

**SOLID WASTE AND ENVIRONMENT COMMITTEE
MEETING MINUTES
December 14, 2020**

Committee Attendance: Lynn Wiles, Joy Muller, John Mahon, Gary Stewart, Duane Himes, and Bob Kerry (DPW liaison).

Others: None

Meeting started at 7:00 PM.

Agenda: December 14, 2020

- **Acceptance of November 2020 Meeting Minutes**
- **Household Hazardous Waste Day Recap**
- **SWEC Website**
 - **Format Discussion- John**
 - **Content update discussion**
- **Action Item Status**
- **Round Table Discussion**
- **Next Meeting: December 14**

Acceptance of November 9, 2020 Meeting Minutes – Meeting minutes were accepted by the committee unanimously.

Agenda items discussion:

- Bob talked about Household Hazardous Waste (HHW) collection day that was held on November 21, 2020. He stated that there were approximately 350 cars. Even though there were less cars than expected the volume of HHW collected was of a volume that was expected for the volume of cars that was expected.
- Bob stated that there were no lines so there was no one waiting and that things went well. Also, SWEC's getting the word out about not bringing latex paint worked well since there was very little latex paint brought to the collection site. There was some oil brought to the HHW collection area, but that oil was contaminated.
- Gary said that the oil collected at the oil drop off area was about normal for a November collection date. The committee discussed the possibility of starting the waste oil collection back up. Bob said he would discuss it with the fire chief.
- Lynn spoke about the Solid Waste Website and the items that we have up on that website. John had reviewed the webpage and made some suggestions on how we might be able to change the webpage and then move that revised webpage to the DPW webpage. Bob brought up the suggested changes John had suggested for the committee to review. John broke it down into five headings. Those headings were:

1. Annual reports
2. Beautify Londonderry
3. Recycling information
4. Solid Waste Disposal
5. SWEC History

There also was a news section and a suggestion was made to eliminate this section and replace it with the agenda for the next monthly meeting. Lynn said he would look into what it would take to put in the next agenda. Joy made additional comments on how the page was laid out and Duane had comments on the order of the headings. The committee had a discussion on these matters and Lynn said he would readjust the page and the committee can review at the next meeting.

- There was a roundtable discussion among the committee. Bob discussed the new safety precautions at the Town due to COVID -19 pandemic. Lynn is working on the annual report and Joy said that Beautify Londonderry committee has been meeting and John will forward an article to her he saw in the paper regarding Windham's beautify Windham program.

Actions (Updated from meeting)

Bob:

1. Investigate and advise as to format editing of SWEC website including the non-alphabetical way to resort links.

Lynn:

1. Assign SWEC website content editing to the committee based on priorities identified by analytics.
2. Revisit the "Adopt-a-Road" program.
3. Get out an updated mission statement for the committee.

Gary:

1. Provide Joy with files of past private donors to Beautify Londonderry.

Meeting was adjourned at about 8:30.

Next meeting on January 13, 2021.

DCH