

BEAUTIFY LONDONDERRY COMMITTEE
JANUARY 22, 2024 – 6:00 P.M.
SUNNYCREST CONFERENCE ROOM
DRAFT MINUTES

1. **Call to Order:** Chairperson Joy Fraga Muller called the meeting to order at 6:00 P.M. Present: John Mahon, John Loker, Laura Hajjar, Joy Fraga Muller. Absent: None. Town Staff: Town Clerk Sherry Farrell and Administrative Support Coordinator Kirsten Hildonen. Visitor/Volunteer: Beth Murray
2. **Approval of Minutes from the Prior Meeting:** J. Loker made a motion to approve the minutes of the November 20, 2023, meeting; L. Hajjar seconded the motion. The motion passed, 4-0.
3. **Public comment:** Beth Murray, 28 Forest Street, contributed input on several topics throughout the meeting.
4. **Staff Actions:**
 - A. Sherry Farrell formally swore in four members of the Beautify Londonderry Committee.
 - B. Kirsten Hildonen reviewed 91A requirements including pre-posting of meetings, posting of minutes within 5 days of meeting, quorums, emails, and other communications that may become meetings, etc. Kirsten also advised of coming I.T. changes, including an email change, and addressed other operational questions from committee members.
 - C. Town Council Liaison – TBD after March elections.
5. **Plan for Spring Clean-Up:**
 - A. Date: Saturday, May 4, 2024. Rain Date: May 11. J. Mahon made a motion to approve this date; L. Hajjar seconded the motion. The motion passed 4-0.
 - B. Current Inventory needs: 12 Unger 36" Nifty Nabber/Reacher/Grabber Tools; 4 dozen pair black gloves.
Action: J. Muller to order via DPW/Amazon. J. Mahon to pick-up at Town Hall.
 - C. Ice Cream award for clean-up volunteers. Discussion of coupon format including numbered coupons with expiration dates on heavier colored stock.
Action: J. Loker to approach local business to finalize finances for purchase of these awards.
6. **Committee Responsibilities:**
 - A. Fall and spring clean-up events.
 - B. Sponsor-a-Spot and Sponsor-a-Road.
 - C. Budget and fundraising – Fundraising will be a post clean-up focus. Discussion of various fundraising ideas.
Action: J. Mahon will draft a solicitation letter to the top 20 companies in town.
 - D. Welcome To Londonderry Town Signs – Lynn Wiles will continue to assist the committee in maintenance of these signs and serve as a liaison to the landscaping companies who volunteer in their upkeep.
7. **Sponsor A Road/Sponsor a Spot:**
 - A. Sponsor a Road – Ecco is moving to the Midwest and out of Londonderry. Nothing else to report.
 - B. Sponsor A Spot – Discussion on completing the South School project with potential assistance from volunteer Beth Murray. Discussion of grant program for future Sponsor a Spot projects.
8. **Adjournment:** At about 7:20 pm, J. Mahon made a motion to adjourn. J. Loker seconded. The motion passed 3-0 (L. Hajjar left the meeting earlier for family commitments.) **Next Meeting: Feb. 12, 2024.**