambulances charges are not dictated by our rate schedule.
- We are not allowed to charge residents less than nonresidents.
- Coastal Medical Billing, Inc collects 5% of what is collected.

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## Advanced Life Support, Level 2 (ALS2)

ALS2 is the transportation by ground ambulance vehicle and the provision of medically necessary supplies and services including at least three separate administrations of one or more medications by intravenous (IV) push/bolus or by continuous infusion (excluding crystalloid fluids) or ground ambulance transport, medically necessary supplies and services, and the provision of at least one of the following ALS2 procedures:

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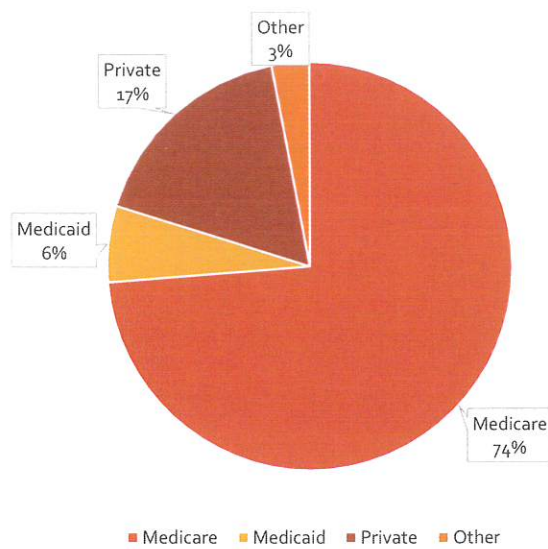
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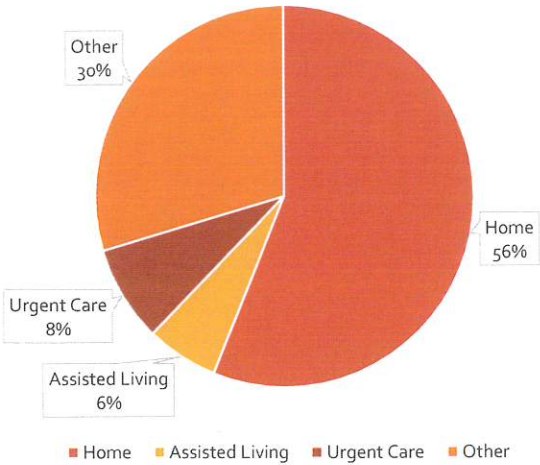
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		Oxygen	\$75.00	Oxygen	\$75.00
		IV Therapy	\$150.00	IV Therapy	\$150.00
Expendable Supplies	\$50.00	Expendable Supplies	\$50.00	Expendable Supplies	\$50.00
				Defibrillation	\$150.00
		Cardiac Monitor	\$150.00	Cardiac Monitor	\$150.00
				Advanced Airway	\$140.00
Immobilization	\$75.00				
Mileage (10 @ \$9.93)	\$99.30	Mileage (10 @ \$9.93)	\$99.30	Mileage (10 @ \$9.93)	\$99.30
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## **NOTICE TO INSTALLERS**

**INSTALLERS ARE RESPONSIBLE  
FOR ALL INSPECTIONS**

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**PERMITS WILL NOT BE ISSUED WITHOUT  
STREET ADDRESS, LOT NUMBERS WILL NOT BE ACCEPTED  
INSPECTIONS WILL NOT BE SCHEDULED WITHOUT PERMITS BEING PULLED**

### **LONDONDERRY FIRE PREVENTION CODE FEE SCHEDULE**

<b><u>PERMIT</u></b>	<b><u>FEE</u></b>	<b><u>TERM</u></b>
<b>OPEN BURNING</b>		
BRUSH	Per NH State	24 HOURS
SEASONAL	Forest & Lands Website	END OF CALENDAR YEAR
<b>RE-INSPECTION FEES</b>		
1&2 FAMILY	\$30.00	PER RE-INSPECTION
COMMERCIAL	Same as Initial Fee	PER RE-INSPECTION
<b>OIL BURNER EQUIP. (Per Burner)</b>		
1&2 FAMILY	\$40.00	ONE TIME FEE
COMMERCIAL	\$75.00	ONE TIME FEE
<b>OIL or FUEL TANK (Per Tank)</b>		
1&2 FAMILY	\$40.00	ONE TIME FEE
COMMERCIAL	\$75.00	ONE TIME FEE
<b>UNDERGROUND TANK REMOVAL</b>		
Residential	\$40.00	Per Tank
Commercial	\$75.00	Per Tank
<b>BLASTING PERMIT</b>		
	\$100 a week + \$15 a day over 7 days	
	\$1000 a year for fixed sites	



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<u>PERMIT</u>	<u>FEE</u>	<u>TERM</u>
<b>FIRE ALARM PLANS REVIEW</b>	\$1.00 PER DEVICE INCLUDING INITIATION DEVICES OR \$50.00 MINIMUM WHICHEVER IS GREATER	<b>PAID WHEN PLANS ARE SUBMITTED</b>
FIRE ALARM CONNECTION FEE	\$100.00	ONE TIME FEE
<b>FIRE ALARM INSTALLATION</b>	\$1.00 PER DEVICE INCLUDING INITIATING DEVICES OR \$50.00 MINIMUM WHICHEVER IS GREATER	ONE TIME FEE
<b>FIRE SUPPRESSION SYSTEM</b>	\$50.00	ONE TIME FEE
<b>FIRE SUPPRESSION PLANS REVIEW</b>	\$50.00	ONE TIME FEE
<b>RADIO BOX MONITORING FEE</b>	\$400.000	ONE (1) YEAR
<b>BDA INSTALLATION</b>	\$75.00	ONE TIME FEE
<b>ANNUAL BDA PERMIT</b>	\$10.00	ONE (1) YEAR (WHEN 2021 CODE IS ADOPTED)
<b>SPRINKLER PLANS REVIEW</b>	\$1.00 PER SPRINKLER HEAD OR \$50.00 MINIMUM WHICHEVER IS GREATER	<b>PAID WHEN PLANS ARE SUBMITTED</b>
<b>SPRINKLER INSTALLATION</b>	\$1.00 PER SPRINKLER HEAD OR \$50.00 MINIMUM WHICHEVER IS GREATER	ONE TIME FEE
<b>STANDPIPE SYSTEM</b>	\$50.00	ONE TIME FEE
<b>FIRE PUMP</b>	\$250.00	ONE TIME FEE



