

1                                   **Londonderry Town Council Minutes**  
2                                   **Monday, September 25, 2023**  
3                                   **7:00 PM**  
4                                   **Moose Hill Council Chambers**

5  
6 **Meeting Link:** <http://173.166.17.35/CablecastPublicSite/show/12387?channel=4>  
7

8  
9 **Attendance:** Chairman John Farrell; Vice Chairman Chad Franz; Councilors Ted Combes and  
10 Ron Dunn; Town Manager Michael Malaguti; Assistant Town Manager Kellie Caron;  
11 Administrative Support Coordinator Kirsten Hildonen  
12 Absent: Councilor Jim Butler

13  
14 **CALL TO ORDER**

15  
16 Chairman Farrell called the Town Council meeting to order at 7:00 PM. The Pledge was led by  
17 Chairman Farrell. This was followed by a moment of silence led by Chairman Farrell for the people  
18 of Londonderry.

19  
20 **PUBLIC COMMENT**

21  
22 **Recognition of LHS Varsity Baseball Team**

23  
24 Chairman Farrell read a proclamation congratulating the Londonderry High School Varsity  
25 Baseball team for winning the state championship.

26  
27 **Introduction of New Town Hall Employees**

28  
29 M. Malaguti introduced two new Town employees:  
30 **Recreation Department:** Doug Cole, Assistant Recreation Director  
31 **Town Manager’s Office:** Cameron Maher, Executive Assistant

32  
33 K. Caron introduced two new Town employees:  
34 **Planning and Economic Development:** Benjamin Bennett, Town Planner  
35 **Planning and Economic Development:** Michael Bazegian, GIS Manager/Comprehensive  
36 Planner

37  
38 The Council welcomed the new employees and congratulated them on their positions.

39  
40 **Chairman Farrell opened public comment.**

41  
42 **Name:** Ron Dunn, Town Councilor  
43 R. Dunn thanked everyone who participated in the Senior Expo. It was well run and well attended.  
44  
45 **Name:** Jim Green  
46 Address: 22 Sugarplum Lane

47 J. Green expressed his pleasure with the Town participation in the Senior Expo and thanked them  
48 for their efforts.

49  
50 **Chairman Farrell closed public comment.**

51  
52 **PUBLIC HEARING**

53  
54 **Resolution #2023-15 – Acceptance of Unanticipated Revenue 31:95-b, III(a) Grant received**  
55 **from the New Hampshire Department of Safety, Office of Highway Safety in the amount of**  
56 **\$14,400.00**

57  
58 Motion to open the public hearing made by Vice Chair Franz and seconded by Councilor Dunn.  
59

John Farrell	Yes
Chad Franz	Yes
Jim Butler	Yes
Ron Dunn	Yes

60  
61 Motion passed 4-0-0.

62  
63 **Chairman Farrell opened the public hearing.**

64  
65 M. Malaguti explained the purpose of this grant is to add additional patrols.

66  
67 **Chairman Farrell invited public comment; there was none.**

68  
69 **Chairman Farrell invited Council comment.**

70  
71 T. Combes asked if these funds would be more directly utilized by the Police Department and Mr.  
72 Malaguti answered that this was the case.

73  
74 Motion to approve Resolution #2023-15 made by Vice Chair Franz by Councilor Combes.  
75

John Farrell	Yes
Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes

76  
77 Motion passed 4-0-0.

78  
79 Motion to close the public hearing made by Vice Chair Franz and seconded by Councilor Combes.

80

John Farrell	Yes
Chad Franz	Yes
Ted Combes	Yes

Ron Dunn	Yes
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81  
82 Motion passed 4-0-0.

83  
84 **NEW BUSINESS**

85  
86 **Leach Library Programming & Participation Update**

87  
88 Erin Matlin, Library Director, presented an update of recent happenings at the library, including  
89 the summer reading program. She thanked the local businesses who donated prizes for the summer  
90 reading program. As it is National Library Card Signup Month, she urged residents to come to the  
91 library and sign up for or renew library cards. She thanked the Town IT Department for their help  
92 with the new online museum and reservation pass system, and described the system. She  
93 announced upcoming programs at the library.

