

# LONDONDERRY TOWN COUNCIL MEETING MINUTES

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**April 20, 2020**

**VIRTUAL MEETING**

The Town Council meeting was held virtually.

Present: Chairman John Farrell; Vice Chairman Joe Green; Councilor Jim Butler, Tom Dolan and Deb Paul; Town Manager Kevin Smith; Assistant Town Manager Lisa Drabik; Executive Assistant Kirby Brown

**CALL TO ORDER**

Chairman Farrell called the Town Council special meeting to order and led the Pledge of Allegiance. This was followed by a moment of silence for all of those who serve us both here and abroad and for the first responders in Londonderry of the COVID-19 front lines and all of those who are vulnerable to the disease.

**PUBLIC COMMENT**

Chairman Farrell made an opening statement regarding the electronic meeting the Council is conducting and how it works. Chairman Farrell took a roll call of the Council members. All Council members checked in and stated no one was in the room with them.

Chairman Farrell stated that the relationship with the School Board Chairman is now great. The relationships with the School Department and School Board has gotten much better.

Chairman Farrell stated that the Council received a 91-A request. The timeframe has been lifted due to Covid-19, but it is moving forward and these requests are not free and do cost a lot of money.

**PUBLIC HEARING**

Motion to open Public Hearing made by Vice-Chairman Green and second by Councilor Butler. Chair votes 5-0-0 in roll call vote.

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Chairman Farrell introduced Resolution #2020-03, a Resolution relative to the Town of Londonderry Family Medical Leave of Absence Policy in compliance with the Families First Coronavirus Response Act. Assistant Town Manager Lisa Drabik presented. Drabik stated that this policy was prompted by federal legislation, which provided additional sick leave and paid family leave benefits to employers. By law it went into effect as of April 1<sup>st</sup>. We are in compliance with the federal law. Motion to approve Resolution #2020-03 made by Vice Chairman Green and second by Council Butler. Chair votes 5-0-0 in roll call.

Motion to close Public Hearing made by Vice-Chairman Green and second but Councilor Butler. Chair votes 5-0-0 in roll call.

### **OLD BUSINESS**

The Council continued the Town Council goals discussion from last meeting.

Councilor Paul asked about doing a forensic audit in the town. Chairman Farrell stated that there was a forensic audit done in 2014 and 2015. Police Chief Bill Hart stated that it correct and it cost thousands.

Chairman Farrell narrowed down the top four goals. Coffee with a Councilor once a month. See if a School Board member can join. A water and air quality plan. Continue with an economic development plan. Revenue breakdown and financial/ analysis presentation and how we measure revenue in the town. The Council all agreed.

### **NEW BUSINESS**

Chairman Farrell introduced Order #2020-08, an Order relative to the distribution of Fire Equipment Capital Reserve Fund. Chief Darren O'Brien presented. Motion to approve Order #2020-08 made by Vice Chairman Green and second by Councilor Butler. Chair votes 5-0-0 roll call.

Chairman Farrell introduced Order #2020-09, an Order relative to the Expenditure of Maintenance Trust Fund for various projects. Steve Cotton presented. Councilor Paul asked if this money was above and beyond what's in the budget already or is it additional. Town Manager Smith stated that this was all talked about during the budget process. These are maintenance items that aren't budgeted in anyone's budget in the operating budget. Things

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like winter maintenance are not in anyone's operating budget. Repairs to roofs, etc. Chairman Farrell stated that since Expendable Maintenance didn't pass in March, the money will have to be taken from somewhere else to do the plowing, salting, etc. Motion to approve Order #2020-09 made by Vice Chairman Green. Second by Councilor Butler. Chair votes 5-0-0 roll call.

### **APPROVAL OF MINUTES**

Motion to approve the Town Council minutes from March 16<sup>th</sup> and April 6<sup>th</sup> made by Vice Chairman Green and second by Councilor Dolan. Chair votes 5-0-0 in roll call.

Members of the Council gave liaison updates. Chief O'Brien and Chief Hart also gave updates.

### **ADJOURNMENT**

Motion to adjourn made by Councilor Dolan and seconded by Councilor Butler. Chair votes 5-0-0 in roll call.

Notes and Tapes by: Kirby Brown

Date: 04/20/2020

Minutes Typed by: Kirby Brown

Date: 04/25/2020

Approved by: Town Council

Date: 05/04/2020