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<u>PERMIT</u>	<u>FEE</u>	<u>TERM</u>
<b>FIRE PUMP PLANS REVIEW</b>	\$50.00	ONE TIME FEE
<b>CISTERN</b>	\$250	PER TANK
<b>FIREWORKS</b>		
CONSUMER – Class C (Limit of 12 per year)	NO FEE	ONE (1) DAY
<b>CLASS B DISPLAY</b>	\$1000.00	PER EVENT
SALES	\$1000.00	ONE (1) YEAR
<b>FLAME EFFECTS</b>	\$100.00	PER EVENT
<b>PYROTECHNICS</b>	\$100.00	PER EVENT
<b>PLACE OF ASSEMBLY INSPECTION</b>		
LESS THAN 100 PERSONS	\$50.00	ONE (1) YEAR
100 PERSONS OR MORE	\$100.00	ONE (1) YEAR
<b>LIFE SAFETY COMPLIANCE INSPECTIONS</b>		
FAMILY DAY CARE 4 to 7 kids	\$30.00	PER INSPECTION
GROUP DAY CARE 7 to 12 kids	\$50.00	PER INSPECTION
DAY CARE CENTER over 12 kids	\$75.00	PER INSPECTION
FOSTER CARE	\$30.00	PER INSPECTION
RESIDENTIAL PLACEMENT	\$30.00	PER INSPECTION
<b>HEALTHCARE FACILITY</b>	\$150.00	PER INSPECTION
<b>SCHOOL INSPECTION</b>	\$75.00	PER INSPECTION
<b>TENT (400 sq. ft. or larger) or AIR SUPPORTED STRUCTURE</b>		
COMMERCIAL	\$30.00	PER EVENT
<b>SPECIAL AMUSEMENT</b>	\$30.00	PER EVENT



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<u>PERMIT</u>	<u>FEE</u>	<u>TERM</u>
<b>OTHER FEES</b>		
INCIDENT REPORTS	\$15.00	ONE TIME FEE
INVESTIGATION REPORTS	\$30.00	ONE TIME FEE
ENVIRONMENTAL SITE ASSESSMENT	\$30.00	ONE TIME FEE
PHOTOGRAPHS ELECTRONIC	\$30.00	ONE TIME FEE







	2017	2017 Inc	2018	2018 Inc	2019	2019 Inc	2020	2020 Inc	2021	2021 Inc
Fire Alarm & Sprinkler Percentage	\$1,003.00	\$13,540.00	\$2,307.00	\$5,941.00	\$2,060.00	\$4,801.00	\$1,440.00	\$4,610.00	\$1,170.00	\$1,734.00
		1249.95		157.52		123.06		220.14		48.21
									2022	2022 Inc
									\$1,440.00	\$2,898.00
										101.25

Assembly Inspections Current 77 Permits \$3,275 New fee semi-Annual \$9500 annually

19 Municipal and Government radio boxes  
 266\*400=106400  
 With 22 new 298\*400=119200

When NH adopts the 2021 code scheduled for 2025, NFPA 1221 a renewable permit shall be issued for BDA testing



The Town of Londonderry is seeking volunteers to serve on the following Boards & Committees:

**Conservation Commission**

- One (1) Three-Year Alternate Member Position
- One (1) Two-Year Alternate Member Position

**Zoning Board of Adjustment**

- One (1) Three-Year Full Member Position

**(If you move Irene or Chris up to a full member, that opens up at alternate position to be filled)**

**Heritage Commission**

- One (1) Two-Year Alternate Member Position

**Recreation Commission**

- One (1) Three-Year Alternate Member Position

**Utilities Committee**

- Seven (7) Three-Year Alternate Member Positions
- Three (3) Two-Year Alternate Positions

You must be a resident of Londonderry to apply for a position. Please e-mail Kirby Brown for a copy of our Talent Bank Form. If you are interested in more than one position, please check off.

Information regarding these Boards/Committees can be found on the Town's website. There is an application deadline of Thursday, January 19, 2023 at 5:00 PM. For more information regarding the open positions, please contact Kirby Brown at (603) 432-1100 x120 or [kbrown@londonderrynh.org](mailto:kbrown@londonderrynh.org).

**ZBA**



## ***Londonderry Talent Bank Form***

Kirby Brown, Town Manager's Office, Town Hall, 268B Mammoth Road, Londonderry, NH 03053

Date: 12/28/2023  
Name: James leary  
Address: 8 Old Coach Road  
Londonderry  
Home Telephone: 508-265-8641  
Business Telephone: \_\_\_\_\_  
E-Mail Address: JDLIC50@gmail.com

The Londonderry Talent Bank is a means of identifying residents who are interested in serving the community. If you are interested in more than one position, please rank your interests. Return the form to the above address or e-mail it to [kbrown@londonderrynh.org](mailto:kbrown@londonderrynh.org). If there is no current opening, I will keep your application on file. Thank You.

### **Committees/Commissions/Boards**

### **Positions**

- |  |                              |
|--|------------------------------|
| <input checked="" type="checkbox"/> Conservation Commission      | Full Member/Alternate Member |
| <input type="checkbox"/> Senior Resources Committee              | Ad Hoc                       |
| <input type="checkbox"/> Heritage Commission                     | Full Member/Alternate Member |
| <input type="checkbox"/> Londonderry Arts Council                | Ad Hoc                       |
| <input type="checkbox"/> LHRA                                    | Full Member/Alternate Member |
| <input checked="" type="checkbox"/> Planning Board               | Full Member/Alternate Member |
| <input checked="" type="checkbox"/> Manchester Airport Authority | Full Member                  |
| <input type="checkbox"/> Old Home Day Committee                  | Ad Hoc                       |

- |                                     |                                |                              |
|-------------------------------------|--------------------------------|------------------------------|
| <input checked="" type="checkbox"/> | Recreation Commission          | Full Member/Alternate Member |
| <input type="checkbox"/>            | Solid Waste Advisory Committee | Full Member/Alternate Member |
| <input type="checkbox"/>            | Traffic Safety Committee       | Full Member                  |
| <input checked="" type="checkbox"/> | Zoning Board of Adjustment     | Full Member/Alternate Member |
| <input type="checkbox"/>            | Energy Efficiency Task Force   | Full Member                  |

***Time available***

Many of the committees/boards/commissions meet at least once a month and may meet more often prior to Town Meeting. Please circle below the time you have available for meetings and indicate any limitations you have on your time commitment.

*One meeting per month*

*Two meetings per month*

*Three meetings per month*

X

***Interest/Education***

Please detail your areas of special interest and/or education:

I am open to all opportunities that my skill sets would be of benefit. BA Degree from Westfield State Univer

***Employer/Position***

Because of conflict of interest problems with certain positions, please list your current employer and your position with that employer.

I am the New England Vice President for CorVel Corporation. The local office is in Ac

***Skills/Expertise***

Please indicate any special skills or expertise that you would consider volunteering to the Town:

My expertise is in private business, mainly the commercial insurance and reinsurance industries. I have attached



## Londonderry Talent Bank Form

Kirby Brown, Town Manager's Office, Town Hall, 268B Mammoth Road, Londonderry, NH 03053

Date: 12/27/2022  
Name: PETER REILLEY  
Address: 20 KING ARTHUR DR  
LONDONDERRY NH  
Home Telephone: 603 434-9838  
Business Telephone: \_\_\_\_\_  
E-Mail Address: PETER@REILLEY.COM

The Londonderry Talent Bank is a means of identifying residents who are interested in serving the community. If you are interested in more than one position, please rank your interests. Return the form to the above address or e-mail it to [kbrown@londonderrynh.org](mailto:kbrown@londonderrynh.org). If there is no current opening, I will keep your application on file. Thank You.