94  
95 **Order #2023-13 – The Expenditure of Maintenance Trust Funds for Fire Department Door**  
96 **Sensors**

97  
98 M. Malaguti explained the fire station overhead doors are often open, which creates inefficiencies  
99 in the operation of the HVAC system. The sensors will ensure that the system does not run when  
100 the doors are open, which should result in a cost savings as well as less wear and tear on the  
101 equipment. The cost is \$19,840. There is a \$6,014 deduction, if wiring is not run in conduit, which  
102 is the plan.

103  
104 Motion to approve Order #2023-13 made by Vice Chair Franz and seconded by Councilor Dunn.

105

John Farrell	Yes
Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes

106  
107 Motion passed 4-0-0.

108  
109 **Resolution #2023-16 – Establishing Beautify Londonderry as a Town Committee**

110  
111 K. Hildonen reported that based on discussions with Joy Muller, Chair of Beautiful Londonderry,  
112 and the Town Finance Director, a decision was made that Beautify Londonderry would function  
113 best as an individual freestanding Town committee. The members will be confirmed by the  
114 Council.

115  
116 Motion to approve Resolution #2023-16 made by Vice Chair Franz and seconded by Councilor  
117 Combes.

118

John Farrell	Yes
Chad Franz	Yes
Ted Combes	Yes

Ron Dunn	Yes
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119  
120 Motion passed 4-0-0.

121  
122 **Resolution #2023-17 – Dissolving the Solid Waste Committee**

123  
124 K. Hildonen reported that information on this was shared by M. Malaguti and Lynn Wiles, Chair  
125 of the Utilities Committee, at the last Council meeting. It has been decided that the Committee has  
126 become redundant and thus should be dissolved.

127  
128 Motion to approve Resolution #2023-17 made by Vice Chair Franz and seconded by Councilor  
129 Dunn.  
130

John Farrell	Yes
Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes

131  
132 Motion passed 4-0-0.

133  
134 **Review Term Expiration List for Appointed Town Boards**

135  
136 K. Hildonen presented a list of openings for appointed Town boards. She requested a timeline for  
137 the posting deadline and conducting interviews. Chairman Farrell requested the list be sent to the  
138 Councilors and this information will be provided at the next Council meeting. She will post the  
139 final list.

140  
141 **OLD BUSINESS**

142  
143 **APPROVAL OF MINUTES**

144  
145 Minutes for the September 11, 2023, meeting were presented. Motion to approve minutes made  
146 by Vice Chair Franz and seconded by Councilor Combes.

147  
148

John Farrell	Yes
Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes

149  
150 Motion passed 4-0-0.

151  
152 **APPOINTMENTS/REAPPOINTMENTS**

153  
154 None

155

156 **LIAISON REPORTS**

157  
158 There were no liaison reports.

159  
160 **TOWN MANAGER & ASSISTANT TOWN MANAGER REPORTS**

161  
162 Town Manager Malaguti made his report.

163  
164 Assistant Town Manager Caron made her report.

165  
166 **OTHER BUSINESS**

167  
168 Chairman Farrell reported he has received a number of enquiries regarding runway 35 opening, so  
169 he shared with these individuals the original press release, explaining the need for repairs.

170  
171 Chairman Farrell announced the Saturday budget review will be held on November 4<sup>th</sup> at 8:00 a.m.

172  
173 M. Malaguti reported a rumor is circulating that a homeless shelter is coming to Londonderry. He  
174 said this is not true and he has not been advocating for this.

175  
176 **MEETING SCHEDULE**

- 177  
178 1. October 2, 2023; Moose Hill Council Chambers; 7:00 p.m.  
179 2. October 16, 2023; Moose Hill Council Chambers; 7:00 p.m.  
180 3. November 6, 2023; Moose Hill Council Chambers; 7:00 p.m.

181  
182 **ADJOURNMENT**

183  
184 Motion to adjourn made by Vice Chair Franz and seconded by Councilor Dunn.

185

John Farrell	Yes
Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes

186  
187 Motion passed 4-0-0. Meeting adjourned at 7:32 p.m.

188  
189 Minutes prepared by Beth Hanggeli