### Committees/Commissions/Boards                      Positions

- |   |                              |
|---|------------------------------|
| <input type="checkbox"/> Conservation Commission      | Full Member/Alternate Member |
| <input type="checkbox"/> Senior Resources Committee   | Ad Hoc                       |
| <input type="checkbox"/> Heritage Commission          | Full Member/Alternate Member |
| <input type="checkbox"/> Londonderry Arts Council     | Ad Hoc                       |
| <input type="checkbox"/> LHRA                         | Full Member/Alternate Member |
| <input checked="" type="checkbox"/> Planning Board    | Full Member/Alternate Member |
| <input type="checkbox"/> Manchester Airport Authority | Full Member                  |
| <input type="checkbox"/> Old Home Day Committee       | Ad Hoc                       |



## Londonderry Talent Bank Form

Kirby Brown, Town Manager's Office, Town Hall, 268B Mammoth Road, Londonderry, NH 03053

Date: December 22, 2022 \_\_\_\_\_

Name: Mike Malone \_\_\_\_\_

Address: 3 State Tree Circle \_\_\_\_\_

Home Telephone: (603)490-7923 \_\_\_\_\_

Business Telephone: (603)490-7923 \_\_\_\_\_

E-Mail Address: mike@nhgunsmoke.com \_\_\_\_\_

The Londonderry Talent Bank is a means of identifying residents who are interested in serving the community. If you are interested in more than one position, please rank your interests. Return the form to the above address or e-mail it to kbrown@londonderrynh.org. If there is no current opening, I will keep your application on file. Thank You.

### Committees/Commissions/Boards

### Positions

- |   |                              |
|---|------------------------------|
| <input type="checkbox"/> Conservation Commission      | Full Member/Alternate Member |
| <input type="checkbox"/> Senior Resources Committee   | Ad Hoc                       |
| <input type="checkbox"/> Heritage Commission          | Full Member/Alternate Member |
| <input type="checkbox"/> Londonderry Arts Council     | Ad Hoc                       |
| <input type="checkbox"/> LHRA                         | Full Member/Alternate Member |
| <input type="checkbox"/> Planning Board               | Full Member/Alternate Member |
| <input type="checkbox"/> Manchester Airport Authority | Full Member                  |
| <input type="checkbox"/> Old Home Day Committee       | Ad Hoc                       |

- |                                     |                                |                              |
|-------------------------------------|--------------------------------|------------------------------|
| <input type="checkbox"/>            | Recreation Commission          | Full Member/Alternate Member |
| <input type="checkbox"/>            | Solid Waste Advisory Committee | Full Member/Alternate Member |
| <input type="checkbox"/>            | Traffic Safety Committee       | Full Member                  |
| <input checked="" type="checkbox"/> | Zoning Board of Adjustment     | Full Member/Alternate Member |
| <input type="checkbox"/>            | Energy Efficiency Task Force   | Full Member                  |

***Time available***

Many of the committees/boards/commissions meet at least once a month and may meet more often prior to Town Meeting. Please circle below the time you have available for meetings and indicate any limitations you have on your time commitment.

*One meeting per month*

*Two meetings per month*

*Three meetings per month*

***Interest/Education***

Please detail your areas of special interest and/or education:

Education

Bridgewater State College, B.A., Business Communication  
 Boston University, M.S., Computer Science (in progress)

Training/Special Interests

NH Police Academy (258<sup>th</sup> Class)  
 NH State Hunter Education Instructor  
 NRA Certified Instructor  
 Advocate for Inclusionary Practices for People with Disabilities  
 Cybersecurity

***Employer/Position***

Because of conflict of interest problems with certain positions, please list your current employer and your position with that employer.

- (1) Founder and Owner of GUNSMOKE, LLC. (*current*)
- (2) Palo Alto, Systems Security Engineer

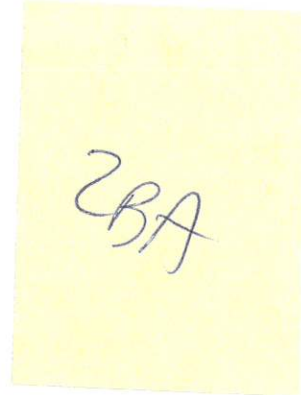
***Skills/Expertise***

Please indicate any special skills or expertise that you would consider volunteering to the Town:

I bring over 20 years of experience in the cybersecurity engineering field, where I have gained skills in project management, planning, problem-solving, compliance and government regulations. These skills are assets that I bring as well as an open mind to learning more about the board and the town of Londonderry. In addition, I have a vast knowledge of communities and landscapes within NH through different roles that I have held in NH, including NH part-time police officer and hunter education instructor. Lastly, my professional expertise and focus in cybersecurity advising and architecting for corporations and federal agencies would be transferable to this role as one where you need to understand the regulations and also be mindful for the complexities of the system.



**ROBERT C. ROBICSEK, AIA, NCARB  
13 CLOVER LANE  
LONDONDERRY, NH 03053**



**RE: APPLICATION TO THE TOWN ZONING BOARD OF ADJUSTMENT**

Dear Sirs,

I am indicating my interest in serving on the Town's Zoning Board of Adjustment. It is my understanding that there are one or more openings at this time

As you can see by the enclosed brief resume, I am a senior level architect with over 40+ of experience on a local, regional, and national level in municipal/civic and higher education projects. I am currently working on projects in several NH municipalities including Exeter, Lincoln, Bedford, Lebanon, Nashua, Portsmouth, Wolfeboro, and others.

In addition to my professional expertise, I also served on the Zoning Board of Appeals in Northbrook, IL for over 12 years. Northbrook is a north suburb of Chicago with over 30,000 residents. In addition to my service of the ZBA, I also served on the town's Storm Water Management Commission for 15 years, 6 years of that time as the Chair.

As a resident of Londonderry and home owner in Lorden Commons, I am looking forward to applying my expertise and knowledge and assist the Town in a meaningful way.

Sincerely,

Bob Robicsek

Cell: (312)953-1757

[rrobicsek@aol.com](mailto:rrobicsek@aol.com)



## Londonderry Talent Bank Form

Kirby Brown, Town Manager's Office, Town Hall, 268B Mammoth Road, Londonderry, NH 03053

Date: 1/1/23  
Name: ROBERT ROBICSEK  
Address: 13 CLOVER LN,  
LONDONDERRY NH 03053  
Home Telephone: (312) 953-1757  
Business Telephone: (603) 935-4210 x110  
E-Mail Address: rrobicsek@aol.com

CEU

The Londonderry Talent Bank is a means of identifying residents who are interested in serving the community. If you are interested in more than one position, please rank your interests. Return the form to the above address or e-mail it to [kbrown@londonderrynh.org](mailto:kbrown@londonderrynh.org). If there is no current opening, I will keep your application on file. Thank You.

### Committees/Commissions/Boards                      Positions

- |   |                              |
|---|------------------------------|
| <input type="checkbox"/> Conservation Commission      | Full Member/Alternate Member |
| <input type="checkbox"/> Senior Resources Committee   | Ad Hoc                       |
| <input type="checkbox"/> Heritage Commission          | Full Member/Alternate Member |
| <input type="checkbox"/> Londonderry Arts Council     | Ad Hoc                       |
| <input type="checkbox"/> LHRA                         | Full Member/Alternate Member |
| <input type="checkbox"/> Planning Board               | Full Member/Alternate Member |
| <input type="checkbox"/> Manchester Airport Authority | Full Member                  |
| <input type="checkbox"/> Old Home Day Committee       | Ad Hoc                       |

Zoning Board                      Full or Alternate Member



**ROBERT C. ROBICSEK AIA**  
CIVIC STUDIO LEADER | PRINCIPAL-IN-CHARGE

Bob is a senior-level professional with over 40 years of architectural design experience and over 34 years as a project team leader and principal-in-charge. Prior to joining our team, Bob was a studio leader with a national A/E firm responsible for planning and designing large and complex civic and municipal projects including public safety and service support facilities.

His duties included client contact, program and project management, team building and leadership, and PM for large-scale, multi-discipline A/E new construction and renovation contracts. He is familiar with user needs analysis, programming, space planning, building evaluation analysis, project scope definition, budget review, life safety code issues, and management of design and construction phase services.

**EDUCATION**

Master of Architecture - Design and  
Historic Preservation  
University of Pennsylvania

Bachelor of Architecture  
University of Illinois Urbana-Champaign

**STATE REGISTRATIONS**

IL, ME, MA

**CERTIFICATIONS**

National Council of Architectural  
Registration Boards (NCARB)

**COMMUNITY INVOLVEMENT**

Keene State College - Department of  
Architecture Guest Studio Critic

Town of Atkinson Zoning Board of  
Adjustment - Former Member

**ASSOCIATIONS**

American Institute of Architects (AIA)

Society of College and University  
Planners (SCUP)

**SPEAKING ENGAGEMENTS  
2020**

*"Aligning Your Academic Instructional  
Spaces with Your Enrollment and  
Utilization"* NNECERAPPA (Northern  
New England Chapter of the Eastern  
Region of APPA) Spring Conference  
Exeter, New Hampshire

**RELEVANT PROJECT EXPERIENCE**

---

**Town of Atkinson**

Programming and Planning for New Community Center

**Town of Bedford**

Municipal Complex Including Police and Fire

**Town of Belmont**

Public Safety Space Needs and Facility Study

**City of Dover**

New Police Headquarters and Parking Garage

**Town of Exeter**

Public Safety Facilities

**City of Keene**

West Side Fire Station

**Town of Kennebunk**

Police Department & Fire Department

**City of Lebanon**

Police Department and Fire Department Master Plan Study

**Town of Lee**

Municipal Facilities Planning and Design

**Town of Lincoln**

Public Safety Study for Police and Fire

**City of Lowell**

Police Headquarters / Municipal Complex Feasibility Study

**State of Maine - Bureau of General Services**

Deering Building Renovations and Greenlaw Building Renovations

**City of Nashua**

Police Department Master Plan

**State of New Hampshire**

State House Dome Restoration

**City of Portsmouth**

Police, Municipal Offices, and DPW Complex Study, Police Department Programming Study

**Town of Wells**

New Combined Police and Fire Department Facility

**Town of Wolfeboro**

Public Safety Facility Study and Master Plan

# **Recreation Commission**



## Londonderry Talent Bank Form

Kirby Brown, Town Manager's Office, Town Hall, 268B Mammoth Road, Londonderry, NH 03053

Date: 1-4-23  
Name: RUSSELL Greenwood  
Address: 27 OAKRidge DR  
Londonderry, NH, 03053  
Home Telephone: 603-548-3933  
Business Telephone: N/A  
E-Mail Address: greenwood.russ@  
gmail.com

The Londonderry Talent Bank is a means of identifying residents who are interested in serving the community. If you are interested in more than one position, please rank your interests. Return the form to the above address or e-mail it to kbrown@londonderrynh.org. If there is no current opening, I will keep your application on file. Thank You.

### Committees/Commissions/Boards

### Positions

- |   |                              |
|---|------------------------------|
| <input type="checkbox"/> Conservation Commission      | Full Member/Alternate Member |
| <input type="checkbox"/> Senior Resources Committee   | Ad Hoc                       |
| <input type="checkbox"/> Heritage Commission          | Full Member/Alternate Member |
| <input type="checkbox"/> Londonderry Arts Council     | Ad Hoc                       |
| <input type="checkbox"/> LHRA                         | Full Member/Alternate Member |
| <input type="checkbox"/> Planning Board               | Full Member/Alternate Member |
| <input type="checkbox"/> Manchester Airport Authority | Full Member                  |
| <input type="checkbox"/> Old Home Day Committee       | Ad Hoc                       |



## Londonderry Talent Bank Form

Kirby Brown, Town Manager's Office, Town Hall, 268B Mammoth Road, Londonderry, NH 03053

Date: 12/21/22  
Name: Tom Croteau  
Address: 37 Offerson Rd  
Londonderry NH  
Home Telephone: 603-759-7393  
Business Telephone: -  
E-Mail Address: tomcroteaujr@gmail.com

The Londonderry Talent Bank is a means of identifying residents who are interested in serving the community. If you are interested in more than one position, please rank your interests. Return the form to the above address or e-mail it to kbrown@londonderrynh.org. If there is no current opening, I will keep your application on file. Thank You.

### Committees/Commissions/Boards

### Positions

- |   |                              |
|---|------------------------------|
| <input type="checkbox"/> Conservation Commission      | Full Member/Alternate Member |
| <input type="checkbox"/> Senior Resources Committee   | Ad Hoc                       |
| <input type="checkbox"/> Heritage Commission          | Full Member/Alternate Member |
| <input type="checkbox"/> Londonderry Arts Council     | Ad Hoc                       |
| <input type="checkbox"/> LHRA                         | Full Member/Alternate Member |
| <input type="checkbox"/> Planning Board               | Full Member/Alternate Member |
| <input type="checkbox"/> Manchester Airport Authority | Full Member                  |
| <input type="checkbox"/> Old Home Day Committee       | Ad Hoc                       |

Tom Croteau

- Recreation Commission Full Member/Alternate Member
- Solid Waste Advisory Committee Full Member/Alternate Member
- Traffic Safety Committee Full Member
- Zoning Board of Adjustment Full Member/Alternate Member
- Energy Efficiency Task Force Full Member

**Time available**

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**One meeting per month**
**Two meetings per month**
**Three meetings per month**

**Interest/Education**

Please detail your areas of special interest and/or education:

As a parent with kids in town, I have an interest in making sure Rec events/activities are successful. Also put on large Christmas light display each year. Work as a project manager - which will help facilitate Rec efforts.

**Employer/Position**

Because of conflict of interest problems with certain positions, please list your current employer and your position with that employer.

Fidelity Investments  
Senior Project Manager

**Skills/Expertise**

Please indicate any special skills or expertise that you would consider volunteering to the Town:

- Project Management
- Recaler of volunteers
- Boy Scouts Leader

**Londonderry Town Council Minutes**  
**Monday, January 9, 2023**  
**7:00 PM**  
**Moose Hill Council Chambers**

**Attendance:** Present: Chairman John Farrell; Vice Chairman Joe Green; Councilors Jim Butler, Chad Franz, and Deb Paul; Town Manager Michael Malaguti; Assistant Town & Economic Development Director Manager Kellie Caron; Finance Director Justin Campo

**Call to Order**

Chairman Farrell called the Town Council meeting to order at 7:00 PM. The Pledge was led by Chairman Farrell. This was followed by a moment of silence for those who serve us both here and abroad.

**PUBLIC COMMENT**

**Name:** Doug Thomas

**Address:** 143 Mammoth Rd, Londonderry

Thomas stated that in his committee meeting, he discovered through the Department of Energy, an old program is being resurrected and Londonderry will be one of ten municipalities that will be getting a Grant later in the year. The Energy Efficiency and Block Grant Program is coming back and Londonderry will get over collectively \$917,000.00, which means about \$91,000.00 per town. It will be used for energy programs.

**Name:** Ray Breslin

**Address:** 3 Gary Drive, Londonderry

Breslin commented on Article #13 on the 2022 Warrant. Breslin asked if the article passed. Malaguti stated that it did pass. Breslin asked if it was returning to the General Fund since it is not being used. Malaguti stated that it is not. Malaguti stated that the money that was raised is allocated for the Master Plan.

**Name:** Kristine Perez



40 **Address:** 5 Wesley Drive, Londonderry

41 Perez thanked Finance Director Justin Campo for answering all of her questions.

42

43 **Name:** Jonathan Kipp

44 **Address:** 5 Wesley Drive, Londonderry

45 Kipp went over the new poll pads that are used in 28 states, and this will be the first time New  
46 Hampshire will be using them, here in Londonderry. Kipp went over the process so using the  
47 machines, and the audit on the machines that need to take place after the elections.

48

49 **BUDGET WORKSHOP**

50

51 The Council went through the draft Warrant. See attached warrant.

52

53 Malaguti stated that the town is running out of space to bury residents and we need to make other  
54 arrangements so it's important that Article 8 passes. Councilor Paul asked if the Cemetery Trustees  
55 are actively looking for more land to put another cemetery or expand them. Chairman Farrell stated  
56 that there is an agreement with Woodmont to expand the Pillsbury Cemetery. Malaguti stated that  
57 we do have the land but it costs money to bury someone. We have land but it's not ready.

58

59 The Council discussed adding the staffing to the Library.

60

61 Erin Matlin, Head Librarian, stated that she would like to add more programs to the Library and  
62 they need staffing. Matlin stated that this is not an MLS required position.

63

64 Patrick Cassidy, Budget Committee, stated that he ran the numbers of how many hours the library  
65 is open and how many staff they have. Cassidy stated that the Library has eight full-time staff and  
66 nine part-time staff. Cassidy stated that it's roughly twenty-five thousand hours, if his math is  
67 correct, that those people are working. The library is open approximately sixty hours a week, which  
68 is about three thousand hours a year the library is open. Cassidy stated that due to those estimates,  
69 there are eight people on staff at a time and the library does a great job with the programs, but they  
70 seem well staffed. Cassidy stated that during this budget cycle it is being discussed about freezing  
71 some police positions. Cassidy stated that he just wants to spread the burden around.

72

73 Vice Chairman Green thanked Cassidy but stated this is a little different because the library didn't  
74 come to the Council and ask for another person to be approved in the budget, this is being offered  
75 as something the people can say yes or no to. Finance Director Campo broke down the salary  
76 number for the position and stated some of it goes toward insurance, etc.

77

78 Malaguti discussed the reasons to support the new police contract for the patrol unit sergeants.  
79 Malaguti stated that it includes dispatchers and detectives as well. This bargaining agreement is  
80 for five years. Chairman Farrell stated that this is good because usually it's only for three years,

81 but we were able to do it for five. Malaguti stated that we have the best police department in the  
82 state, but we have fallen behind what we can offer. We want to attract and attain the best officers.  
83 Malaguti stated that supporting this contract is the right thing to do.

84  
85 The Council discussed Article #15 and the cost of a water system upgrade in town. The Council  
86 discussed the cost and what surrounding towns have done. Chairman Farrell stated that we need  
87 to put something in the Warrant Article to further explain to people what it says so that we can  
88 make it clear for people. Chairman Farrell stated that this will end up like how sewers are done  
89 down the road and it will be self-funded by users. We need to clarify that for users. Finance  
90 Director Campo stated that he will be submitting a rough copy to DRA tomorrow. We are able to  
91 adjust the warrant articles up until after the Deliberative Session.

92  
93 Malaguti stated that if the Operating Budget fails this year, then we are stuck with the Default  
94 Budget from last year and we would be funding building maintenance and vehicle maintenance  
95 out of personnel. If the Operating Budget were to fail, we would be in a bad spot. Chairman Farrell  
96 stated no going over default, we will stay where we are.

97

98 **PUBLIC HEARING**

99

100 **Ordinance #2023-01 – Rezoning Request Relative to Rezoning Map 13, Lot 143**

101

102 **Motion to open Public Hearing:** Vice Chairman Green

103 **Second:** Councilor Franz

104 **Chair votes 5-0-0.**

105

106 Bob Carey, Orr and Reno representing Gizmo Enterprises, and Todd Bayne, Gizmo Enterprises,  
107 presented.

108

109 Chairman Farrell stated that Mr. Carey works for the law firm his daughter works for, therefore he  
110 is stepping down from the discussion and vote. Vice Chairman Green holds the seat.

111

112 Carey stated that they are looking to rezone the railroad corridor, Map 13, Parcel 143. They are  
113 looking to have it rezoned from AR, current zone, to CII which is Commercial. His client has  
114 owned the property since 2004 and has a business that began in Londonderry. Carey went over the  
115 functional footprint of his client's business. Bayne stated that he hopes he get granted the waiver  
116 so that he can continue to run his business he's been running there for nineteen years. Vice  
117 Chairman green if this would make his operation smoother. Bayne said yes.

118

119 Councilor Franz confirmed which section they're looking to have rezoned. Malaguti stated that  
120 this is based on GIS data and it's not completely accurate.

121

122 Bob Rimol, President of Londonderry Trailways, stated that he has a lot of abutters along the rail  
123 trail and they have been there a long time. There has never been any issues and he is hopeful that  
124 the solution that comes up is in favor of being that they didn't have to change anything because  
125 there's an adequate buffer and right now it's safe.

126

127 Vice Chairman Green shared that the planning Board voted against the rezoning. One of the things  
128 the cited was the safety issue with the buffer because of the rail trail.

129

130 Councilor Paul stated that she did not vote for it at the Planning Board meeting because she wanted  
131 to vote with the Council. The Planning Board and the Planning Department were against it for a  
132 few reasons. Malaguti stated that the Department was not against it. Assistant Town Manager and  
133 Director of Economic Development, Kellie Caron, stated that she did not provide a  
134 recommendation on behalf of the Planning Department. The reasons the Planning Board was  
135 against it were because it's not consistent with the Master Plan, the potential for spot zoning, and  
136 negative effects on the scenic landscaping on the existing rail trail. Assistant Town Manager Kellie  
137 Caron stated that it is important for Council to make their decision based on the criteria, which is  
138 health, safety, and general welfare of the community. IN addition to how the request is in  
139 accordance with the Master Plan.

140

141 **Name:** Debbie Murphy

142 **Address:** 110 Rockingham Rd, Londonderry

143 Murphy stated that she was unable to make the Planning Board meeting. She received an abutter  
144 notice. This property is well north of her and Murphy stated she was confused as to why the whole  
145 property will be rezoned commercial. Murphy stated that the walls keep moving closer to the rail  
146 trail and she feels that what has happened over the years, it has taken over property line. Murphy  
147 stated that she doesn't want to back of her property going commercial.

148

149 Councilor Pail asked if there was a site-plan on file showing the property line. Caron stated that  
150 he does.

151

152 Councilor Butler stated that when the applicant bought the property back in 2004 and had the site-  
153 plan and did the surveys. The applicant went over the process of when he bought the property. His  
154 business has run for eighteen years and it has been inspected. Councilor Butler stated that it is the  
155 applicant's job to get the property surveyed and stay within the property lines. Councilor Butler  
156 stated that he thinks it's crept, but if we don't give this variance, it's going to shut a lot of this  
157 yard down. The concrete blocks weren't there when the applicant bought the property.

158

159 Councilor Franz asked if the applicant want just asking to change the zoning for the client's  
160 property. Carey stated that they are requesting the part along the rail trail from Liberty Drive.  
161 Malaguti stated that this is important because it is changing the Zoning Ordinance. Caron said that  
162 this variance would make the property split-zoned, which we don't allow. It would make the  
163 property partially residential and partially commercial.

164

165 The Council went through the questions asked in the Zoning Ordinance.

166  
167 Councilor Franz stated that it would be appropriate to continue the discussion to give the town  
168 staff more time to do research. Councilor Franz made a motion to continue this issue to the next  
169 meeting. Seconded by Councilor Butler. Malaguti stated that the split-zoning question, if it is off  
170 the table, there is nothing we need to do. That was suggested as a possible solution. Caron stated  
171 we currently don't allow split-zoning. Caron asked the Council if they would like her to supply  
172 the possible impacts of split-zoning? Councilor Butler stated yes, see what we can come up with.  
173 Vice Chairman stated that it seems like they know where the concerns are.

174  
175 Carey stated that he and the applicant are fine with the continuance. The Council continued it to  
176 the next meeting. Chair votes 4-0-1. Chairman Farrell obtained.

177

178 **Resolution #2022-23 – Commercial Industrial Tax Exemption Program**

179

180 Chairman Farrell rejoined the meeting as Chair. Town Manager Malaguti stated that this item has  
181 been before the Council a few times. Most recently to go back and look at the eligibility criteria  
182 that we currently enforce in the program. That was passed in June. Malaguti stated that right now  
183 it grants a tax relief against new value with the construction and rehabilitation for qualifying  
184 structure. In order to participate, you have to be increasing the value of the building. Inflation  
185 is in the area of 70% and it is affecting construction costs, etc. and we haven't received any  
186 applications yet. The consensus of the Council was for it to be looked at in expending the eligibility  
187 criteria to allow more businesses to participate. Malaguti stated that we are not trying to grant tax  
188 relief to a business who would come here anyway, this is to entice new businesses who wouldn't  
189 necessarily come here. Malaguti proposed to lower the to five million dollars and ten million  
190 dollars. Malaguti also introduced a new third tier. Malaguti presented the highest paying taxpayers  
191 in Londonderry.

192

193 **Name:** Ted Combes

194 **Address:** 6 Manasquan Circle, Londonderry

195 Combes stated that on the third tier it should be close to fifteen to twenty years, not eight like  
196 Councilor Paul suggested. Combes stated that the Council should look at the whole picture.

197

198 Malaguti stated that this can always be relooked at in the future again. Malaguti stated that this  
199 will expire by itself in twenty-four months. Each project will have to come to the Council for  
200 approval.

201

202 Councilor Franz filed a motion to accept the changes Malaguti presented and adopt them.  
203 Seconded by Councilor Butler. Chair votes 4-1-0 to approve Resolution #2022-23. Councilor Paul  
204 voted against.

205

206 **Resolution #2023-02 – Acceptance of Unanticipated Revenue Under RSA 31:95-b, III(a) for**  
207 **the Purpose of Concluding the Lithia Springs Conservation Transaction: Land and**  
208 **Community Heritage Investment Program Grant Award (\$300,000)**

209

210 Town Manager Malaguti presented.

211

212 **Resolution #2023-03 - Acceptance of Unanticipated Revenue Under RSA 31:95-b, III(a) for**  
213 **the Purpose of Concluding the Lithia Springs Conservation Transaction: Aquatic Resources**  
214 **(\$500,000)**

215

216 Town Manager Malaguti presented.

217

218 Motion to approve bother Resolution #2023-02 and #2023-03 made by Vice Chairman Green.  
219 Seconded by Councilor Franz. Chair votes 5-0-0. The Council accepted \$800,000 in Grant funding.

220

221 **Motion to close Public Hearing:** Vice Chairman Green

222 **Second:** Councilor Paul

223 **Chair votes 5-0-0.**

224

225 **NEW BUSINESS**

226

227 Fire Chief Darren O'Brien the LFD Stryker PowerLOAD Ambulance lift purchase. Chairman  
228 Farrell stated that this has been talked about for many years and we have applied for many Grants.  
229 We have not been successful in the application in Grants. The price of these things will go up 40%-  
230 50%. Deputy Chief Fred Heinrich also presented. O'Brien stated that a Grant opened up again and  
231 he and the staff will go through and look at everything. Chairman Farrell confirmed that the  
232 department was looking for four of them. O'Brien stated that it is. It is for the prevention of further  
233 injuries. This device lifts the stretcher up and loads it into the ambulance. Having personnel load  
234 stretchers into the ambulance has caused injuries on our end. The prices are going up this week.  
235 Chairman Farrell stated that right now the number he sees is \$166,000 and if the Council waits it  
236 will be \$266,000. Malaguti stated that as part of the American Recovery Plan Act, the Town got  
237 money, they are infrastructure dollars. Malaguti stated that we have ample money available to do  
238 that, we just need the Council would need to allocate the dollars. This will not cost the taxpayers  
239 money in the tax rate. A consensus is needed. The Council gave Town Manager Malaguti  
240 consensus.

241

242 **APPROVAL OF MINUTES**

243

244 Motion to approve the minutes from December 19, 2022 made by Vice Chairman Green and  
245 seconded by Councilor Butler. Councilor Franz stepped out. Chair votes 4-0-1.

246

247 **REAPPOINTMENTS**

248  
249 Vice Chairman Green motioned to except the resignation of Gary Stewart from the SWEC.  
250 Seconded by Councilor Butler. Chair votes 4-0-1.

251  
252 Vice Chairman Green motioned to reappoint Lynn Wiles and Jeff Penta as alternate members on  
253 SNHPC with on-year terms. Seconded by Councilor Butler. Chair votes 4-0-1.

254  
255 Vice Chairman Green stated that a recommendation was made a while ago to move Todd Ellis up  
256 to the full-member position on the Recreation Commission. Vice Chairman Green made the  
257 motion. Seconded by Councilor Butler. Chair votes 4-0-1.

258  
259 **Adjournment**

260  
261 **Motion:** Councilor Franz  
262 **Second:** Vice Chairman Green  
263 Chair votes 5-0-0

264  
265 Minutes taken by Kirby Brown on 1/9/2023  
266 Minutes typed by Kirby Brown on 1/17/2023  
267 Minutes approved by Town Council on 1/23/2023

To the inhabitants of Londonderry in the County of Rockingham in the State of New Hampshire qualified to vote in Town Affairs:

Voters are hereby notified to meet at the Londonderry High School Cafeteria in Londonderry on Saturday, the eleventh (11th) day of February 2023, at nine o'clock in the morning for the Deliberative Session of the Budgetary Town Meeting.

Voters are further notified to meet at the Londonderry High School Gymnasium on Tuesday, March 14, 2023, to choose all necessary Town Officers for the ensuing year, and to act upon the proposed Fiscal Year 2024 budget, as may be amended at the Deliberative Session, by official ballot, the polls to be open at six o'clock in the morning and to close not earlier than eight o'clock in the evening.

**ARTICLE NO. 1: [ELECTION OF OFFICERS]**

To choose all necessary Town Officers for the ensuing year or until another is chosen or appointed and qualified.

**ARTICLE NO. 2: [AMENDMENT TO TOWN CHARTER – TREASURER]**

Shall the municipality approve the charter amendment reprinted and summarized below: (words removed are [bracketed] and new words are **in bold**)

Section 5.7. Treasurer

There shall be a Town Treasurer (hereinafter called “Treasurer”) who shall have all the powers and duties granted by this Charter and State Law. The Treasurer shall be [elected on an at-large basis to a term of three (3) years at the Town Election] **appointed by the Town Council upon recommendation of the Town Manager for a three (3)-year term.** Vacancies in the office of Treasurer shall be filled pursuant to state law.

If the amendment is adopted, the Town Treasurer shall be appointed by the Town Council for a three (3)-year term instead of being elected for a three (3)-year term. If the amendment is adopted, the elected Treasurer shall remain in office until the 2024 annual town election.

**ARTICLE NO. 3: [FISCAL YEAR 2024 TOWN OPERATING BUDGET]**

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$40,594,648**. Should this article be defeated, the default budget shall be **\$40,595,374** which is **the amount of the appropriations contained in the operating budget authorized for the previous fiscal year**, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

**(If passed, this article will require the Town to raise \$21,416,436 in property taxes, resulting in a tax rate impact of \$4.121 in FY 24 based upon projected assessed values.)**

*The Town Council by a vote of \_\_\_ recommends a YES vote; the Budget Committee by a vote of \_\_\_ recommends a YES vote.*

**ARTICLE NO. 4: [EXPENDABLE MAINTENANCE TRUST FUND]**

To see if the Town will vote to raise and appropriate the sum of **ONE HUNDRED EIGHTY THOUSAND DOLLARS (\$180,000)** to be placed in the Town's Expendable Maintenance Trust Fund for the purpose of repairing and maintaining town facilities and infrastructure and further to authorize the use of **NINETY THOUSAND DOLLARS (\$90,000)** from the June 30 Unassigned Fund Balance towards this appropriation.

**(If passed, this article will require the Town to raise \$90,000 in property taxes, resulting in a tax rate impact of \$0.017 in FY 24 based upon projected assessed values.)**

*The Town Council by a vote of \_\_\_ recommends a YES vote; the Budget Committee by a vote of \_\_\_ recommends a YES vote.*

**ARTICLE NO. 5: [ROADWAY MAINTENANCE EXPENDABLE TRUST FUND]**

To see if the Town will vote to raise and appropriate the sum of **THREE HUNDRED THOUSAND DOLLARS (\$300,000)** to be placed in the Roadway Maintenance Expendable Trust Fund.

**(If passed, this article will require the Town to raise \$300,000 in property taxes, resulting in a tax rate impact of \$0.058 in FY 24 based upon projected assessed values.)**

*The Town Council by a vote of \_\_\_ recommends a YES vote; the Budget Committee by a vote of \_\_\_ recommends a YES vote.*



**ARTICLE NO. 6: [DPW EQUIPMENT/VEHICLE LEASES]**

To see if the Town will vote to authorize the Town Manager to enter into up to a 10-year lease agreement in the amount of **SIX HUNDRED SEVENTY-THOUSAND DOLLARS (\$670,000)** for the purpose of leasing three 6-wheel trucks and proper equipment and one Utility Pick-up Truck, and to raise and appropriate the sum **EIGHTY-FIVE THOUSAND DOLLARS (\$85,000)** for the first year's payment for that purpose. This lease agreement contains an escape clause.

**(If passed, this article will require the Town to raise \$85,000 in property taxes, resulting in a tax rate impact of \$0.016 in FY 24 based upon projected assessed values.)**

*The Town Council by a vote of \_\_ recommends a YES vote; the Budget Committee by a vote of \_\_ recommends a YES vote.*

**ARTICLE NO. 7: [FIRE DEPARTMENT EQUIPMENT CAPITAL RESERVE FUND]**

To see if the Town will vote to raise and appropriate **ONE HUNDRED THOUSAND DOLLARS (\$100,000)** to be placed in the Fire Equipment capital reserve fund and further to authorize the use of **FIFTY THOUSAND DOLLARS (\$50,000)** from the June 30 Unassigned Fund Balance towards this appropriation.

**(If passed, this article will require the Town to raise \$50,000 in property taxes, resulting in a tax rate impact of \$0.010 in FY 24 based upon projected assessed values.)**

*The Town Council by a vote of \_\_ recommends a YES vote; the Budget Committee by a vote of \_\_ recommends a YES vote.*

**ARTICLE NO. 8: [PILLSBURY CEMETERY EXPANSION CAPITAL RESERVE FUND]**

To see if the Town will vote to raise and appropriate **SEVENTY-FIVE THOUSAND DOLLARS (\$75,000)** to be placed in the Pillsbury Cemetery Expansion capital reserve fund and further to authorize the use of **TWENTY-FIVE THOUSAND DOLLARS (\$25,000)** from the June 30 Unassigned Fund Balance towards this appropriation.

**(If passed, this article will require the Town to raise \$50,000 in property taxes, resulting in a tax rate impact of \$0.010 in FY 24 based upon projected assessed values.)**

*The Town Council by a vote of \_\_ recommends a YES vote; the Budget Committee by a vote of \_\_ recommends a YES vote.*

**ARTICLE NO. 9: [INFORMATION TECHNOLOGY CAPITAL RESERVE FUND]**

To see if the town will vote to raise and appropriate the sum of **TWENTY-FIVE THOUSAND DOLLARS (\$25,000)** to be placed in the Information Technology capital reserve fund.

**(If passed, this article will require the Town to raise \$25,000 in property taxes, resulting in a tax rate impact of \$0.005 in FY 24 based upon projected assessed values.)**

*The Town Council by a vote of \_\_ recommends a YES vote; the Budget Committee by a vote of \_\_ recommends a YES vote.*

**ARTICLE NO. 10: [RECREATION DEPARTMENT CAPITAL RESERVE FUND]**

To see if the town will vote to raise and appropriate **TEN THOUSAND DOLLARS (\$10,000)** to be placed in the Recreation Department Capital Reserve Fund.

**(If passed, this article will require the Town to raise \$10,000.00 in property taxes, resulting in a tax rate impact of \$0.002 in FY 24 based upon projected assessed values.)**

*The Town Council by a vote of \_\_ recommends a YES vote; the Budget Committee by a vote of \_\_ recommends a YES vote.*

**ARTICLE NO. 11: [RATIFY A NEW COLLECTIVE BARGAINING AGREEMENT BETWEEN LONDONDERRY POLICE EMPLOYEES ASSOCIATION AND THE TOWN OF LONDONDERRY]**

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Town of Londonderry and the Londonderry Police Employees Association, which calls for the following additional appropriations for salaries and benefits over what was required under the current, expiring agreement with the employees of the Union:

<u>Year</u>	<u>Estimated Increase from Budget</u>	<u>Estimated Tax Increase from Budget</u>
FY 2024	\$337,506	\$0.065

<u>Year</u>	<u>Estimated Increase from Previous FY</u>	<u>Estimated Tax Increase from Previous FY</u>
FY 2025	\$478,440	\$0.092
FY 2026	\$289,629	\$0.056
FY 2027	\$166,596	\$0.032
FY 2028	\$221,685	\$0.043

*Town of Londonderry  
2022 Annual Report*

*2023 Warrant*

And further, to raise and appropriate the sum of **THREE-HUNDRED THIRTY-SEVEN THOUSAND FIVE HUNDRED AND SIX DOLLARS (\$337,506)** for FY 2024 expenses, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels paid under any existing agreements. (Londonderry Police Employees Association represents 67 full-time and 3 part-time Police Department employees).

**(If passed, this article will require the Town to raise \$337,506.00 in property taxes, resulting in a tax rate impact of \$0.065 in FY 24 based upon projected assessed values.)**

*The Town Council by a vote of \_\_ recommends a YES vote; the Budget Committee by a vote of \_\_ recommends a YES vote.*

**ARTICLE NO. 12: [AUTHORIZATION FOR SPECIAL MEETING ON COST ITEMS]**

Shall the Town, if Article 11 is defeated, authorize the Town Council to call one special meeting, at its option, to address Article 11 cost items only.

**(If passed, this article will require the Town to raise \$0.00 in property taxes, resulting in a tax rate impact of \$0.00 in FY 24 based upon projected assessed values.)**

*The Town Council by a vote of \_\_ recommends a YES vote; the Budget Committee by a vote of \_\_ recommends a YES vote.*

**ARTICLE NO. 13: [ADD FULL-TIME LIBRARY TECHNICIAN]**

To see if the Town will vote to raise and appropriate **ONE HUNDRED EIGHT THOUSAND EIGHT HUNDRED AND FIFTY-NINE DOLLARS (\$108,859)** for the purpose of adding a full-time Library Technician to the Leach Library's staff.

**(If passed, this article will require the Town to raise \$108,859.00 in property taxes, resulting in a tax rate impact of \$0.021 in FY 24 based upon projected assessed values.)**

*The Town Council by a vote of \_\_ recommends a YES vote; the Budget Committee by a vote of \_\_ recommends a YES vote. The Library Trustees by a vote of 6-0 recommend a YES vote.*

**ARTICLE NO. 14: [CABLE EQUIPMENT CAPITAL RESERVE FUND]**

To see if the Town will vote to raise and appropriate **THIRTY-TWO THOUSAND FIVE HUNDRED DOLLARS (\$32,500)** to be placed in the Cable Equipment capital reserve fund with funding to come from the annual distribution of Public Educational and Government Access programming from the current Franchise Agreement.

**(If passed, this article will require the Town to raise \$0.00 in property taxes, resulting in a tax rate impact of \$0.00 in FY 24 based upon projected assessed values.)**

*The Town Council by a vote of \_\_ recommends a YES vote; the Budget Committee by a vote of \_\_ recommends a YES vote.*

**ARTICLE NO. 15: [TO DETERMINE SUPPORT ON WATER SYSTEM UPGRADES]**

*To see if the Town supports raising at least several, and likely tens, of millions of dollars required to create a Town-wide drinking water system by acquiring, constructing and/or upgrading the Town's drinking water system. The purpose of this non-binding article is to gauge voter support for devoting municipal resources, including tax dollars, to attempting to secure a reasonable estimate of the cost of a Town-wide water system and also to attempting to obtain federal and state grants to pay for as much of the cost of the system as possible, with the remainder of the cost of the Town-wide water system coming from bonds and tax revenue.*

*or*

*To see if the Town supports the acquisition, construction and/or creation of a Town-wide drinking water system to be paid for through a combination of potentially available federal and state grants, bonds, and tax revenue. It is anticipated that a Town-wide drinking water system would cost millions, if not tens of millions, of dollars and the Town would attempt to secure as much of the funding for the cost as possible through federal or state grants. This is a non-binding warrant article presented solely to assess the Town's support for the creation of a Town-wide drinking water system and does not authorize an appropriation to begin the process to secure such a system.*

**(If passed, this article will require the Town to raise \$0.00 in property taxes, resulting in a tax rate impact of \$0.00 in FY 24 based upon projected assessed values.)**

*The Town Council by a vote of \_\_ recommends a YES vote; the Budget Committee by a vote of \_\_ recommends a YES vote.*

**ARTICLE NO. 16: [TRANSACTION OF OTHER BUSINESS]**

To transact any other business that may legally come before this meeting. No business enacted under this article shall have any binding effect upon the Town.

Given under our hands and seal, this 16th day of January, in the year of our Lord, Two Thousand and twenty-three.

***TOWN COUNCIL  
LONDONDERRY, NEW HAMPSHIRE***

\_\_\_\_\_  
John Farrell - Chairman

\_\_\_\_\_  
Joseph V. Green - Vice Chairman

\_\_\_\_\_  
James Butler - Councilor

\_\_\_\_\_  
Deb Paul - Councilor

\_\_\_\_\_  
Chad Franz - Councilor

I hereby certify that notice was given to the inhabitants of the Town of Londonderry to meet for the 2023 Town Meeting at the time and place indicated in this Warrant, by posting an attested copy of this document on January \_\_, 2023 at the Londonderry High School Gymnasium, the place of meeting, and at the Town Hall, School District Office and Leach Public Library.

\_\_\_\_\_  
Michael Malaguti  
Town Manager